



BRECKENRIDGE TOWN COUNCIL WORK SESSION

Tuesday, March 24, 2015; 3:00 PM

Town Hall Auditorium

ESTIMATED TIMES: *The times indicated are intended only as a guide. They are at the discretion of the Mayor, depending on the length of the discussion, and are subject to change.*

3:00-3:05pm	I	<u>PLANNING COMMISSION DECISIONS</u>	2
3:05-3:45pm	II	<u>LEGISLATIVE REVIEW*</u> Vacation of Rankin Avenue Special Events Ordinance Amendment	9 14
3:45-4:15pm	III	<u>MANAGERS REPORT</u> Public Projects Update Housing/Childcare Update Committee Reports Financials	41 42 43
4:15-5:00pm	IV	<u>OTHER</u> Summit County Recycling Center Update Sign Code Review	54 58
5:00-5:30pm	V	<u>PLANNING MATTERS</u> Firewise Meeting with Red, White and Blue Fire District	70
5:30pm	VI	<u>JOINT MEETING: BRECKENRIDGE CREATIVE ARTS</u>	77

Note: Public hearings are not held during Town Council Work Sessions. The public is invited to attend the Work Session and listen to the Council's discussion. However, the Council is not required to take public comments during Work Sessions. At the discretion of the Council, public comment may be allowed if time permits and, if allowed, public comment may be limited. The Town Council may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item. The public will be excluded from any portion of the Work Session during which an Executive Session is held. Report of the Town Manager; Report of Mayor and Council members; Scheduled Meetings and Other Matters are topics listed on the 7:30 pm Town Council Agenda. If time permits at the afternoon work session, the Mayor and Council may discuss these items.

MEMORANDUM

To: Town Council

From: Peter Grosshuesch, Director of Community Development

Date: March 18, 2015

Re: Planning Commission Decisions of the March 17, 2015, Meeting.

DECISIONS FROM THE PLANNING COMMISSION AGENDA OF MARCH 17, 2015:

CLASS C APPLICATIONS:

- 1) Kids Base Camp at the Summer Fun Park, PL-2015-0020, 1599 Ski Hill Road
Expansion of the Fun Park plan geared toward children; installation of new summer activities at the base of Peak 8, including a kid's rope course, kid's zipline, and tubing slide. Approve.
- 2) Cottage #8, The Cottages at Shock Hill, PL-2015-0031, 61 Regent Drive
Construct a new, single family residence with 4 bedrooms, 5.5 bathrooms, 3,493 sq. ft. of density and 4,084 sq. ft. of mass for a F.A.R. of N/A (footprint lot). Approved.
- 3) Schimek Residence, PL-2015-0036, 587 Discovery Hill Drive
Construct a new, single family residence with 4 bedrooms, 3.5 bedrooms, 3,934 sq. ft. of density and 4,829 sq. ft. of mass for a F.A.R. of 1:23.42. Approved.

CLASS B APPLICATIONS:

None.

CLASS A APPLICATIONS:

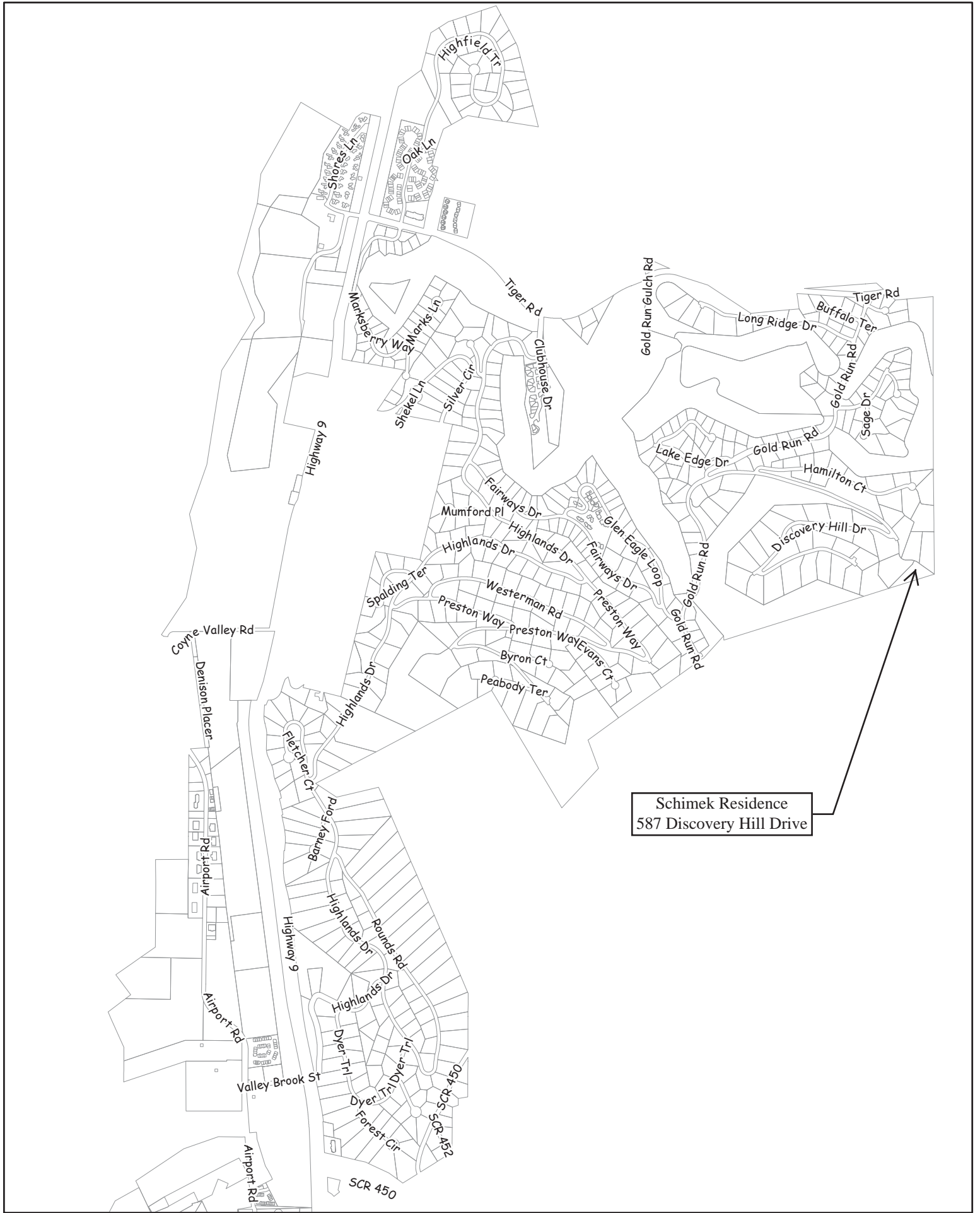
- 1) Xcel Energy Substation Expansion, PL-2015-0024, 562 Wellington Road
Expand the existing circuit breaker equipment of the substation to the rear of the lot (south); construct a 10'-18' retaining wall behind the addition to retain the hillside; dedicate a public trail easement and install additional landscape. Approved.

TOWN PROJECT HEARINGS:

None.

OTHER:

None.



Schimek Residence
587 Discovery Hill Drive



Town of Breckenridge and Summit County governments assume no responsibility for the accuracy of the data, and use of the product for any purpose is at user's sole risk.

Breckenridge North

Breckenridge South

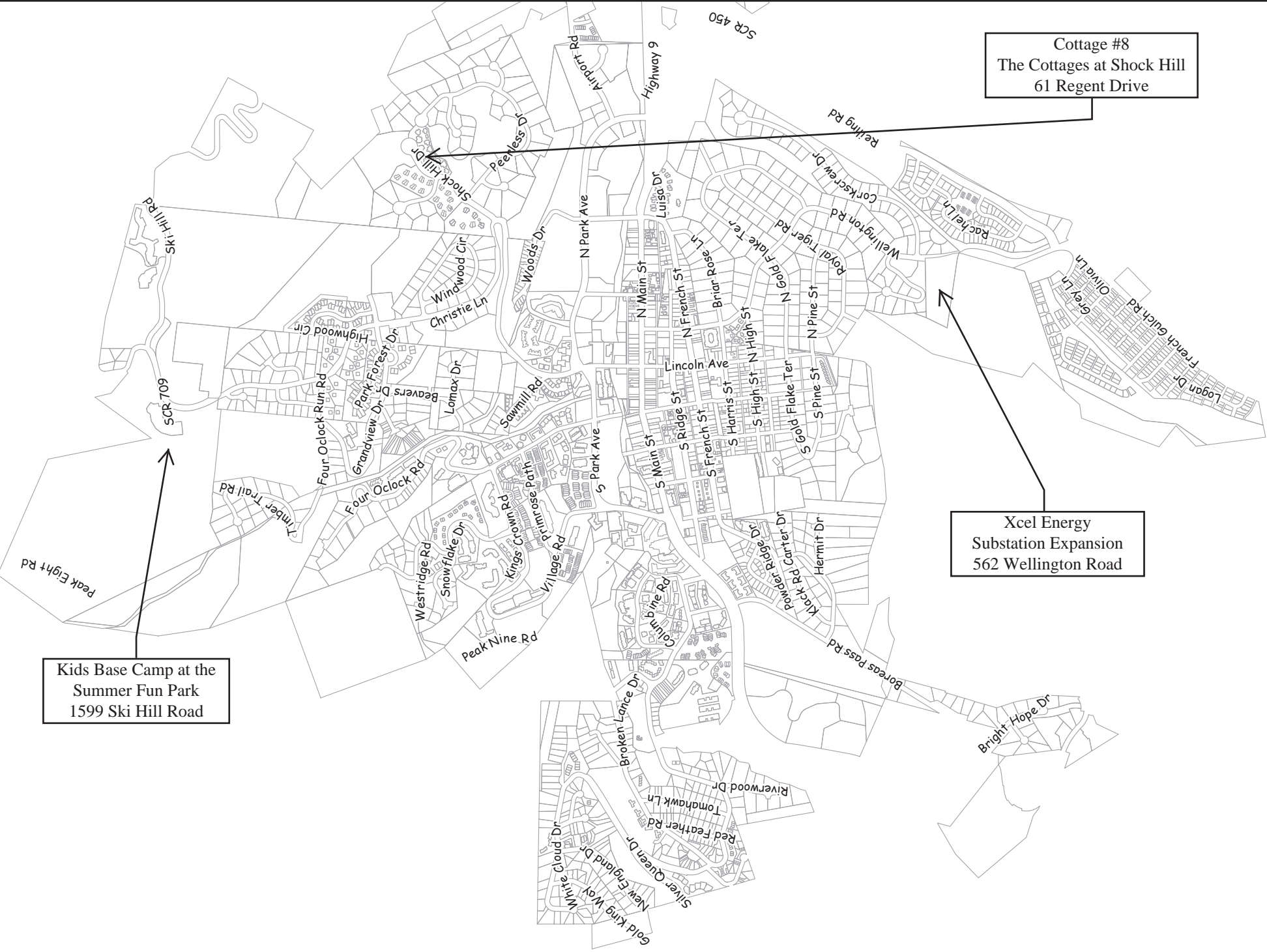
Town of Breckenridge and Summit County governments
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use of the product for any purpose is at user's sole risk.



Cottage #8
The Cottages at Shock Hill
61 Regent Drive

Xcel Energy
Substation Expansion
562 Wellington Road

Kids Base Camp at the
Summer Fun Park
1599 Ski Hill Road



PLANNING COMMISSION MEETING
The meeting was called to order at 7:00 pm

ROLL CALL

Eric Mamula Gretchen Dudney Kate Christopher
Dan Schroder Jim Lamb Dave Pringle
Ben Brewer, Town Council Liaison
Ron Schuman was absent.

APPROVAL OF MINUTES

With no changes, the March 3, 2015, Planning Commission Minutes were approved as presented.

APPROVAL OF AGENDA

With no changes, the March 17, 2015, Planning Commission Agenda was approved as presented.

CONSENT CALENDAR:

- 1) Kids Base Camp at the Summer Fun Park (JP) PL-2015-0020, 1599 Ski Hill Road
- 2) Cottage #8, The Cottages at Shock Hill (SG) PL-2015-0031, 61 Regent Drive
- 3) Schimek Residence, PL-2015-0036 (MM) 587 Discovery Hill Drive

Ms. Puester announced two corrections to the staff reports:

- 1) Cottage #8, The Cottages at Shock Hill: The correct plan case number is PL-2015-0031. The staff report has a typo and shows PL-2015-0023.
- 2) Schimek Residence: The staff report neglected to include there are 4 bedrooms and 3.5 bathrooms.

Commissioner Questions / Comments:

- Mr. Pringle: I have a question on the retaining wall that exceeded 4' that did get negative points, but I don't want to overlook the issue of the application of another retaining wall that doesn't meet the code.
- Mr. Mamula: I'm good with the current negative points,
- Mr. Schroder: Me too.
- Ms. Dudney: Me too.
- Ms. Christopher: Me too.
- Mr. Pringle: I just don't want to see incremental creep of retaining walls.
- Mr. Mamula: The previous retaining wall issue we saw was much bigger in the other home. (Mr. Mosher: These walls are no higher than 6' apiece. We did step them and did landscaping to lessen the impact of having 8' walls. The problem is that this lot is so steep that putting in three 4' walls would have taken 20' overall. It is a very steep slope.)
- Mr. Schroder: The point analysis on page 34, there is a typo. Is it negative 2 points or negative 4? (Mr. Mosher: The correct number is two negative points (-2).)

The Consent Calendar stands approved as presented.

TOWN COUNCIL REPORT:

Mr. Brewer:

- We passed on second reading the ordinance of extraction of oil from marijuana using flammable materials.
- We passed on second reading the conveyance of Pinewood 2 property
- We passed resolution providing for the vacation of Rankin Avenue what used to be the Library, it is County property but the Town had a ROW so we vacated the easement so that the County can give a proper office to DA. (Mr. Mamula: Can you still get to the kayak park?) I am not sure. The County

needs the land and it wasn't used. I think the kayak park access will be dependent on the DA office plans. We didn't see plans. They are not building on top of it and it is being vacated because the Town didn't want to maintain it. (Ms. Puester: The ROW will still be there but will not be maintained by the Town.)

- Town Projects: We approved the Breckenridge Theater even though the Planning Commission didn't approve it. The Council felt it was an important project; we expected that you couldn't pass it. It was good to know how many points it fell short. The Arts District is different than Town and we really want a proper functioning theater. Because it is a Town project we didn't need to call it up. It is a little different than normal application.
- We discussed fluoride in the water. A group of concerned citizens came forward to ask if we would remove fluoride from the water and the Council said no. In my opinion, it shouldn't be the Town Council who decides to remove it; it should be decided at the Federal level. We had a great discussion and decided to leave the fluoride in.

COMBINED HEARINGS:

1) Xcel Energy Substation Expansion (JP) PL-2015-0024, 562 Wellington Road

Ms. Puester presented a proposal to expand the existing circuit breaker equipment of the substation to the rear (south of the lot). A 10' to 18' high retaining wall is proposed to be added behind the addition to retain the hillside. A public trail dedication and additional landscape is proposed. On December 3, 2013, the Planning Commission approved development permit for a 530 square foot addition to the breaker house on site, which was constructed in 2014.

Public Service Company of Colorado (PSCo) sees a need to increase the capacity of the substation as there is now more demand on power within Town and the surrounding area. PSCo explains, "*The installation of the 230kV circuit breakers at the Breckenridge Substation is to keep the Town of Breckenridge and the ski area in service in the event of a fault on the transmission lines feeding the substation. With the existing substation configuration, a fault on either of the two lines feeding the Breckenridge Substation will result in a total substation power outage. By installing the circuit breakers at the Breckenridge Substation, we considerably reduce the possibility of losing both incoming lines in the event of a fault on one of the lines. This will increase the reliability to customers served by the Breckenridge Substation.*"

Staff conducted a point analysis and found all the Absolute Policies of the Development Code to be met. Policy 47/A Fences is found to be not applicable in this case. Staff recommends negative four (-4) points under Policy 7/R for the unbroken retaining wall, positive three (+3) points under Policy 20/R for the public trail dedication and positive two (+2) points under Policy 22/R Landscaping, for a passing point analysis of positive (+1) point.

Staff recommends the Planning Commission approve the Public Service Substation Expansion with a passing point analysis of positive one (+1) point and the attached Findings and Conditions.

Applicant Presentation: Ms. Melinda Lee, Xcel Energy:

On the trail I met with Scott Reid (Open Space and Trails Manager for the Town of Breckenridge) and connecting it with a trail that has a bridge; another portion of this trail will run under the electrical lines. It is not just limited to that portion of what we are dedicating to this trail. It is not just a setback; it already looks like the trail is existing from previous use. (Mr. Schroder: Your property boundary, is there any opportunity for this to expand in the future?) The site is driven by the drainage and the constraints with the land. We didn't really want to push this expansion into the mountain, but that was the only option. There could never be expansion without acquiring other land. (Mr. Pringle: We aren't we pushing for breaking up the retaining walls and using landscaping? I'm suspect of the flammability. I would like to consider breaking up the 18' walls.) (Ms. Puester: It is very steep here; they are at the toe of the slope. There are issues with breaking up the wall and going up the hill. There are overhead lines that have to clear the fence at a certain height.) We have minimum height clearance for the existing line coming out of the substation. We will have to lose

existing trees unless we can do one wall. The fence has to be at the farthest point of disturbance. This means we will be putting a chain link fence under the transmission line and we'd have to have taller posts and then this would be an impact on the trail. (Ms. Puester: I asked them to explore the breaking up of the walls and there were so many issues.) (Mr. Pringle: I'm just concerned that the 18' wall is so large that we shouldn't just approve it.) It is not one master wall it does step down. From the street view you see about 4' of wall when you drive by. (Mr. Pringle: Everyone has a lot of reasons why a big tall wall will work. I'm worried about it becoming a precedent.) We would have liked to break up the wall but it led to other mitigation issues.

Mr. Mamula opened the hearing to public comment.

Mr. Nathan Moorefield: I own a lot in Revett's Landing Lot #11. I have questions. Can you show me what is being added? (Ms. Puester showed what is added to the substation.) When I'm standing on our lot we hear buzzing; will the additional materials mean that there is more noise? (Ms. Lee: My answer is that it should be the same level of noise. Circuit Breakers are being added which typically aren't noisy, but I think it is possible that there could be more noise.) There is something EMS will it be increased. (Ms. Lee: That is a science that is not in our purview.) Is there a way for us to measure if this is increased with the expansion of this substation? Do we have a baseline measurement? (Ms. Lee: The Federal regulatory approves this kind of work.) Is there an acceptable level of this? (Ms. Lee: We are not allowed to quantify the level because of the scope of this project. It is not a huge addition. It is being done because we are very limited. There are constraints on our whole grid, so we've been looking at how to expand this site over the last 3 years. This is the force fit of the best scenario to make the system more reliable and to make sure we don't have an outage if we have a fault on two lines. We have to have it level for the expansion. It pushes into the wall of trees and hill that will be the visual buffer.)

There was no Further public comment, and the hearing was closed.

Commissioner Questions / Comments:

- Mr. Mamula: This is a property next to my residential neighborhood and house, but I don't have any financial ties to the property or any opportunity to gain.
- Ms. Dudney: I'm fine with this as presented.
- Mr. Pringle: Other than my concern about the wall, I am sympathetic to the constraints but if we have a code they can work with it. If it's a code issue, we should relook at it.
- Mr. Schroder: I support as presented.
- Ms. Christopher: I support as presented.
- Mr. Lamb: I support this as it is a utility.
- Mr. Mamula: Was there any consideration to adding landscape to the back berm near Revetts Suidivision? (Ms. Puester: I believe that this is Town ROW and we did not think about any landscaping off site.)
- Mr. Pringle: You said you are clearing the trees underneath the transmission line? (Ms. Lee: That has already been done because that vegetation has been there.) Is there any thought to increase vegetation in the back? (Ms. Lee: We already have a lot of vegetation there already and we don't have any water to that part of the site.) What is the type of trees and their condition? (Ms. Puester: The majority was healthy lodge pole when I walked the site last summer. They aren't sticks; they seem to have a fairly wide spread. I didn't notice anything as unhealthy.) We put a lot of energy to maintain the lodgepole canopy. Is there anything to be gained to thin out to help the health of the forest?
- Mr. Mamula: There is a huge clearing back there two summers ago under the line. There are a lot of aspen as well, its pretty spread out and healthy. (Ms. Puester: It meets defensible space mainly because of the driveway.) I approve as presented. If you end up with too many trees on the front the subdivision has water on that ROW berm and can water them. Lots 1 and 2 look directly down onto your property. If you have too much landscaping at the front, you could

move a few trees to the west to screen the neighborhood better on top of the berm by
Campion Trail. (Ms. Lee: I haven't stood on that side of the street; I will look at it.)

Mr. Pringle made a motion to approve the point analysis for the Xcel Energy Substation Expansion, PL-2015-0024, 562 Wellington Road. Ms. Christopher seconded, and the motion was carried unanimously (6-0).

Mr. Pringle made a motion to approve the Xcel Energy Substation Expansion, PL-2015-0024, 562 Wellington Road. Ms. Christopher seconded, the motion carried unanimously (6-0).

OTHER MATTERS:

An e-mail went out to see who is attending the April 7 meeting. We are only missing two members so we will have the April 7 meeting.

ADJOURNMENT:

The meeting was adjourned at 7:55 pm.

Eric Mamula, Chair

MEMO

TO: Town Council
FROM: Town Attorney
RE: Council Bill No. 8 (Rankin Avenue Right-of-Way Vacation Ordinance)
DATE: March 17, 2015 (for March 24th meeting)

The second reading of the ordinance vacating the Rankin Avenue public right-of-way is scheduled for your meeting on March 24th. There are no changes proposed to ordinance from first reading.

I will be happy to discuss this matter with you on Tuesday.

1 **FOR WORKSESSION/SECOND READING – MARCH 24**

2
3 **NO CHANGE FROM FIRST READING**

4
5 COUNCIL BILL NO. 8

6
7 Series 2015

8
9 AN ORDINANCE PROVIDING FOR THE VACATION OF RANKIN AVENUE

10
11 WHEREAS, the Rankin Avenue right-of-way is no longer necessary for the use and
12 benefit of the public; and

13
14 WHEREAS, the Town’s Department of Community Development has requested that the
15 Town Council vacate the Rankin Avenue right-of-way; and

16
17 WHEREAS, after a public hearing and notice to adjoining property owners and utility
18 companies, the Town Council has determined that the vacation of the Rankin Avenue right-of-
19 way would be in the public interest; and

20
21 WHEREAS, the Town Council finds and determines that the provisions of Chapter 4 of
22 Title 11 of the Breckenridge Town Code have been satisfied; provided, however, that because
23 the vacation was requested by the Town the administrative fee normally required for street
24 vacations by Section 11-4-4 of the Breckenridge Town Code is not applicable.

25
26 NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF
27 BRECKENRIDGE, COLORADO:

28
29 Section 1. The Rankin Avenue right-of-way described below is vacated as public way:

30
31 A TRACT OF LAND BEING A 60-FOOT RIGHT-OF-WAY FOR RANKIN
32 AVENUE AS DESCRIBED ON THE AMENDED PLAT OF PARKWAY
33 CENTER SUBDIVISION, FILING NO. 1, AS RECORDED JULY 26, 1985 AT
34 RECEPTION NUMBER 300636 IN THE OFFICE OF THE CLERK AND
35 RECORDER, COUNTY OF SUMMIT, STATE OF COLORADO, AND
36 DESCRIBED AS FOLLOWS:

37
38 BEGINNING AT A POINT BEING THE SOUTHWEST CORNER FOR LOT 4,
39 SAID PARKWAY CENTER SUBDIVISION, FILING NO. 1, ALSO BEING A
40 POINT ON THE NORTHERLY RIGHT-OF-WAY LINE FOR SAID RANKIN
41 AVENUE; THENCE ALONG THE SOUTHEASTERLY LINE FOR SAID LOT
42 4 AND SAID NORTHERLY RIGHT-OF-WAY LINE FOR RANKIN AVENUE
43 FOR THE FOLLOWING THREE (3) COURSES:

- 44
45 1) N51°20'00"E A DISTANCE OF 120.00 FEET;

1 2) 158.06 FEET ALONG THE ARC OF A CURVE TO THE LEFT,
2 HAVING A CENTRAL ANGLE OF 52°43'58", A RADIUS OF 171.74
3 FEET, AND A CHORD WHICH BEARS N24°58'01"E 152.54 FEET
4 DISTANT;
5 3) 157.09 FEET ALONG THE ARC OF A NON-TANGENT CURVE
6 TO THE RIGHT HAVING A CENTRAL ANGLE OF 150°00'32", A
7 RADIUS OF 60.00 FEET, AND A CHORD WHICH BEARS
8 N13°36'16"E 115.91 FEET DISTANT TO A POINT BEING A
9 COMMON CORNER BETWEEN SAID LOT 4 AND PARCEL B,
10 ACCORDING TO THE PLAT FOR PARKWAY CENTER
11 SUBDIVISION, FILING NO. 2, RECORDED OCTOBER 22, 2001 AT
12 RECEPTION NUMBER 665826;

13
14 THENCE CONTINUING ALONG THE RIGHT-OF-WAY LINE FOR THE
15 SAID RANKIN AVENUE AND ALSO THE NORTHWESTERLY LINE FOR
16 SAID PARCEL B FOR THE FOLLOWING TWO (2) COURSES:

17
18 1) SOUTHERLY 157.08 FEET ALONG THE ARC OF A NON-
19 TANGENT CURVE TO THE RIGHT HAVING A CENTRAL ANGLE
20 OF 150°00'00", A RADIUS OF 60.00 FEET, AND A CHORD WHICH
21 BEARS S16°24'00"E 115.91 FEET DISTANT;
22 2) 180.33 FEET ALONG THE ARC OF A NON-TANGENT CURVE
23 TO THE RIGHT HAVING A CENTRAL ANGLE OF 44°35'06", A
24 RADIUS OF 231.74 FEET, AND A CHORD WHICH BEARS
25 S20°53'30"W 175.81 FEET DISTANT TO A POINT BEING A
26 COMMON CORNER BETWEEN PARCEL B AND PARCEL C, SAID
27 PARKWAY CENTER SUBDIVISION, FILING NO. 2;

28
29 THENCE CONTINUING ALONG SAID RIGHT-OF-WAY LINE FOR
30 RANKIN AVENUE AND THE NORTHWESTERLY LINE FOR SAID
31 PARCEL C FOR THE FOLLOWING TWO (2) COURSES:

32
33 1) 32.96 FEET ALONG THE ARC OF A CURVE TO THE RIGHT
34 HAVING A CENTRAL ANGLE OF 08°08'57", A RADIUS OF 231.74
35 FEET, AND A CHORD WHICH BEARS S47°15'32"W 32.93 FEET
36 DISTANT;
37 2) S51°20'00"W A DISTANCE OF 120.00 FEET TO A POINT BEING
38 THE NORTHWEST CORNER OF SAID PARCEL C AND ALONG
39 BEING A POINT ON THE EAST RIGHT-OF-WAY LINE FOR
40 AIRPORT ROAD;

41
42 THENCE N38°39'50"W ALONG SAID EAST RIGHT-OF-WAY LINE FOR
43 AIRPORT ROAD A DISTANCE OF 60.00 FEET TO THE POINT OF

1 BEGINNING, CONTAINING 29,328 SQUARE FEET OR 0.673 ACRES,
2 MORE OR LESS.

3
4 The vacated right-of-way is depicted on Exhibit "A", which is attached hereto and incorporated
5 herein by reference.
6

7 Section 2. The Town Council finds and determines that due regard has been given to the
8 rights and necessities of the public, and the Town Council further finds that the vacated Rankin
9 Avenue right-of-way is not necessary to the inhabitants of the Town as an avenue of travel.
10

11 Section 3. All rights of way or easements for the continued use of existing gas, sewer,
12 water or similar pipelines and appurtenances, for electrical, telephone and similar lines and
13 appurtenances, and for any other rights of way or easements existing within the vacated right of
14 way as of the date of this ordinance are reserved pursuant to the provisions of Section 43-2-303,
15 C.R.S.
16

17 Section 4. The Town Council finds, determines and declares that it has the power to
18 adopt this ordinance pursuant to the provisions of Section 43-2-301, et seq., C.R.S., and the
19 powers possessed by home rule municipalities in Colorado.
20

21 Section 5. This ordinance shall be published and become effective as provided by
22 Section 5.9 of the Breckenridge Town Charter. A certified copy of this ordinance shall be
23 recorded in the real property records of the Clerk and Recorder of Summit County, Colorado.
24

25 INTRODUCED, READ ON FIRST READING, APPROVED AND ORDERED PUBLISHED
26 IN FULL this ____ day of _____, 2015. A Public Hearing shall be held at the regular meeting of
27 the Town Council of the Town of Breckenridge, Colorado on the ____ day of _____, 2015, at 7:30
28 P.M., or as soon thereafter as possible in the Municipal Building of the Town.
29

30 TOWN OF BRECKENRIDGE, a Colorado
31 municipal corporation
32

33
34 By: _____
35 John G. Warner, Mayor
36

37 ATTEST:
38
39

40 _____
41 Helen Cospolich
42 Town Clerk
43
44
45
46
47
48



MEMO

TO: Town Council
FROM: Director of Communications
DATE: March 18 (for March 24, 2015 meeting)
RE: Special Events Process & Ordinance
CC: Breckenridge Events Committee Members

History:

The Special Event Permit Application (SEPA) process was put in place following the adoption of the Special Events Ordinance in 2009. At the time, it solved a variety of issues including:

- Defining Special Events as public events with the purpose of entertaining, involving 50 or more people;
- Consolidating and simplifying the permit process so that the same permit was required for special events held on private or public properties;
- Adding an option for charging fees for use of Town property including for use of open space and trails and for use of Town resources such as labor;
- Providing that permits (SEPA) would be reviewed by Community Development, Town Clerk's office/Finance & Municipal Services, Police, Public Works, Red White and Blue Fire Protection District, and/or any other party or agency deemed appropriate;
- And that the review of the permits would be content neutral and events would need to show positive impact on the town culturally, economically, environmentally or socially.

At the onset of forming the Breckenridge Marketing Advisory Committee (BMAC), one of the items on the 'Action Plan' was to take a look at events and how they fit within the Marketing Plan. Council provided direction to have BMAC provide a critical review on how we as the Town and the Breckenridge Tourism Office (aka BRC) can effectively evaluate proposed (*and current*) events whether for funding or in-kind (i.e. lease of Town land). The factors included determining whether the events match our Breckenridge Brand, a process on how to evaluate the event's ROI and its demand on infrastructure and Town resources, as well as how to evaluate the balance of the Town's Vision, as it relates to community character/involvement and resources. And lastly, should we be proactively searching for events, and if so, to look at a process for funding.

In 2013, BMAC commissioned the Events Evaluation Report, which can be found at the Town's website under Government/Non-Governing Documents. As a result of the report, the Council memorialized that events are a vital tool in driving economic vitality as well as promoting the Breckenridge brand.

In the next step of special events evolution and acting upon the report's recommendations, the Breckenridge Events Committee was formed in 2014 to provide high-level oversight. Comprised of representatives from the Town, Breckenridge Tourism Office (BTO)/GoBreck, the ski resort and the community, the Events Committee has adopted as its vision/mission/motto: *Right Event, Right Time, Right Result.*

Current Opportunities:

- More clearly define roles & responsibilities of the various entities
- Improve protocols, procedures and ‘Best Practices’ with respect to regulating and managing special events for their effects on
 - compliance with ordinance(s)
 - mitigating/balancing issues with Town services and facilities/properties
 - providing quality control, and
 - measuring ROI
- Include Film/Video/Photo Shoots as an ‘Event’

To provide one central point of contact for events, the permit process (SEPA) administration has recently transitioned to the Breckenridge Tourism Office/GoBreck with oversight from the Town, including the SEPA Review Group comprised of various Town department representatives. The Special Event Permit Administrator at BTO/GoBreck will be the main point of contact with Applicant/Producer, and will articulate the process, the guidelines and the parameters of holding an event in Breckenridge, as well as handle the administrative duties of the special event permit process.

At the January 27th meeting, the Council briefly discussed the current Film/Photo/Video Shoot process. After discussing at the last two meetings, the Events Committee recommends that this element be incorporated into the special events ordinance and the SEPA process as it follows much of the same procedures and uses similar resources.

Key Elements of the Ordinance revisions:

- ✓ Simplification – provide the general overview of special events in the ordinance, and add Administrative Rules and Regulations that can evolve as the process and the level of events mature.
- ✓ Add the Breckenridge Events Committee as the oversight group.
- ✓ Remove reference to Events Manager as this position no longer exists.
- ✓ Refine and tighten up definition of special event, including the addition of the length of time for an event.
- ✓ Add in Photo/Film Shoots as an ‘Event’ so this process would include the application and review of these requests.
- ✓ Update the Outdoor Display of Merchandise regulations as it relates to special events.
- ✓ Clarify/rename the Special Events Business License so it is not confused with the Special Events Permit.

The Breckenridge Events Committee has been reviewing the process over the past few months, and presents the revised Special Events Ordinance and accompanying Administrative Rules and Regulations that follow for your consideration.

I will be available for questions, clarifications and look forward to receiving input on these revisions.

Thank you.

1 ***DRAFT March 17, 2015 DRAFT***

2
3 Key Additions To The Current Breckenridge Town Code Are
4 Indicated By **Bold + Double Underline**; Deletions By ~~Strikeout~~

5
6 COUNCIL BILL NO. ____

7
8 Series 2015

9
10 AN ORDINANCE REPEALING AND READOPTING WITH CHANGES CHAPTER 13 OF
11 TITLE 4 OF THE BRECKENRIDGE TOWN CODE CONCERNING SPECIAL EVENTS;
12 AND MAKING MISCELLANEOUS AMENDMENTS TO THE BRECKENRIDGE TOWN
13 CODE RELATED THERETO

14
15 BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE,
16 COLORADO:

17
18 Section 1. Chapter 13 of Title 4 of the Breckenridge Town Code is repealed and
19 readopted with changes to read as follows:

20 Chapter 13
21 SPECIAL EVENTS

- 22 4-13-1: SHORT TITLE:
23 4-13-2: PURPOSE:
24 4-13-3: FINDINGS:
25 4-13-4: DEFINITIONS:
26 4-13-5: PERMIT REQUIRED:
27 4-13-6: EXCEPTIONS:
28 4-13-7: APPLICATION FOR PERMIT:
29 4-13-8: FEES:
30 4-13-9: INVESTIGATION OF APPLICATION:
31 4-13-10: STANDARDS FOR ISSUANCE OF PERMIT:
32 4-13-11: RELATIONSHIP TO OTHER TOWN ORDINANCES:
33 4-13-12: DENIAL OF PERMIT:
34 4-13-13: AUTHORITY TO IMPOSE CONDITIONS ON PERMIT:
35 4-13-14: NONDISCRIMINATION; CONTENT NEUTRALITY:
36 4-13-15: DECISION BY TOWN MANAGER:
37 4-13-16: NOTICE OF DECISION:
38 4-13-17: APPEAL OF DENIAL OR CONDITIONAL APPROVAL OF PERMIT:
39 4-13-18: CONTENTS OF PERMIT:
40 4-13-19: PERMIT NOT TRANSFERABLE:
41 4-13-20: NOTICE OF ISSUANCE OF PERMIT:

- 1 4-13-21: INSURANCE REQUIREMENT:
- 2 4-13-22: DUTIES OF PERMITTEE:
- 3 4-13-23: POSTING OF PERMIT:
- 4 4-13-24: SUSPENSION OR REVOCATION OF PERMIT:
- 5 4-13-25: PENALTIES; INJUNCTIVE RELIEF:
- 6 4-13-26: RULES AND REGULATIONS:

7 4-13-1: SHORT TITLE:

8 This chapter shall be known and may be cited as the TOWN OF BRECKENRIDGE SPECIAL
9 EVENTS ORDINANCE.

10

11 4-13-2: PURPOSE:

12

13 The purpose of this chapter is to establish a procedure for permitting and regulating special
14 events, as that term is defined in this chapter. It is not the intent of this chapter to regulate speech
15 or other forms of conduct protected by either the first amendment to the United States
16 constitution or by the Colorado constitution. The permitting process established by this chapter is
17 intended to be content neutral and not subject matter based. This chapter is intended merely to
18 establish a nondiscriminatory mechanism by which the town can control, through appropriate
19 regulation, the holding of special events.

20

21 4-13-3: FINDINGS:

22

23 The town council hereby finds and determines as follows:

- 24 A. The town of Breckenridge is authorized to regulate businesses operating within the town
25 pursuant to section 2.2 of the Breckenridge town charter and section 31-15-501, Colorado
26 Revised Statutes.
- 27 B. Special events, as defined in this chapter, contribute to the economic, cultural, social, and
28 environmental health and wellbeing of the community.
- 29 C. Special events, however, create special regulatory problems and quality of life issues,
30 including, but not limited to, the need for crowd control, sanitation, security, traffic
31 management, parking, infrastructure, and desire to balance the quality and quantity of events.
- 32 ~~D. The town's current permitting and regulatory requirements are redundant and unnecessarily~~
33 ~~complicated. The current requirements fail to provide clear guidelines for the approval or~~
34 ~~denial of permission to hold a special event.~~
- 35 **ED.** In enacting this chapter the town council is exercising its police power as granted by the
36 town's charter, and the constitution and statutes of the state of Colorado, as well as its power
37 to license and regulate business activities.

1 4-13-4: DEFINITIONS:
2

3 As used in this chapter the following words have the following meanings, unless the context
4 clearly requires otherwise:
5

6 APPLICANT: A person who has submitted an application for permit pursuant to this chapter.
7

8 APPLICATION: An application for permit submitted pursuant to this chapter.
9

10 DAY: A calendar day, unless otherwise indicated.
11

12 ENTERTAINMENT: Includes, but is not limited to, touring exhibitions, concerts, performances
13 of dance, music, drama, art and comedy, parades, sporting exhibitions or contests, festivals, fairs,
14 automotive displays, and performances of skill.
15

16 ~~EVENTS MANAGER: The facilities and events manager of the town.~~
17

18 **FILMING: The taking of motion pictures, the taking of still photography or the use and**
19 **operation of television cameras or transmitting television equipment, including radio**
20 **remotes and any preparatory activity associated therewith, and shall include events that**
21 **include, but are not limited to, the making of feature or documentary films, television**
22 **serials, webcasts, simulcasts or specials. Private, non-commercial filming and photography**
23 **may be exempted from the permitting requirements of this chapter pursuant to the**
24 **administrative rules and regulations adopted by the town manager pursuant to section**
25 **4-13-26 shall be exempt from the requirements of this chapter.**
26

27 PERMIT: A permit issued by the town pursuant to this chapter.
28

29 PERMITTEE: The person to whom a permit has been issued pursuant to this chapter.
30

31 PERSON: Has the meaning provided in section 1-3-2 of this code.
32

33 ~~SPECIAL EVENT OR EVENT: A planned occurrence which includes an expected gathering of~~
34 ~~fifty (50) or more people: a) the primary purpose of which is entertainment; and b) to which the~~
35 ~~public or a substantial portion thereof is invited to attend, either by express invitation or by~~
36 ~~implication. **A planned or organized occurrence that:**~~
37

38 **(a) includes an expected gathering of 50 or more people if: (i) the primary purpose of the**
39 **occurrence is entertainment; (ii) the public or a substantial portion of the public is invited**
40 **to the occurrence, either by express invitation or by implication; and (iii) the occurrence is**
41 **expected to have a visual, noise, or environmental impact, or to cause disruption of the**
42 **normal routine of the community or the affected neighborhood; or**
43

44 **(b) involves filming.**

1
2 TOWN: Has the meaning provided in section 1-3-2 of this code.

3
4 **TOWN MANAGER: The Town Manager of the Town of Breckenridge, or his or her**
5 **designee acting pursuant to section 1-7-2 of this code.**

6
7 4-13-5: PERMIT REQUIRED:

8
9 No person shall stage, hold, present, or conduct a special event within the town without a valid
10 permit issued in accordance with this chapter.

11
12 4-13-6: EXCEPTIONS:

13
14 The requirements of this chapter shall not apply to:

15 A. An indoor special event of any kind;

16 B. A special event held by the town;

17 C. An event held at Carter Park, Kingdom Park, or the town’s multipurpose fields contracted
18 through the recreation department and constituting “normal or regular” use of those town
19 facilities; or

20 D. An event protected by either the first amendment to the United States constitution or by the
21 Colorado constitution; provided, however, that a person staging, holding, presenting, or
22 conducting such an event shall submit an application and obtain a permit pursuant to this
23 chapter, but there shall be no fee required and the deadline for submission of an application
24 as provided in subsection 4-13-7B of this chapter does not apply to such an application. The
25 town manager may also modify any other requirement of this chapter with respect to such an
26 application if necessary to comply with applicable law.

27 4-13-7: APPLICATION FOR PERMIT:

28 A. A person seeking to obtain a permit shall file an application with the town manager. The
29 form of the application shall be ~~provided by the town manager~~ **established by the town**
30 **manager in administrative rules and regulations adopted pursuant to section 4-13-26.**

31 B. An application for a special event permit shall be filed with the town manager not less than
32 ~~thirty (30)~~ **forty five (45)** days nor more than three hundred sixty five (365) days before the
33 special event is proposed to begin. The town manager may waive the minimum ~~thirty (30)~~
34 **forty five (45)** day filing period and accept an application filed within a shorter time period
35 if, after due consideration of the date, time, place, and nature of the special event, the
36 anticipated number of participants, and the town services required in connection with the
37 special event, the town manager determines that sufficient time exists for the proper

1 investigation and review of the application; that the waiver will not present a hazard to public
2 health, safety or welfare; and that the waiver will not create a substantial burden on the
3 town's staff or financial resources.

4 C. A permit issued pursuant to this chapter eliminates the need for a development permit to
5 authorize the special event. However, an applicant may still be required to obtain a
6 development permit depending on the size and scale of any temporary structures proposed to
7 be used in connection with the special event. The need for a development permit will be
8 determined by the town manager once the application has been received and reviewed.

9 D. An application for a special event permit shall **contain such information as shall be**
10 **established by the town manager in administrative rules and regulations adopted**
11 **pursuant to section 4-13-26.**

12 ~~E~~D. Applications shall be processed by the town manager in order of receipt.

13 4-13-8: FEES:

14 A. **When an application is filed** an applicant shall pay to the town a nonrefundable application
15 fee **in such amount as shall be established by the town manager in administrative rules**
16 **and regulations adopted pursuant to section 4-13-26.**

17 B. If the application includes a request to use any town property or any town service in
18 connection with the special event, then before the permit is issued the applicant shall pay to
19 the town any required charges, fees, or deposits required by the town in connection with the
20 use of the requested town property or the provision of the requested town service.

21 4-13-9: INVESTIGATION OF APPLICATION:

22 A. Upon receipt of a properly completed application, together with all information required in
23 connection therewith, and the payment of the application fee as required by section 4-13-8 of
24 this chapter, the town manager shall transmit copies of the application to such persons,
25 agencies, or departments as the Town Manager shall identify in **administrative rules and**
26 **regulations adopted pursuant to section 4-13-26.**

27 B. Within ~~twenty (20)~~ **thirty (30)** days of receipt of a completed application those town
28 departments and other referral agencies described in subsection A of this section shall
29 provide the town manager with comments concerning the application. If an application is
30 accepted by the town manager less than ~~thirty (30)~~ **forty five (45)** days before the proposed
31 special event is to be held, the town departments and other referral agencies shall use their
32 best efforts to provide the town manager with their comments in a timely manner so that the
33 town manager will have the comments before making a decision on the application.

34 4-13-10: STANDARDS FOR ISSUANCE OF PERMIT:

- 1 A. The town manager shall issue a permit when, from a consideration of the application and
2 from such other information as may otherwise be obtained, the town manager determines
3 that:
- 4 1. The application (including any required attachments and submissions) is complete and
5 signed by the applicant;
- 6 2. The applicant has paid the application fee and any other fees required by section 4-13-8 of
7 this chapter;
- 8 3. The application does not contain a material falsehood or misrepresentation;
- 9 4. The application complies with all of the requirements of this chapter;
- 10 5. The applicant is legally competent to contract under Colorado law;
- 11 6. The applicant or the person on whose behalf the application is made has not previously
12 damaged town property and failed to pay in full for such damage, and the applicant does not
13 have other outstanding and unpaid debts to the town;
- 14 7. The proposed special event will not conflict with:
- 15 a. A special event for which a permit has previously been issued;
- 16 c. A town sponsored event;
- 17 d. An annual special event which is reasonably expected to be held again, but for which
18 an application has yet to be submitted; or
- 19 e. An event protected by the first amendment to the United States constitution or by the
20 Colorado constitution which due to its anticipated size, location, hours of operation, or other
21 relevant factors, is reasonably expected to require such town services or personnel as to make the
22 holding of the special event for which the application was submitted a potential risk to the public
23 health, safety or welfare;
- 24 8. The holding of the proposed special event will not cause significant disruption in the
25 ability of the town to deliver or provide essential governmental services;
- 26 9. Adequate sanitation and other required health facilities are or will be made available at or
27 sufficiently near to the proposed special event area(s);
- 28 10. Sufficient parking is available near the site of the proposed special event to accommodate
29 the number of vehicles reasonably expected for the event, or an acceptable transportation and

1 parking plan to provide adequate parking for the proposed special event has been submitted and
2 approved by the town manager;

3 11. The proposed special event will not pose a danger to the public health, safety or welfare;

4 12. The proposed special event will positively impact the town culturally, economically,
5 environmentally or socially.

6 4-13-11: RELATIONSHIP TO OTHER TOWN ORDINANCES:

7
8 Notwithstanding anything contained in this code to the contrary:

9 A. A permit issued under this chapter is not a special events liquor license. If alcoholic
10 beverages are to be served at the special event, the permittee must obtain the required permit
11 or approval from the town clerk or the town of Breckenridge liquor licensing authority.

12 ~~B. A permit issued under this chapter shall be treated as a special events license within the~~
13 ~~meaning of section 4-2-11 of this title (transient dealer's license).~~

14 ~~C. If the proposed special event is a fair, show, or exhibition of arts, crafts or similar handiwork~~
15 ~~to be held in accordance with subsection 9-7-6F of this code (outdoor display of~~
16 ~~merchandise) a permit issued under this chapter shall be treated as a special events license~~
17 ~~issued by the town clerk in accordance with the requirements of section 4-2-11 of this title.~~

18 ~~**D**~~B. A permit issued under this chapter may authorize the permittee to exceed the maximum
19 noise levels provided in title 5, chapter 8 of this code in connection with the holding of the
20 special event for which the permit is issued; and the town manager may establish specific
21 maximum noise levels for any such event. The town manager shall apply the standards set
22 forth in subsection 5-8-12A of this code in connection with any request for permission to
23 exceed the maximum noise levels provided in title 5, chapter 8 of this code.

24 ~~**E**~~C. A permit issued under this chapter shall be treated as a special event permit within the
25 meaning of section 9-1-19-44A, "Policy 44 (Absolute) Radio Broadcasts", of the
26 development code. No class D minor development permit shall be required to authorize any
27 radio broadcast conducted as a special event.

28 ~~**F**~~D. Except as specifically provided in this section, in addition to a permit a permittee must
29 obtain all other required town permits and approvals before holding the special event
30 authorized by the permit, including, but not limited to, a development permit and building
31 permit.

32 4-13-12: DENIAL OF PERMIT:

1 A. The town manager shall deny an application for a special event permit if the town manager
2 determines that:

3 1. The application conflicts with another event as described in subsection 4-13-10A7 of this
4 chapter;

5 2. Information contained in the application, or supplemental information requested from the
6 applicant, is found to be false in any material respect;

7 3. The application fails to meet any of the standards set forth in section 4-13-10 of this
8 chapter;

9 4. The time, route, or size of the event will substantially interrupt the safe and orderly
10 movement of traffic on or contiguous to the event site or route or will disrupt the use of a street
11 or highway at a time when it is usually subject to heavy traffic congestion;

12 5. The location of the event will substantially interfere with any construction or maintenance
13 work scheduled to take place upon or along the town streets or property;

14 **6. The duration of the event will be longer five (5) consecutive days, unless the Town**
15 **Manager (and not the Town Manager's designee acting pursuant to section 1-7-2 of this**
16 **code), determines that the proposed event may be of a longer duration. In making such**
17 **determination the Town Manager shall take into account all relevant factors related to the**
18 **proposed event;**

19 **7.** The applicant has failed to pay costs, fees, or deposits for a previous special event permit
20 within the preceding five (5) years; or the applicant has failed to pay the town for damages
21 arising from a previous special event held by the applicant, regardless of when such event was
22 held; or

23 **8.** The applicant has failed to abide by the requirements or conditions of previous special
24 event permits within the preceding five (5) years.

25 B. If an application is denied the application fee shall not be refunded.

26 4-13-13: AUTHORITY TO IMPOSE CONDITIONS ON PERMIT:

27

28 The town manager shall have the authority to impose such reasonable terms and conditions on a
29 permit as may be necessary to protect the public health, safety, and welfare, and to obtain
30 compliance with the requirements of this chapter and applicable law.

31

32 4-13-14: NONDISCRIMINATION; CONTENT NEUTRALITY:

33

34 The town manager shall uniformly consider each application for a permit upon its merits, and

1 shall not discriminate in granting or denying a permit under this chapter based upon race, creed,
2 color, religion, national origin, ancestry, sex, age, veteran status, sexual orientation, or physical
3 or mental disability. Further, the town manager shall be content neutral in reviewing an
4 application, and shall not consider the subject matter of any type of speech proposed as part of
5 the application.

6
7 4-13-15: DECISION BY TOWN MANAGER:

- 8 A. The town manager shall approve, deny or conditionally approve an application within ~~thirty~~
9 ~~(30)~~ **forty (40)** days of the receipt of the completed application unless, by written notice to
10 the applicant, the decision period is extended for an additional ten (10) days; provided,
11 however, that in any event the town manager shall render a decision on an application not
12 less than forty eight (48) hours prior to the scheduled commencement of the special event
13 which is the subject of the application.
- 14 B. If an application is denied, the town manager shall clearly set forth in writing the grounds for
15 denial and, where feasible, shall propose measures to cure the defects that lead to the denial
16 of the application. When the basis for denial is the prior receipt of a competing application
17 for the same time and place, the town manager shall suggest an alternative time or place for
18 the special event which is the subject of the application which was denied.
- 19 C. In the event an application is conditionally approved, the town manager shall clearly set forth
20 in writing the conditions of approval.

21 4-13-16: NOTICE OF DECISION:
22

23 The town manager shall notify the applicant of the town manager's decision on the application
24 within three (3) business days of rendering the decision. Notice shall be given by mailing a copy
25 of the town manager's decision to the applicant by regular mail, postage prepaid, at the address
26 shown in the application. Notice is deemed to have been properly given upon mailing.
27

28 4-13-17: APPEAL OF DENIAL OR CONDITIONAL APPROVAL OF PERMIT:

- 29 A. An applicant has the right to appeal the town manager's denial or conditional approval of an
30 application to the town council.
- 31 B. An applicant's appeal of the town manager's denial or conditional approval of an application
32 shall be processed in accordance with title 1, chapter 19 of this code; provided, however, that
33 the applicant's written notice of appeal shall be filed with the town manager within ten (10)
34 days after the date of mailing of the town manager's decision on the application.
- 35 C. The applicant shall be provided with not less than ten (10) days' prior written notice of the
36 appeal hearing to be held by the town council.

- 1 D. The burden of proof in an appeal filed under this section shall be on the applicant.
- 2 E. If the town council finds by a preponderance of the evidence that the decision of the town
3 manager was correct, the town council shall uphold the decision of the town manager. If the
4 town council finds by a preponderance of the evidence that the decision of the town manager
5 was incorrect, the town manager's decision shall be set aside and the permit issued (if it was
6 previously denied) or the conditions of approval stricken or modified.
- 7 F. Any decision made by the town council pursuant to this section shall be a final decision and
8 may be appealed to the district court pursuant to rule 106(a)(4) of the Colorado rules of civil
9 procedure. The applicant's failure to timely appeal the decision is a waiver of the applicant's
10 right to contest the denial or conditional approval of the application.
- 11 G. If there is any conflict between the provisions and requirements of this section and the
12 provisions and requirements of title 1, chapter 19 of this code, the provisions and
13 requirements of this section shall control.

14 4-13-18: CONTENTS OF PERMIT: **The required contents of a permit shall be established**
15 **by the town manager in administrative rules and regulations adopted pursuant to Section**
16 **4-13-26.**

17
18 4-13-19: PERMIT NOT TRANSFERABLE:

19
20 A permit is nontransferable and nonassignable. Any attempt to transfer or assign such permit
21 voids the permit.

22
23 4-13-20: NOTICE OF ISSUANCE OF PERMIT:

24
25 Immediately upon the issuance of a permit, the town manager shall send a copy of the permit to
26 **such persons, agencies, or departments as the Town Manager shall identify in**
27 **administrative rules and regulations adopted pursuant to section 4-13-26.**

28
29 4-13-21: INSURANCE REQUIREMENT:

30
31 Each permit shall require the permittee to file with the ~~town manager~~ **Town's finance &**
32 **municipal services department** prior to commencement of the setup of the special event a
33 certificate of insurance demonstrating that the permittee has in effect a policy or policies of
34 general liability insurance covering the special event with minimum combined single limits of
35 not less than one million dollars (\$1,000,000.00). Such insurance shall remain in full force
36 throughout the entirety of the special event for which the permit is issued. The town shall be
37 named as an additional insured under such insurance policy. If alcoholic beverages will be
38 served at the special event, the permittee must also provide proof of liquor liability insurance.

39
40 4-13-22: DUTIES OF PERMITTEE:

1
2 In connection with the holding of the event for which a permit is issued, a permittee shall:

- 3 A. Comply with all of the terms and conditions of the permit;
- 4 B. Comply with all applicable town ordinances and state and federal laws; and
- 5 C. Permit inspection of its records and special event facilities by the town manager for the
6 purpose of determining the permittee's compliance with the terms and conditions of the
7 permit.

8 4-13-23: POSTING OF PERMIT:

9
10 A permit shall be continuously posted in a conspicuous location at the site of the special event
11 throughout the duration of the special event.

12
13 4-13-24: SUSPENSION OR REVOCATION OF PERMIT:

14 A. A permit issued pursuant to this chapter may be suspended or revoked by the town manager
15 after a hearing for the following reasons:

16 1. Fraud, misrepresentation or a false statement of material fact contained in the permit
17 application;

18 2. A violation of any town, state, or federal law or regulation;

19 3. A violation of any of the terms and conditions of the permit;

20 4. A violation of any of the provisions of this chapter;

21 5. Threatening weather conditions if the town manager determines that holding the special
22 event under such conditions would either: a) pose a threat to the public health, safety or welfare,
23 or b) pose a threat to any town owned property to be used in connection with this special event;

24 6. The existence of fire or drought conditions if the town manager determines that holding
25 the special event under such conditions would pose a threat to the public health, safety or
26 welfare;

27 7. Any unforeseen, unanticipated, or uncontrollable circumstance if the town manager
28 determines that holding the special event under such circumstance would pose a threat to the
29 public health, safety or welfare; or

30 8. An irreconcilable scheduling conflict with an event protected by either the first amendment
31 to the United States constitution or by the Colorado constitution.

- 1 B. In connection with the suspension of a permit, the town manager may impose reasonable
2 conditions.
- 3 C. A hearing held pursuant to this section shall be processed in accordance with title 1, chapter
4 19 of this code.
- 5 D. In deciding whether a permit should be suspended or revoked, and in deciding what
6 conditions to impose in the event of a suspension, if any, the town manager shall consider:
- 7 1. The nature and seriousness of the violation;
- 8 2. Corrective action, if any, taken by the permittee;
- 9 3. Prior violation(s), if any, by the permittee;
- 10 4. The likelihood of recurrence;
- 11 5. All circumstances surrounding the violation;
- 12 6. Whether the violation was willful;
- 13 7. The number of previous special events held by the permittee;
- 14 8. The number of previous violations by the permittee; and
- 15 9. Previous sanctions, if any, imposed against the permittee.
- 16 E. The town manager shall have the authority to summarily suspend a permit during a special
17 event if it appears to the town manager that a permittee has violated one or more of the terms
18 and conditions of a permit or any applicable law and, based upon the available information,
19 the town manager, in consultation with the police chief, reasonably determines that such
20 violation results in an immediate threat to the public health, safety and welfare. No appeal is
21 allowed from a summary suspension of a permit issued by the town manager pursuant to this
22 subsection.
- 23 F. If the town manager suspends a permit, except for a summary suspension pursuant to
24 subsection E of this section, or revokes a permit, the permittee may appeal the suspension or
25 revocation to the town council in accordance with title 1, chapter 19 of this code. The burden
26 of proof in such an appeal is on the permittee. If the town council finds by a preponderance
27 of the evidence that the town manager acted correctly in suspending or revoking the permit,
28 the town council shall uphold the town manager's order of suspension or revocation. If the
29 town council finds by a preponderance of the evidence that the town manager acted
30 improperly in suspending or revoking the permit, the appeal shall be sustained, and the town
31 manager's order of suspension or revocation shall be set aside. Any decision made by the

1 town council pursuant to this section shall be a final decision and may be appealed to the
2 district court pursuant to rule 106(a)(4) of the Colorado rules of civil procedure. The
3 applicant's failure to timely appeal the decision is a waiver of the applicant's right to contest
4 the denial or conditional approval of the application.

5 G. No fee previously paid by a permittee in connection with the application shall be refunded if
6 such permit is suspended or revoked.

7 4-13-25: PENALTIES; INJUNCTIVE RELIEF:

8 A. It is a misdemeanor offense for any person to violate any provision of this chapter. Any
9 person convicted of having violated any provision of this chapter shall be punished as set
10 forth in title 1, chapter 4 of this code.

11 B. The staging, holding, presenting, or conducting of a special event without a valid permit
12 issued pursuant to this chapter may be enjoined by the town in an action brought in a court of
13 competent jurisdiction, including, but not limited to, the town's municipal court pursuant to
14 section 1-8-10 of this code.

15 4-13-26: RULES AND REGULATIONS:

16
17 The town manager shall have the authority from time to time to adopt, amend, alter, and repeal
18 administrative rules and regulations as may be necessary for the proper administration of this
19 chapter. Such regulations shall be adopted in accordance with the procedures established by title
20 1, chapter 18 of this code.

21
22 Section 2. Section 9-7-6(F) of the Breckenridge Town Code [OUTDOOR DISPLAY OF
23 MERCHANDISE ORDINANCE] is amended to read as follows:

24 ~~F. Special Events: Special events, subject to the following limitations:~~

25 ~~1. The event includes twenty (20) or more individual merchants, each holding a state~~
26 ~~sales tax license.~~

27 ~~2. The event is no longer in duration than three (3) consecutive days.~~

28 ~~3. The event is conducted on a single premises not currently licensed under the provisions~~
29 ~~of title 4, chapter 1 of this code.~~

30 ~~4. A class D minor development permit is issued which adequately addresses parking,~~
31 ~~transportation and waste disposal.~~

32 ~~5. A special events license is issued for the event pursuant to section 4-2-11 of this code.~~

1 F. **A special event for which a permit has been issued pursuant to title 4,**
2 **chapter 2 of this code.**

3 Section 3. Section 9-7-6(I) of the Breckenridge Town Code [OUTDOOR DISPLAY OF
4 MERCHANDISE ORDINANCE] is amended to read as follows:
5

6 I. ~~Summer~~ **Outdoor** Sales Days: Outdoor displays of merchandise conducted on
7 ~~Summer~~ **Outdoor** Sales Days as established by the town manager. In setting
8 ~~Summer~~ **Outdoor** Sales Days, the town manager shall consult with
9 representatives of the business community to determine appropriate dates. At least
10 thirty (30) days before setting ~~Summer~~ **Outdoor** Sales Days each year, the town
11 manager shall advise the town council of the proposed dates of such event.
12

13 Section 4. Section 4-2-11 of the Breckenridge Town Code [TRANSIENT DEALER'S
14 LICENSE ORDINANCE] is amended to read as follows:
15

16 **4-2-11: SPECIAL EVENTS BUSINESS LICENSE:**
17

18 The sponsor of any fair, show or exhibition of arts, crafts or similar handiwork, or
19 the sponsor of any special event to be held ~~in accordance with subsection 9-7-6F~~
20 **pursuant to a permit issued pursuant to title 4, chapter 2 of this code** shall
21 obtain a special events **business** license from the town manager at least fourteen
22 (14) days prior to the event. Said application shall include the name and local
23 address of the sponsor, proposed duration of the event, names and addresses of
24 the artisans or merchants taking part in the event, purpose of the event, **and** goods
25 or types of goods to be sold, and a statement under oath as to whether the
26 applicant or its agents have ever been convicted of any crime or misdemeanor
27 and, if so, the nature thereof.

28 A. At the time of filing of the application, a license fee of two hundred fifty dollars
29 (\$250.00) shall be paid to the town clerk, to cover the costs of investigating the
30 facts stated in the application and administrative costs.

31 B. At least five (5) days prior to the event, each merchant taking part in the event
32 shall file with the town clerk, a sworn statement, on a form furnished by the town
33 clerk, which shall give the following information:

34 1. Name and permanent home/business address.

35 2. Date of birth.

36 3. Colorado state sales tax number.

1 4. Anticipated taxable sales from the special event.
2

3 A sales tax deposit shall be made by each merchant taking part in the event as
4 described in subsection 4-2-5E of this chapter.

5 C. Merchants covered under a special events business license shall be exempt from
6 the license fee provided in subsection 4-2-5D of this chapter, but are subject to the
7 sales tax deposit as described in subsection 4-2-5E of this chapter.

8 D. Organizations meeting the qualifications set forth in subsection 4-2-12A of this
9 chapter shall be exempt from the special events license fee, but shall be subject to
10 all other requirements of this section.

11 E. The town manager may impose reasonable conditions on the approval of the
12 special events business license, including, but not limited to, required sanitation
13 and cleanup measures, security measures or reasonable requirements to secure the
14 payment of the sale tax due to the town.

15 Section 5. Except as specifically amended by this ordinance, the Breckenridge Town
16 Code, and the various secondary codes adopted by reference therein, shall continue in full force
17 and effect.
18

19 Section 6. The Town Council finds, determines, and declares that this ordinance is
20 necessary and proper to provide for the safety, preserve the health, promote the prosperity, and
21 improve the order, comfort and convenience of the Town of Breckenridge and the inhabitants
22 thereof.
23

24 Section 7. The Town Council finds, determines, and declares that it has the power to
25 adopt this ordinance pursuant to the provisions of Section 31-15-501, C.R.S., and the powers
26 possessed by home rule municipalities in Colorado.
27

28 Section 8. This ordinance shall be published and become effective as provided by Section
29 5.9 of the Breckenridge Town Charter.
30

31 INTRODUCED, READ ON FIRST READING, APPROVED AND ORDERED
32 PUBLISHED IN FULL this ____ day of _____, 2015. A Public Hearing shall be held at the
33 regular meeting of the Town Council of the Town of Breckenridge, Colorado on the ____ day of
34 ____, 2015, at 7:30 P.M., or as soon thereafter as possible in the Municipal Building of the
35 Town.
36
37

TOWN OF BRECKENRIDGE, a Colorado
municipal corporation

By: _____
John G. Warner, Mayor

ATTEST:

Helen Cospolich
Town Clerk

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1 ***DRAFT March 18, 2015 DRAFT***

2
3 **ADMINISTRATIVE RULES AND REGULATIONS CONCERNING THE TOWN OF**
4 **BRECKENRIDGE “ SPECIAL EVENTS ORDINANCE”**

- 5
6 A. **Effective Date.** These regulations are effective [REDACTED], 2015.
7
8 B. **Authority.** These regulations are issued by the Town Manager of the Town of
9 Breckenridge pursuant to the authority granted by Section 4-13-26 of the Town
10 of Breckenridge “Special Events Ordinance” (Chapter 13 of Title 4 of the
11 Breckenridge Town Code).
12
13 C. **Adoption Procedures.** The procedures set forth in Chapter 18 of Title 1 of the
14 Breckenridge Town Code were followed in connection with the issuance of these
15 regulations. Notice of the adoption of these regulations was given in accordance
16 with the requirements set forth in Section 1-18-3 of the Breckenridge Town
17 Code.
18
19 D. **Conflict With Special Events Ordinance.** These regulations do not amend the
20 Town’s “Special Events Ordinance.” If there is a conflict between these
21 regulations and the Special Events Ordinance, the ordinance will control.
22
23 E. **Definitions Adopted By Reference.** All of the definitions in Section 4-13-4 of
24 the Special Events Ordinance are adopted by reference and incorporated into
25 these regulations.
26
27 F. **Additional Definitions.** As used in these regulations the following words and
28 phrases have the following meanings:
29
30 “**Events Committee**” means the Breckenridge Events Committee consisting of
31 representatives of the Town’s partner organizations, representatives of the
32 Breckenridge Tourism Office, and one designated representative of the Town.
33 The composition of the Events Committee may be altered from time to time and
34 must be approved by the Town Manager.
35
36 “**Town Property**” means: (i) land or other property owned by the Town; (ii) land
37 or other property that the Town holds a present right of possession and control;
38 and (iii) all public rights-of-way owned or controlled by the Town.
39
40 G. **Delegation of Authority to Events Committee.** Pursuant to Section 1-7-2 of the
41 Breckenridge Town Code the Town Manager delegates to the Events Committee,
42 as the Town Manager’s authorized representative, the authority to enforce the

1 Special Events Ordinance, except for the following sections the performance or
2 enforcement of which are reserved to the Town Manager:

- 3
- 4 a. Section 4-13-12(6)(Authority to Approve Special Event With
- 5 Duration Longer Than 5 Consecutive Days)
- 6 b. Section 4-13-24 (Suspension or Revocation of Permit)
- 7 c. Section 4-13-26 (Rules and Regulations)
- 8

9 With respect to those sections of the Special Events Ordinance that the Events
10 Committee is authorized to enforce, references to the “Town Manager” mean the
11 “Events Committee,” unless the context clearly requires otherwise.

12

13 H. **Contents of Application For Special Events Permit.** An application for a
14 special event permit shall contain the following information:

- 15
- 16 1. The applicant’s name, address, and telephone number.
- 17 2. The name, title (if any), address, and telephone number of the contact person for
- 18 the applicant with respect to the special event.
- 19 3. A description of the special event, including a description of the purpose, scope,
- 20 and activities planned during the event.
- 21 4. The proposed date(s) of the special event.
- 22 5. The proposed location of the special event.
- 23 6. The proposed hours of operation of the special event.
- 24 7. The dates and times when the special event facilities will be set up and torn
- 25 down.
- 26 8. If the special event will involve the use of any town street(s), trail(s), park(s),
- 27 land(s), building(s), parking lot(s) or right(s) of way, a statement as to the
- 28 portion(s) of the town street(s), trail(s), park(s), land(s), building(s), parking
- 29 lot(s) or right(s) of way which will be used or occupied in connection with the
- 30 special event.
- 31 9. A statement of the fees, if any, to be charged to participants at the special event.
- 32 10. A list of food and/or beverages, including alcoholic beverages, that will be
- 33 served at the special event.
- 34 11. A statement of whether goods and merchandise will be sold at the special event.
- 35 12. A map including pedestrian flow, emergency access, trash receptacles, temporary
- 36 structures, sign placement, parking areas and activity areas.
- 37 13. Proof of the applicant’s tax exempt status, if applicable.
- 38 14. First time special events shall provide evidence indicating the extent of
- 39 neighborhood and business support for the holding of the special event.
- 40 15. A description and location of any recording equipment, tents, or other structures,
- 41 sound amplification equipment, banners, signs, or other attention getting devices
- 42 proposed to be used in connection with the special event.

- 1 16. A plan for providing adequate safety for spectators and workers at the special
- 2 event.
- 3 17. A plan for providing adequate sanitation at the special event, including “event
- 4 greening” and recycling plans.
- 5 18. The approximate number of staff, vendors, and entertainers reasonably
- 6 anticipated to participate in putting on the special event (excluding spectators).
- 7 19. A good faith estimate of the approximate number of spectators expected to attend
- 8 the special event each day.
- 9 20. The number of security personnel to be hired for the special event, if any.
- 10 21. A designation of any public facilities or equipment to be utilized.
- 11 22. A complete list of the names, addresses, and telephone numbers of all vendors
- 12 who will participate in the special event.
- 13 23. For trail-based events, applicant must provide proof of approval from private
- 14 property owners, Summit County Open Space and US Forest Service when the
- 15 event utilizes those entities properties as part of the event.
- 16 24. Any additional information that the Events Committee reasonably determines to
- 17 be necessary in connection with its investigation and review of the application.
- 18
- 19 I. **Fees.**
- 20 1. When an application is filed an applicant shall pay to the Events Committee a
- 21 nonrefundable application fee of \$50.00 (or \$85.00 if filed within 44 days of
- 22 event) for 2015, and then the application fee as set annually through the budget
- 23 process.
- 24 2. Other fees or deposits may be required by the permittee to cover potential
- 25 financial obligations to the Town that may be incurred by the permittee in
- 26 connection with the permitted activity. Fees could include, but are not limited to,
- 27 the use of open space and trails and other Town property, services from the
- 28 Police Department, the Public Works Department, and/or a security deposit for
- 29 damages to property, or trash and sanitation. Factors to be considered may
- 30 include, but are not limited to, the number of people involved, the location of the
- 31 activity, and the nature of the activity. A deposit may be in the form of cash,
- 32 certified funds payable to the Town or credit card. A deposit may be used by the
- 33 Town to pay for any monetary obligation due to the Town from the permittee. If
- 34 a deposit is required, any unused portion of the deposit will be refunded to the
- 35 permittee within 60 days after the conclusion of the permitted activity.
- 36
- 37 J. **Investigation of Application.** Upon receipt of a properly completed application,
- 38 and the payment of the required application fee, the Events Committee shall
- 39 transmit copies of the application for their review as provided in Section 4-13-9
- 40 of the Special Events Ordinance to the Special Events Permit Application
- 41 (SEPA) Review Group consisting of members from:
- 42
- 43 1. The Town’s Department of Community Development;

SPECIAL EVENTS ORDINANCE REGULATIONS

2. The Town’s Police Department;
3. The Town Clerk/Finance & Municipal Services Department;
4. The Town’s Public Works Department;
5. The Red, White and Blue Fire Protection District; and
6. Any other person or agency that the Events Committee determines should properly investigate and comment upon the application.

K. **Contents of Special Events Permit.** A permit shall contain the following information:

1. The name of the permittee;
2. The location of the special event to be held pursuant to the permit;
3. The date(s) of the special event to be held pursuant to the permit, including the dates and times for the setup and tear down of the event;
4. The starting and ending times the special event is to be held pursuant to the permit;
5. The name and telephone number of the permittee’s local contact person for the special event;
6. A requirement that the permittee provide proof of insurance pursuant to Section 4-13-21 of the Special Events Ordinance;
7. An advisement to the permittee of the permittee’s duties under section 4-13-22 of the Special Events Ordinance;
8. An acknowledgment by the permittee that the permit may be summarily suspended by the Town Manager in accordance with Section 4-13-24(E) of the Special Events Ordinance;
9. Any special conditions of approval imposed upon the permit by the Events Committee pursuant to Section 4-13-13 of the Special Events Ordinance;
10. A list of all vendors who will participate in the special event; and
11. Such other information related to the special event as the Events Committee shall determine to be necessary or appropriate for inclusion in the permit.

A permit must be signed by the permittee as an acceptance of the findings and conditions, and then by either the Town Manager, the Assistant Town Manager, or the Town’s Director of Communications to be valid.

L. **Standard Conditions of Permit.** In addition to other duties required of a permittee under the Special Events Ordinance or these regulations, a permittee must comply with the following additional duties:

1. A permit is not intended to authorize activities that are illegal under any applicable Town, state or federal law or rule, except that permittees may engage in such conduct as is expressly authorized by the permit.

- 1 2. All permittees must confine their activities to the location(s) and time(s)
2 specified on their permit. The Events Committee may establish specific
3 guidelines to address conditions that exist at certain designated locations and the
4 use of vehicles and equipment at locations based on, among other considerations,
5 the time of day, weather conditions, season, location, and day of the week.
- 6 3. All permittees are responsible for cleaning and restoring the site after the end of
7 the permitted activity. The cost of any Town employee time incurred because of
8 a permittee's failure to clean and/or restore the site following the end of the
9 permitted activity will be borne by the permittee.
- 10 4. Should there be any injuries, accidents, other health incidents or damage to
11 private or Town property in connection with a permitted activity, the permittee
12 must immediately notify the Town Manager or Police Chief.
- 13 5. Only vehicles with permits issued by the Police Chief will be allowed to park in
14 areas designated for the permitted activity at the time(s) and location(s)
15 described in the applicable permit.
- 16 6. The use of pyrotechnics, fire effects and explosions, including simulated smoke
17 and smoke effects, must be conducted only upon authorization by the Red, White
18 and Blue Fire District, and subsequent approval must be obtained from the the
19 Police Chief prior to start of event.
- 20 7. Any activity proposed to be conducted pursuant to the permit that is determined
21 by the Events Committee to cause a potential danger to persons or property will
22 be referred for approval by the Police Chief or other governmental agency
23 having jurisdiction over such activity. Such activities must include, but not be
24 limited to, the use of stunts, helicopters, firearms, or simulated firearms or other
25 weapons.
- 26 8. A permittee is strictly liable to the Town for any damage to, or destruction of,
27 any Town property occurring in connection with the permitted activity. This
28 obligation will survive the suspension, revocation, expiration, or other
29 termination of the permit, and will continue to be fully enforceable thereafter.
- 30 9. Trimming, damaging, removing or cutting trees or vegetation on Town property
31 is prohibited without the prior approval of the Events Committee.
- 32 10. No street signs, street lights, postal boxes, benches, or any other permanent street
33 structure may be removed or altered without the prior approval of the -Town
34 department charged with maintaining such structures.
- 35 11. If determined by the Events Committee to be appropriate, permittees must
36 submit a mitigation plan for minimizing the potential inconvenience to residents
37 and/or businesses.
- 38 12. By accepting a permit, a permittee irrevocably agrees to protect all persons and
39 property from damage, loss or injury arising from any of the operations
40 performed by or on behalf of the permittee pursuant to the permit and, to the full
41 extent permitted by law, to indemnify, defend, and hold the Town harmless from
42 all claims, losses, damages, and expenses, including attorneys' fees and costs
43 (including expert witness fees), that may be incurred by the Town as result

SPECIAL EVENTS ORDINANCE REGULATIONS

1 therefrom. This indemnification requirement will survive the suspension,
2 revocation, expiration, or other termination of the permit, and will continue to be
3 fully enforceable thereafter.

4 13. If the Events Committee determines, in light of the activity for which a permit is
5 sought, that such activity may increase the potential for injury to individuals
6 and/or damage to property, and that the minimum limits of liability insurance
7 coverage should be higher than one million dollars (\$1,000,000) per occurrence
8 required by Section 4-13-21 of the Special Events Ordinance, the Events
9 Committee may determine what higher minimum limit is to be required and will
10 inform the applicant of such higher limit. Factors to be considered may include,
11 but are not limited to, the number of people involved, the location of the activity,
12 and the nature of the activity. The applicant must thereafter provide proof of such
13 increased liability insurance coverage. If the Events Committee determines in
14 writing that a higher minimum limits of liability insurance coverage is required,
15 the applicant may appeal such determination pursuant to Section 4-13-17 of the
16 Special Events Ordinance.

17 14. The Events Committee may waive the required liability insurance if the applicant
18 is able to demonstrate that such insurance cannot be obtained without imposing
19 an unreasonable hardship on the applicant. Any request for a waiver of the
20 insurance must be included by the applicant in the permit application. The
21 burden of demonstrating unreasonable hardship is on the applicant, and may be
22 demonstrated by a showing, for example, that the cost of obtaining insurance for
23 the permitted activity exceeds twenty-five percent (25%) of the applicant's
24 budget for such activity that is the subject of the application. The Events
25 Committee will take into consideration the applicant's projections of budget as
26 well as the budget projections for comparable productions of similar size and
27 duration in determining whether the cost of obtaining insurance exceeds twenty-
28 five percent (25%) of the budget. The Events Committee may also take into
29 consideration his or her determination that the permitted activity may increase
30 the potential for injury to individuals and/or damage to property. If the Events
31 Committee denies a request for a waiver of the insurance requirement, the
32 applicant may appeal such denial pursuant to Section 4-13-17 of the Special
33 Events Ordinance.

34
35 M. **Notice of Issuance of Permit.** Immediately upon the issuance of a permit, the
36 Events Committee shall send a copy of the permit to the following members of
37 the SEPA Review Group:

- 38
39 1. The Town's Police Department;
40 2. The Town's Community Development Department;
41 3. The Town Clerk/Finance & Municipal Services Department;
42 4. The Town's Public Works Department;
43 5. The Town Manager;

SPECIAL EVENTS ORDINANCE REGULATIONS

- 6. The Red, White and Blue Fire Protection District; and
- 7. Any other person as determined by the Events Committee.

N. **Special Rules For Filming and Photography.** In addition to the administrative regulations set forth above, unless exempted as provided below, an applicant for a special event permit that includes filming or photography on any Town property must comply with the following additional administrative regulations:

1. The following activities on Town property do not require a special event permit:

- a. Filming or photography by casual photographers and tourists for solely private use;
- b. Filming or photography by credentialed members of the news media, including reporters, photographers or camera persons in the employ of a newspaper, news service or similar entity engaged in on-the-spot print media, publishing or broadcasting of news events and of general public interest, and/or for use in criminal investigations, civil proceedings and emergencies such as fires, floods, etc. This exception does not apply to magazines or documentary programs;
- c. Filming or photography undertaken by the Town;
- d. Filming or photography by education, government and public access and local origination programs for cable television systems franchised within the Town;
- e. Filming or photography of a parade, rally, protest, or demonstration, except when using vehicles or professional grade equipment;
- f. Any filming or photography that the Events Committee determines should be exempt from the requirements of these regulations because the Town will receive a substantial benefit from such activity.

2. The Town Manager may waive or reduce the application fee if:

- a. the permitted activity will result in substantial, beneficial media/public relations for the Town; or
- b. the applicant is a film student.

3. If known at the time of the application, an application for a special event permit that will involve filming or photography must include, in addition to the other information required by Rule H of these regulations the date(s) and time(s) of scouting, rigging, or shooting and location of such activity, and any special

SPECIAL EVENTS ORDINANCE REGULATIONS

1 circumstances including, but not limited to, information regarding whether the
2 activity involves special parking requests, traffic control issues, or special
3 effects.
4

5 4. Film school students must provide a letter from the student's school confirming
6 the existence of the insurance coverage required by Section 4-13-21 of the
7 Special Events Ordinance, or any higher insurance limits required pursuant to
8 Rule M(7)(o) of these Regulations, and confirmation of the student's current
9 enrollment in the school.

10 5. In addition to the other grounds for denial of a special events permit set forth in
11 the Special Events Ordinance, an application for a special event permit may be
12 denied for any of the following reasons:
13

- 14 a. the activity proposed by the application may reasonably pose a
15 danger or a threat to participants, onlookers, or the general public;
- 16 b. the date(s) and time(s) requested for a particular location is not
17 available because a permit has previously been issued for such
18 date(s) and time(s);
- 19 c. the proposed location(s) cannot reasonably be accommodated by
20 the Town for any other reason specified by the Town Manager,
21 including, without limitation, that the requested use of the location
22 would unreasonably interfere with the operations of Town
23 government or the use of the Town's property;
- 24 d. the Town Manager has concluded, based on specific information,
25 that the applicant is unlikely to comply with the material terms of
26 the requested permit; or
- 27 e. use of the location or the proposed activity at the location would
28 otherwise violate any law, ordinance, statute or regulation.
29

30 6. In addition to other duties required of a permittee under the Special Events
31 Ordinance or these regulations, a permittee whose permit includes filming or
32 photography must comply with the following additional duties:
33

- 34 a. All permittees are responsible to procure model/subject releases
35 from anyone;
- 36 b. No dolly track or other equipment may be laid across a street,
37 sidewalk, or block a fire lane without prior approval of the Police
38 Chief, and the Red, White and Blue Fire Protection District;
- 39 c. Where a public street or alley is closed in connection with a
40 permitted activity rigging or production activities, a 13.5-foot lane
41 must be kept open. Such requirement may be waived upon an

appropriate showing of need or at the discretion of the Police Chief.

Dated: _____, 2015

Timothy J. Gagen, Town Manager
Town of Breckenridge, Colorado

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500-272\Administrative Regulations 3 (03-17-15)

Memorandum

TO: TOWN COUNCIL

FROM: Dale Stein, Assistant Town Engineer

DATE: March 18, 2015

RE: Public Projects Update

2015 Spring Construction Bidding Update

Staff provided to Council at the March 10th work session an outline of the CIP construction projects proposed for 2015. There are no significant changes to the March 10th memo. Staff however would like to update Council with more specific information regarding the contractor advertisements and bidding for Spring 2015 construction projects.

The following is a summary of the scheduled project bid advertisements, bid openings and construction dates:

<u>Project</u>	<u>Advertisement</u>	<u>Bid Opening</u>	<u>Construction</u>
Prospector Park Landscaping	March 6, 2015	March 20, 2015	Spring 2015
Median and Roundabout Landscaping Section "C"	March 6, 2015	March 20, 2015	Spring 2015
Median and Roundabout Landscaping Section "B"	March 20, 2015	April 3, 2015	Spring 2015
Median and Roundabout Landscaping Section "A"	April 10, 2015	April 24, 2015	Fall 2015
Ice Rink Parking Expansion"	April 10, 2015	April 24, 2015	Fall 2015
Heated Sidewalk Design-Build	April 17, 2015	May 1, 2015	Fall 2015
2015 Asphalt Overlay & Concrete Replacement	March 13, 2015	March 27, 2015	Spring / Summer 2015
Ridge Street Waterline		Under Contract	April 2015
BGVCC Landscaping		Under Contract	May / June 2015

MEMO

TO: Mayor & Town Council
FROM: Tim Gagen, Town Manager
DATE: March 19, 2015
SUBJECT: Committee Reports for 3-24-2015 Council Packet

Police Advisory Committee (PAC) March 4, 2015 Shannon Haynes

The Police Advisory Committee (PAC) held its bimonthly meeting on March 4, 2015. The Chief and PAC members discussed the following:

- **Updates:** Chief Haynes updated the committee on Town Council initiatives including the recently passed smoking regulations, the proposed THC extraction regulation, changes to the sign code ordinance, and the conversation around fluorinated water. She also shared a brief update from the Parking Task Force. Committee members briefly discussed summer activities proposed by the ski area.
- **Healthy Futures Initiative:** Chief Haynes explained the Healthy Futures planned multi-media campaign to address favorable attitudes toward marijuana, perception of harm, and the easy accessibility of product to youth. She reminded committee members that there will be a forum on Thursday, March 5th to discuss with school district and Healthy Futures representatives the Healthy Kids Colorado survey results. Committee members raised questions about what effect the change in marijuana laws have had on the schools and how perceptions have changed.
- **Marijuana Compliance:** Detective Kontak informed the group that all licensed marijuana establishments have been inspected by the Marijuana Enforcement Division. Some establishments had minor corrections to be made regarding required paperwork. The Department requested show cause hearings for two of the establishment through a process similar to that used by the liquor licensing board. Detective Kontak is proactively addressing out-of-state fake IDs used at dispensaries and bars. Chief Haynes announced the formation of a TOB marijuana work group dedicated to improving communications and sharing information between town departments.
- **Investigations:** Sergeant Quesada reported that the number of Craig’s List rental scams has increased dramatically. Detective Blank will be working with stakeholders to identify ways to deter rental property scams.
- **Staffing:** The police department is hoping to fill four police officer vacancies through increased recruiting efforts and outreach to western slope police academies. Factors affecting retention will be assessed as the Department determines what practices might be effective in impacting turnover.
- **Strategic Plan:** Assistant Chief McLaughlin distributed copies of the strategic plan which includes general initiatives and short term goals identified through discussions with employees. An annual report is being prepared and will be distributed as soon as it is completed.

Committees	Representative	Report Status
CAST	Mayor Warner	Verbal Report
CDOT	Tim Gagen	No Meeting/Report
CML	Tim Gagen	No Meeting/Report
I-70 Coalition	Tim Gagen	No Meeting/Report
Mayors, Managers & Commissions Meeting	Mayor Warner	Verbal Report
Liquor Licensing Authority*	Helen Cospolich	No Meeting/Report
Wildfire Council	Matt Thompson	No Meeting/Report
Breckenridge Creative Arts	Robb Woulfe	No Meeting/Report
Summit Stage Advisory Board*	James Phelps	No Meeting/Report
Police Advisory Committee	Chief Haynes	Included
CMC Advisory Committee	Tim Gagen	No Meeting/Report
Recreation Advisory Committee	Mike Barney	No Meeting/Report
Housing and Childcare Committee	Laurie Best	No Meeting/Report
Childcare Advisory Committee	Laurie Best	No Meeting/Report

Note: Reports provided by the Mayor and Council Members are listed in the council agenda.

**Minutes to some meetings are provided in the Manager’s Newsletter.*



February 28, 2015 Financial Report
Finance & Municipal Services Division



Mardi Gras

Executive Summary

February 28, 2015

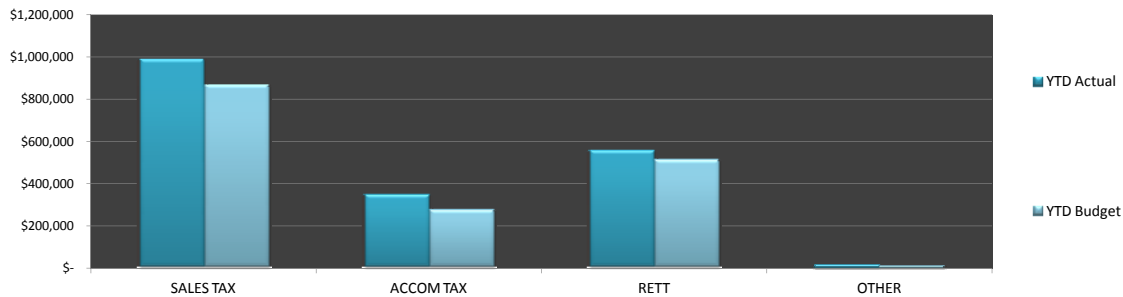
This report covers the first two months of 2015. We are currently at 108% of budgeted revenue in the Excise fund (\$147k over budget). January sales taxes (received in February) were up from 2014 in all categories. RETT started the year at 118% of the YTD budget and exceeded the prior year's Jan-Feb. YTD RETT revenue by over \$75k.

The General Fund 2015 YTD revenues are at 107% of budget and YTD expenses are slightly over budget at 101% (timing).

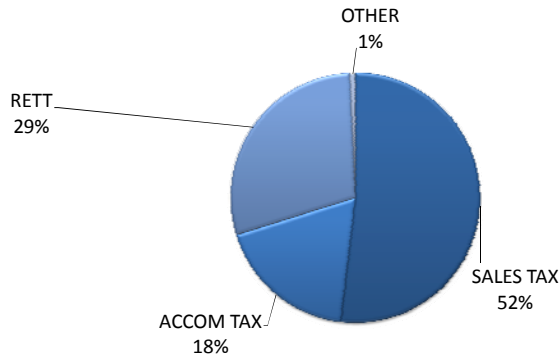
Other funds are performing according to budget with exceptions noted in the All Funds report narrative.

Sales Tax and Real Estate Transfer Tax started the year ahead of budget (see table below). For more information on tax revenues (by month and business sector), please see the Tax Basics section of the Financials.

Excise YTD Actual vs. Budget - by Source



YTD Actual Revenues - Excise



	YTD Actual	YTD Budget	% of Budget	Annual Budget	Prior YTD Actual	Prior Annual Actual
SALES TAX	\$ 1,101,818	\$ 1,021,254	108%	\$ 15,198,907	\$ 987,652	\$ 16,233,023
ACCOMMODATIONS TAX	365,159	382,574	95%	2,018,536	347,705	2,294,537
REAL ESTATE TRANSFER	629,211	531,845	118%	3,800,001	554,123	4,604,914
OTHER*	71,855	12,462	577%	761,138	13,612	611,701
TOTAL	\$ 2,168,044	\$ 1,948,135	111%	\$ 21,778,582	\$ 1,903,093	\$ 23,744,174

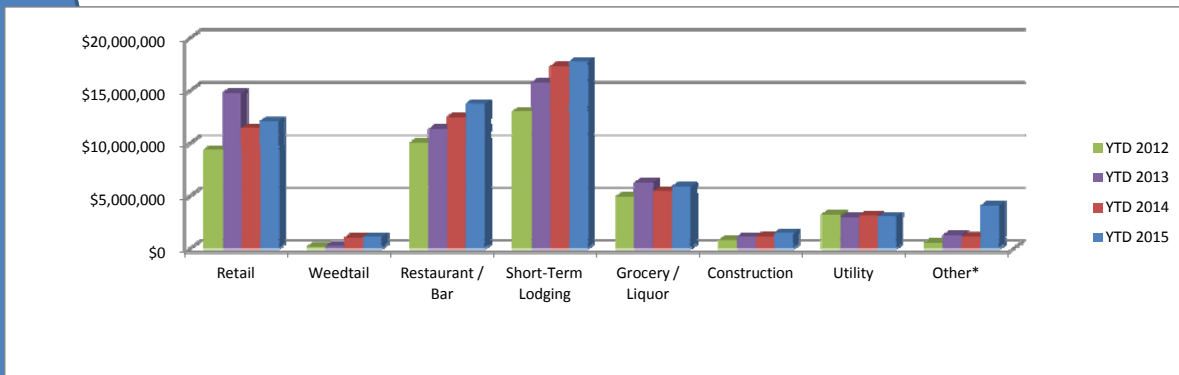
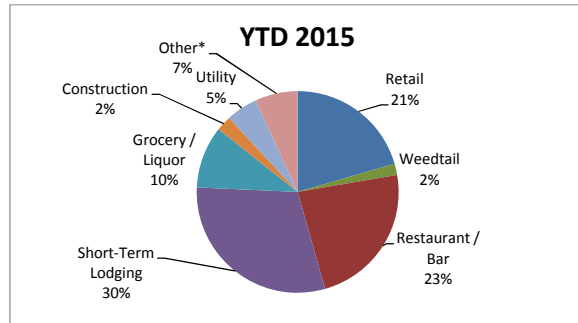
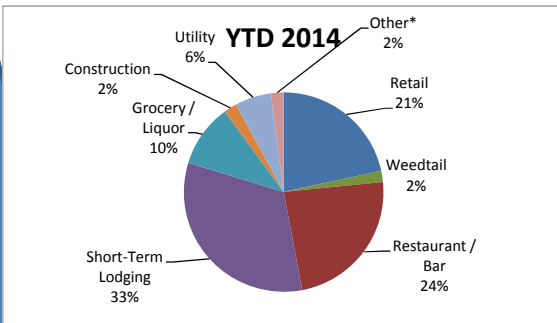
* Other includes Franchise Fees (Telephone, Public Service and Cable), Cigarette Tax, and Investment Income

The Tax Basics

Net Taxable Sales by Industry-YTD

Description	YTD 2012	YTD 2013	YTD 2014	2014		2014/2015		2015
				% of Total	YTD 2015	\$ Change	% Change	% of Total
Retail	\$9,332,951	\$14,740,883	\$11,370,699	21.58%	\$12,035,286	\$664,587	5.84%	20.50%
Weedtail	\$112,836	\$213,016	\$951,609	1.81%	\$1,069,983	\$118,374	12.44%	1.82%
Restaurant / Bar	\$10,000,475	\$11,273,850	\$12,455,172	23.64%	\$13,675,500	\$1,220,328	9.80%	23.29%
Short-Term Lodging	\$12,980,188	\$15,698,448	\$17,227,418	32.69%	\$17,680,296	\$452,878	2.63%	30.11%
Grocery / Liquor	\$4,857,276	\$6,202,934	\$5,396,830	10.24%	\$5,825,774	\$428,944	7.95%	9.92%
Construction	\$752,255	\$1,072,239	\$1,129,003	2.14%	\$1,414,518	\$285,515	25.29%	2.41%
Utility	\$3,162,125	\$2,910,032	\$3,078,457	5.84%	\$2,996,380	(\$82,078)	-2.67%	5.10%
Other*	\$520,378	\$1,225,155	\$1,087,527	2.06%	\$4,014,029	\$2,926,502	269.10%	6.84%
Total	\$41,718,482	\$53,336,557	\$52,696,714	100.00%	\$58,711,766	\$6,015,051	11.41%	100.00%

* Other includes activities in Automobiles and Undefined Sales.



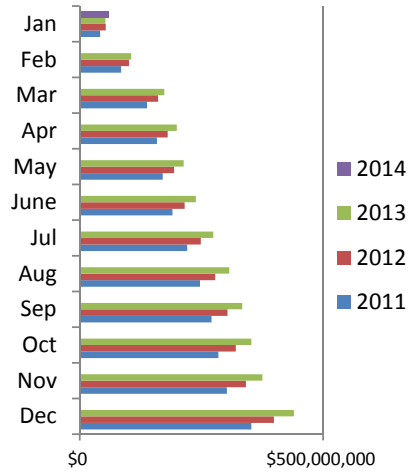
New Items of Note:

- January net taxable sales are currently ahead of 2014 by 11.5%.
- Net taxable sales ended the year ahead of 2013 by 10.17%.
- While Construction was up 21.14% over December 2013, the sector was still down from 2004-2009.
- Retail, Construction, and Weedtail fared better than the aggregate of all sectors for December.
- For the year, Restaurant/Bar, Short-Term Lodging, Construction, and Weedtail fared better than the aggregate of all sectors.

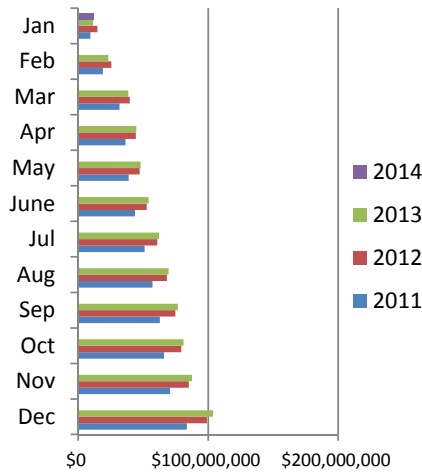
Continuing Items of Note:

- In 2014, a new category was added to the Sales by Sector pages for the Weedtail sector. The category encompasses all legal marijuana sales, regardless of medical or recreational designation. The Retail sector has been adjusted to remove the sales previously reported in this category. The jump in sales from 2013 to 2014 can be attributed to the legalization of sales of recreational marijuana.
- A section on Disposable Bag Fees was added in 2014.
- Taxes collected from the customer by the vendor are remitted to the Town on the 20th of the following month.
- Quarterly taxes are reported in the last month of the period. For example, taxes collected in the first quarter of the year (January – March), are include on the report for the period of March.
- Net Taxable Sales are continually updated as late tax returns are submitted to the Town of Breckenridge. Therefore, you may notice slight changes in prior months, in addition to the reporting for the current month.

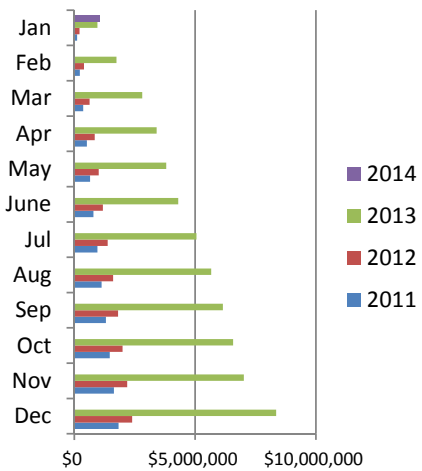
Net Taxable Sales by Sector - Town of Breckenridge Tax Base



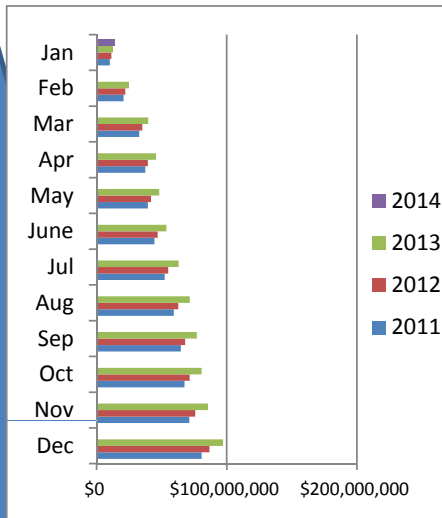
Total Net Taxable Sales					
	2012	2013	2014	2015	% change
					from PY
Jan	\$41,718,482	\$53,336,557	\$52,696,714	\$58,711,766	11.41%
Feb	\$43,279,998	\$47,661,413	\$52,930,837	\$0	n/a
Mar	\$53,068,463	\$59,665,211	\$67,888,920	\$0	n/a
Apr	\$20,550,689	\$19,835,788	\$25,825,915	\$0	n/a
May	\$11,552,549	\$13,043,792	\$14,112,939	\$0	n/a
Jun	\$20,161,932	\$21,824,324	\$24,901,604	\$0	n/a
Jul	\$30,306,091	\$33,233,133	\$35,975,133	\$0	n/a
Aug	\$26,378,253	\$29,614,066	\$32,670,682	\$0	n/a
Sep	\$23,534,713	\$25,136,536	\$26,714,740	\$0	n/a
Oct	\$14,052,583	\$17,154,744	\$18,813,471	\$0	n/a
Nov	\$17,500,298	\$20,680,131	\$22,640,418	\$0	n/a
Dec	\$50,233,000	\$57,510,396	\$64,819,638	\$0	n/a
Total	\$352,337,052	\$398,696,089	\$439,991,014	\$58,711,766	



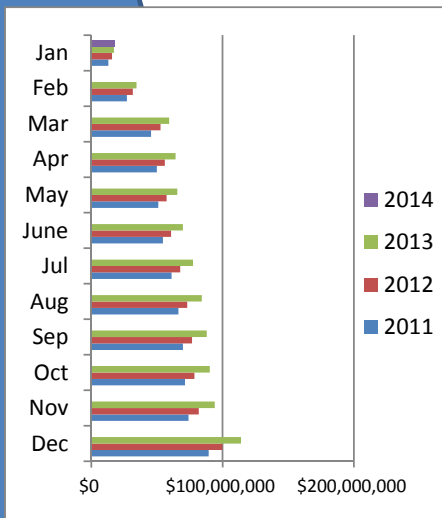
Retail					
	2012	2013	2014	2015	% change
					from PY
Jan	\$9,332,951	\$14,740,883	\$11,370,699	\$12,035,286	5.84%
Feb	\$9,561,486	\$10,714,990	\$11,732,244	\$0	n/a
Mar	\$12,894,030	\$14,200,123	\$15,446,789	\$0	n/a
Apr	\$4,535,877	\$4,640,272	\$6,089,379	\$0	n/a
May	\$2,460,868	\$2,945,458	\$3,372,801	\$0	n/a
Jun	\$4,935,052	\$5,421,774	\$6,097,994	\$0	n/a
Jul	\$7,291,230	\$8,155,359	\$8,089,402	\$0	n/a
Aug	\$6,103,157	\$7,322,388	\$7,363,321	\$0	n/a
Sep	\$5,600,950	\$6,540,887	\$7,083,786	\$0	n/a
Oct	\$3,253,812	\$4,563,566	\$4,367,062	\$0	n/a
Nov	\$4,647,092	\$5,843,691	\$6,489,005	\$0	n/a
Dec	\$12,981,465	\$13,828,152	\$16,173,348	\$0	n/a
Total	\$83,597,969	\$98,917,546	\$103,675,830	\$12,035,286	



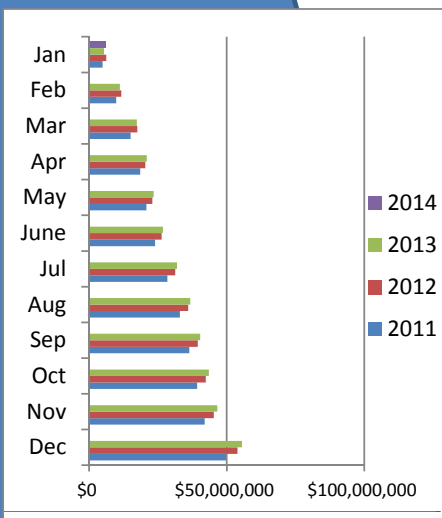
Weedtail					
	2012	2013	2014	2015	% change
					from PY
Jan	\$112,836	\$213,016	\$951,609	\$1,069,983	12.44%
Feb	\$112,024	\$182,322	\$787,796	\$0	n/a
Mar	\$138,857	\$236,589	\$1,068,198	\$0	n/a
Apr	\$151,697	\$207,583	\$597,513	\$0	n/a
May	\$130,681	\$165,344	\$397,864	\$0	n/a
Jun	\$143,525	\$173,564	\$493,672	\$0	n/a
Jul	\$166,596	\$198,017	\$755,747	\$0	n/a
Aug	\$167,634	\$226,347	\$612,329	\$0	n/a
Sep	\$180,635	\$203,715	\$482,512	\$0	n/a
Oct	\$160,677	\$189,368	\$425,385	\$0	n/a
Nov	\$171,386	\$192,819	\$443,172	\$0	n/a
Dec	\$189,064	\$205,254	\$1,336,055	\$0	n/a
Total	\$1,825,612	\$2,393,937	\$8,351,852	\$1,069,983	



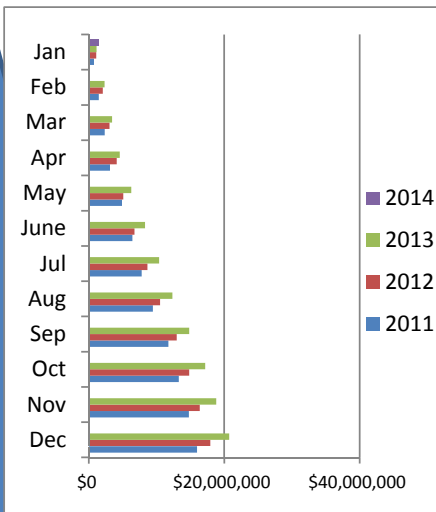
Restaurant / Bar					
	2012	2013	2014	2015 from PY	% change
Jan	\$10,000,475	\$11,273,850	\$12,455,172	\$13,675,500	9.80%
Feb	\$10,576,852	\$10,704,428	\$12,288,380	\$0	n/a
Mar	\$12,086,391	\$12,967,189	\$14,770,858	\$0	n/a
Apr	\$4,662,012	\$4,310,574	\$6,118,196	\$0	n/a
May	\$1,975,658	\$2,552,517	\$2,359,399	\$0	n/a
Jun	\$5,006,301	\$5,004,564	\$5,630,785	\$0	n/a
Jul	\$7,964,540	\$8,164,898	\$9,256,890	\$0	n/a
Aug	\$6,905,724	\$7,690,278	\$8,640,707	\$0	n/a
Sep	\$5,423,426	\$5,254,681	\$5,425,328	\$0	n/a
Oct	\$2,924,663	\$3,457,580	\$3,740,912	\$0	n/a
Nov	\$3,613,665	\$4,385,744	\$4,855,086	\$0	n/a
Dec	\$9,534,760	\$10,871,039	\$11,640,284	\$0	n/a
Total	\$80,674,467	\$86,637,342	\$97,181,996	\$13,675,500	



Short-Term Lodging					
	2012	2013	2014	2015 from PY	% change
Jan	\$12,980,188	\$15,698,448	\$17,227,418	\$17,680,296	2.63%
Feb	\$14,098,863	\$15,860,278	\$17,181,122	\$0	n/a
Mar	\$18,334,344	\$21,150,210	\$24,798,733	\$0	n/a
Apr	\$4,477,551	\$3,303,068	\$4,953,670	\$0	n/a
May	\$1,088,308	\$1,263,021	\$1,277,400	\$0	n/a
Jun	\$3,498,126	\$3,489,236	\$4,328,826	\$0	n/a
Jul	\$6,619,464	\$6,874,194	\$7,643,345	\$0	n/a
Aug	\$5,172,991	\$5,384,872	\$6,662,890	\$0	n/a
Sep	\$3,501,612	\$3,680,342	\$3,769,020	\$0	n/a
Oct	\$1,495,331	\$1,780,132	\$2,319,820	\$0	n/a
Nov	\$2,764,095	\$3,266,469	\$3,788,042	\$0	n/a
Dec	\$15,265,907	\$18,079,402	\$20,005,891	\$0	n/a
Total	\$89,296,780	\$99,829,670	\$113,956,178	\$17,680,296	



Grocery / Liquor					
	2012	2013	2014	2015 from PY	% change
Jan	\$4,857,276	\$6,202,934	\$5,396,830	\$5,825,774	7.95%
Feb	\$4,962,402	\$5,467,845	\$5,757,737	\$0	n/a
Mar	\$5,219,990	\$5,782,332	\$6,142,330	\$0	n/a
Apr	\$3,469,430	\$2,961,839	\$3,595,478	\$0	n/a
May	\$2,309,947	\$2,527,526	\$2,494,945	\$0	n/a
Jun	\$3,097,820	\$3,378,083	\$3,390,191	\$0	n/a
Jul	\$4,489,506	\$4,954,547	\$5,095,848	\$0	n/a
Aug	\$4,540,829	\$4,724,946	\$4,876,297	\$0	n/a
Sep	\$3,404,220	\$3,465,662	\$3,605,574	\$0	n/a
Oct	\$2,855,324	\$2,930,066	\$3,098,294	\$0	n/a
Nov	\$2,778,270	\$2,869,441	\$3,093,792	\$0	n/a
Dec	\$7,705,640	\$8,615,254	\$8,968,840	\$0	n/a
Total	\$49,690,652	\$53,880,474	\$55,516,155	\$5,825,774	

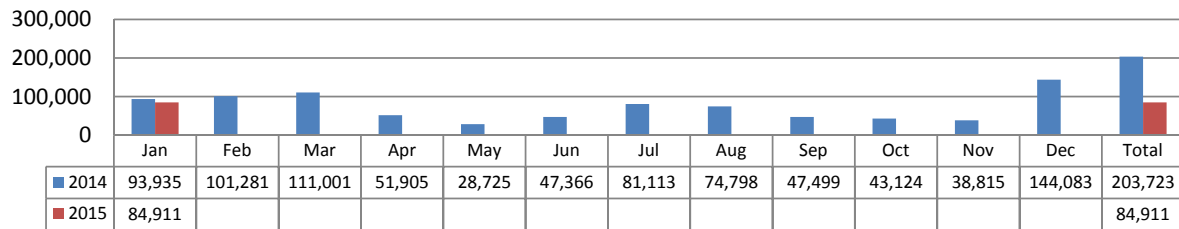


Construction					% change
	2012	2013	2014	2015	from PY
Jan	\$752,255	\$1,072,239	\$1,129,003	\$1,414,518	25.29%
Feb	\$703,811	\$964,673	\$1,171,370	\$0	n/a
Mar	\$881,518	\$1,008,645	\$1,121,396	\$0	n/a
Apr	\$779,206	\$1,055,938	\$1,140,743	\$0	n/a
May	\$1,761,256	\$978,334	\$1,699,762	\$0	n/a
Jun	\$1,540,822	\$1,653,588	\$2,027,078	\$0	n/a
Jul	\$1,366,520	\$1,903,161	\$2,084,178	\$0	n/a
Aug	\$1,670,785	\$1,870,078	\$1,969,423	\$0	n/a
Sep	\$2,297,356	\$2,454,362	\$2,474,159	\$0	n/a
Oct	\$1,521,388	\$1,858,158	\$2,372,139	\$0	n/a
Nov	\$1,482,393	\$1,555,679	\$1,623,898	\$0	n/a
Dec	\$1,226,412	\$1,568,060	\$1,903,060	\$0	n/a
Total	\$15,983,720	\$17,942,915	\$20,716,207	\$1,414,518	

Disposable Bag Fees

The Town adopted an ordinance April 9, 2013 (effective October 15, 2013) to discourage the use of disposable bags and achieve a goal of the SustainableBreck Plan. The ten cent fee applies to most plastic and paper bags given out at retail and grocery stores in Breckenridge. The program is intended to encourage the use of reusable bags and discourage the use of disposable bags, thereby furthering the Town's sustainability efforts. Revenues from the fee are used to provide public information about the program and promote the use of reusable bags. Retailers are permitted to retain 50% of the fee (up to \$1000/month through October 31, 2014; \$100/month beginning November 1, 2014) in order to offset expenses incurred related to the program.

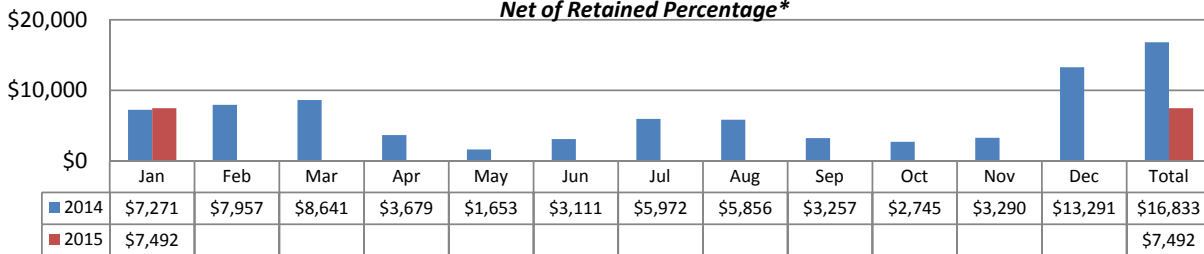
of Disposable Bags Reported by Month



Difference -9,024

Bag Fees Remitted by Month

*Net of Retained Percentage**



*Retailers are permitted to retain 50% of the fee (up to \$1000/month through October 31, 2014; \$100/month beginning November 1, 2014) in order to offset expenses incurred related to the program. The retained percent may be used by the retail store to provide educational information to customers; provide required signage; train staff; alter infrastructure; fee administration; develop/display informational signage; encourage the use of reusable bags or promote recycling of disposable bags; and improve infrastructure to increase disposable bag recycling.

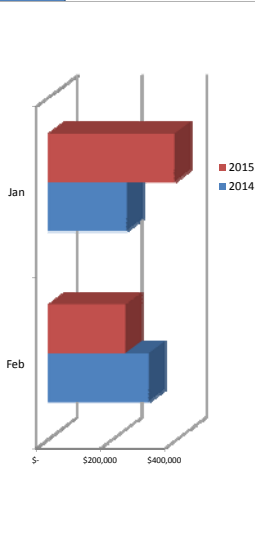
Real Estate Transfer Tax

New Items of Note:

- Revenue for the month of February was ahead of behind year by 23.23%, yet surpassed the monthly budget by \$28,943.
- Year to date, revenue is behind prior year by 0.98%, yet has surpassed budget by \$97,366 (as of 2/28/15).
- Single Family Home sales currently account for the majority of the sales (35.75%), with Condominiums representing the next highest sales (29.74%) subject to the tax.

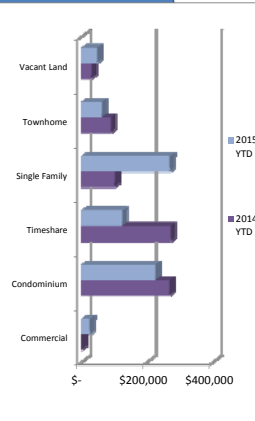
Continuing Items of Note:

- 2015 Real Estate Transfer Tax budget is based upon the monthly distribution for 2013.



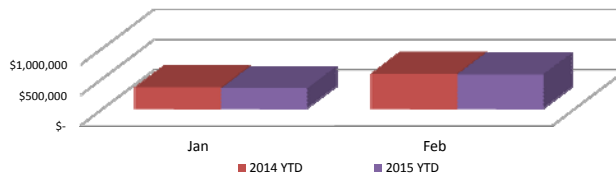
Total RETT						
	2013	2014	2015	% change	2015 Budget	+/- Budget
Jan	\$358,948	\$242,770	\$390,189	60.72%	\$321,765	\$68,424
Feb	\$234,357	\$311,353	\$239,023	-23.23%	\$210,080	\$28,943
Mar	\$281,202	\$367,107	\$124,059	-66.21%	\$252,073	-\$128,014
Apr	\$380,279	\$343,886	\$0	n/a	\$340,887	n/a
May	\$446,840	\$461,783	\$0	n/a	\$400,553	n/a
Jun	\$259,659	\$246,452	\$0	n/a	\$232,761	n/a
Jul	\$373,510	\$409,671	\$0	n/a	\$334,819	n/a
Aug	\$504,694	\$436,174	\$0	n/a	\$452,414	n/a
Sep	\$509,838	\$463,305	\$0	n/a	\$457,025	n/a
Oct	\$381,475	\$495,973	\$0	n/a	\$341,959	n/a
Nov	\$403,015	\$387,739	\$0	n/a	\$361,268	n/a
Dec	\$328,416	\$438,700	\$0	n/a	\$294,396	n/a
Total	\$4,462,232	\$4,604,914	\$753,270		\$4,000,000	-\$30,648

*March #s are as of 3/16/2015



by Category					
Description	2014 YTD	2015 YTD	\$ change	% change	% of Total
Commercial	\$ 975	\$ 26,000	25,025	2566.67%	3.45%
Condominium	266,694	224,044	(42,650)	-15.99%	29.74%
Timeshare	272,892	124,903	(147,989)	-54.23%	16.58%
Single Family	100,551	269,312	168,761	167.84%	35.75%
Townhome	89,162	61,577	(27,585)	-30.94%	8.17%
Vacant Land	30,433	47,434	17,002	55.87%	6.30%
Total	\$ 760,707	\$ 753,270	(7,437)	-0.98%	100.00%

YTD Churn Analysis



General Fund Revenues Summary

February 28, 2015

These next two pages report on 2015 year to date financials for the General Fund. This area contains most "Government Services," such as public works, police, planning, recreation facilities, and administrative function.

General Fund Revenue: At the end of February, the Town's General Fund was at 107% of YTD budget (\$3.45M actual vs. \$3.23M budgeted). The variances are described below.

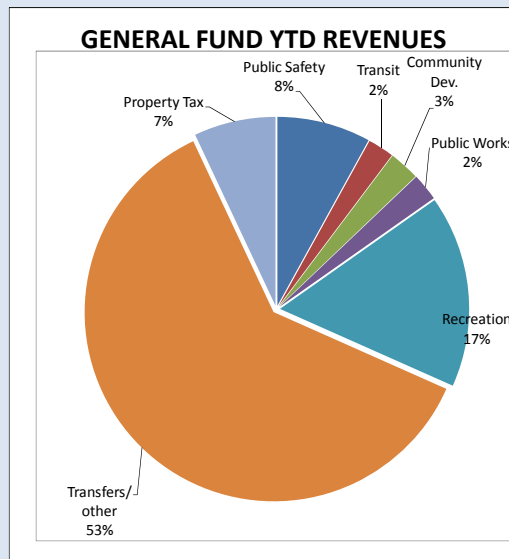
Variance Explanations:

Public Safety: pay parking revenue over budget by \$85k.

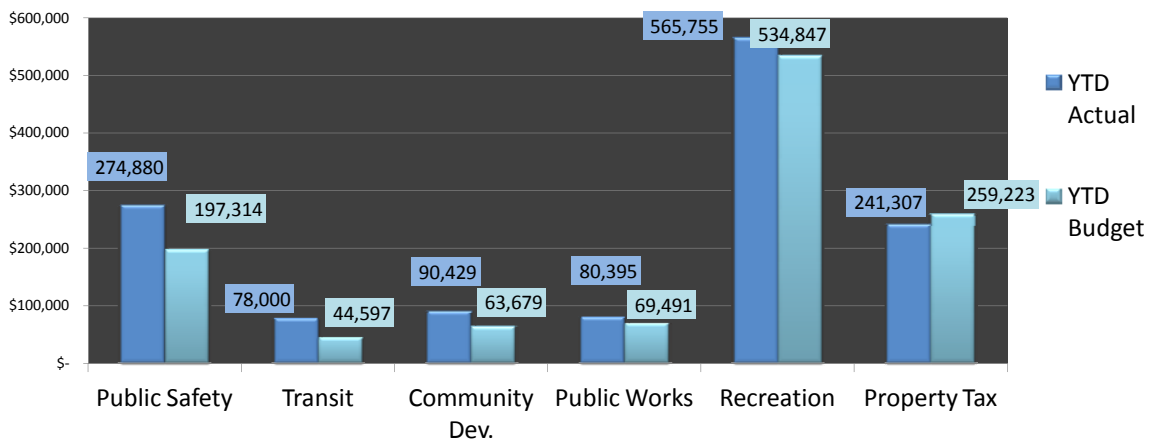
Transit: ahead of budget due to a recalculation and agreement of actual billable hours to the County.

Community Development: due to building permit and plan check fee revenues.

Property tax-timing. The Town will receive the full amount budgeted from the County unless there are abatements (none known at this time).



Gen. Fund YTD Revenue Act vs. Bud - by Program



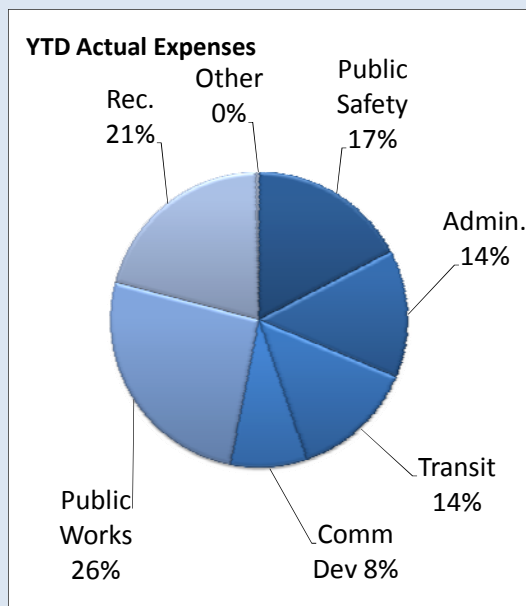
General Fund Expenditures Summary

February 28, 2015

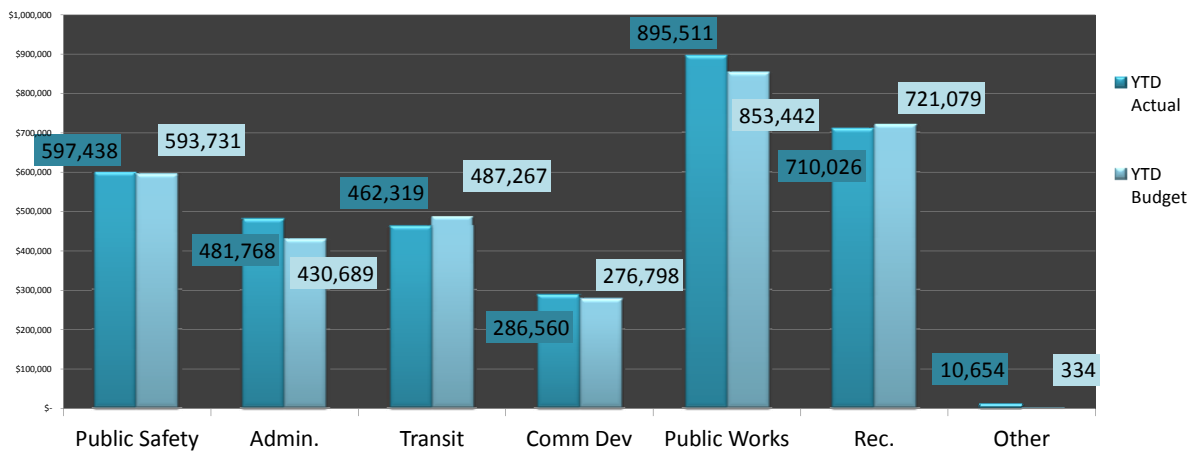
The General Fund at February 28, 2015 is at 101% of budgeted expense (\$3.41M actual vs. \$3.36M budgeted). The below graphs represent the cost of providing the services contained in this fund (Public Safety, Transit, Recreation, Public Works, Community Development, and Administration).

Variance Explanations:

Public Safety, Admin, Comm Dev and Public Works: variance at this early date due to timing.



Gen. Fund YTD Expenditures Act. vs. Bud. - by Program



Combined Statement of Revenues and Expenditures

All Funds February 28, 2015

REVENUE	YTD Actual	YTD Budget	% of YTD Bud.	Annual Bud.
General Governmental				
1 Gen/Excise/MMJ/Child Cr/Spec Prj	\$ 3,588,551	\$ 3,247,143	111%	\$ 34,446,876
2 Special Revenue	985,236	1,335,421	74%	9,702,958
3 Internal Service	611,956	584,209	105%	3,553,915
4 Subtotal General Governmental	\$ 5,185,743	\$ 5,166,773	100%	\$ 47,703,749
5 Capital Projects	294,788	668,196	44%	927,754
Enterprise Funds				
6 Utility Fund	569,196	554,684	103%	4,404,429
7 Golf	1,221	3,406	36%	2,205,624
8 Cemetery	0	4,186	0%	25,116
9 Subtotal Enterprise Funds	\$ 570,417	\$ 562,276	101%	\$ 6,635,169
10 TOTAL REVENUE	6,050,948	6,397,245	95%	55,266,672
11 Internal Transfers	7,780,145	8,377,097	93%	25,364,349
12 TOTAL REVENUE incl. x-fers	\$ 13,831,093	\$ 14,774,342	94%	\$ 80,631,021
EXPENDITURES				
	YTD Actual	YTD Budget	% of Bud.	Annual Bud.
General Governmental				
1 Gen/Excise/MMJ/Child Cr/Spec Prj	\$ 4,522,989	\$ 4,383,761	103%	\$ 26,714,596
2 Special Revenue	1,959,386	3,587,438	55%	17,763,339
3 Internal Service	338,562	632,426	54%	3,929,105
4 Subtotal General Governmental	\$ 6,820,937	\$ 8,603,625	79%	\$ 48,407,040
5 Capital Projects	513,224	5,253,452	10%	5,253,452
Enterprise Funds				
6 Utility Fund	432,135	680,198	64%	4,694,279
7 Golf	191,538	152,621	125%	1,845,490
8 Cemetery	0	2,262	0%	13,572
9 Subtotal Enterprise Funds	\$ 623,673	\$ 835,081	75%	\$ 6,553,341
10 TOTAL EXPENDITURES	7,957,833	14,692,158	54%	60,213,833
11 Internal Transfers	7,766,844	8,229,011	94%	25,364,656
12 TOTAL EXPENDITURES incl. x-fers	\$ 15,724,677	\$ 22,921,169	69%	\$ 85,578,489
13 TOTAL REVENUE less EXPEND.	\$ (1,893,584)	\$ (8,146,827)	N/A	\$ (4,947,468)

General Governmental Funds - General, Excise, Child Care, Marijuana and Special Projects

Special Revenue Funds - Marketing, Affordable Housing, Open Space, and Conservation Trust

Internal Service Funds - Garage, Information Technology (IT), and Facilities

ALL FUNDS REPORT

February 28, 2015

The YTD breakdown of the revenue/expenses variances is as follows:

General Fund:

- Revenue:
 - Ahead of budget by \$225k-see General Fund Revenue page for more detail.
- Expense:
 - Ahead of budget by \$50k. See General Fund Expense page of this report for more details.

Excise Fund:

- Revenue:
 - Ahead of budget by \$147k-see Executive Summary or Tax Basics for more information.

Capital Fund:

- Revenue:
 - Under budget due to timing.
- Expense:
 - Under budget due to timing: expenditures budgeted at 100% but spending varies over the duration of the project.

Special Revenue Funds:

- Revenue:
 - Marketing Fund ahead of budget due to business licenses.
 - Affordable Housing under budget due to timing: Pinewood 2 tax credit rebates budgeted but not yet received
 - Open Space ahead of budget due Density Rights Transfer fees.
- Expense:
 - Affordable Housing and Open Space under budget due to capital expenditures which have not yet taken place.

Utility:

- Expense:
 - Under budget due to capital expenditures which have not yet taken place.

Internal Service Funds:

- Revenue:
 - Ahead of budget due to insurance recoveries
- Expense:
 - Under budget due to timing of capital expenditures

Fund Descriptions:

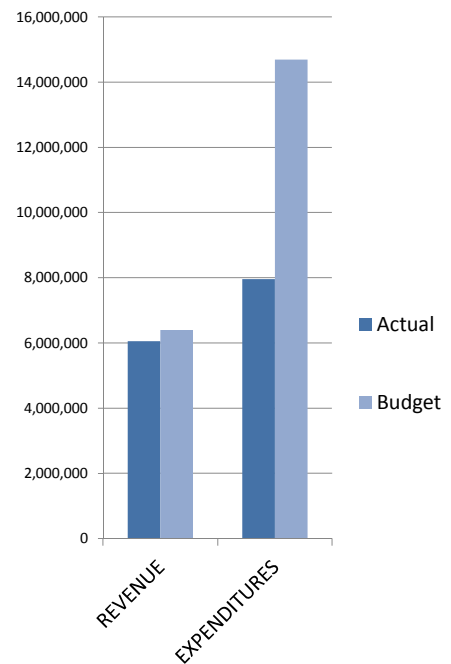
General Governmental - General, Excise, Capital, Special Projects, Child Care, Marijuana

Special Revenue Funds - Marketing, Affordable Housing, Open Space, and Conservation Trust

Enterprise Funds: Golf, Utility, Cemetery

Internal Service Funds - Garage, Information Technology (IT), and Facilities

YTD Actual Revenues and Expenditures vs. Budget



Memorandum

To: Mayor & Town Council
From: James Phelps, Public Works
Julia Puester, Community Development
Date: 03/24/2015 Council Meeting
Re: New Breckenridge Recycling Center

The Town Council requested a review of the current Summit County Recycling Center Facility site plan prior to it being processed as a Town Project. Town Council recently approved, a long-term lease agreement with the County for the relocation of the County's "Recycling Center" currently located on County Road 450. The new Recycling Center will be located on a 1.7 acre parcel at Airport Road and Coyne Valley Road (see attached). Town Council had previously reviewed a conceptual drawing of the proposed new recycling center in 2012. The 2012 concept drawing depicted additional buildings and community services as part of the site. Those additional services previously shown are now located on the CMC property and the FIRC drop-off is on Airport Road. Any new future services could be programmed and phased in future.

The new proposed design drawings have been functionally changed based on discussions with Summit County (SC), Town of Breckenridge, Community Outreach, Recycling Haulers and High County Conservation Center (HC3) respectively. The new recycling center will at minimum accommodate the current (i.e batteries, motor oil, scrap metal, etc.) recycling center collections. The new recycle site has been specifically designed to improve user interface, vehicle mobility and functionally separate the SC Operations from public. The site design will additionally accommodate future community recycling needs and can be phased as identified.

The new site will have a "glass depot", separated from Public side that commercial haulers will be able to unload collection trucks vs. transporting to the Summit County MRF. The site has a one way drive isle for public drop off toward the front of the site, entering in across from Denison Placer Road and exiting across from Airport Road. The rear of the lot is intended for hauling trucks and related internal functions. The containers are placed with a saw tooth style design. The recycling containers will be "sunken" 3 feet below grade behind a low concrete wall (safety fence installed on concrete wall) where the public pulls up to the container. This will result in a typical 5'6" container having 2' 6" of visibility above grade. The sunken design is intended to make it more accessible for the public to drop off recycling.

Town staff is working with the county to modify the plan to both meet code as well as to provide for future needs on the site. This will result in some changes to the plan as provided in this packet. We are projecting, with Town Council direction, to have changes made to the plan and proceed to the Planning Commission with this Town Project at their April 21st meeting.

Staff will be available at the meeting to answer any questions.



SUMMIT COUNTY RESOURCE ALLOCATION PARK

970-468-9263

PO Box 3789

639 CR 66

Dillon, CO 80435

3/11/2015

Narrative

Coyne Valley Road Proposed Recycling Drop-Off Center

Summit County is proposing a new Public Recycling Drop Off Center located on Coyne Valley Road (County Rd. 3) North of Continental Court. This McCain Property is a portion of "TRACT B" (REC. 714271) & ANNIE PLACER.

The design for this particular site was developed based on creating a more "USER FRIENDLY" Free Public Recycling Drop-Off Center in the Town Of Breckenridge. Many items were taken into consideration to help facilitate the safety aspects for the public, encouraging more recycling moving forward, allowing room and expansion to accommodate other programs for future needs. This Recycling drop off center that is being proposed will give the public the opportunity to recycle materials 365 days out of the year, 24 hours a day. This site will be surrounded by a large buffer of beautiful landscape and an aesthetically pleasing fence to accommodate any recycling blowing off site. Also the operators of this facility will consider this as one of the adopted BMP's to maintain this site and keep clean at all times. This proposed site will have a concrete retaining wall separating the operations and the public as well. This will create a safety barrier to eliminate the comingling of the public in the drop off area and large trucks pulling or swapping containers. This will also provide a more efficient and productive style for dropping off recycling materials into these 30 yard roll-off containers. This also eliminates any issues having people climb up and down stairways with their recycling going forward. The flow of traffic for the site would remain one way to encourage and accommodate easier flow and maximizing container space to reduce hauling wasted airspace. The operations area would remain lower in elevation behind the retaining wall and would almost appear to be unseen by anyone outside the fence. The operations area would consist of a commercial glass depot for all commercial haulers and would remain available based on approval. This site would also include a few smaller structures that would also be aesthetically pleasing to accommodate storage of some small equipment for snow removal and maintenance of the everyday operations. We would also include some smaller structures that could be phased in over time to help with educational needs and opportunities. Based on the information provided during this process Summit County would like to request that the Town of Breckenridge please consider this site as new Public Recycling Drop Off Center. Thank you for your consideration and review of the project and please don't hesitate with any question you might have.

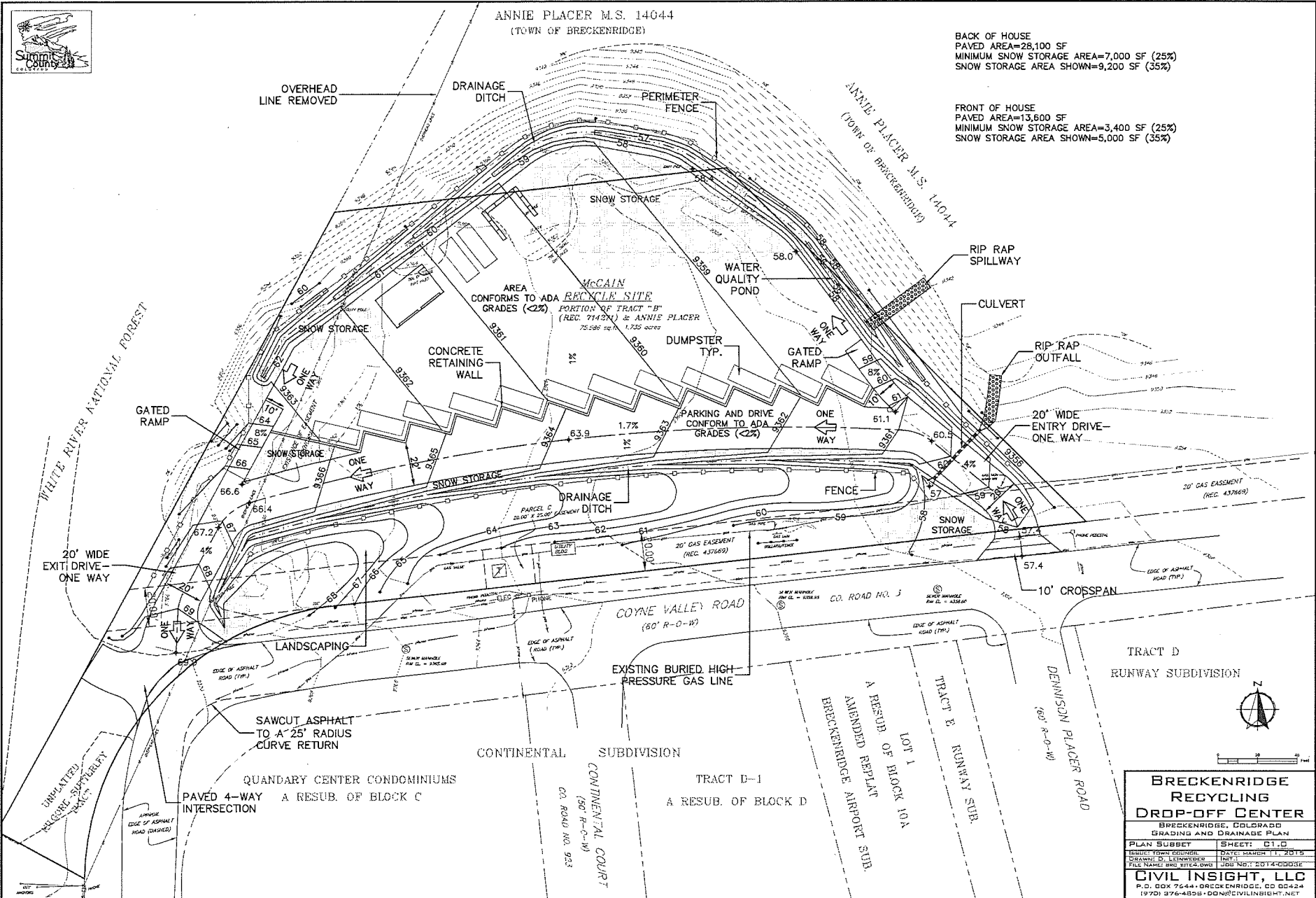
Thank you,
Sincerely
Aaron Byrne
Solid Waste Director



ANNIE PLACER M.S. 14044
(TOWN OF BRECKENRIDGE)

BACK OF HOUSE
PAVED AREA=28,100 SF
MINIMUM SNOW STORAGE AREA=7,000 SF (25%)
SNOW STORAGE AREA SHOWN=9,200 SF (35%)

FRONT OF HOUSE
PAVED AREA=13,600 SF
MINIMUM SNOW STORAGE AREA=3,400 SF (25%)
SNOW STORAGE AREA SHOWN=5,000 SF (35%)

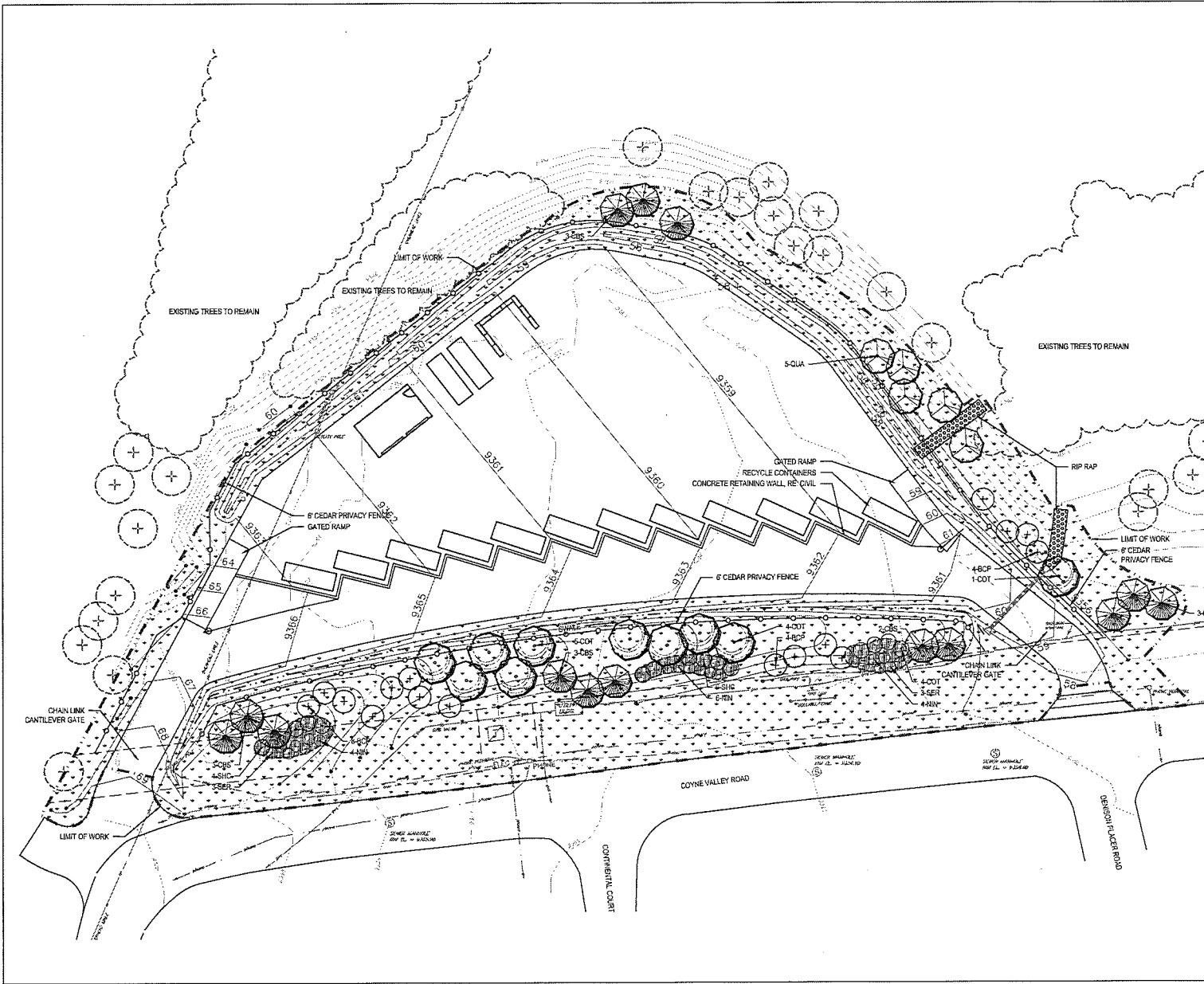


**BRECKENRIDGE
RECYCLING
DROP-OFF CENTER**
BRECKENRIDGE, COLORADO
GRADING AND DRAINAGE PLAN

PLAN SUBJECT	SHEET: C1.0
CLIENT/TOWN/COUNCIL	DATE: MARCH 11, 2015
DRAWN BY: S. LEWENBERGER	INT:
FILE NAME: BRD ETCA.DWG	JOB NO.: 2014-00036

CIVIL INSIGHT, LLC
P.O. BOX 7644 • BRECKENRIDGE, CO 80424
(970) 376-4535 • WWW.CIVILINSIGHT.NET

C:\projects\summit\County\GIS\Breckenridge\Breckenridge_SIT.Dwg 3/11/2015 2:10:25 PM



LEGEND

- EXISTING EVERGREEN TREE
- NARROWLEAF COTTONWOOD
- QUAKING ASPEN
- COLORADO BLUE SPRUCE
- BRISTLECONE PINE
- DECIDUOUS SHRUB
- SPADE CUT EDGER
- PRIVACY FENCE
- LIMIT OF WORK
- EXISTING CONTOUR
- PROPOSED CONTOUR
- RIP RAP
- LANDSCAPE BED
- NATIVE SEED

NOTES

1. THESE PLANS SHALL NOT BE UTILIZED FOR CONSTRUCTION OR PERMITTING UNLESS STATED FOR SUCH USE IN THE TITLE BLOCK.
2. ALL DISTURBED AREAS SHALL BE REVEGETATED USING A NATIVE GRASS MIX.
3. ALL TREES, SHRUBS AND ANNUALS SHALL BE IRRIGATED. ALL TREES AND SHRUBS TO BE DRIP IRRIGATED.
4. PLANT SYMBOLS ARE SHOWN AT APPROXIMATELY 20 YEARS GROWTH.
5. ALL PLANT SYMBOLS SHOWN IN SNOW STORAGE AREAS SHALL BE PLANTS TOLERANT OF SNOW LOAD.
6. ALL PLANTINGS SHALL BE PLANTED TO AVOID CONFLICTS WITH SIGHT TRIANGLES AND EXISTING AND PROPOSED UTILITIES. NOTIFY LANDSCAPE ARCHITECT OF CONFLICTS.



PO Box 2220
Fresno, Ca 96843
970 368 7068

BRECKENRIDGE RECYCLING CENTER

COYNE VALLEY PLANS
BRECKENRIDGE, CO

OWNER:
SUMMIT COUNTY
AARON BYRNE
638 SCR 05 DILLON, CO
970-468-9293



NOT FOR CONSTRUCTION

DATE:
ISSUE DATE: 3/11/15

SHEET TITLE:
LANDSCAPE PLAN

SHEET NUMBER:
L.02

CHECKED BY: ES
DRAWN BY: WBY

MEMORANDUM

TO: Town Council

FROM: Mark Truckey, Assistant Director Community Development
Matt Thompson, Planner II

DATE: March 16, 2015 for March 24 Meeting

SUBJECT: Worksession: Sign Code Review

Background

The Council attended a site visit for Sign Code issues in the downtown core prior to their March 10 work session. At the March 24 work session, time is allocated for followup discussions based on Council's observations from the site visit and from the Sign Code overview that was presented to Council at their February 10 meeting.

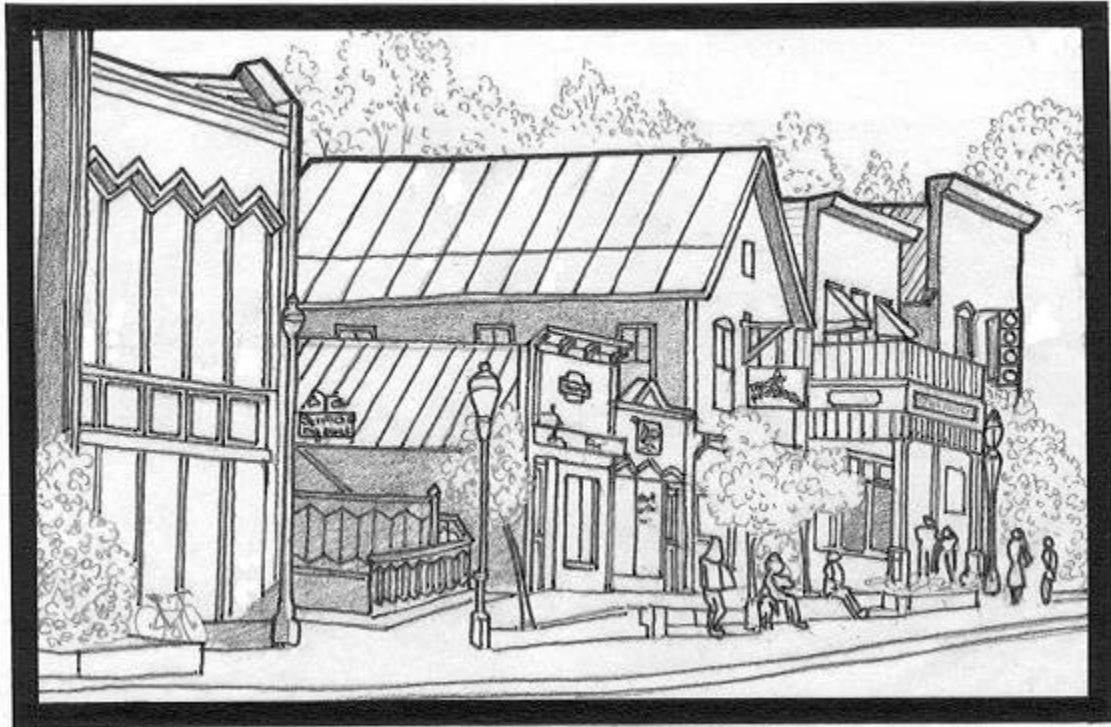
A copy of the Sign Code Handbook is attached. A link to the Sign Code can be found at the following:

<http://www.townofbreckenridge.com/index.aspx?page=434>

Council Input

Council input is requested regarding the existing Sign Code regulations and if there are any specific areas that the Council would like to further review and consider regulation modifications.

THE BRECKENRIDGE SIGN CODE USERS HANDBOOK



WITH A CODE



WITHOUT A CODE

Prepared by the
Community Development Department
Town of Breckenridge

Illustrations by
Bob Matatall

Sign Code Summary by
The Breckenridge Community Development Department

Call (970) 453-3160 for assistance

*The Breckenridge Sign Code
Users Handbook*

Dear Merchant:

The Town of Breckenridge is an attractive community that has frequently been described in travel articles published throughout the country. Those descriptions usually give lofty praise for the appearance of our community, including adjectives like “charming, beautiful, quaint, and picturesque.”

While that image is the result of many various efforts, it is the goal of the Breckenridge Sign Code to preserve and enhance that image by preventing the “tourist trap” atmosphere that exists in many resort areas. This fairly strict Sign Code can be difficult for individual businesses at times, but it helps to promote Breckenridge in its competition with other vacation spots. The Sign Code works to strengthen the overall economy of Breckenridge by maintaining the Town’s charm, and by making the Town a very special place that continues to draw ever larger numbers of visitors.

Attached is a summary of some of the key provisions of the Breckenridge Sign Code. Please take a moment to read through these and contact the Community Development Department if you require assistance, need a sign permit, or just have questions.

Good luck in the coming season.

Sincerely,

The Community Development Department
Town of Breckenridge

Provisions of the Breckenridge Sign Code

In general, all signs displaying a business name or describing the types of products sold or business activity being conducted require a sign permit. Most temporary signs, particularly those displayed outdoors, are prohibited. There are some minor types of temporary signs allowed by the Sign Code, which may be used without having to get a permit. While there are a few types of temporary signs allowed without having to get a permit, there are a number of limits on these.

What is a sign? A sign includes any device or message which is intended to attract attention or propose a commercial transaction. The sign may be located either outside or indoors. Any commercial advertisement which is visible to the public as they pass by a business and which functions to attract attention and draw people into the shop is considered to be a sign, and must either have a sign permit, or comply with the Sign Code limits on exempt signs.

What is not a sign? A commercial advertisement that can only be seen after one enters a building is not considered to be a sign. If the advertisement cannot be seen from outside of a building and does not function to draw people into a business, the advertisement is not considered a sign and is not restricted by the Sign Code.

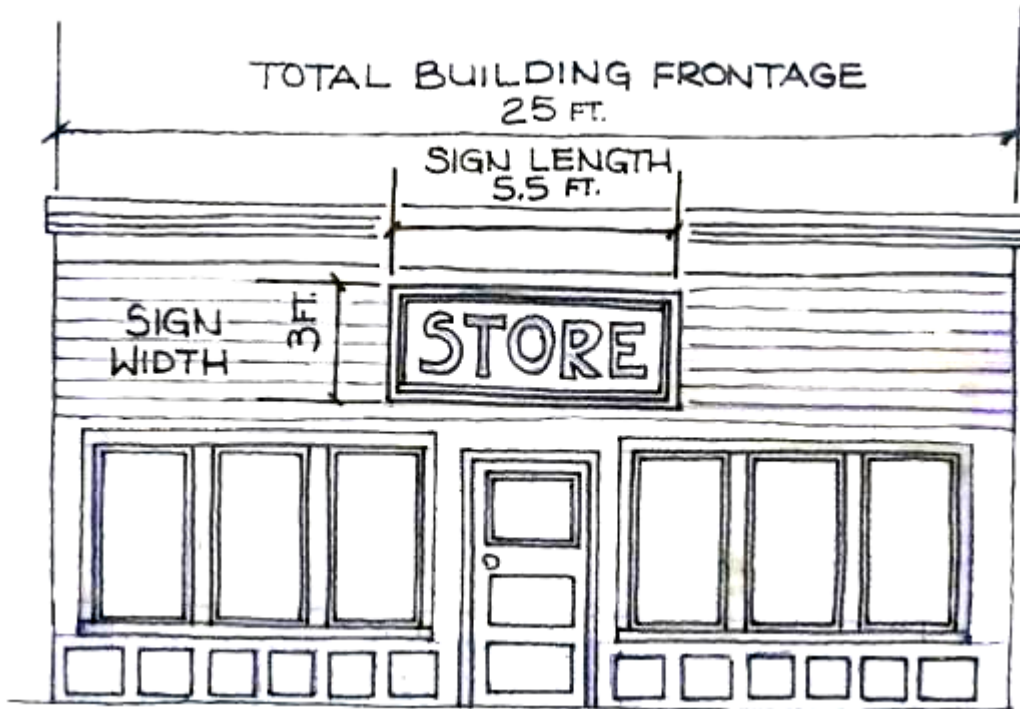
What about merchandise? Window displays of merchandise available for sale is allowed and is *not* considered a sign. Attractive, colorful, artfully arranged window displays are encouraged; it is the advertisement or commercial message often displayed with the merchandise which is restricted by the Sign Code.

Can I display merchandise outdoors? Yes, with limitations. There is a separate ordinance which regulates displaying merchandise outside. Generally, this ordinance allows the display of one piece of merchandise or one mannequin per business, as long as the display is on private property. The ordinance also allows a Town-wide “sidewalk sale” during two summer weekends each year. The dates are set by the Town Council in February. Bicycles may be displayed outdoors with a permit.

How large can my permanent sign be? The linear frontage of a building (its width) determines the amount of allowable sign area for that building. A single tenant in an individual building is allowed sign area as follows:

$$\text{Building frontage} \times 0.66 = \text{total square feet of allowable sign area}$$

No business may display more than 20 square feet of sign area visible from one location. Buildings with more than two tenants must have an approved master sign plan which specifies how much sign area can be displayed on the entire building, and indicates how that sign area is divided among tenants. If you are opening a business in a building with a number of other tenants, stop by the Town Community Development Department and ask to see the master sign plan for that building.

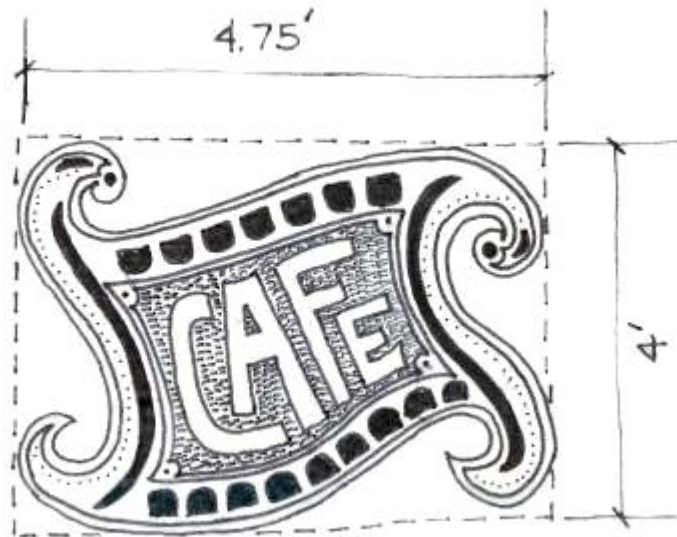


Building Frontage x Allowed Percentage = Total Allowed Sign Area
 i.e., 25 ft. x 0.66 = 16.5 sq. ft. allowed sign area

Sign Dimensions: 16.5 sq. ft. ÷ 3 ft. = 5.5 ft.

Note: Maximum Square Footage Allowed Per Sign = 20 sq. ft.

Is there a way to get a larger sign? Yes. By making a high quality carved wood sign you can get a sign that is up to 15 percent larger. Highly textured wood signs which are extensively carved or sandblasted for example, are encouraged this way.



**Total Allowed Sign Area x 1.15 (15% bonus) = New Total Allowed Sign Area
(carved wood signs)
i.e., 16.5 sq. ft. x 1.15 = 19 sq. ft. allowed sign area**

Sign Dimensions: 19 sq. ft. ÷ 4 = 4.75

**Note: For Double Sided Signs
(Side 1 Area x .66) + (Side 2 Area x .66) = Total Allowed Area**

Can I install lighting fixtures for my sign? Yes, but care must be taken to avoid excessive illumination and to shield the light source. The lighting fixture must be painted a flat dark color, or to blend with its background. The amount of light may not be greater than is necessary to illuminate the face of the sign. Shielding which effectively prevents passing motorists from seeing the light bulb or light source is required.

How can I advertise a sale? Temporary signs are allowed without a permit to advertise special commercial sales and events, such as a grand opening sale, going out of business sale, or Mothers Day sale. The use of these signs is very limited, however, by the following restrictions:

- Temporary signs must be in the window, not outdoors.
- Each business may display no more than two temporary sale signs.
- The signs can not exceed a total of three square feet in area.
- Dayglo or reflective surface signs are not allowed.

The Town wanted to let merchants advertise their occasional special sales. An allowance to display temporary signs every day of the year was specifically ruled out. Signs that simply identify the type of products available or the name of the business are not considered exempt temporary signs; a permit is needed and the size of these signs is deducted from the buildings allowable sign area.

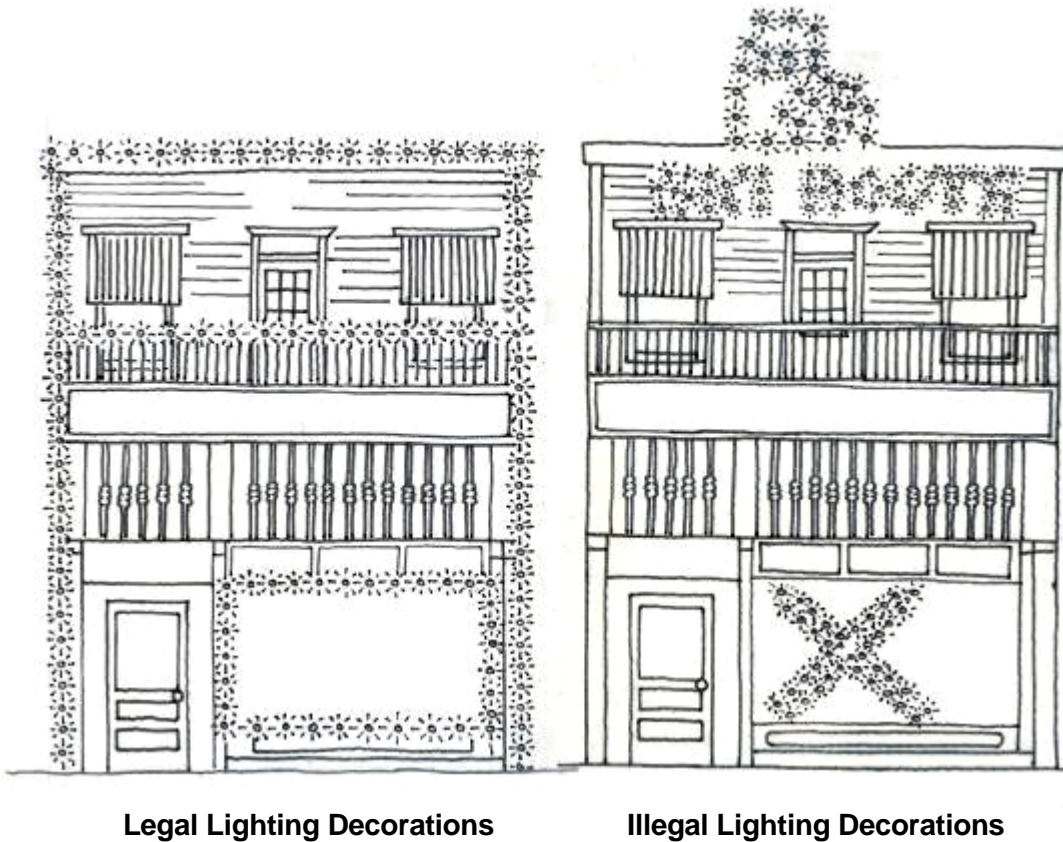
Of course, special sales may be advertised on the radio, in newspapers, and as advertisements stuffed in Post Office boxes, without being restricted by the Sign Code.



Legal Window Signage
3 sq. ft. total
2 signs per business
1 sign per window

Illegal Window Signage
Too big!
Too many per business!
Too many per window!

Can I decorate my business with strings of lights? Strings of lights or lighting tubes which outline windows, the shape of the building, or are used to decorate trees are allowed, but only during the winter season. Specifically, such lighting is allowed from November 1 to the end of the ski season at the Breckenridge Ski Resort the following spring. If this decorative lighting is arranged in the shape of a product being sold or to spell out a commercial message, it becomes a sign rather than just a festive decoration and is not allowed. These allowed decorative lights include those that blink randomly. The decorative lights may not simulate motion, nor flash on and off all at once.



What kinds of signs are prohibited?

- Backlit signs, such as internally lit plastic signs.
- Neon signs.
- Signs on trees, utility poles, street lights, etc.
- Temporary signs displayed outdoors or on the exterior of a building.
- Signs on public property or public rights-of-way.
- Off site signs, not located on the property where the business activity being advertised is taking place.
- Attention getting devices, including balloons, streamers, flashing lights, and some flags.
- Moving signs, signs with reflective surfaces, flashing signs.
- Sandwich board signs.
- Costumed characters, stuffed animals, etc.



No Backlit Signs



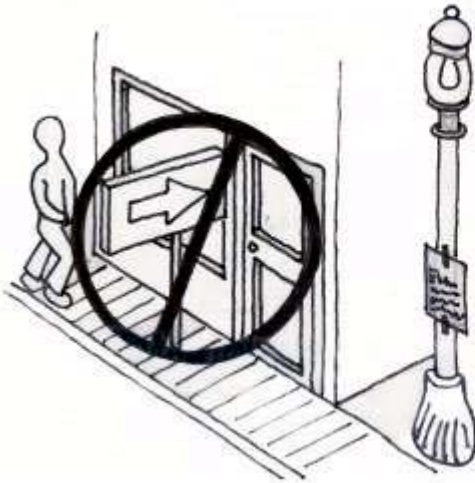
No Neon Signs



No Signs on Trees or Poles



**No Temporary Signs
Beyond Allowed Limits**



**No Signs on Public Property
or Public Rights-of-way**

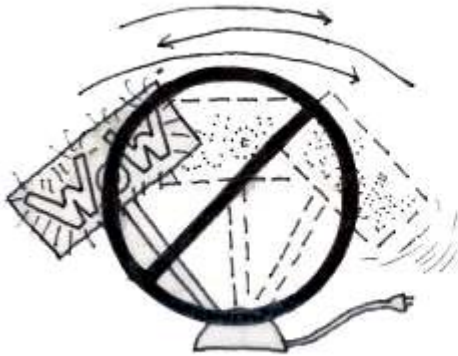


**No Off Site Signs
Advertising Businesses**

What are attention getting devices? This includes any display, device or ornamentation that is used primarily to attract attention to a commercial activity. For example, streamers, pennants, balloons, costumed characters, advertising flags and similar displays are included. Attention getting devices are prohibited.



No Attention Getting Devices



No Moving Signs



No Sandwich Board Signs



**No Costumed Characters
or Stuffed Animals**



**No Merchandise
Displayed Outdoors
(unless exempt under Section 9-7-6
of the Breckenridge Town Code)**

What are the penalties for violations of the Sign Code? Anyone who is responsible for an illegal sign may be cited. This will require an appearance at municipal court. The fine for each sign violation may be up to \$500, and for each day the illegal sign is displayed, is considered a separate violation.

The Town will issue a warning citation before an actual citation is issued. The Sign Code allows 24 hours for a sign owner to bring the sign into compliance before a citation requiring a court appearance is issued. In addition, the Town may remove an illegal sign if it still remains 24 hours after a warning citation has been issued. The cost of removal may be billed to the sign owner by the Town.

MEMORANDUM

TO: Town Council

FROM: Mark Truckey, Assistant Director Community Development
Matt Thompson, Planner II
Peter Grosshuesch, Director of Community Development

DATE: March 18, 2015 for March 24 Meeting

SUBJECT: Worksession: Red, White, and Blue Firewise Discussion

Background

The Town has taken a concerted effort in recent years to address forest health issues in our community, particularly in regards to mitigating the potential impacts of a wildfire. This has involved numerous projects that have included removal of dead and infested trees on Town land, creation of defensible space zones around public and private buildings, the removal of slash and woody debris on the forest floor, etc. These numerous efforts when undertaken can help create a “Fire-Adapted” community.

The Red, White, and Blue Fire (RWB) District has been a strong partner in providing services to increase our firewise efforts. At our March 24 meeting, staff and RWB would like to review with Council the various firewise efforts that have been recently undertaken, discuss the evolving science and knowledge base regarding Fire-Adapted communities, and discuss the proposed firewise program for 2015.

Recent Firewise Efforts

Town of Breckenridge and Summit County

In the summer of 2014, Summit County (in cooperation with the Town of Breckenridge) initiated a curbside pickup program that took logs and slash materials from private residences throughout the County. Smaller woody materials were chipped onsite and then trucked to a fenced holding area on Block 11. These wood chips were eventually picked up and trucked to Gypsum for use in the Eagle Valley Clean Energy plant’s combined heating and power operations. Larger logs that could not be chipped were trucked to the County landfill. The effort was considered a strong success, with over 650 residences participating throughout the Upper Blue Basin. A total of 3,369 chip piles were collected from Upper Blue residences. We believe that this has made a difference in the amount of ground fuels on the forest floor, and more years of similar treatments will further reduce the ground fuels, thereby reducing the risk of wildfires. The project was funded by grants from Division of Natural Resources (DNR), Summit County Wildfire Council, and contributions from the Town of Breckenridge and Summit County.

The Town of Breckenridge also offered an incentive program for property owners in 2014 to remove trees and create defensible space areas around their homes. The Town offered reimbursements of \$10 per tree removed, up to a maximum of \$200 per property. We found that these incentives proved ineffective, with only eleven property owners taking advantage of the program for a total of \$1,310 in reimbursements.

In 2008 the Town contracted with Eric Pederson of Rocky Mountain Ecological Services to develop a plan

for forest treatments on Town properties containing beetle-killed and infested trees. Over the last six years, the Town has worked on the plan's recommendations with 39 separate forest treatment projects, affecting about 297 acres. At this point, we have implemented most of the plan's recommendations on Town-owned properties (most of which are Town open space).

The Town of Breckenridge and Summit County have also implemented forest treatments on a number of jointly-held open space tracts, most of which are just to the east of Town in the Golden Horseshoe. Seventy-five acres were treated in 2014, primarily in the Gold Run Gulch area. After the completion of a couple projects this spring that were initiated in 2014, we will have completed forest treatments on high priority targeted open space areas. This has helped create some significant fire breaks between the backcountry and Town. The attached map shows the location of these recent cuts. Since all high priority areas have been treated, the Town and County do not plan to initiate any other major forest treatment work in the Upper Blue Basin in 2015. Instead, we plan to wait until the Forest Service has completed their targeted projects and then identify if there are any remnant areas that need to be treated.

U.S. Forest Service

Major progress was accomplished in 2014 by the Forest Service regarding forest health treatments, with some large projects occurring at Gold Hill/Ophir Mountain and the initiation of projects in the Golden Horseshoe area. To date, about 1,439 acres of national forest land have been treated in the Upper Blue Basin, with an additional 2,193 acres slated for treatment in the next several years. The attached map shows national forest lands that have been treated or are planned to be treated.

Red, White, and Blue Fire District

In conjunction with the Town, the RWB again offered free inspections of properties in 2014 to offer property owners firewise recommendations. These recommendations included identification of trees that should be removed to create defensible space around homes and also suggestions on "structure hardening" measures that homeowners could take to make their homes less susceptible to wildfire. Examples of structure hardening measures include tight screening of vents and openings on home exteriors, including under decks, and maintenance of landscaping. RWB provided 141 inspections to residences in the Upper Blue Basin in 2014.

Imagery of Past Firewise Efforts

Attached are aerial photos of one of our main firewise focus areas in Breckenridge--the Weisshorn neighborhood. Two photos are shown for the Weisshorn: one from pre-beetle conditions of 2004 and the other taken in the fall of 2014. There is a distinct difference between the photos, with the 2014 photos demonstrating a smaller overall density of trees due to all the forest treatments that have occurred, many on private property.

Firewise Science Evolution

RWB staff will be in attendance at the work session to discuss the strategies that professionals that are focused on creating Fire-Adapted communities are now recommending. Generally speaking, this involves a comprehensive approach that addresses reduction in fuels on the forest floor, creation of defensible space around structures, and structure hardening.

2015 Program

The chipping program was a very successful part of our 2014 efforts and staff proposes to continue this in 2015. Summit County has obtained a \$125,000 grant from the Department of Natural Resources to

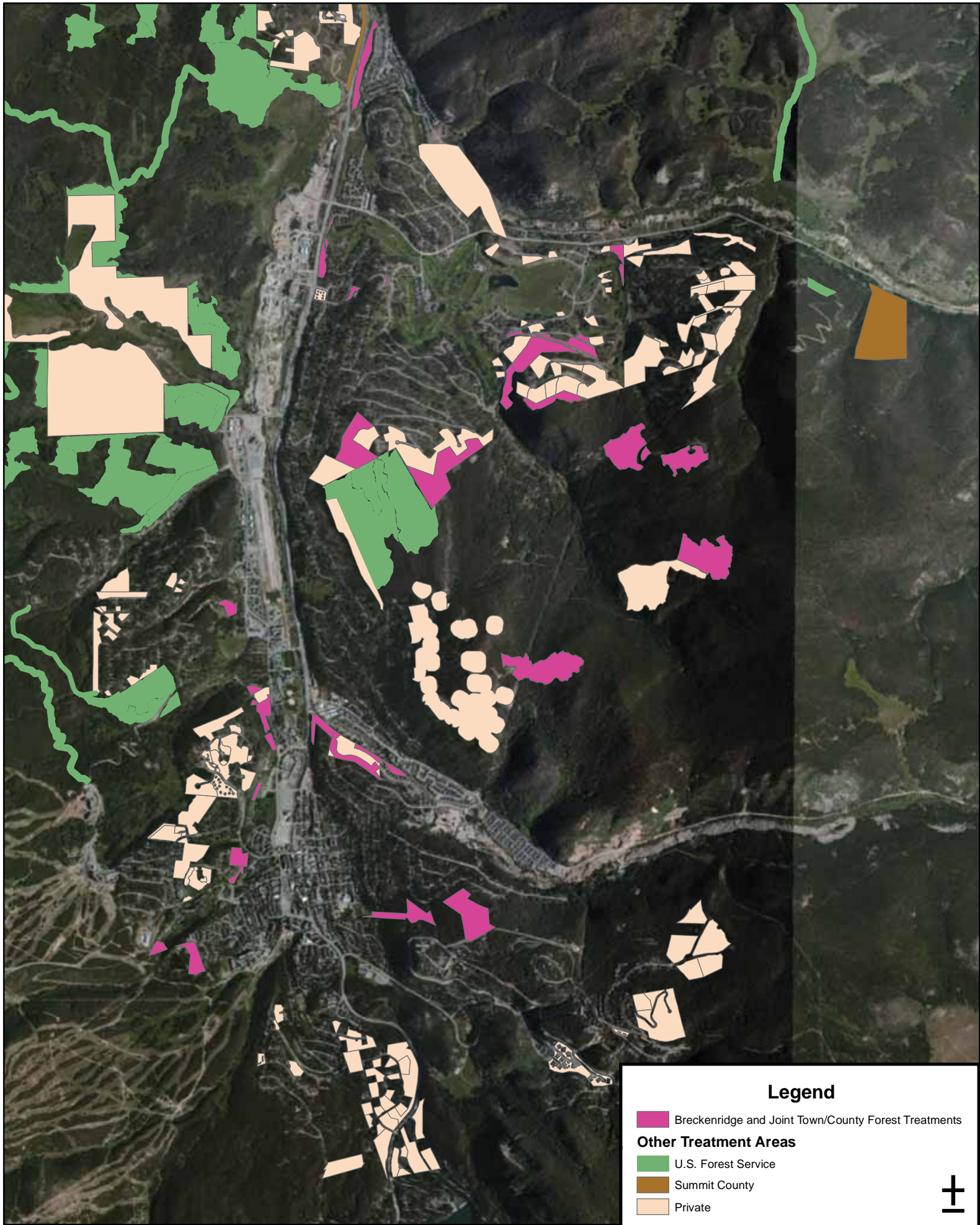
undertake the chipping program in 2015. The Town will again offer Summit County the chip drop location at the Satellite Parking Lot on Airport Road for the roving chipper program. Also, the Town will provide a location at the Satellite Lot for dropping off logs, slash, and chips for Town residents. The Town has budgeted \$15,000 for this effort, and will apply to the Summit County Wildfire Council for a \$25,000 grant to help pay for these fuel reduction programs. RWB believes that over a period of several years that the chipping program will make a dramatic difference in the amount of fuel loads on the forest floor, thus substantially reducing the risk of groundfires.

Staff does not propose continuing the financial incentive for homeowners to remove trees, as it was hardly used by homeowners in 2014. Instead, we suggest that it would be better to focus our resources towards the chipping program. RWB intends to continue to provide free home inspections in 2015 and continue to make recommendations to homeowners on a multi-pronged strategy (e.g., structure hardening, defensible space, removal of ground fuels) intended to minimize risk from wildfires.

Council Input

Council input is requested on the following:

- Are there any questions or clarifications that Council has regarding the 2014 or proposed 2015 firewise programs?
- Is the Council comfortable with the proposed 2015 firewise program approach?



Map 1: Upper Blue Forest Health Treatments







**Upper Blue Fuels Reduction Projects
Completed, Under Contract, On Hold**

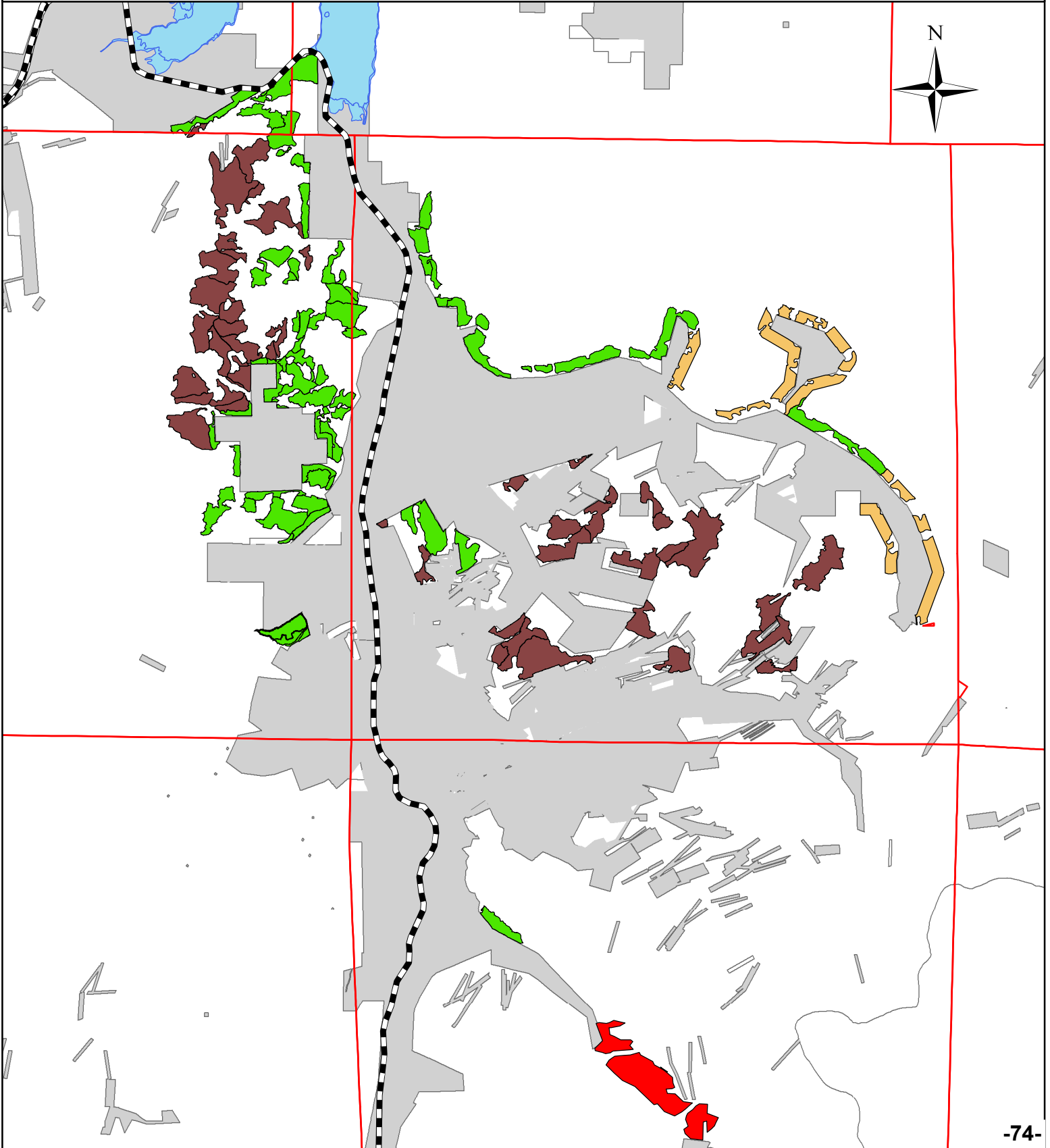
**Dillon Ranger District
White River National Forest**

Project Updates As of November 25, 2014

* Slash Work Needed In Some Areas

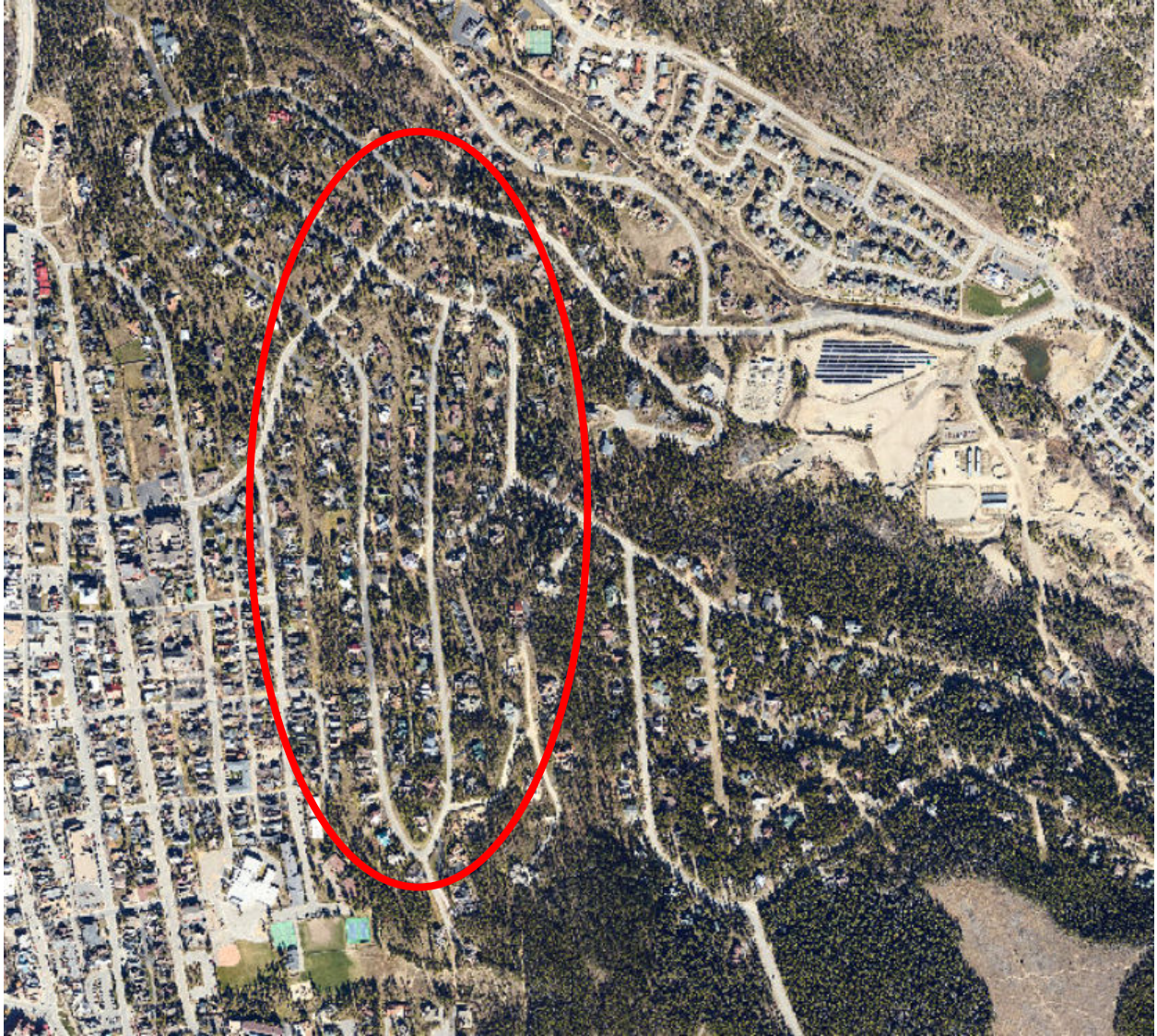
LEGEND

- | | | | |
|---|-------------------|---|---------------------|
|  | * Completed Units |  | Contract Award 2015 |
|  | Under Contract |  | Major Road |
|  | On Hold |  | Private Lands |





2004 (Pre-Beetle) Weisshorn Neighborhood



2014 Weisshorn Subdivision

JOINT MEETING AGENDA

Breckenridge Creative Arts Board and the Breckenridge Town Council

Tuesday, March 24th, 5:30pm

Breckenridge Town Hall

1. BCA First Quarter Overview
2. BCA Marketing Strategies
3. New Ticketing System and Equipment Upgrades
4. Rates for Facility Usage and Services: Non-Profit and Resident Companies
5. In-Kind Grants for BCA Facilities
6. Upcoming BCA Events