



TOWN OF
BRECKENRIDGE

REQUIRED DOCUMENTS FOR MODIFICATION OF PREMISES

LICENSEE NAME: _____ DATE _____

1. Complete "Permit Application and Report of Changes" form, as follows:
 - a) Page 1, Applicant Information
 - b) Page 1, Section C
 - c) Page 4, Item No. 9
 - d) Page 4, Oath of Applicant
2. Attach a drawing (8 1/2" x 11"), showing the premises as currently licensed *and* as proposed after the modification. Label all rooms, detail existing liquor storage and service areas, show location of bars, coolers and doors.
3. Attach a copy of deed, lease, contract, or written permission of owner which shows that licensee has legal possession of the modified premises.
4. Attach a check in the amount of \$150 *per modification*, payable to "Colorado Department of Revenue."
5. Submit application to Town Clerk's Office, Breckenridge Town Hall-Lobby, 150 Ski Hill Road, Box 168, Breckenridge, CO 80424

LICENSEE NAME: _____ DATE _____

All liquor license applicants must meet with the following agencies and obtain a signature sign-off.

The agency's sign-off indicates that you have met with the agency and are taking the necessary steps to complete the agency's required review and permit processes for the liquor application. The agency's sign off is not intended to suggest that all review and permit processes are complete.

Liquor license applications may not be scheduled for review and approval until all signatures have been obtained and returned to the Town Clerk's office.

Town of Breckenridge Department of Community Development - for compliance with applicable codes and necessary permits & fees. Call 970-453-3160 for an appointment with a Planner.

Planning Department Date

Breckenridge Building Department - for compliance with applicable building codes. Call 970-453-3180 for Building Official signoff.

Building Official Date

Meet with the Breckenridge Police Department. Appointments are required. To schedule an appointment with the Detective call 970-453-2941. Please be prepared to submit map of proposed licensed location.

Police Department Date

If you have any questions, contact the Breckenridge Town Clerk's office at (970) 453-3167.