



## LIQUOR LICENSE/PERMIT SIGNATURE SIGN-OFFS

**Trade Name:**  
**Applicant (Individual) Name:**  
**Address:**  
**Phone:**  
**E-mail:**

**All liquor license or permit applicants must meet with the following agencies and obtain a signature sign-off. The agency's sign-off indicates that you have met with the agency and are taking the necessary steps to complete the agency's required review and permit processes for the liquor application. The agency's sign-off is not intended to suggest that all review and permit processes are complete.**

- ◆ Town of Breckenridge Finance Department – for compliance with business licensing. Call 970-453-3182 to schedule an appointment.

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Finance Department Date

- ◆ Town of Breckenridge Department of Community Development - for compliance with applicable codes and necessary permits & fees. Call 970-453-3160 for an appointment with a Planner.

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Planning Department Date

- ◆ Breckenridge Building Department - for compliance with applicable building codes. Call 970-453-3180 for Building Official signoff.

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Building Official Date

- ◆ Meet with the Breckenridge Police Department. Appointments are required. To schedule an appointment with the Detective call 970-453-2941. Please be prepared to submit map of proposed licensed location.

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Police Department Date

- ◆ Summit County Department of Environmental Health. Call 970-668-4070 for construction/remodel plan review for Colorado Retail Food Establishment License. County Commons Building Department.

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Environmental Date

*If you have any questions, contact the Town of Breckenridge Municipal Services Office at (970) 547-3127 or email [websiteclerk@townofbreckenridge.com](mailto:websiteclerk@townofbreckenridge.com).*