



BRECKENRIDGE TOWN COUNCIL RETREAT

Tuesday, May 07, 2013; 8:00 AM

Mountain Thunder Lodge

ESTIMATED TIMES:

8:00am	I. BREAKFAST AND COFFEE	
8:30am	II. INTRODUCTION AND OVERVIEW - MAYOR WARNER / TIM GAGEN	
9:00am	III. FINANCIALS	
	Current Financials and Budget Status Overview	2
	Fund Balance Review	
	Preliminary 2014 CIP	25
10:15am	IV. BREAK	
10:30am	V. TOWN COUNCIL "TOP TEN"	
	Update on 2013 Goals	63
	Sustainable Breck Bag Program	65
	Parking Locations Study	68
	Water Conservation Program	80
	Additions/Deletions to List?	
12:00pm	VI. LUNCH BREAK	
12:30pm	VII. POSSIBLE BALLOT ISSUES	
	Childcare	83
	Possible Excise Tax on Marijuana Retail Stores	
	Others?	
1:30pm	VIII. GENERAL DISCUSSION ITEMS	
	Town Council Benefits Package	84
	Joint Water Utility with County	
2:30pm	IX. BREAK	
2:45pm	X. GENERAL DISCUSSION ITEMS (CONTINUED)	
	Amendment 64 - Local Rules/Regulations	87
	Town Project Status Updates	91
4:00pm	XI. EXECUTIVE SESSION	
	Personnel	
	Negotiations	

Note: Public hearings are not held during Town Council Work Sessions/Retreats. The public is invited to attend the Work Session/Retreat and listen to the Council's discussion. However, the Council is not required to take public comments during Work Sessions/Retreat. At the discretion of the Council, public comment may be allowed if time permits and, if allowed, public comment may be limited. The Town Council may make a Final Decision on any item listed on the agenda, regardless of whether it is listed as an action item. The public will be excluded from any portion of the Work Session/Retreat during which and Executive Session is held.



Town of
Breckenridge

2013

Spring Retreat

Fund Balance 2013- General Fund

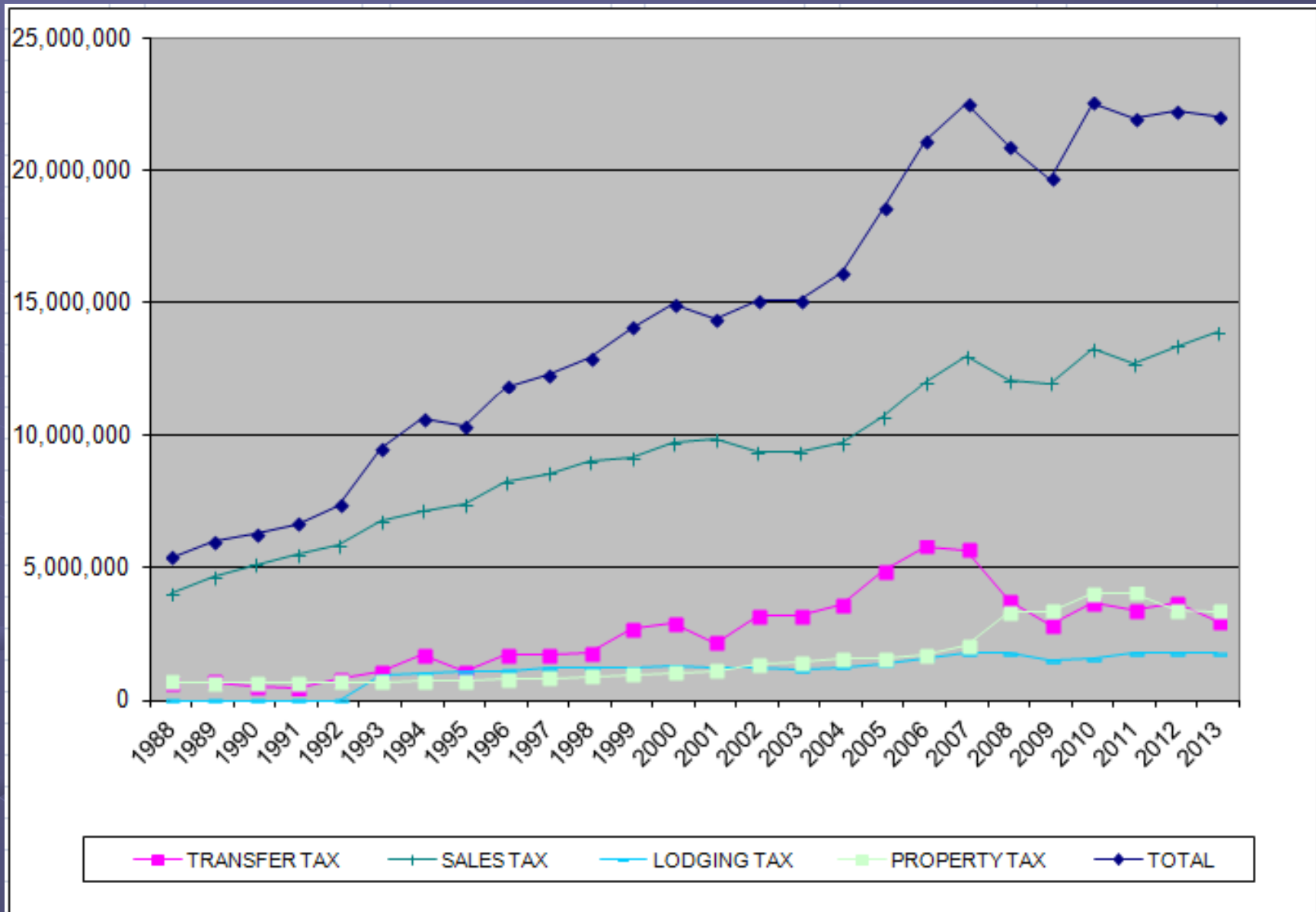
JANUARY 1,2011	FUND BALANCE	\$ 18,647,283
	ACTUAL REVENUE	\$ 22,310,674
	ACTUAL EXPENSES	\$ 20,121,266
	ACTUAL GAIN / (REDUCTION)	\$ 2,189,408
DECEMBER 31,2011	FUND BALANCE	\$ 20,836,691
JANUARY 1,2012	FUND BALANCE	\$ 20,836,691
	ACTUAL REVENUE (PRE-AUDIT)	\$ 22,485,199
	ACTUAL EXPENSES (PRE-AUDIT)	\$ 21,148,645
	FUND BALANCE INCREASE/ (DECREASE)	\$ 1,336,553
DECEMBER 31,2012	FUND BALANCE	\$ 22,173,245
	TABOR RESERVED FUNDS-REQUIRED	\$ (1,009,379)
	LOCKBOX RESERVE-OPERATIONS-PPA-REQUIRED	\$ (1,200,000)
	DEBT SERVICE-REQUIRED	\$ (171,212)
	MEDICAL INSURANCE RESERVE-DISCRETIONARY	\$ (600,000)
	OPERATIONS RESERVE-DISCRETIONARY	\$ (6,990,621)
	DEBT SERVICE-DISCRETIONARY	\$ (754,788)
	NET FUND BALANCE	\$ 11,447,245
JANUARY 1,2013	FUND BALANCE	\$ 22,173,245
	BUDGETED REVENUE	\$ 21,081,007
	BUDGETED EXPENSES	\$ 22,032,286
	BUDGETED GAIN / (REDUCTION)	\$ (951,279)
DECEMBER 31,2013	FUND BALANCE	\$ 21,221,965
	TABOR RESERVED FUNDS-REQUIRED	\$ (1,009,379)
	LOCKBOX RESERVE-OPERATIONS-PPA-REQUIRED	\$ (1,200,000)
	MEDICAL INSURANCE RESERVE-DISCRETIONARY	\$ (600,000)
	OPERATIONS RESERVE-DISCRETIONARY	\$ (6,990,621)
	BUDGETED NET FUND BALANCE	\$ 11,421,965

Budgeted expenses include rollovers from 2012

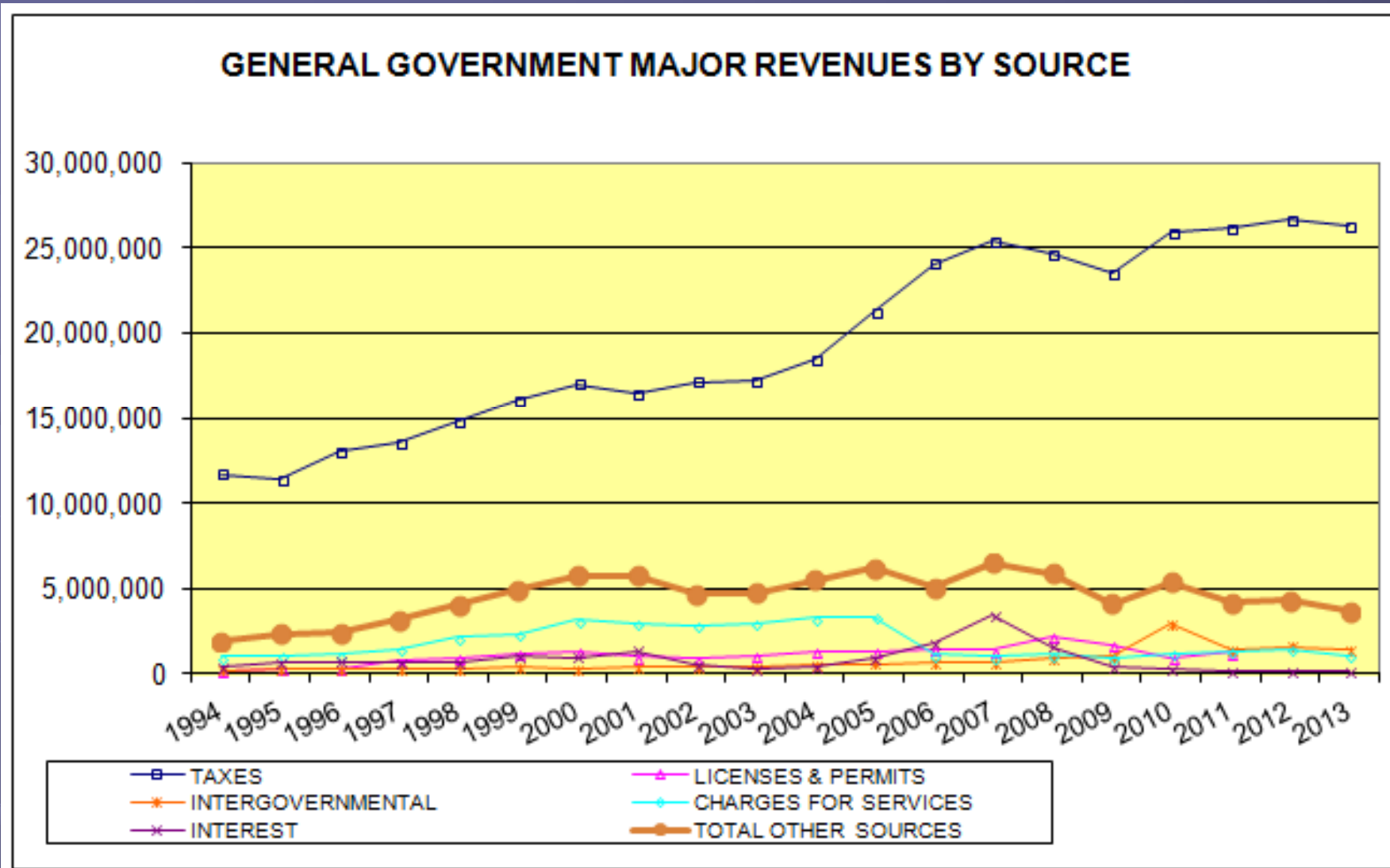
Fund Balance 2013- Excise

JANUARY 1,2011	FUND BALANCE	\$ 9,479,357
	ACTUAL REVENUE	\$ 18,755,928
	ACTUAL EXPENSES	\$ 16,332,749
	ACTUAL GAIN / (REDUCTION)	\$ 2,423,179
DECEMBER 31,2011	FUND BALANCE	\$ 11,902,537
	RESERVED FOR DEBT SERVICE	\$ -
	LOCKBOX RESERVE-DEBT SERVICE	\$ (1,100,000)
	NET FUND BALANCE	\$ 10,802,537
JANUARY 1,2012	FUND BALANCE	\$ 11,902,537
	ACTUAL REVENUE	\$ 19,674,725
	ACTUAL EXPENSES	\$ 18,988,263
	ACTUAL GAIN / (REDUCTION)	\$ 686,462
DECEMBER 31,2012	FUND BALANCE	\$ 12,588,999
	RESERVED FOR DEBT SERVICE-REQUIRED	\$ (573,815)
	RESERVED FOR DEBT SERVICE-DISCRETIONARY	\$ (526,185)
	CAPITAL RESERVE-DISCRETIONARY	\$ (4,340,000)
	BUDGETED NET FUND BALANCE	\$ 7,148,999
JANUARY 1,2013	FUND BALANCE	\$ 12,588,999
	BUDGETED REVENUE	\$ 19,294,002
	BUDGETED EXPENSES	\$ 21,415,621
	BUDGETED GAIN / (REDUCTION)	\$ (2,121,619)
DECEMBER 31,2013	FUND BALANCE	\$ 10,467,380
	RESERVED FOR DEBT SERVICE-REQUIRED	\$ (570,828)
	RESERVED FOR DEBT SERVICE-DISCRETIONARY	\$ (567,228)
	CAPITAL RESERVE-DISCRETIONARY	\$ (5,694,000)
	BUDGETED NET FUND BALANCE	\$ 3,635,324

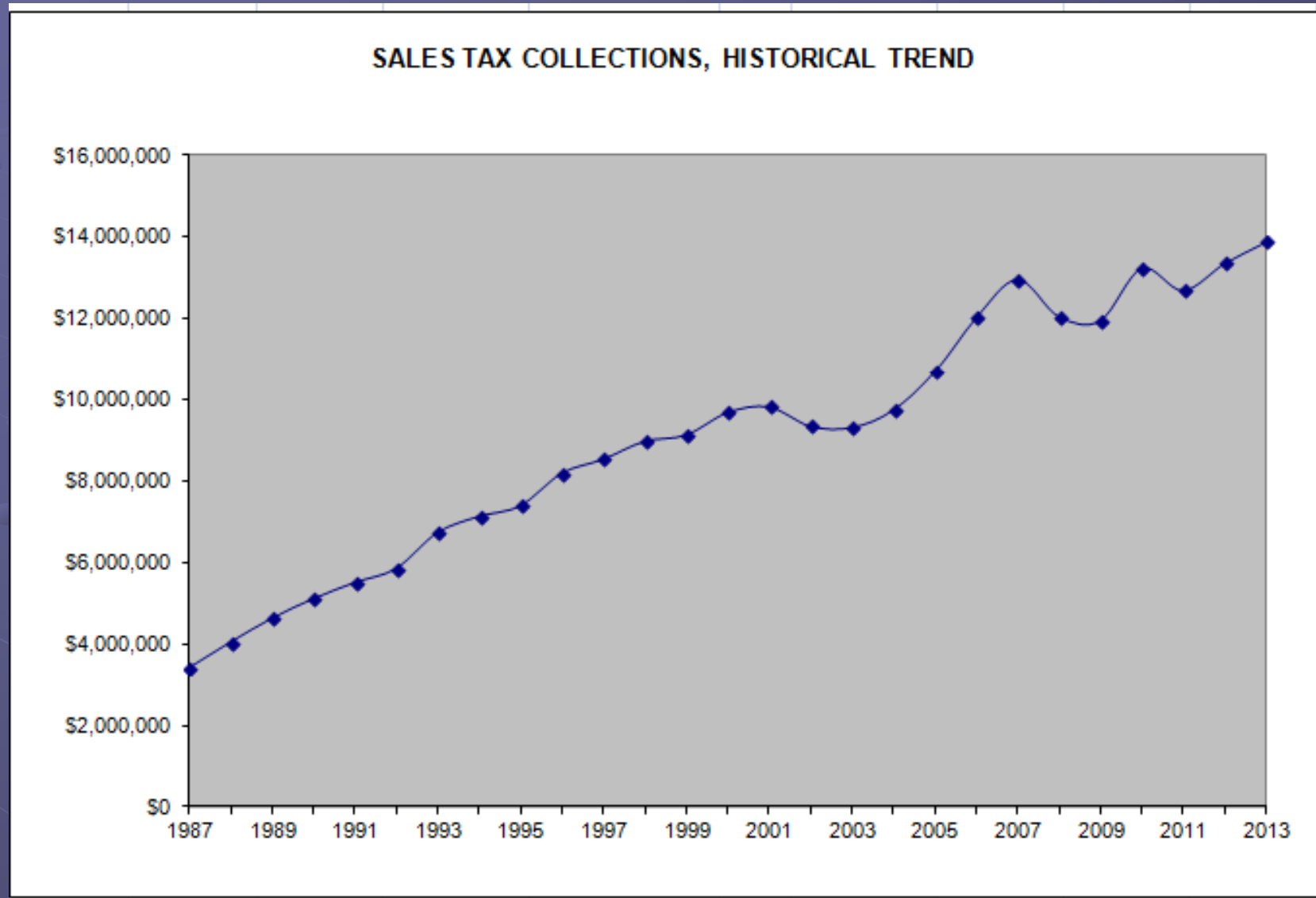
Tax Collections 1988-2013



General Gov't Major Revenues by Source

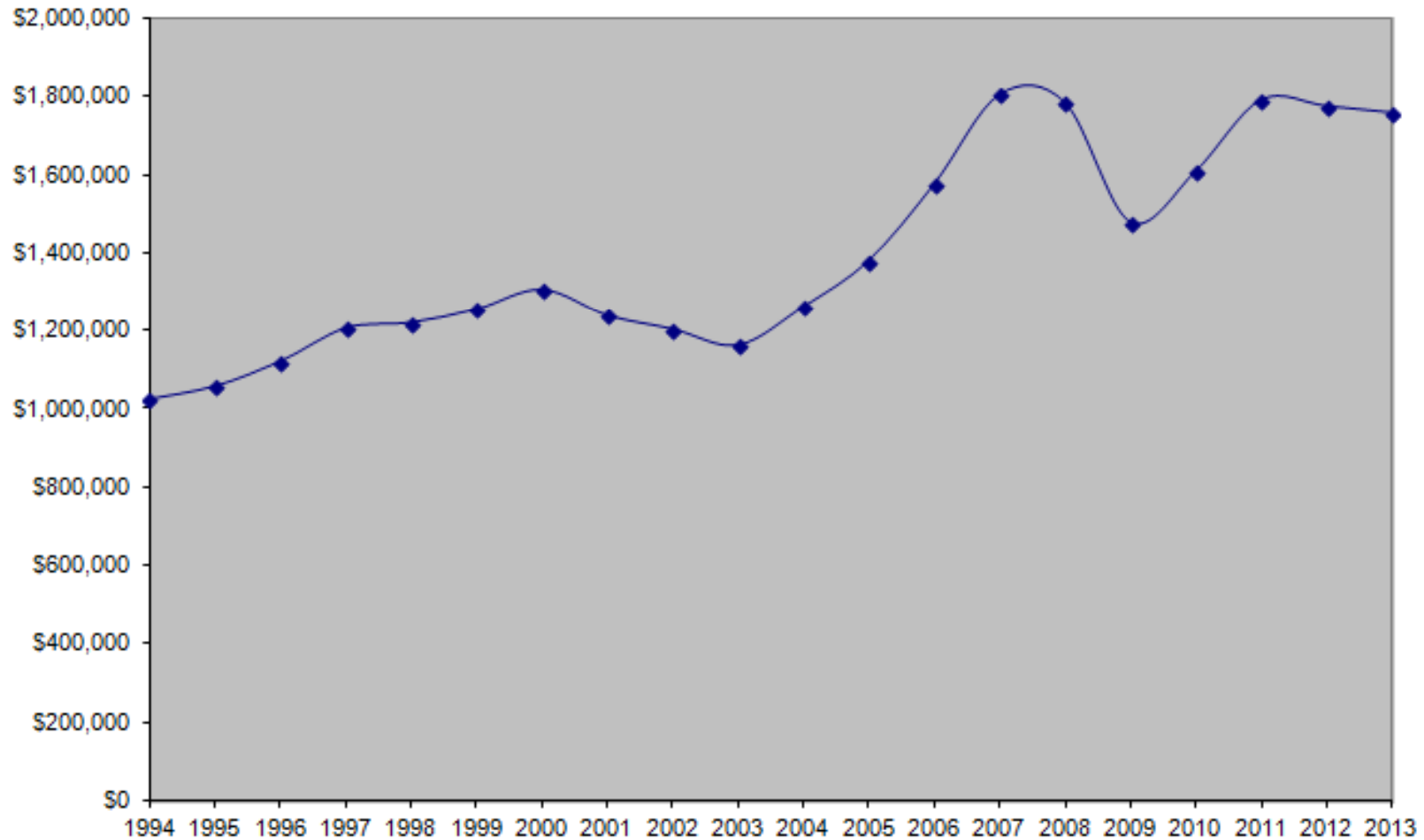


Sales Tax Collection 1987-2013



Accommodation Tax Collections 1994-2013

ACCOMMODATIONS TAX COLLECTIONS, HISTORICAL TREND



Mountain Towns Sales Tax Comparison

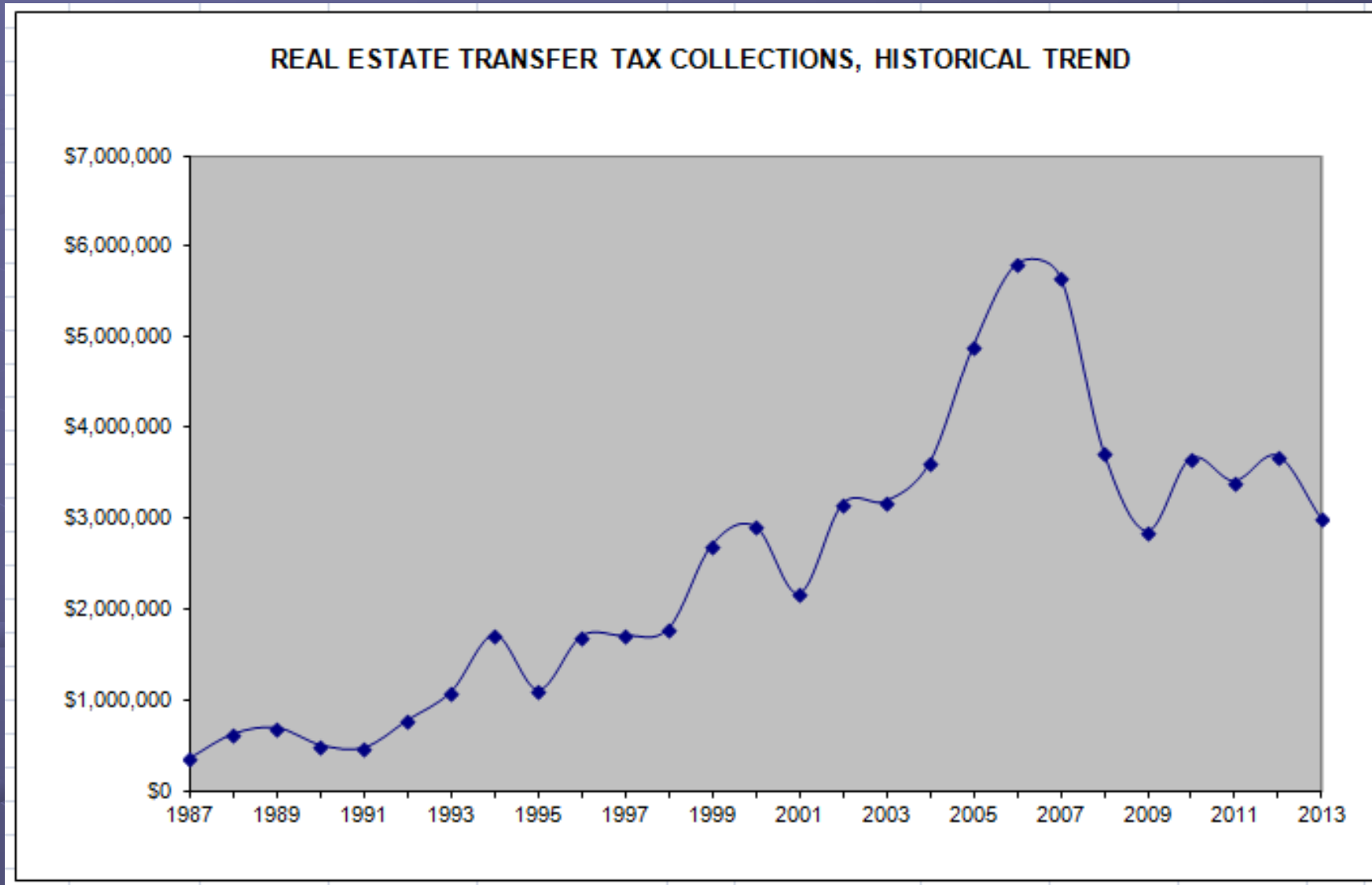
MOUNTAIN TOWNS SALES TAX COMPARISONS

TOWN	HOME RULE	STATE TAX RATE	COUNTY TAX RATE	SPECIAL DISTRICTS	MUNICIPAL TAX RATE	TOTAL TAX RATE	LODGING TAX	SPECIFICALLY EARMARKED
ASPEN	YES	2.900%	3.600%	0.400%	2.400%	9.300%	11.300%	1.5% OPEN SPACE, .25% PARKING STRUCTURE & .45% HOUSING
BOULDER	YES	2.900%	0.800%	1.100%	3.410%	8.210%	12.300%	.15% ON FOOD TO MARKETING, .88% OPEN SPACE, .6% TRANSIT
BRECKENRIDGE	YES	2.900%	2.000%	0.875%	2.500%	8.275%	11.675%	.5% OPEN SPACE & 1.4666% TO MARKETING
COLORADO SPRINGS	YES	2.900%	1.230%	1.000%	2.500%	7.630%	9.630%	.1% OPEN SPACE, .4% PUBLIC SAFETY
CRESTED BUTTE	YES	2.900%	1.000%	0.600%	4.000%	8.500%	4.000%	1.0% FOR TRANSIT
DENVER	YES	2.900%	0.000%	1.100%	3.620%	7.620%	10.770%	NONE DESIGNATED
DILLON	YES	2.900%	2.000%	0.875%	2.500%	8.275%	2.000%	NONE DESIGNATED
ESTES PARK	NO	2.900%	0.600%	0.000%	4.000%	7.500%	9.500%	NONE DESIGNATED
FRISCO	YES	2.900%	2.000%	0.875%	2.000%	7.775%	10.125%	NONE DESIGNATED
GLENWOOD SPRINGS	YES	2.900%	1.000%	1.000%	3.700%	8.600%	11.100%	1.5% CAPITAL & .45% TRANSIT
GRAND JUNCTION	YES	2.900%	2.000%	0.000%	2.750%	7.650%	10.650%	N/A
GUNNISON	YES	2.900%	1.000%	0.350%	4.000%	8.250%	12.250%	.75% FOR STREETS & 1.0% FOR CAPITAL
SILVERTHORNE	YES	2.900%	2.000%	0.875%	2.000%	7.775%	9.775%	1.2% FOR CAPITAL PROJECTS
SNOWMASS VILLAGE	YES	2.900%	3.600%	0.400%	3.500%	10.400%	12.800%	2.5% MARKETING
STEAMBOAT	YES	2.900%	1.000%	0.000%	4.500%	8.400%	11.400%	.5% CITY SCHOOLS
TELLURIDE	NO	2.900%	1.000%	2.000%	4.500%	10.400%	2.000%	.5% HOUSING, .8% OPEN SPACE, 2% AIRLINE GUARANTY ON FOOD
VAIL	YES	2.900%	1.000%	0.500%	4.000%	8.400%	1.400%	.5% CONFERENCE CENTER & 1.6% CAPITAL PROJECTS
WINTER PARK	YES	2.900%	1.000%	0.000%	5.000%	8.900%	8.900%	NONE DESIGNATED

*SPECIAL DISTRICTS INCLUDE REGIONAL TRANSPORTATION, THE FOOTBALL STADIUM DISTRICT AND THE CULTURAL DISTRICT

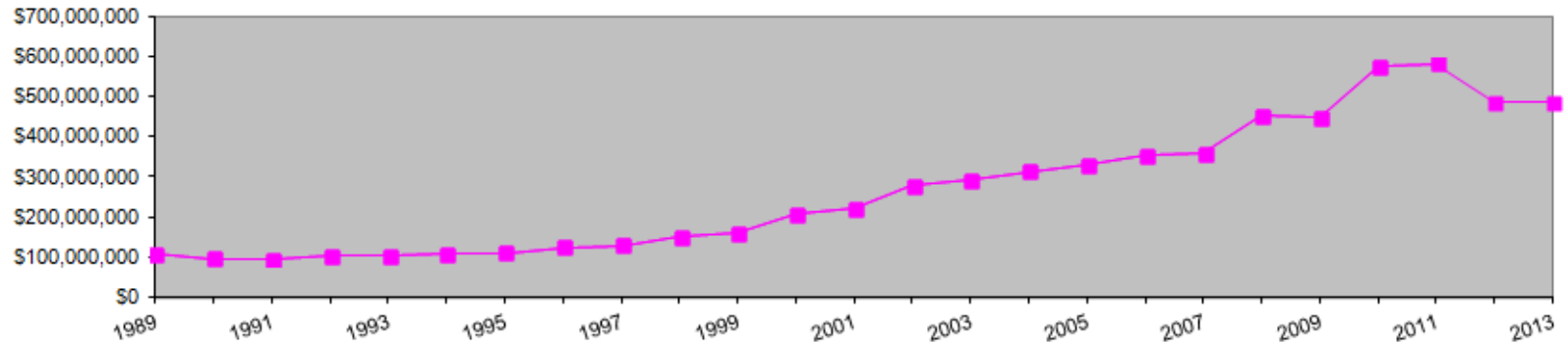
As of April 26, 2013

RETT Collections 1987-2013

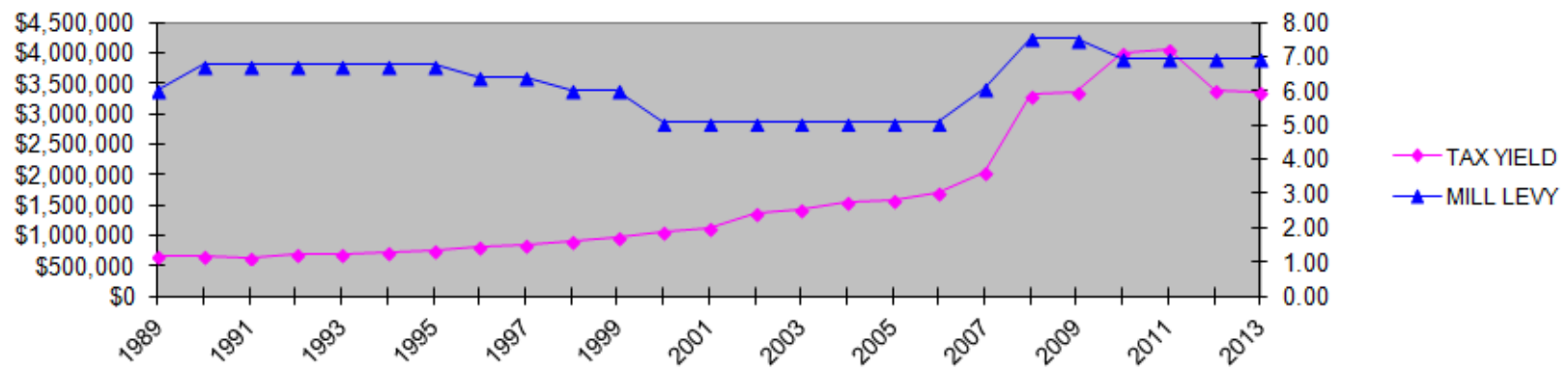


Assessed Valuation & Tax Yield

ASSESSED VALUATION



TAX YIELD / MILL LEVY



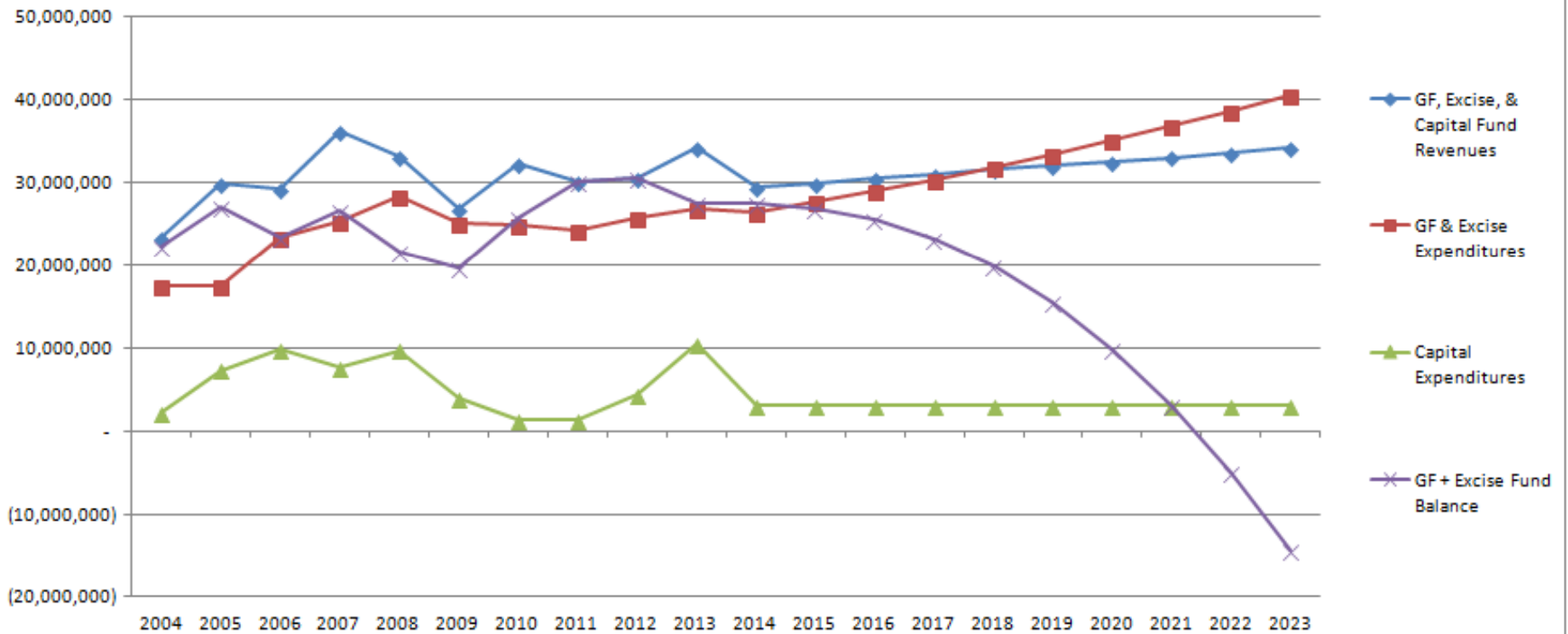
Property Tax Rates

TOWN OF BRECKENRIDGE, COLORADO									
PROPERTY TAX RATES									
ALL DIRECT AND OVERLAPPING GOVERNMENTS									
Fiscal Year	Town of Breckenridge	Summit County	Summit School District	Colorado Mtn. College	Red, White & Blue Fire	Colorado River Water Con.	Middle Park Water Con	Breckenridge San District	Total
1995	6.420	12.537	33.110	3.997	5.626	0.383	0.135	-	62.208
1996	6.420	12.564	29.257	3.785	5.625	0.343	0.127	-	58.121
1997	6.030	11.513	26.120	3.944	5.246	0.307	0.110	-	53.270
1998	6.030	11.469	25.597	3.539	4.500	0.309	0.108	-	51.552
1999	5.070	13.101	22.008	3.655	4.500	0.282	0.093	-	48.709
2000	5.070	12.953	21.842	3.997	4.800	0.283	0.093	-	49.038
2001	5.070	12.159	26.428	3.997	5.200	0.253	0.078	-	53.185
2002	5.070	12.081	26.554	3.997	6.200	0.255	0.078	-	54.235
2003	5.070	12.166	27.216	3.997	7.200	0.255	0.078	-	55.982
2004	5.070	12.144	23.832	3.997	7.200	0.252	0.078	-	52.573
2005	5.070	12.404	22.910	3.997	7.200	0.230	0.075	-	51.886
2006	6.070	12.364	22.848	3.997	8.500	0.221	0.075	-	54.075
2007	7.052	11.491	22.090	3.997	8.500	0.191	0.062	-	53.383
2008	7.514	11.448	22.291	3.997	8.500	0.198	0.062	-	54.010
2009	6.939	11.448	22.291	3.997	8.500	0.198	0.062	-	53.435
2010	6.943	11.448	22.291	3.997	8.500	0.198	0.062	-	53.439
2011	6.945	12.595	18.364	3.997	8.500	0.188	0.056	-	50.645
2012	6.945	12.796	20.202	3.997	9.000	0.228	0.056	-	53.224
2013	6.945	12.824	20.031	3.997	9.098	0.242	0.056	-	53.193

Note: All numbers shown are Mill Levies (amounts assessed per \$1,000 in valuation).
Source: Summit County Assessor's Office.

Revenue/Expense/Fund Balance-before 2013, 2014 supplemental appropriations

FUND BALANCE CHART-GENERAL, EXCISE AND CAPITAL



Debt Service By Year 2013

TOWN OF BRECKENRIDGE DEBT SERVICE BY YEAR

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
2008 REFUNDING DEBT														
General Fund - Ice Rink	\$ 412,660	\$ 415,580	\$ 410,960	\$ 344,990	\$ -									
TOTAL	\$ 906,860	\$ 913,290	\$ 903,120	\$ 758,160	\$ -									
99 G.O. DEBT														
Golf Course Fund-Expansion	\$ 165,260	\$ 163,510	\$ 166,320	\$ 163,730	\$ -									
General Fund-Ice Rink	\$ 4,310	\$ 4,270	\$ 4,350	\$ 4,270	\$ -									
TOTAL	\$ 169,570	\$ 167,780	\$ 170,670	\$ 168,000	\$ -									
2005 B & B BONDS														
Open Space Fund-B & B Mines (1)	\$ 297,455	\$ 297,653	\$ 297,711	\$ 297,627	\$ 302,401	\$ 301,894	\$ 301,245	\$ 300,455	\$ 299,523	\$ 298,988	\$ 299,974	\$ 299,182	\$ 298,261	\$ 298,386
2005 COP'S														
Excise Fund-Police Facility (2)	\$ 297,825	\$ 302,013	\$ 299,588	\$ 301,938	\$ 299,963	\$ 297,563	\$ 300,343	\$ 292,743	\$ 299,993	\$ 301,500	\$ 301,938	\$ 301,950	\$ 301,538	\$ 300,063
2007 COP'S	\$ 268,065	\$ 267,865	\$ 267,465	\$ 271,865	\$ 270,865	\$ 269,665	\$ 268,265	\$ 271,665	\$ 269,665	\$ 267,465	\$ 270,065	\$ 267,265	\$ 269,265	\$ 270,550
Child Care Facility														
83 CO. WATER BOARD														
Water Fund-Blue River District (3)	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ 60,624	\$ -
	\$ 3,076,829	\$ 3,090,295	\$ 3,072,968	\$ 2,784,374	\$ 933,853	\$ 929,746	\$ 930,476	\$ 925,486	\$ 929,805	\$ 928,577	\$ 932,601	\$ 929,021	\$ 929,687	\$ 868,998

(1) ANNUAL PAYMENTS OF ROUGHLY \$300,000 THROUGH 2026.
(2) ANNUAL PAYMENTS OF ROUGHLY \$300,000 THROUGH 2025.
(3) EQUAL ANNUAL PAYMENTS OF \$60,624 THROUGH 2022.

MARKETING FUND-2013

MARKETING FUND

JANUARY 1,2011	FUND BALANCE	\$	234,294
	REVENUE	\$	2,345,522
	EXPENSES	\$	2,319,618
	INCREASE/ (REDUCTION)	\$	25,904
DECEMBER 31,2011	FUND BALANCE	\$	260,198
JANUARY 1,2012	FUND BALANCE	\$	260,198
	REVENUE	\$	2,748,393
	EXPENSES	\$	2,665,272
	INCREASE/ (REDUCTION)	\$	83,121
DECEMBER 31,2012	FUND BALANCE	\$	343,319
JANUARY 1,2013	BUDGETED REVENUE	\$	2,636,414
	BUDGETED EXPENSES	\$	2,560,415
	BUDGETED INCREASE / (REDUCTION)	\$	75,999
DECEMBER 31,2013	FUND BALANCE	\$	419,318

Golf Fund

GOLF FUND		
JANUARY 1,2011	FUND BALANCE	\$ 1,339,982
	REVENUE	\$ 2,876,772
	EXPENSES	\$ 2,607,752
	INCREASE/ (REDUCTION)	\$ 269,020
DECEMBER 31,2011	FUND BALANCE	\$ 1,609,002
	EQUIPMENT REPLACEMENT RESERVE	\$ 132,000
	NET FUND BALANCE	\$ 1,741,002
JANUARY 1,2012	FUND BALANCE	\$ 1,609,002
	ACTUAL REVENUE	\$ 3,112,820
	ACTUAL EXPENSES	\$ 2,882,688
	INCREASE/ (REDUCTION)	\$ 230,132
DECEMBER 31,2012	FUND BALANCE	\$ 1,839,134
	EQUIPMENT REPLACEMENT RESERVE	\$ 198,000
	NET FUND BALANCE	\$ 2,037,134
JANUARY 1,2013	FUND BALANCE	\$ 1,839,134
	BUDGETED REVENUE	\$ 2,307,780
	BUDGETED EXPENSES	\$ 2,296,912
	BUDGETED GAIN / (REDUCTION)	\$ 10,868
DECEMBER 31,2013	FUND BALANCE	\$ 1,850,002

Water Fund

WATER FUND		
JANUARY 1,2011	FUND BALANCE	\$ 7,057,453
	REVENUE	\$ 3,270,127
	EXPENSES	\$ 2,420,930
	INCREASE/ (REDUCTION)	\$ 849,197
DECEMBER 31,2011	FUND BALANCE	\$ 7,906,650
JANUARY 1,2012	FUND BALANCE	\$ 7,906,650
	REVENUE	\$ 3,698,539
	EXPENSES	\$ 2,522,452
	INCREASE/ (REDUCTION)	\$ 1,176,086
DECEMBER 31,2012	PROJECTED FUND BALANCE	\$ 9,082,736
JANUARY 1,2013	FUND BALANCE	\$ 9,082,736
	BUDGETED REVENUE	\$ 3,129,541
	BUDGETED EXPENSES	\$ 3,826,825
	BUDGETED GAIN / (REDUCTION)	\$ (697,284)
DECEMBER 31,2013	BUDGETED FUND BALANCE	\$ 8,385,452
	RESERVED FOR DEBT SERVICE-REQUIRED	\$ (37,000)
DECEMBER 31,2013	BUDGETED NET FUND BALANCE	\$ 8,348,452

OPEN SPACE FUND

OPEN SPACE FUND			
JANUARY 1,2011	FUND BALANCE	\$	2,031,302
	REVENUE	\$	1,860,502
	EXPENSES	\$	3,240,593
	INCREASE/ (REDUCTION)	\$	(1,380,091)
DECEMBER 31,2011	FUND BALANCE	\$	651,211
JANUARY 1,2012	FUND BALANCE	\$	651,211
	REVENUE	\$	2,025,384
	EXPENSES	\$	2,106,331
	INCREASE/ (REDUCTION)	\$	(80,947)
DECEMBER 31,2012	FUND BALANCE	\$	570,264
JANUARY 1,2013	FUND BALANCE	\$	570,264
	BUDGETED REVENUE	\$	1,837,278
	BUDGETED EXPENSES	\$	1,777,055
	BUDGETED GAIN / (REDUCTION)	\$	60,223
DECEMBER 31,2013	FUND BALANCE	\$	630,487
	RESERVED FOR DEBT SERVICE-REQUIRED	\$	(297,627)
DECEMBER 31,2013	NET FUND BALANCE	\$	332,860

AFFORDABLE HOUSING FUND

AFFORDABLE HOUSING FUND			
JANUARY 1,2011	FUND BALANCE	\$	4,232,949
	REVENUE	\$	3,311,386
	EXPENSES	\$	2,741,831
	INCREASE/ (REDUCTION)	\$	569,555
DECEMBER 31,2011	FUND BALANCE	\$	4,802,504
JANUARY 1,2012	FUND BALANCE	\$	4,802,504
	REVENUE	\$	6,551,935
	EXPENSES	\$	1,237,904
	INCREASE/ (REDUCTION)	\$	5,314,031
DECEMBER 31,2012	FUND BALANCE	\$	10,116,535
JANUARY 1,2013	FUND BALANCE	\$	10,116,535
	BUDGETED REVENUE	\$	3,489,394
	BUDGETED EXPENSES	\$	10,828,114
	BUDGETED GAIN / (REDUCTION)	\$	(7,338,720)
DECEMBER 31,2013	FUND BALANCE	\$	2,777,815
	SUST. RESERVE	\$	(3,035,432)
DECEMBER 31,2013	FUND BALANCE	\$	(257,617)

Budgeted expense includes loan to Corum

Additional Budget Info

ADDITIONAL BUDGET INFORMATION

1 MILL INCREASE ON A 250,000 PROPERTY

	RESIDENTIAL	COMMERCIAL
Actual Value	\$ 250,000	\$ 250,000
Assessment Rate	7.96%	29.00%
Assessed Value	\$ 19,900	\$ 72,500
1 Mill Tax Rate	0.001	0.001
Additional Tax	\$ 19.90	\$ 72.50

REVENUE GENERATED FROM A 1 MILL INCREASE

Assessed Valuation	\$ 484,016,670
1 Mill Tax Rate	0.001
Revenue (less treasurer fee)	\$ 484,017

REVENUE GENERATED FROM A 1/2% SALES TAX INCREASE

Annual Taxable Sales	\$ 315,000,000
1/2 Sales Tax Increase	0.50%
Revenue	\$ 1,575,000

REVENUE GENERATED FROM A 1/2% ACCOMMODATIONS TAX INCREASE

Annual Taxable Sales	\$ 74,953,000
1/2 Accommodations Tax Increase	0.50%
Revenue	\$ 374,765

LIFT TICKET TAX

BRECKENRIDGE PER VISIT SALES (EST)	\$75.00
SKIER VISITS 2008-2009	1,500,000
LIFT TICKET SALES	\$112,500,000
TAX RATE-BRECKENRIDGE	2.50%
BRECKENRIDGE LIFT TICKET TAX REVENUE (EST)	\$2,812,500

Reserves Analysis

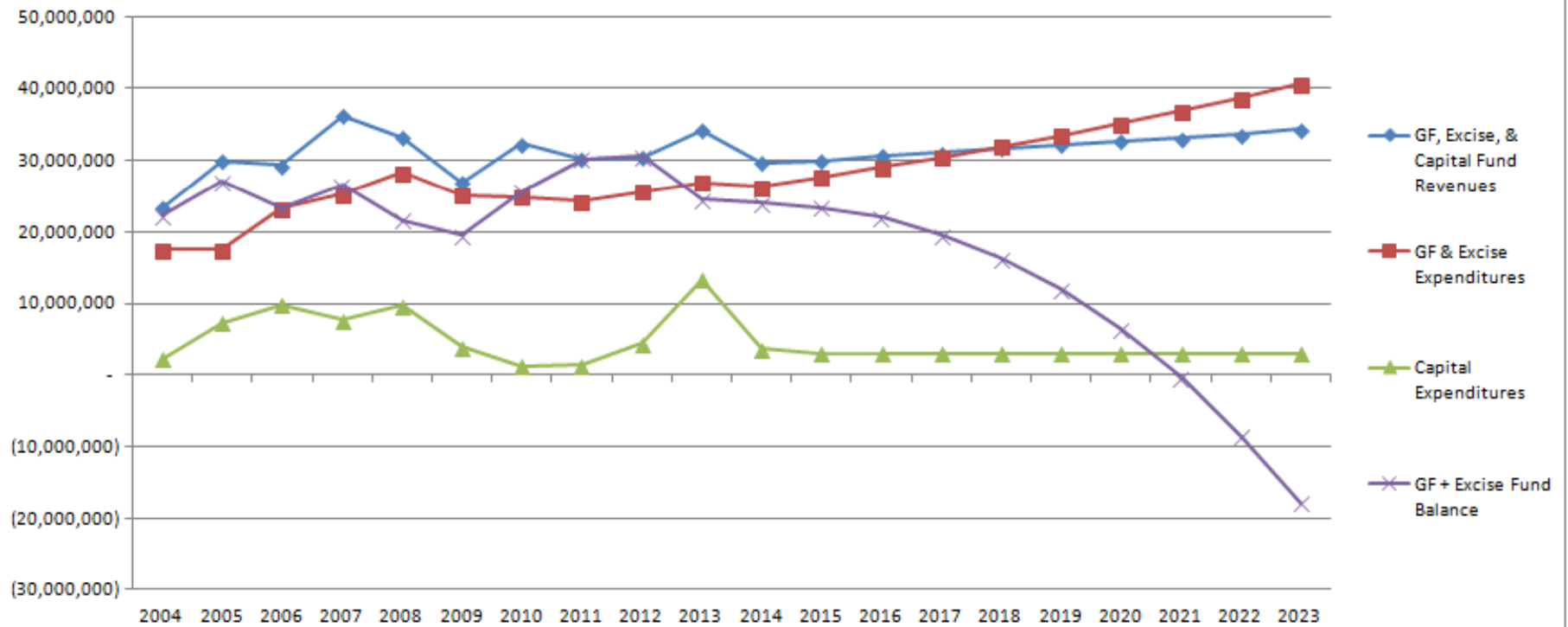
	Projected Fund Balance 12/31/13	Required	Council Policy	Net Projected Unreserved Fund Balance
General Fund	21,221,965	2,209,379	7,590,621	11,421,965
Excise Fund	10,467,380	570,828	6,261,228	3,635,324
Sub 1		-		15,057,289
Capital	-	-	-	-
Special Projects	57,571	-	57,571	-
Sub 2		-		15,057,289
Utility	8,385,452	37,000	8,348,452	-
Golf	1,850,002	-	1,850,002	-
Sub 3		-		15,057,289
Garage Fund	7,697,383	-	7,697,383	-
Information Tech.	1,079,815	-	1,079,815	-
Facilities	1,855,474	-	1,855,474	-
Sub 4		-		15,057,289
Affordable Housing	2,777,816	-	2,777,816	-
Open Space	630,487	297,627	332,860	-
Conservation Trust	15,575	-	15,575	-
Marketing	419,318	-	419,318	0
TOTAL	56,458,236	3,114,834	38,286,114	15,057,289

Additional Expenditures

Updated Projection - Projects added to 2013 Budget	
2013 Available Fund Balance	\$ 15,057,289
RAD	500,000
Railroad Park	110,000
Blue River Concert Series	50,000
Abby Hall Purchase	1,100,000
Theobald Lot Purchase	950,000
Design Fees-Backstage Theater	120,000
Design Fees-Abby Hall	50,000
Flight for Life	25,000
Total add'l expense	2,905,000
Updated Projection	\$ 12,152,289
Updated Projection - Projects added to 2014 Budget	
2014 Available Fund Balance	\$ 12,152,289
Backstage Theater	1,180,000
Landscaping-N. Main St. Lots	25,000
Total add'l expense	1,205,000
Updated Projection	\$ 10,947,289

Revenue/Expense/Fund Balance-after 2013, 2014 supplemental appropriations

FUND BALANCE CHART-GENERAL, EXCISE AND CAPITAL



Memorandum

TO: Town Council

FROM: Tom Daugherty, Public Works Director

DATE: April 30, 2013

RE: 2014 CIP

Attached is the preliminary CIP for 2014 through 2018. There have been several projects approved by the Town Council over the past year and this plan reflects some of those projects. Below are the items that I would like for you to note:

- RWC Park – Showed question marks as a place holder until the F-lot question is resolved.
- Abby Hall – Left as questions marks until assessment and programming are completed. May have more information by October.
- Breckenridge Theater – I expect to spend \$120,000 in 2013 on design which leaves \$1,180,000 for construction in 2014. This will be further explored during the initial design.
- McCain Master Plan – The notes on the McCain project sheet state that more detailed planning will occur in 2014 and that we expect that planning to cost less than the rents received from McCain and therefore the dollar value equals the income.
- Main Street Pocket Park – Rough estimate of \$25,000 for irrigation, trees, grass and a few benches.
- Main Street – Increased the amount for 2014 to cover the extra costs to fix the Tannhauser driveway and sidewalk (reduce slip and falls) and the storm sewer up Jefferson. We determined these improvements will be needed next year to make maintenance easier and the roads safer. The Jefferson storm sewer will have a operational cost savings associated with it and will show it in the October budget.
- Arts District – We continue to show the 2014 budget at \$1,510,000 but will correct once the contractor has provided a final bid for the project.
- Street overlay – Increased for 2014 based on early assessment by staff that next year will need more.

In addition to CIP is a incremental cost worksheet to provide an example of how past and future projects will impact the operational budgets. Staff plans to have an incremental cost for each project in the final CIP at the October budget retreat to keep the Council informed of the ongoing operational costs associated with capital expenditures.

**DRAFT
CAPITAL IMPROVEMENT PLAN
2014-2018**

**For the Year Ending
December 31, 2014**

**Presented To:
Breckenridge Town Council**

John Warner, Mayor

Wendy Wolfe

Mark Burke

Mike Dudick

Ben Brewer

Gary Gallagher

Jennifer McAtamney

**Presented by:
Tim Gagen, Town Manager**

Capital Improvement Plan Summary for 2014

A list			B List	Total of A & B Projects
Other Funding	Capital Fund	Total cost		

Administration

Riverwalk Center Park/Lobby	0	0	??	0	0
TOTAL	0	0	0	0	0

Recreation

Rec Center Upgrades	0	0	0	400,000	400,000
TOTAL	0	0	0	400,000	400,000

Public Works

Roadway Resurfacing	0	500,000	500,000	0	500,000
Main Street/Riverwalk	0	750,000	750,000	0	750,000
McCain MP/Implementation	65,000	0	65,000	0	65,000
Town Hall Improvements	0	100,000	100,000	0	100,000
Heated Sidewalks	0	65,000	65,000	0	65,000
Main Street Pocket Park	0	25,000	25,000	0	25,000
TOTAL	65,000	1,440,000	1,505,000	0	1,505,000

Community Development

Public Art Commission	0	50,000	50,000	0	50,000
Arts District Improvements	0	1,610,000	1,610,000	0	1,610,000
Abby Hall	0	0	??	0	0
Breckenridge Theater Improvements	0	1,180,000	1,180,000	0	1,180,000
Blue River Parks*	350,000	150,000	500,000	0	500,000
TOTAL	350,000	2,990,000	3,340,000	0	3,340,000

GRAND TOTAL	415,000	4,430,000	4,845,000	400,000	5,245,000
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Funding Sources

	Other Funding	Capital Fund	Total Funds
Current Revenue/Reserves	-	4,390,000	4,390,000
McCain Revenues	65,000		65,000
GOCO Grant for Blue River Park	350,000		350,000
Conservation Trust Transfer	40,000		40,000
TOTAL	455,000	4,390,000	4,845,000

* Indicates that staff will apply for grants

Five Year Capital Improvement Plan Summary 2014 to 2018

Dept/Project	2014	2015	2016	2017	2018	TOTAL
Administration						
Riverwalk Center Park/Lobby	??	-	-	-	-	-
TOTAL	-	-	-	-	-	-

Recreation						
Rec Center Upgrades	400,000	-	-	-	-	400,000
Rec Ctr Renovation	-	-	1,000,000	1,000,000	625,000	2,625,000
Water Slide Replacement	-	130,000	-	-	-	130,000
TOTAL	400,000	130,000	1,000,000	1,000,000	625,000	3,155,000

Public Works						
Utility Undergrounding	-	200,000	-	200,000	-	400,000
Roadway Resurfacing	500,000	440,000	460,000	480,000	500,000	2,380,000
Main Street/Riverwalk	750,000	-	-	-	-	750,000
McCain MP/Implementation	65,000	65,000	65,000	65,000	65,000	325,000
Town Hall Improvements	100,000	100,000	-	-	-	200,000
Heated Sidewalks	65,000	65,000	50,000	-	-	180,000
Main Street Pocket Park	25,000	-	-	-	-	25,000
Blue River Reclam/ACOE	-	6,750,000	-	-	-	6,750,000
Coyne Valley Road Bridge	-	-	1,500,000	-	-	1,500,000
Childcare Facility #2	-	-	-	-	250,000	250,000
Solar Buy Out	-	-	500,000	-	-	500,000
Core Parking Lot Improvements	-	-	-	150,000	2,000,000	2,150,000
S. Park Avenue Underpass	-	-	-	-	1,650,000	1,650,000
Gondola Lot Development Partnership	-	-	-	-	1,000,000	1,000,000
TOTAL	1,505,000	7,620,000	2,575,000	895,000	5,465,000	18,060,000

Community Development						
Public Art Commission	50,000	50,000	50,000	50,000	50,000	250,000
Arts District Improvements	1,610,000	-	-	-	-	1,610,000
Abby Hall	??	-	-	-	-	-
Breckenridge Theater Improvements	1,180,000	-	-	-	-	1,180,000
Blue River Corridor*	500,000	-	-	-	-	500,000
TOTAL	3,340,000	50,000	50,000	50,000	50,000	3,540,000

GRAND TOTAL	5,245,000	7,800,000	3,625,000	1,945,000	6,140,000	24,755,000
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Funding Sources						
Current Revenue/Reserves	4,390,000	2,703,000	3,528,000	1,848,000	4,843,000	17,312,000
McCain Royalties	65,000	65,000	65,000	65,000	65,000	325,000
CDOT-S.Park Underpass	-	-	-	-	1,200,000	1,200,000
Army Corps of Engineers (ACOE)	-	5,000,000	-	-	-	5,000,000
GOCO Grant for Blue River Park	350,000	-	-	-	-	350,000
Conservation Trust Transfer	40,000	32,000	32,000	32,000	32,000	168,000
Total	4,845,000	7,800,000	3,625,000	1,945,000	6,140,000	24,355,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Riverwalk Center Improvements
Department: Administration
Division: Events & Communications

Description:

This project would be to implement improvements to the grounds and lobby identified by the master plan.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	0	0	0
Total	??	0	0	0	0	0

Project Costs	2014	2015	2016	2017	2018	Total
Design and Construction	0	0	0		0	0
Total	0	0	0		0	0

**Town of Breckenridge
Capital Improvement Plan**

Project Name Recreation Center Upgrades
Department: Recreation
Division: Recreation Center

Description:

The Recreation Center was built in 1991. The annual operating budget provides for most of the required routine maintenance from year to year. However, at this stage in the useful life of the facility, some major repairs and replacements need to be undertaken that are outside the scope of the operating budget. A facility assessment was completed in 2006 that identified and prioritized needs so we can plan more specifically for these major repair projects. The only remaining item from the original list that is not completed is the skate park resurfacing/upgrades for a total of approximately \$400,000.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	400,000	0	0	0	0	400,000
Total	400,000	0	0	0	0	400,000

Project Costs	2014	2015	2016	2017	2018	Total
Design and Construction	400,000	0	0	0	0	400,000
Total	400,000	0	0	0	0	400,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Recreation Center Renovation
Department: Recreation
Division: Recreation Center

Description:

The Recreation Center was built in 1991. In 2006, a programming and use assessment was conducted to identify and prioritize future projects. This included major maintenance issues as well as facility use issues. The facility use assessment determined areas of renovation and expansion in order to meet both current and future needs of the community. Issues identified include aquatics expansion, rewiring/reconfiguring the lobby and pro shop space, expanding programs (fitness & strength training, youth), and other miscellaneous improvements (storage, administrative space, etc.). The following figures are submitted as placeholders to spread possible projects out over 3 years. This project is on hold pending approval from Council.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	1,000,000	1,000,000	625,000	2,625,000
Total	0	0	1,000,000	1,000,000	625,000	2,625,000

Project Costs	2014	2015	2016	2017	2018	Total
Design and Construction	0	0	1,000,000	1,000,000	625,000	2,625,000
Total	0	0	1,000,000	1,000,000	625,000	2,625,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Water Slide Replacement
Department: Recreation
Division: Recreation Center

Description:

The Water slide in the Recreation Center is nearing its life expectancy and will need to be replaced. The caustic environment accelerates the deterioration of the structural elements of the slide which causes the need for the replacement.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	130,000	0	0	0	130,000
Total	0	130,000	0	0	0	130,000

Project Costs	2014	2015	2016	2017	2018	Total
Design and Construction	0	130,000	0	0	0	130,000
Total	0	130,000	0	0	0	130,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Undergrounding of Overhead Utilities
Department: Public Works
Division:

Description:

This project is to underground all of the overhead utility lines in Town. This project is funded through the general fund in conjunction with a 1% excise tax charged on Breckenridge residents' power bills. If the franchise agreement is extended, the project will continue until all overhead lines are placed underground.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	200,000		200,000		400,000
Total	0	200,000	0	200,000	0	400,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	200,000		200,000		400,000
Total	0	200,000	0	200,000	0	400,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Street Overlays
Department: Public Works
Division: Streets

Description:

This represents a commitment to future street projects, probably in the form of milling and resurfacing. Staff will evaluate the streets this fall to determine which streets will receive the overlay during the 2013 summer.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	500,000	440,000	460,000	480,000	500,000	2,380,000
Total	500,000	440,000	460,000	480,000	500,000	2,380,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	500,000	440,000	460,000	480,000	500,000	2,380,000
Total	500,000	440,000	460,000	480,000	500,000	2,380,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Main Street/Riverwalk Improvements
Department: Public Works
Division: Engineering

Description:

Following the Main Street master plan completed by Design Workshop, project improvements include the following: sanitary sewer system improvements, paving, curb & gutter, storm sewer system, sidewalks, crosswalks, wayfinding, pedestrian spaces, street furniture, event space enhancements, connections to Riverwalk, transit stop improvements, lighting, landscaping and river restoration. This is a multi-year project. 2014 will complete the landscaping between the intersections and finish the project.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	750,000	0	0	0	0	750,000
Total	750,000	0	0	0	0	750,000

Project Costs	2014	2015	2016	2017	2018	Total
Design and Construction	750,000	0	0	0	0	750,000
Total	750,000	0	0	0	0	750,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name McCain Property Improvements
Department: Public Works
Division:

Description:

Now that the Council has developed a conceptual master plan, more detailed planning document will be done in 2014. We expect that the cost of the planning will be less than the rents received from the property so the cost will remain equal to the rents to balance the CIP.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	0	0	0
Rents	65,000	65,000	65,000	65,000	65,000	325,000
Total	65,000	65,000	65,000	65,000	65,000	325,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	65,000	65,000	65,000	65,000	65,000	325,000
Total	65,000	65,000	65,000	65,000	65,000	325,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Town Hall Improvements
Department: Public Works
Division:

Description:

The original Town Hall building at 150 Ski Hill Road was constructed in 1979 and an addition was completed in 1990. Now that the Town Hall function will remain at this location, staff is identifying some improvements for the future. Those improvements have not been completely worked out and some place holders have been established in the budget. We expect to identify a plan in late 2012 into 2013 and will be able to report to the Council once staff has developed a plan.

Project Funding	2014	2015	2016	2017	2018	Total
Other Funds	100,000	100,000	0	0	0	200,000
Total	100,000	100,000	0	0	0	200,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	100,000	100,000	0	0	0	200,000
Total	100,000	100,000	0	0	0	200,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Heated Sidewalks
Department: Public Works
Division:

Description:

The Council has identified that certain sidewalk sections in Town need to be improved so that they are not slippery when they become icy. Staff is will be installing the initial heated section along Lincoln Avenue in 2013. Staff expects to continue with heating certain sidewalks if the 2013 proves to be successfull.

Project Funding	2014	2015	2016	2017	2018	Total
Other Funds	65,000	65,000	50,000	0	0	180,000
Total	65,000	65,000	50,000	0	0	180,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	65,000	65,000	50,000	0	0	180,000
Total	65,000	65,000	50,000	0	0	180,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Main Street Pocket Park
Department: Public Works
Division:

Description:

Council has contracted to purchase a property on Main Street and intends to put a pocket park on it. Staff assumes that the pocket park will be basic with trees, grass, benches and trash cans.

Project Funding	2014	2015	2016	2017	2018	Total
Other Funds	25,000	0	0	0	0	25,000
Total	25,000	0	0	0	0	25,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	25,000	0	0	0	0	25,000
Total	25,000	0	0	0	0	25,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Blue River Reclamation
Department: Public Works
Division:

Description:

This project, in cooperation with the ACOE, is intended to reclaim the Blue River through the mined site on the McCain property. Portions of this stretch of the river disappear into the dredge rock. This project is intended to restore that flow to the surface at least seasonally. There will also be ecological and wetland improvements along this reach of the river. The ACOE is conducting a scoping report but we do not have a completion date. Once more information is obtained this budget will be updated. The Coyne Valley Road Bridge project in this Capital Plan will need to be coordinated with this project. The ACOE will only place a culvert across Coyne Valley Road as a part of their project.

The Denver Water agreement shows that \$1,000,000 is be paid by Denver Water for projects that improve the waterways and streams in the local jurisdictions. The Town is guaranteed \$200,000. The Town has identified the money for this project.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	1,550,000	0	0	0	1,550,000
ACOE Funds		5,000,000				5,000,000
Denver Water Funds		200,000				200,000
Total	0	6,750,000	0	0	0	6,750,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	6,750,000	0	0	0	6,750,000
Total	0	6,750,000	0	0	0	6,750,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Coyne Valley Road Bridge
Department: Public Works
Division:

Description:

This bridge would coincide with the relocation of the Blue River project that the Town is doing with the Army Corps of Engineers. This bridge is envisioned to have the bike path under it to eliminate the at-grade crossing at Coyne Valley Road. The ACOE will not build a bridge that is suitable for this purpose as a part of their project.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	1,500,000	0	0	1,500,000
Total	0	0	1,500,000	0	0	1,500,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	0	1,500,000	0	0	1,500,000
Total	0	0	1,500,000	0	0	1,500,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Child Care Facility #2
Department: Engineering
Division:

Description:

Based on the child care assessment, a second childcare facility is needed beyond the Valleybrook Childcare Facility. This is a place holder to provide funds for that future facility.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	0	250,000	250,000
Total	0	0	0	0	250,000	250,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	0		0	250,000	250,000
Total	0	0	0	0	250,000	250,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Solar Buy Out
Department: Public Works
Division:

Description:

This cost is to purchase the solar arrays that are part of the power purchase agreement.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	500,000	0	0	500,000
Total	0	0	500,000	0	0	500,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	0	500,000	0	0	500,000
Total	0	0	500,000	0	0	500,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Core Parking Lot Improvements
Department: Public Works
Division:

Description:

This project is intended to build parking facilities in the downtown area. Staff has programmed design and construction money in the amount of \$2,150,000 over the next several years to implement improvements to the Food Kingdom Lot and the F-lot. F-lot/Tiger Dredge is expected to be reconfigured when the Village undergoes its remodel.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	150,000	2,000,000	2,150,000
Other	0	0	0	0	0	0
Total	0	0	0	150,000	2,000,000	2,150,000

Project Costs	2014	2015	2016	2017	2018	Total
Engineer/Design	0	0	0	150,000	0	150,000
Construction	0	0	0	0	2,000,000	2,000,000
Total	0	0	0	150,000	2,000,000	2,150,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Valley Book Bridge
Department: Public Works
Division:

Description:

This project was identified as a need when looking at the Blue River corridor. A bridge would improve the aesthetics of the corridor and provide a grade separated crossing from the recreation path.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	0	1,450,000	1,450,000
Total	0	0	0	0	1,450,000	1,450,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	0	0	0	1,450,000	1,450,000
Total	0	0	0	0	1,450,000	1,450,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name South Park Underpass
Department: Public Works
Division:

Description:

This project is intended to construct an underpass under South Park Avenue connecting the existing Riverwalk on the north side and Main Street Station on the south. CDOT and the Town have construction plans, which are approximately 70% complete. At this time, we do not know when we might build this project because the schedule is dependant on when CDOT enhancement funds will be available. However, for now, we have put a placeholder in for construction in 2018. Under enhancement funding CDOT would pay 80% and the Town 20%. Project improvements include the following: a new bridge, pedestrian walkway, rock retaining walls, curb and gutter, lighting and signage.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	0	450,000	450,000
CDOT Funds	0	0	0	0	1,200,000	1,200,000
Total	0	0	0	0	1,650,000	1,650,000

Project Costs	2014	2015	2016	2017	2018	Total
Engineering/Design	0	0	0	0	150,000	150,000
Construction	0	0	0	0	1,500,000	1,500,000
Total	0	0	0	0	1,650,000	1,650,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Gondola Lot Development
Department: Engineering
Division:

Description:

The Gondola Lot Master Plan is completed and the Town has some property included in the development. The scope of the Town’s participation could include the river restoration, parking structure and other public benefits. The amount shown below is a placeholder.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	0	0	0	0	1,000,000	1,000,000
Grants						0
Total	0	0	0	0	1,000,000	1,000,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	0	0	0	0	1,000,000	1,000,000
Total	0	0	0	0	1,000,000	1,000,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Art District Improvements
Department: Community Development
Division: Long Range

Description:

This item is to fund the completion of the Arts District. The project is currently being designed and bids are expected in June. The project has been funded in 2012 at \$270,000 and in 2013 at \$780,000 for a total of \$1,050,000. The remaining portion of the project was to be funded in 2014 as the work is completed. These numbers are preliminary and will be revisited once the Contractor provides better estimates.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	1,610,000	-	-	-	-	1,610,000
Grant Proceeds			-	-	-	-
Total	1,610,000	-	-	-	-	1,610,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	1,610,000	??	-	-	-	1,610,000
Total	1,610,000	-	-	-	-	1,610,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Abby Hall
Department: Community Development
Division: Arts District

Description:

The Town has purchase Abby Hall and it will be used as part of the Arts district. Staff anticipates that design will occur in 2013 and construction or remodel will occur in 2014. A budget has not been set because the extent of the improvements to this building have not been determined. The construction costs will be developed once the scope of the remodel has been established.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	???	0	0	0	0	0
Total	??	0	0	0	0	0

Project Costs	2014	2015	2016	2017	2018	Total
Construction	???	0	0	0	0	0
Total	0	0	0	0	0	0

**Town of Breckenridge
Capital Improvement Plan**

Project Name Breckenridge Theater Improvements
Department: Community Development
Division: Arts District

Description:

The Town has agreed to expand the Breckenridge Theater. Currently the design fees are projected to be \$120,000 and will be appropriated in 2013. 2014 will have \$1,180,000 for construction. Staff is working with the Backstage Theater to find an appropriate time to construct the improvements. This schedule will be worked out over the coming months.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	1,180,000	0	0	0	0	1,180,000
Total	1,180,000	0	0	0	0	1,180,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	1,180,000	0	0	0	0	1,180,000
Total	1,180,000	0	0	0	0	1,180,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Blue River Corridor
Department: Community Development
Division: Long Range

Description:

In 2008 the Town worked with DTJ Design to develop a plan for improvements to the Blue River corridor between Coyne Valley Road and Valley Brook Road. The plan calls for a series of parks and public places along the river. Staff will be applying for grant funding for some of these improvements this fall through the GOCO Local Parks and Outdoor Recreation grant. The GOCO grant requires a 30 percent local match. Staff intends to apply for \$350,000 in GOCO grant funding, to be matched by \$150,000 of local funding. Improvements planned include installation of the River Eddy Park, the Amphitheatre, and Oxbow Park, including one bridge across the Blue River.

Project Funding	2014	2015	2016	2017	2018	Total
Town Funds	150,000	0	0	0	0	150,000
Grants	350,000	0	0	0	0	350,000
Total	500,000	0	0	0	0	500,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	500,000	0	0	0	0	500,000
Total	500,000	0	0	0	0	500,000

**Town of Breckenridge
Capital Improvement Plan**

Water Fund Five Year Capital Improvement Plan Summary 2014 to 2017

Public Works
Water Division
Program #1540

Project	2014	2015	2016	2017	2018	TOTAL
Technology Upgrades	200,000	200,000	225,000	225,000	0	850,000
Water Main Upgrades	473,000	350,000	350,000	350,000	350,000	1,873,000
Water Capacity Projects	700,000	7,000,000	2,000,000	2,000,000	2,000,000	13,700,000
TOTAL	1,373,000	7,550,000	2,575,000	2,575,000	2,350,000	16,423,000

FUNDING SOURCES	2014	2015	2016	2017	2018	TOTAL
Utility Fund Revenue/Reserves	673,000	550,000	575,000	575,000	350,000	2,723,000
Other – (Loans, Bonds?)	700,000	7,000,000	2,000,000	2,000,000	2,000,000	13,700,000
TOTAL	1,373,000	7,550,000	2,575,000	2,575,000	2,350,000	16,423,000

**Town of Breckenridge
Capital Improvement Plan
Water Fund Capital**

Project Name Technology Upgrades
Department: Public Works
Division: Water
Program Number: 1540

Description:

2014 - Upgrade to the Tarn Water Plant 2 control valve.
 2015 - Upgrade to the Tarn Water Plant 1 control valve.
 2016 and 2017 - Upgrades the Pressure reduction SCADA system.

Project Funding	2014	2015	2016	2017	2018	Total
Utility Fund Revenue/Reserves	200,000	200,000	225,000	225,000	0	850,000
Total	200,000	200,000	225,000	225,000	0	850,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction/Installation	200,000	200,000	225,000	225,000	0	850,000
Total	200,000	200,000	225,000	225,000	0	850,000

**Town of Breckenridge
Capital Improvement Plan
Water Fund Capital**

Project Name: Water Main Replacement
Department: Public Works
Division: Water
Program Number: 1540

Description:

Some of the older waterlines in our system require replacement to prevent continued water main breaks. Staff has developed a plan for the next five years to replace some of these lines as follows:

2014 – Peak 7 phase 2

2015, 2016 and 2017 – Silver Shekel

Project Funding	2014	2015	2016	2017	2018	Total
Utility Fund Revenue/Reserves	473,000	350,000	350,000	350,000	350,000	1,873,000
Total	473,000	350,000	350,000	350,000	350,000	1,873,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	473,000	350,000	350,000	350,000	350,000	1,873,000
Total	473,000	350,000	350,000	350,000	350,000	1,873,000

**Town of Breckenridge
Capital Improvement Plan
Water Fund Capital**

Project Name Water Capacity Projects
Department: Public Works
Division: Water
Program Number: 1540

Description:

Water Capacity projects are part of the Town's overall goal of looking into the future and developing projects to increase the Town's capacity to provide water. Below are the projects that we anticipate as well as some placeholders for potential projects. A feasibility study is currently being performed to determine the details on a second water treatment plant down valley. The feasibility study will provide more detailed cost estimates and we will adjust the budget once we have that information. We anticipate designing the plant in 2014 once the feasibility study is completed and some direction has been taken.

Project Funding	2014	2015	2016	2017	2018	Total
Revenues	0	7,000,000	2,000,000	2,000,000	2,000,000	13,000,000
Fund balance	950,000	0	0	0	0	950,000
Total	950,000	7,000,000	2,000,000	2,000,000	2,000,000	13,950,000

Project Costs	2014	2015	2016	2017	2018	Total
North Plant design	700,000					
North Plant Construction		7,000,000				
Other Capacity Projects			2,000,000	2,000,000	2,000,000	6,000,000
Total	700,000	7,000,000	2,000,000	2,000,000	2,000,000	6,000,000

Town of Breckenridge
 Capital Improvement Plan
 Golf Fund Capital

Golf Fund Five Year Capital Improvement Plan Summary 2014 to 2018

Project	2014	2015	2016	2017	2018	TOTAL
Equipment Replacement	160,000	170,000	170,000	175,000	175,000	850,000
Golf Course Improvements	10,000	10,000	10,000	10,000	10,000	50,000
Operations - Golf Cart Repl.	82,500	82,500	82,500	82,500	82,500	412,500
Irrigation Replacement	50,000	0	1,950,000	0	0	2,000,000
TOTAL	302,500	262,500	2,212,500	267,500	267,500	3,312,500

Funding Sources						
Current Revenue/Reserves	302,500	262,500	2,212,500	267,500	246,000	3,291,000
TOTAL	302,500	262,500	2,212,500	267,500	246,000	3,291,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Course Equipment
Department: Golf Maintenance
Division: Maintenance
Scheduled Start: 2014
Schedule Completion: 2018

Description:

Ongoing equipment replacement program for all of the golf course maintenance equipment.
 Note: Golf course maintenance equipment is not in the Town garage fund.

New	Cost
2 Utility Vehicles	20,000
1 Large Area Sweeper	35,000
3 Verticutter reels	8,500
1 Large Fertilizer Spreader	12,000
1 Rough Mower	30,000
1 Walking Greens mowers	9,000
1 Snow Blower	8,500
1 Green/Tee Aerifier	30,000
1 Sweep N Fill (broom)	7,000

Project Funding	2014	2015	2016	2017	2018	Total
Current Revenues	160,000	170,000	170,000	175,000	175,000	850,000
Total	160,000	170,000	170,000	175,000	175,000	850,000

Project Costs	2014	2015	2016	2017	2018	Total
Acquisition	160,000	170,000	170,000	175,000	175,000	850,000
Total	160,000	170,000	170,000	175,000	175,000	850,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Course Improvements
Department: Golf Maintenance
Division: Maintenance

Description:

Masterplan: Bunker Repair, Change Tee Irrigation, Trees, Shrubs, Irrigation System Upgrade,

Project Funding	2014	2015	2016	2017	2018	Total
Revenues/Reserve	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

Project Costs	2014	2015	2016	2017	2018	Total
Construction	10,000	10,000	10,000	10,000	10,000	50,000
Total	10,000	10,000	10,000	10,000	10,000	50,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Cart Replacement
Department: Golf Operations
Division: Operations

Description:

Our cart fleet typically is turned over every 4 years. 2013 is scheduled to be the next replacement year. This is the anticipated replacement cost .

Project Funding	2014	2015	2016	2017	2018	Total
Revenue/Reserve	82,500	82,500	82,500	82,500	82,500	412,500
Total	82,500	82,500	82,500	82,500	82,500	412,500

Project Costs	2014	2015	2016	2017	2018	Total
Acquisition	0	0	0	330,000	0	330,000
Total	0	0	0	330,000	0	330,000

**Town of Breckenridge
Capital Improvement Plan**

Project Name Irrigation Replacement
Department: Golf Operations
Division: Operations

Description:

The original 18 hole golf course was built in 1984. The irrigation system is aging and the cost to maintain is increasing with time. The original design did not consider water conservation. New technologies also exist that will reduce water usage and labor requirements to keep the golf course at a high quality. The plan would be to design the project in 2014 and construct in 2015 or 2016 depending on what works best for the business at the Golf Course.

Project Funding	2014	2015	2016	2017	2018	Total
Revenue/Reserve	50,000	0	1,950,000	0	0	2,000,000
Total	50,000	0	1,950,000	0	0	2,000,000

Project Costs	2014	2015	2016	2017	2018	Total
Design	50,000	0	0	0		50,000
Construct		0	1,950,000			1,950,000
Total	50,000	0	1,950,000	0	0	2,000,000

Incremental Cost for Capital Projects

Project	Utilities	Equipment	Parts	Labor Costs	Total
Heated Sidewalk Lincoln	\$ 1,840.00			\$ (2,055.00)	\$ (215.00)
Park Ave Roundabout	\$ 120.00	\$ -	\$ 1,500.00	\$ 7,665.00	\$ 9,285.00
Main Street Park	\$ 120.00	\$ -	\$ 300.00	\$ 2,555.00	\$ 2,975.00
RWC Park	\$ 500.00	\$ -	\$ 1,000.00	\$ 12,775.00	\$ 14,275.00
Rotary Snowplow Park	\$ -	\$ -	\$ -	\$ 2,810.00	\$ 2,810.00
Arts District	\$ 23,900.00	\$ -	\$ 2,100.00	\$ 34,570.00	\$ 60,570.00
Harris Street building	\$ 35,000.00		\$ 2,500.00	\$ 25,630.00	\$ 63,130.00
Abby Hall	\$ 4,800.00	\$ -	\$ 650.00	\$ 9,735.00	\$ 15,185.00
RWC Lobby (Addition)	\$ 7,000.00	\$ -	\$ 1,100.00	\$ 4,780.00	\$ 12,880.00
TLP PW Admin	\$ 3,400.00		\$ 350.00	\$ 6,300.00	\$ 10,050.00
Breckenridge Theater (Addition)	Backstage	\$ -	\$ 400.00	\$ 1,600.00	\$ 2,000.00
Welcome Center (Example)	\$ 11,100.00		\$ 700.00	\$ 3,800.00	\$ 15,600.00
Total	\$ 87,780.00	\$ -	\$ 10,600.00	\$ 110,165.00	\$ 208,545.00

MEMORANDUM



TO: Mayor and Town Council
FROM: Rick Holman, Assistant Town Manager
DATE: April 30, 2013
SUBJECT: 2013 Town Council "TOP TEN"

The Town Council has focused on these eight goals as their top priorities for 2013. I have provided a brief review of the progress that has been made on each of these goals in the past 6 months. At our spring retreat we have dedicated time to further discuss the implementation of the Breck Bag Program and the parking analysis. Staff will be available at the retreat for any questions and to accept any additions/deletions to the list.

- 1) **Riverwalk Center/Arts District** – The Town entered into an agreement with Semple-Brown for a facility/programming study for the Riverwalk/Arts District. Over this past winter, options for improvements to the interior space along with potential changes that could be made to the exterior and surrounding area of the Riverwalk Center were presented to the Town Council. The Council approved a \$500k budget for upgrading audio/visual capabilities to the RWC along with adding blackout shades. Any further decisions have been put on hold as the Council awaits a hotel feasibility study for the adjoining F-Lot parking lot.

In addition, the Council has approved the final design for build-out of the Arts District which will be completed late fall of 2014. The Town purchased Abby Hall which will become a cornerstone in the Arts District. The Council has recently approved a plan for renovation of the Breckenridge Theater which will be designed later this year and slated for construction in the fall of 2014. Members of the various arts community have come together and formed a Cultural Coalition which includes a Council representative.

- 2) **Old Harris Street Bldg (former CMC bldg)**. The Town has entered in to an agreement with Summit County for the renovation of the Harris Street Building. The primary tenant will be the Summit County South Library Branch. Construction will start in July of 2013. The Council received an update on design from the architect on 04/23/13. With the vision of creating a true "community center" in this building, the Town has accepted applications from local non-profits to potentially occupy some of the current non-programmed space in the building. No final decisions on who will occupy that additional space have been made at this time.
- 3) **Sustainable Breck Biz (formerly "Plastic Bags")** – A SustainableBreck Business Task Force was established in January 2012 consisting of representatives from various sectors of the business community (e.g., retail, restaurant, and lodging) with the responsibility of forming a green business certification program as well as investigating the feasibility and ideas to reduce the use of plastic bags. We are proud to report a "Disposable Bag Fee" ordinance was passed on second reading 04/09/13.

Since its implementation in June 2012, the SustainableBreck Business Certification Program has received 21 applications from local businesses. These businesses include seven lodging companies, five office businesses, three restaurants, four retail businesses, and two service industry businesses. Of these businesses, four have achieved certification by implementing significant improvements recommended by the environmental audit and/or energy audits. Staff is aware of four additional businesses currently in the process of implementing recommendations that should achieve their certification status soon. Staff plans on another

advertising effort to make other businesses in Town aware of the program this spring with newspaper, radio ads and SCTV mentions.

- 4) **Summit Stage** – Council continues to receive updates from James Phelps and Tim Gagen regarding Summit Stage issues and business. The Strategic Planning Study & Comprehensive Operations Analysis was completed (summer '12). The study was initiated by the BOCC, mayors, and city/county managers due to concerns with past planning efforts, growth challenges, future economy, and reductions in transit funding at the state and federal levels. The objectives of the study were to make recommendations for future expansion plans (when/if necessary) and estimate current & future operations costs to operate the system. The study recommendations were to be broken down into short and long term horizons. The long horizon plan was to address strategies for paying for any new service areas. A remaining issue of the Town of Breckenridge is that of the financial equity of all stakeholders of the Summit Stage service area. This issue was not addressed in the study. To date, the study has been generally determined by the Advisory Board that it didn't meet all the project deliverables. The Board has yet to have a solid discussion of the study shortcomings and therefore has not implemented any of the recommendations or addressed the deficiencies of the study.
- 5) **Long Term Water Planning** – In addition to the ongoing Water Task Force meetings, council thought it important to list this as a top 10 item so that other water rights issues and sustainability of our current water system continue to be priorities for the future. A feasibility study for a second water plant is currently underway and staff expects to present the study to the Council in June.
- 6) **Traffic/Transit Management** – Council wanted this included as we continue w/proposed CIP projects (roundabouts) and other planning efforts that relate to in-town traffic management, as well as Highway 9 infrastructure/CDOT and potential I-70 issues, all under one inclusive “umbrella”. The transportation integration steps that the Town and the Resort have undergone have resulted in positive first steps. Anecdotally, the rebranding of BSR buses, radio upgrades/GPS capability and the central lost and found have provided a better customer service experience, based on feedback received. The winter service plan additionally improved on timing/route coordination of Town Free Ride and BSR buses. Breckenridge Free Ride ridership was increased over same period last year. The next steps as outlined by the Feasibility Study include: continued coordination of routes/timing, continue to identify the transportation functions to further integration for consistent customer service, and work towards an agreement of a long-term capital & asset management plan for same bus types as replacements are due in future. Tim Gagen continues to serve on the I-70 Coalition and also the High Performance Transportation Enterprise for the state. The Town is in the process of applying for “RAMP” funds from CDOT that would hopefully expedite the construction of other projects in Town.
- 7) **Public Engagement Process** - In addition to the ‘traditional’ engagement tools (open houses, ads, editorial, Town’s website, etc.), the Town launched EngageBreckenridge.com on Oct. 19, 2012. Sign up was promoted at open houses, via SDN (ads and editorial), social media, emails to home and business owners, and posters. In the first six months, this tool has attracted 3,225 visitors and 34,753 page views. There are 414 active participants (55% male, average age of 47, overwhelming majority report an 80424 zip code). Over 90 ideas and 376 comments have been shared on 15 issues or topics.
- 8) **Town Parking Analysis** – See memo under separate heading

MEMORANDUM

TO: Town Council

FROM: Mark Truckey, Assistant Director of Community Development

SUBJECT: Disposable Bag Public Outreach Plan

DATE: April 29, 2013 for May 7 Council Retreat

When the Council held its first reading on the Disposable Bag Fee ordinance, the Council indicated a strong desire to have an aggressive public outreach program to educate the public in conjunction with the bag fee. The adopted ordinance includes a section that states that the Disposable Bag Public Outreach Plan should be approved by the Council and implemented prior to enacting the bag fee. This memo outlines the steps staff is taking to initiate public outreach.

The public outreach effort has several components, including:

- Providing consistent messaging and information to residents and visitors
- Providing information and training to retail stores that are affected by the ordinance
- Providing information and messaging to the lodging community
- Distribution of reusable “Breck Bags” to retail stores, lodging companies, and the public

Messaging and Information

A key to an effective outreach program will be providing a consistent and standardized message to both residents and visitors. The message needs to describe what the fee is, what options retail customers have, and why the Town has implemented the fee. Staff intends to work with both retailers and the lodging community to develop standardized messaging that most effectively relays this message.

In addition to signage that will be provided to retailers, lodging companies, and key Town locations (e.g., the Recreation Center), we are looking a number of other initiatives to get the word out. These include:

- Radio and television ads
- Informational booths at events such as Town Party
- Social media blasts prior to fee implementation
- Information in other media venues, such as the HC3 newsletter
- Web page information
- Auto response messaging in the reservation confirmation from lodging companies to guests
- Information in lodging room welcome booklets and at check in

Retail Stores Information

We intend to hold several information sessions that retail stores will be invited to attend. The sessions will describe the requirements of the disposable bag fee ordinance and the obligations of Retail Stores to report and pay a portion of the collected fees to the Town for use on the public outreach program, along with required signage. We intend to distribute standardized signs to all retail stores prior to fee implementation.

“Breck Bag”

Staff has met several times with the SustainableBreck Business Task Force to get input on preferences for a reusable “Breck Bag”. We intend to provide the Breck Bag to all retail stores and the major lodging companies in the community. We have also met with a group of lodging representatives to discuss ways to best distribute the bag to the lodging companies. The direction we are heading includes the following:

Bag Type

After weighing the pros and cons, the Task Force recommended pursuing creation of two bags—one bag made of canvas and the other made of woven polypropylene. Advantages of canvas bags are they are durable, readily washable, and made in the USA. Advantages of woven polypropylene are they offer more options for printing (potential color printing on the entire bag), can arguably be seen as more attractive, and are cheaper to acquire.

Bag Design

Bag manufacturers have indicated that they may need as much as a 12 week lead time in order to turn around a mass order of bags. As a result, we need to be designing the bags now. We are actively soliciting bids from local professional graphic design firms and individuals who could develop attractive designs for the bags. The bags may have an artistic illustration of Breckenridge and also could have a photo or multiple photos. Other key features include prominently displaying the word “Breckenridge” and the standardized message explaining the fee and why the Town has addressed this issue. The lodging community has recommended that the “GoBreck.com” logo be included on the bag, since it is the Town’s major marketing vehicle and the website that we want to direct prospective visitors to for information.

Another issue that needs to be addressed is how to accommodate placing logos of individual businesses on the bags. The lodging representatives that staff have met with recommended proceeding forward with a generic Breck Bag in the first year because of timing required for orders. In the future businesses desiring logos may have to place their own separate orders for bags. Staff will continue to research this issue and future options for logo placement.

Bag Production and Distribution

Once we have the bag designs finalized (late May/early June), we will place an order with manufacturers for the canvas and woven polypropylene bags. Staff is working to determine the total

number of bags to order. At this point, our thought is to provide a limited supply of the Breck Bags to all retail stores and to ask the stores to charge for the bags. The revenues from the bag sales will help pay for replacement orders. We still need to determine if we wish to charge full cost for the bags or if we will partially subsidize their cost.

Regarding lodging, most of the lodging companies we spoke with preferred to make the Breck Bags available at their front desk or on shuttles, but not necessarily in each room. There were concerns with extra costs of stocking the rooms, collecting money for bags kept by guests, and cleaning of bags. We intend to continue to work with the lodging companies to provide large quantities of the bags to them for distribution. We also intend to hold some free Breck Bag handouts at different community events and through organizations (e.g. FIRC) prior to and after implementation of the disposable bag fee.

Council Input

Does the Council have any suggestions on the approach staff has outlined above and are there additional items the Council wishes staff to pursue?

MEMORANDUM

TO: Mayor and Town Council
FROM: Tom Daugherty, Public Works Director; Shannon Haynes, Chief of Police;
Peter Grosshuesch Community Development Director
DATE: April 30, 2013
SUBJECT: 2013 Parking Lot Review & Assessment

During the fall retreat staff was asked to look at the locations of town owned parking lots in order to assess if parking is the best use of those pieces of property. Staff has completed a parking review and assessment that incorporates the history associated with parking lot development, including the reasons for the creation of the Parking District and the purchase/location of specific lots, an examination of parking studies commissioned over the last 30 years, and an analysis of our current parking system.

HISTORY

During the review and assessment staff considered three primary constituent groups: Parking District/Service Area patrons, skiers and employees. Staff found that over time the Town has assessed and addressed the needs of all three groups while maintaining the historic integrity of the core and improving overall walkability.

Parking District/Service Area

Over the course of the last 40 years, the Town of Breckenridge has acquired a number of properties that have been improved to serve as parking lots. Many of these lots provide Development Permit Required parking for customers of nearby commercial establishments. The historic development pattern on Main Street and a desire to maintain the existing historic character makes it difficult and undesirable for commercial businesses to provide their own parking areas. As a result, the Town has slowly increased its acquisition and improvement of parking areas near Main Street to fulfill Parking District commitments and to compensate for under parked individual businesses that pre-dated the Parking District. Parking areas such as the Ice House lot were acquired as early as 1973, while other areas such as the Barney Ford lot were acquired more recently (2001). The attached table indicates the years some of the primary Town parking lots were acquired.

It appears that as early as the 1970's the Town began to enter into restrictive covenants with private commercial property owners regarding parking for new commercial development. These covenants generally allowed the commercial development to occur with an absence of some or all of the parking spaces required by the Development Code, with the understanding that at some point in the future, when the Town created a parking district, the property owner would participate financially in the district.

In 1998, the Town formed a parking special improvement district by Ordinance 16. The parking district boundaries include most of the downtown commercial area. The Town followed this up by adopting Ordinance 30 in 1998, which approves the whole costs of acquisition and parking lot improvements for certain designated town parking lots (Klack Placer, East Sawmill, Barney Ford, Ice arena, and the Courthouse). Ordinance 30 also apportions these costs as an assessment to commercial property owners in the parking district who had previously entered an agreement covenant to participate in the parking district if one was formed. A price of \$1,100 per deficient parking space was assessed in conjunction with this ordinance adoption and property owners were given the choice to pay the parking fee either at once or over a period of installments.

Regarding new development, The Town's off-street parking ordinance (section 9-3-12) allows developers of commercial uses within the identified parking service area to pay a fee in lieu of providing parking. The revenues from in lieu fees paid are used by the Town for acquisition and improvements to parking facilities in the parking service area.

The Town has tracked costs incurred in the acquisition and improvement of parking facilities in the parking service area. About \$ 1.4 million was spent prior to the establishment of the parking district/service area for lots such as South French Street, the Ice arena, Courthouse, and East Sawmill. Since the district/service area was established, the Town has invested another \$3.5 million in acquisitions and improvements primarily at the Exchange and Barney Ford lots. The Town also has tracked revenues from collection of the parking district assessments. As of the end of 2007, the Town had collected \$1.5 million from these assessments (See the attached table of Lot Acquisitions).

Staff has found numerous policy documents including the Comprehensive Plan and Sustainable Breck initiative that address the need to make the core safer and more accommodating for pedestrians. The consolidation of parking in the current lot configuration supports the design goals of the Historic District, and for parking purposes, facilitates consolidated parking in lots that are convenient to walk to and from for the business district.

Skiers

In May 2002, the Town entered into a preliminary agreement with the Breckenridge Ski Resort (BSR) to provide a set amount of parking for skiers. The preliminary agreement was formalized in a November 2003 Parking Agreement in which BSR committed to providing 2,500 parking spaces for winter recreational use. Those spaces were divided as follows:

- 200 on one or more lots owned by BSR and covered by the Peaks 7 & 8 Master plan
- 240 located at the Beaver Run lot (leased by BSR)
- 550 & 490 spaces located on the North & South Gondola lots
- 520 on the Parkway Center Lot (Gold Rush lot)
- 500 on Block 11

The agreement allowed for modification of the number of necessary spaces based on future parking studies showing the influence of development of additional destination lodging, economic and travel trends, lift ticket and seasonal pass pricing strategies or new and improved transportation facilities altering the demand for parking.

Currently, the spaces provided by BSR do not total 2,500 for recreational winter use as there are no spaces on Peak 7 and the spaces located on Peak 8 are allocated to employee parking. It should be noted that the Peak 7 & Peak 8 Master Plans does not require the parking to be for skier use. The Gold Rush lot has approximately 320 spaces, 200 less than the planned 520 spaces. These changes have reduced the number of winter recreational use spaces provided by BSR to approximately 2,100.

In November 2003 the Town and BSR also entered into a lease agreement for a parcel of land on Block 11. The Town agreed to provide parking space for 500 vehicles, with the ability to change locations if necessary. This agreement was updated in December 2009 with no significant changes.

In January 2004, the Town entered into an agreement with BSR to provide for town use of the southerly portion of the South Gondola lot (Sawmill). The Town had also entered into an agreement with BSR to lease the North and South Gondola lots (Watson/Sawmill) for overflow parking in the summer months. In the September 2007 Development Agreement for the Paving of the Watson Lot, the Town and BSR agreed to do away with the yearly summer lease in lieu of “annual discussions”. The agreement provided for summer use of the lot within the improved area. This agreement allowed for the paving of the North Gondola lot (Watson), as well as yearly discussions regarding the improvement of the South lot (Sawmill).

Employees

On several occasions Council and staff have reviewed parking options for employees working within the parking district. The result was the creation of the employee parking permit system, which provides a variety of options including North and South permits, late night permits and overnight permits, as well as higher priced permit options that allow employees to park closer into the core. Allowing employees to make use of lots within the parking district provides for higher utilization of spaces that would otherwise be empty on non-peak days. Theoretically, providing a parking alternative for employees should provide incentive to leave prime on street parking available for guests.

STUDY REVIEW

Parking studies commissioned by the Town of Breckenridge have assessed an assortment of topics including: inventory/placement of lots & spaces, utilization, demand, transit and parking management. Staff reviewed the studies and determined that there are three studies of primary importance. These three provide detailed information relevant to understanding the history of

the placement of parking lots/spaces, recommendations for accommodating demand, as well as the development of the current parking management program in Breckenridge.

The three primary studies include:

- CRS Serrine (CRSS), “Comprehensive Transportation & Parking Plan”, July 1986
- Felsburg, Holt & Ullevig, “Downtown Parking Study”, 1996
- Ware & Nethery LLC, “Final Breckenridge Parking Study, April 2004

Below you will find a brief summary of these reports organized by topic and date of each recommendation.

Inventory/Placement of Lots & Spaces – Current parking inventory includes: 1,569 spaces in Town Lots, 577 spaces on street within the core, and 2,100 ski area spaces.

CRSS (1986)

- Anticipated skier parking demand would increase from 2,045 spaces in 1986 to 3,550 spaces at build out. Commercial demand was expected to increase drastically from 1,330 to 5,780 spaces.
- Recommended extending the number of available spaces on the Watson (North Gondola) lot to 600-900 with a parking structure to be served by a gondola.
- Development of Peak 7 should include 400 parking spaces.
- The lots at Peak 8 were considered to be primary skier parking for Peak 8, while F lot and Beaver Run were considered primary skier parking for Peak 9. Watson (North Gondola) was considered to be overflow.
- Recommended maintaining 600 spaces in the F lot (including current Tiger Dredge area) with a long term plan to build a structure of 600-900 spaces along with development of the site.
- Build a 200 space lot at the South end of the Ice arena and plan for a 300 space overflow lot at Kingdom Park.

Felsbury, Holt & Ullevig (1996) – This study introduced the “nth” busiest day concept. This concept uses utilization numbers on the busiest days to recommend an appropriate inventory of spaces based on the Town’s threshold for overflow situations.

- Recommended improving downtown lots to make them more usable and efficient, including:
 - Purchase the Barney Ford Lot to increase deficient parking on Ridge Street.
 - Build a parking structure on the Courthouse Lot.
 - Build a parking structure on the Exchange Lot.
 - Build a parking structure at Food Kingdom.

- Proposed improving F Lot and/or connecting F Lot to Tiger Dredge at the Tiger Dredge level and build a structure over the F Lot portion (likely in conjunction with development of F Lot).
- Gondola lots should be developed with parking garages to create an additional 2,100 spaces. Study noted that the parking agreement with BSR keeps parking at historic levels and does not incorporate this suggestion.

Utilization/Occupancy

Felsbury, Holt & Ullevig (1996)

- Convert F lot from ski area parking to general parking.
- Increase utilization of gondola lots by increasing transit service to lots and use gondola to improve access to Peak 8.

Ware & Nethery (2004)

- Increase on-street utilization by prohibiting re-parking.
- Decrease occupancy in order to increase utilization (4 in 10 spaces open creates excellent availability).
- Expand pay parking to Main Street & close-in public spaces in order to: increase turnover & utilization, decrease or eliminate the use of Main Street/close-in parking by working employees, and protect the Town's parking supply.

Demand

Felsbury, Holt & Ullevig (1996)

- Develop remote overflow parking for 20 busiest days (500 spaces at north end, 200 spaces south end)
- Develop additional overflow parking if gondola lots cannot be developed to accommodate all of peak day ski area demand.

Ware & Nethery (2004)

- Re-evaluate the need for additional parking (demand v supply) after comprehensive parking management program has been in place for a period of time.

Transit

CRSS (1986)

- Recommended an enhanced transportation system as a way to reduce parking demand in the downtown commercial area including a circulator on Main Street and routes that reach outlying areas.

- Expand ski area bus service to transport skiers from parking lots to base areas.

Felsbury, Holt & Ullevig (1996)

- Provide transit service to overflow lots on 20 busiest days.
- Improve transit connections to lots and create pedestrian connections from lots to Main Street.
- Install a transit terminal at the gondola lots.
- Provide direct linkages from terminal to downtown area.

Ware & Nethery (2004)

- Provide frequent and reliable service everyday that begins at 5am and continues into the evening hours.

Parking Management

Felsbury, Holt & Ullevig (1996)

- Improve parking management to create better utilization of existing spaces and create turnover for downtown commercial parking.

Ware & Nethery (2004)

- Expand Pay Parking based on high occupancy & low turnover.
- Improve consistency of enforcement (seasonal enforcement led to low compliance with time limited parking).
- Utilization can be increased by preventing vehicles from relocating in the same area (reparking).
- Enhance pay parking to promote turnover of parking spaces by:
 - o Ensure TOB pay parking is established in conjunction with ski area pay parking
 - o Add pay parking to Main Street
 - o Add in-car meters for residents and business owners (with continued enforcement of time limits for on street parking)
- Recommended the development of an employee permitting system with the following considerations:
 - o Employee parking in Courthouse, Lower Exchange, Barney Ford, and Klack Placer lots **ONLY**. To be adjusted based on need.
 - o Develop a robust transit system to provide an alternative option for employees to get into the core without the need for increased parking.
- Recommended the development of a residential parking permit program.

WHERE ARE WE NOW

Since the first parking study the Town has established a variety of parking options for all constituents: parking district clients, skiers and employees.

Inventory/Placement of Lots & Spaces

- Skier and commercial demand has not grown to the level anticipated in the CRSS (1986) study. The current parking inventory appears sufficient on the busiest days.
- We do not anticipate adding 400 parking spaces at Peak 7 as recommended in the CRSS (1986) study. In addition, there is no skier parking on Peak 8.
- Additional parking was added to the Ice Arena (CRSS, 1986 & Felsbury, Holt & Ullevig, 1996). There is additional parking available at Kingdom Park although it is not utilized as skier or core customer parking.
- As recommended, the Town purchased the Barney Ford Lot and built a parking structure on the Exchange Lot (Felsbury, Holt & Ullevig, 1996).

Utilization/Occupancy

- F Lot, while utilized primarily by skiers on peak days, is open for general parking (Felsbury, Holt & Ullevig, 1996).
- As recommended, we have increased utilization of the gondola lots by increasing transit service and using the gondola to improve access to Peak 8 (Felsbury, Holt & Ullevig, 1996).

Transit

- Since the CRSS and Felsbury, Holt, & Ullevig studies (1986 and 1996), the Town has enhanced the transportation system including adding a transit center on Watson and routes that reach outlying areas. The ski area has also expanded bus service including routes within the core of town and transportation from overflow lots.
- With the service reset Transit services overall have been reduced.

Parking Management

- The Town has improved parking management (Felsbury, Holt & Ullevig, 1996).
- As recommended by Ware & Nethery (2004) the Town has expanded pay parking to include: F Lot, Tiger Dredge, E. Sawmill, and Wellington lots, as well as overnight pay parking in the Ice arena and Satellite parking lots. Fees have been set in conjunction with ski area parking fees.

- Parking enforcement is generally consistent throughout the calendar year as recommended by Ware & Nethery (2004).
- As recommended, the Town has developed a comprehensive employee and residential permit system (Ware & Nethery, 2004).
- Even with parking management improvements turnover remains a problem.
 - o During the 2012/13 season the Police Department received 42 ticket appeals from individuals self reporting as local business employees who had re-parked (most in Tonopah & on S. Ridge Street).
 - o In 2012, 154 vehicles registered in Breckenridge received 444 parking tickets for three hour violations.
 - o Over a three year period the Police Department issued approximately 131 citations to 25 vehicles registered to local businesses.

SUMMARY

After completing a comprehensive review of past parking studies and an assessment of current parking, staff agrees that we are utilizing valuable land for the purpose of parking. The acquisition of land parcels for this purpose was well thought out and in response to recommendations by consultants reviewing the parking needs of the Town.

Based on the recommendations of past parking studies the Town has developed a comprehensive parking management program that has mitigated identified parking issues. Unfortunately, changes in the program have not effectively addressed the specific issue of turnover in the use of prime parking by business owners, employees and others not visiting local businesses. Turnover is a clear factor affecting the efficient utilization of valuable parking spaces.

FOCUS QUESTIONS

1. Is parking still the best use for some of the land currently being utilized as parking lots?

Table One
Breckenridge Parking Lot Acquisitions

	Spaces	Acquisition Date	Purchase Price
Ice House	48	8/27/1973	\$ 47,500.00
Courthouse	45	6/23/1981	\$ -
Exchange, Lower Outdoor	12	4/30/1982	\$ 63,800.00
Exchange, Lower Structure	43		
Exchange, Upper	42		
Wellington	46	12/19/1989	\$ 500,000.00
Tonopah	60	10/18/1991	\$ 490,000.00
F-Lot	179	2/10/1992	\$ 2,950,000.00
Tiger Dredge \$	206		
Ice Rink (not including dirt)	159	1/25/1996	\$ -
Ice Rink dirt area	?		
Klack Placer	73	5/5/1996	\$ -
East Sawmill \$	89	6/24/1998	\$ 800,000.00
CMC North	63	11/3/2009	\$ 2,250,000.00
CMC South (Inc Building)	42		
Barney Ford	28	10/5/2001	\$ 1,095,000.00
French St.	34		
Total	1169		\$ 8,196,300.00
Land Price per Space			\$ 7,011.38

Table Two
Average Utilization

		2012/13 AM	2012/13 PM	2011/2012	2010/2011	2009/2010
Number of Counts Completed		51	47	16	15	13
Barney Ford	28	18	22	21	21	21
CMC North	63	23	23	27	23	15
CMC South	42	11	14	18	15	11
Courthouse	45	21	29	27	31	38
East Sawmill \$	89	70	74	75	70	80
Exchange, Lower Outdoor	12	11	11	11	11	11
Exchange, Lower Structure	43	27	30	30	30	25
Exchange, Upper	42	13	26	23	23	25
F-Lot \$	179	98	102	128	132	128
French St.	34	28	30	30	26	29
Ice House	48	40	43	44	39	43
Ice Rink	159	126	112	149	153	118
Klack Placer	73	19	23	25	26	70
Tiger Dredge \$	206	91	112	108	98	92
Tonopah	60	29	49	52	54	55
Wellington	46	25	33	36	31	31
CMC Airport	400	22	18	10	77	27
TOTAL	1569	672	751	814	860	819
ON STREET						
Main, South	119	89	101	98	98	95
Main, North	60	45	50	60	45	48
Ridge, South	162	89	118	121	114	114
Ridge, North	34	26	28	31	36	27
Lincoln Ave.	22	14	15	17	15	9
Adams Ave.	15	8	11	11	11	11
French St.	165	54	68	75	86	89
TOTAL	577	325	391	413	405	393
SKI AREA PARKING FACILITIES						
South Gondola Lot \$	500	470		481	464	439
North Gondola \$	500	366		483	466	433
Gold Rush Lot \$	320	57		114	144	298
Beaver Run	200	134				
Satellite Lot (skier)	500	243		408	471	696
TOTAL	2020	1270		1486	1545	1866

Table Three
Busiest Day Assessment 2012-2013 (based on days counted by staff)

		Busiest	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th	14th	15th
Barney Ford	28	33	33	30	30	28	28	28	28	28	28	28	28	28	26	25
CMC North	63	63	39	38	36	36	32	32	31	31	29	28	28	26	26	25
CMC South	42	42	30	29	25	25	22	21	19	19	17	17	17	16	15	15
Courthouse	45	45	45	45	45	40	40	38	37	36	36	36	36	36	33	33
East Sawmill \$	89	102	99	98	94	90	89	89	89	89	89	89	89	88	87	86
Exchange, Lower Outdoor	12	17	16	12	12	12	12	12	12	12	12	12	12	12	12	12
Exchange, Lower Structure	43	53	43	38	36	35	35	35	35	33	30	30	29	29	28	28
Exchange, Upper	42	42	42	42	40	38	38	37	37	37	36	35	33	32	32	32
F-Lot \$	179	179	179	179	179	179	179	161	156	156	152	149	145	137	135	133
French St.	34	39	39	34	34	34	34	34	34	34	34	34	34	34	33	33
Ice House	48	54	49	48	48	48	48	48	48	48	48	48	48	48	48	48
Ice Rink	159	247	215	213	208	208	162	159	159	159	159	159	159	159	133	132
Klack Placer	73	73	60	52	50	43	35	28	28	26	26	26	26	26	25	25
Tiger Dredge \$	206	206	206	206	206	186	181	158	152	150	143	135	131	131	124	123
Tonopah	60	60	60	60	60	60	60	60	60	60	60	60	60	59	58	57
Wellington	46	46	46	46	46	46	44	43	43	42	40	40	39	38	38	37
CMC Airport	400	71	61	58	56	56	54	50	42	36	34	34	34	33	32	20
TOTAL	1569	1372	1262	1228	1205	1164	1093	1033	1010	996	973	960	948	932	885	864
ON STREET																
Main, South	119	120	119	119	119	119	119	119	119	119	119	119	119	115	114	113
Main, North	60	66	65	64	64	63	60	60	60	60	60	60	60	58	58	54
Ridge, South	162	162	162	162	162	160	154	153	153	150	147	142	135	132	131	130
Ridge, North	34	36	34	34	34	34	34	34	34	34	34	34	34	34	34	34
Lincoln Ave.	22	22	22	22	21	19	18	18	18	18	18	17	17	17	17	16
Adams Ave.	15	15	15	15	15	15	15	15	15	15	15	15	15	15	14	14
French St.	165	165	128	105	91	89	83	82	80	78	78	77	77	75	74	72
TOTAL	577	586	545	521	506	499	483	481	479	474	471	464	457	446	442	433
SKI AREA PARKING FACILITIES																
South Gondola Lot \$	500	601	598	596	595	592	592	589	589	585	585	571	570	563	561	539
North Gondola \$	500	617	615	602	602	586	584	578	576	565	562	557	555	553	552	545
Gold Rush Lot \$	320	348	335	335	327	324	323	320	320	319	315	285	128	104	93	75
Beaver Run	200	230	229	229	228	226	220	213	206	205	202	197	194	192	189	188
Satellite Lot (skier)	500	913	658	614	595	565	497	484	471	461	457	456	447	382	314	313
TOTAL	2020	2709	2435	2376	2347	2293	2216	2184	2162	2135	2121	2066	1894	1794	1709	1660



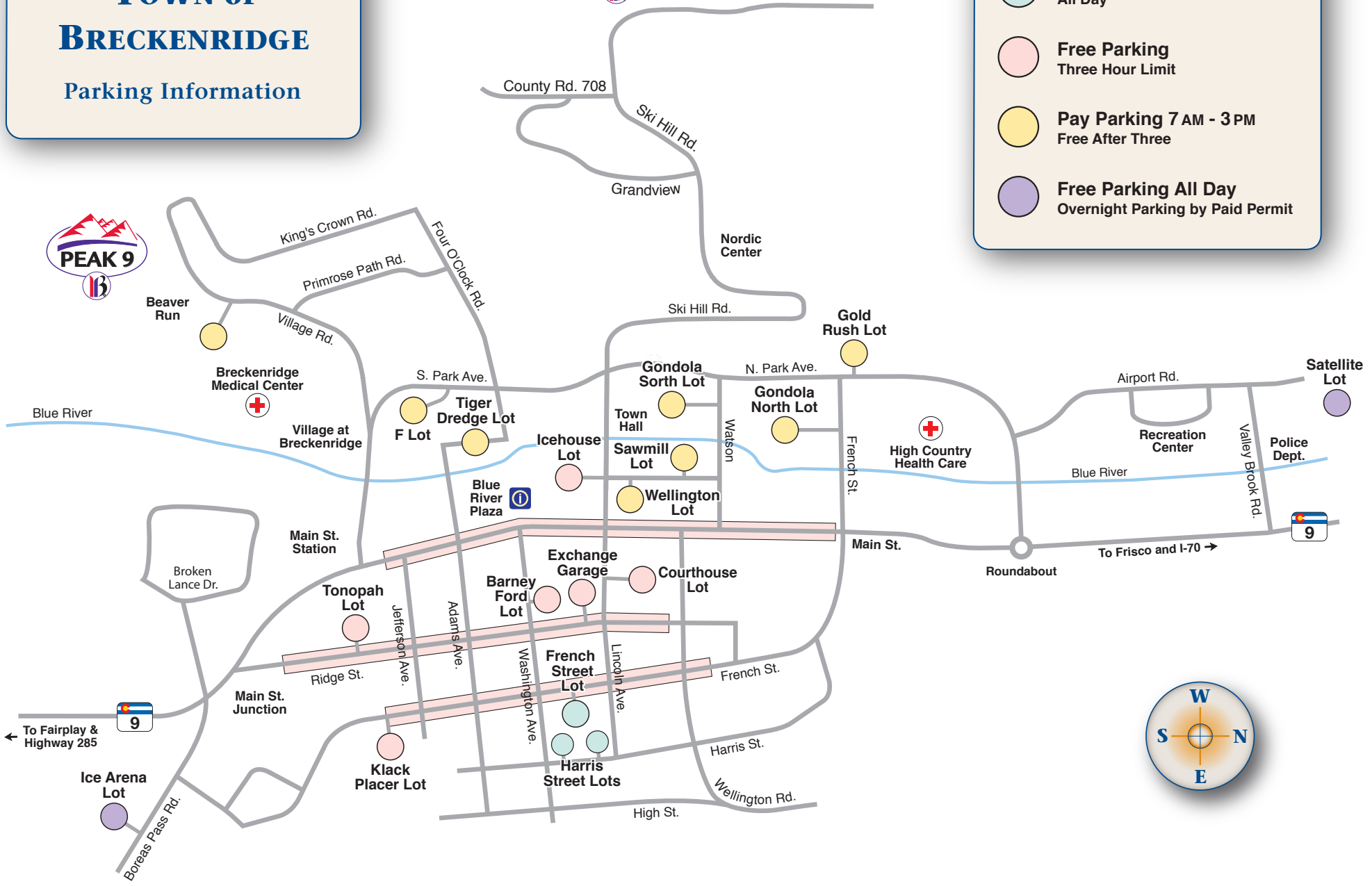
TOWN of BRECKENRIDGE

Parking Information



LEGEND

- Free Parking All Day
- Free Parking Three Hour Limit
- Pay Parking 7 AM - 3 PM Free After Three
- Free Parking All Day Overnight Parking by Paid Permit



To Fairplay & Highway 285

To Frisco and I-70

Memorandum

TO: Town Council
FROM: Tom Daugherty, Public Works Director
DATE: May 1, 2013
RE: Water Conservation

As we discussed at the last Council meeting, the Council would like to look at water conservation moving into the future and find ways to further improve our community's conservation. Water affects everyone's life and is important consideration for the community.

Currently, our community has a high quality reliable water resource which requires constant care to maintain. I have attached a small table that shows our communities usage over the last 15 years. The first column shows the gallons per day per single family equivalent and the next column shows how many million gallons of water per year produced. The graphs display the information from the table. As you can see, our usage has been on a downward trend that is, in part, due to the communities conservation efforts and improvements of the system. The average person uses 80-100 gallons per day and a family of four would use between 300 and 400 gallons per day. Some sources say that the average household usage is around 200 gallons per day. The Town of Breckenridge water users have been around 160 gallons per day over the last few years. This includes households and commercial business like offices and restaurants. We can attribute some of our lower usage to the fact that a large number of households are second homes and are not always occupied. The other communities in Summit County range from 125 to 175 gallons per day per household.

The Town of Breckenridge has been active in the conservation efforts such as:

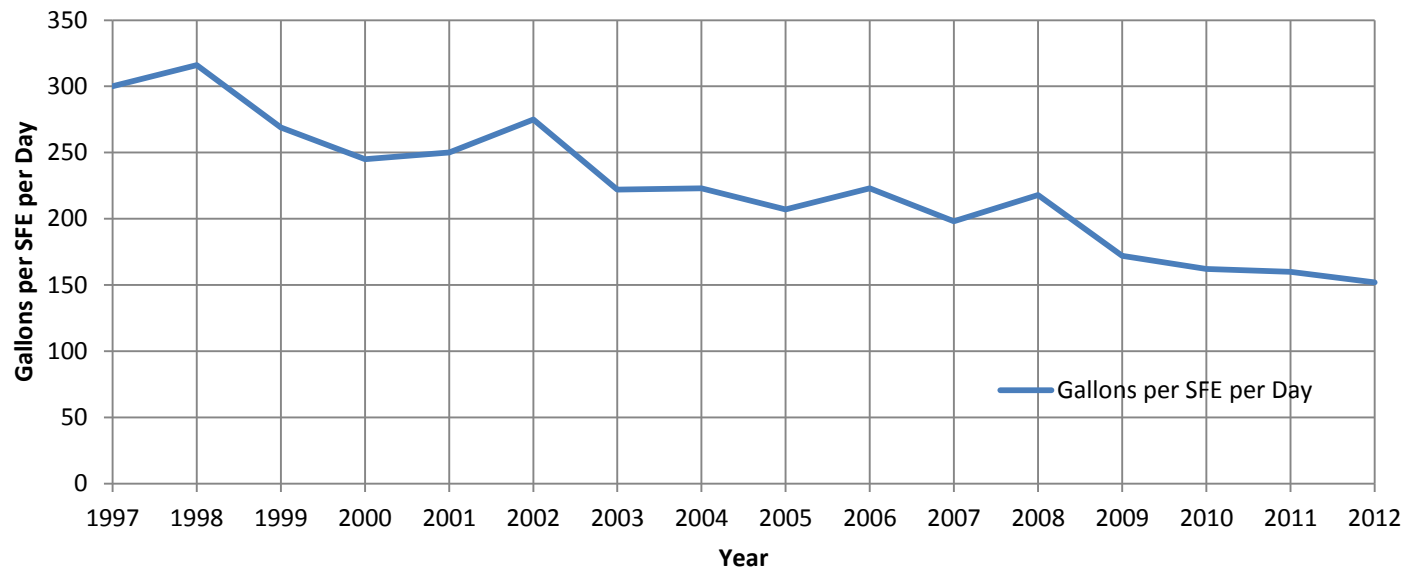
- Survey 25% of system for leaks every year.
- Replacing water mains that have a high rate of main breaks like Weisshorn.
- Investigate abnormal water meter readings. A user may have a break in the house.
- Rain sensor installation on Town irrigation systems (ongoing).
- "Water Wise" Education for 5th grade a Breckenridge and Upper Blue Elementary
- New buildings are required to use high efficiency devices like toilets, faucets and showers.

There is much more information available to evaluate usage in the Town. This is a large undertaking to analyze water usage in the Town and a further developed plan will take more time.

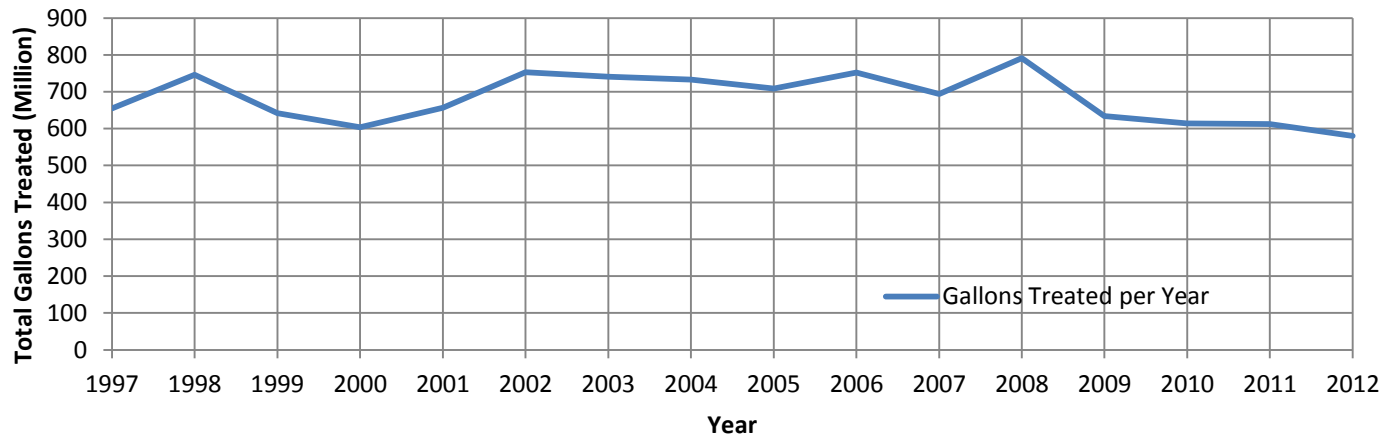
Staff will be at the retreat to discuss this subject and how to move forward.

Year	G/d/sf e	Total production (MG)
1997	300	655
1998	316	746
1999	269	642
2000	245	604
2001	250	657
2002	275	753
2003	222	741
2004	223	733
2005	207	709
2006	223	752
2007	198	694
2008	218	791
2009	172	634
2010	162	614
2011	160	612
2012	152	580

Breckenridge Water District Usage



Gallons Treated per Year



MEMO



TO: Tim Gagen, Town Manager
FROM: Helen Cospolich, Municipal Services Manager
DATE: April 9, 2013
SUBJECT: 2013 Coordinated Election Timeline for Ballot Initiative

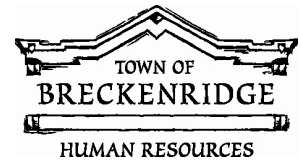
The purpose of this memo is to note key deadlines in a timeline necessary for ballot inclusion in the November 2013 Coordinated Election. The Town of Breckenridge ballot initiative will need to be formally approved by Town Council prior to the July 29th deadline to notify the County Clerk in writing. IGAs must be signed by August 27th. See full schedule below.

2013 Election Timeline for Ballot Initiative

Date	Action Needed to be Taken	Statute to Reference
7/29/2013	If a political subdivision has taken formal action to participate in the Coordinated Election, it must notify the county clerk in writing. (100 days before the election, if the governing body has taken formal action)	1-7-116 (5); 1-1-106 (4)
8/27/2013	Deadline for the county clerk coordinating political subdivisions to sign intergovernmental agreements for the 2013 Coordinated Election. (no later than 70 days before the election)	1-7-116 (2)
9/6/2013	Last day for the designated election official from each political subdivision that intends to conduct an election to certify the ballot content. If the election will be coordinated with the county, the certification must be delivered to the county clerk and recorder of each county that has territory within the political subdivision. (no later than 60 days before the election)	1-5-203 (3)(a)
9/20/2013	Last day to file pro/con comments pertaining to local ballot issues with the designated election official in order to be included in the ballot issue notice. (The Friday before the 45th day before the election)	1-7-901(4)
9/24/2013	Last day for the designated election official to deliver ballot issue notices to the county clerk. (no later than 42 days before the election)	1-7-904
11/5/2013	Coordinated Election	

Please address any questions about the election timeline to Helen Cospolich, Municipal Services Manager/Town Clerk.

MEMORANDUM



TO: Town Council
FROM: Sherilyn Gourley, HR Manager
DATE: April 30, 2013
SUBJECT: Elected Official Benefits – Recap & Comparisons

Council recently requested comparative data and cost analysis regarding the benefits and pay programs for Town Elected Officials. This memorandum and attachments provides a summary of this information.

I. Comparison Elected Official Medical Benefit Data

- *Comparison Group:* Twelve (12) resort area municipalities and counties surveyed (including Breckenridge)
 - *Medical/Dental Offered:* Seven (7) offer both medical and dental to Elected Officials. Another entity offers a “reimbursement” for private coverage (Telluride).
 - *Self-Insured:* Ten are self-insured medical plans (Winter Park/Crested Butte are not)
 - *Elected Official “Rates”:*
 - ▲ COBRA Rate: Two (2) charge Elected Officials the full COBRA rate (Breckenridge, Summit County)
 - ▲ REDUCED COBRA Rate: Two (2) charge Elected Officials a reduced COBRA rate (Avon 20% reduction; Aspen unknown)
 - ▲ EMPLOYEE Rate: Three (3) charge the Employee rate (Vail, Steamboat, Eagle County)
-

II. Recreation, Wellness & Other Benefits

Town of Breckenridge Elected Officials are provided the following additional benefits:

Recreation Credit: \$500 for use at the Recreation, Ice or Nordic Center

Other benefits offered by comparison groups are reflected in the attachment, and include:

Vision, life/LTD, Rec/Golf, Ski Pass, Parking

III. Cost Analysis – Enrollee Costs/Rates

Avg Cost Per Enrollee = \$10,667

Avg Enrollee Contribution = \$1,800 (17%)

Avg Town Share of Costs = \$8,867 (83%)

- Currently only two council members are enrolled
- If seven (7) council representatives enroll in the plan, the increase in costs could be \$62,069

Estimated Town Costs: **\$62,069** (If all 7 members enrolled)

IV. Current Town Elected Official Pay

HR also requested information regarding Mayor/Council pay for each of the entities. These amounts are reflected on the attached.

V. Summary

Any change to Town Council compensation, including benefits with monetary value, can only affect future council members. Such change must be in place prior to the next council election, and enacted by Town ordinance.

Does Council wish to consider any pay or benefits changes at this time?

Elected Officials Benefits & Pay - Comparisons

Rev. 4/30/2013

Questions ↗	Aspen	Avon	Breckenridge	Crested Butte	Eagle County	Frisco	Silverthorne	Steamboat Springs	Summit County	Telluride	Winter Park	Vail
Do you offer medical/dental coverage to your Elected Officials?												
<i>Medical/Dental?</i>	Yes: M/D	Yes: M/D	Yes: M/D	Not Offered	Yes: M/D	Not Offered	Not Offered	Yes: M/D	Yes: M/D	No: BUT, reimb \$443/mo (\$5,316/yr) for private plan	Not Offered	Yes: M/D
Do you offer additional benefits (vision, Rec pass, etc.) to your Elected Officials?												
<i>Other Benefits?</i>	Yes: Vision, Wellness, Rec/Golf	Yes: Family Rec Pass	Yes: \$500 Rec Credit (no rollover)	Not Offered	No Response	Not Offered	Not Offered	Yes: Life/LTD	Yes: Vision	Not Offered	Not Offered	Yes: Vision; Ski pass (\$679), Parking (\$3,250)
Does the Elected Official pay the FULL cost of the coverage (COBRA) or a reduced rate?												
<i>Rates Charged?</i>	Reduced COBRA Rate	Reduced COBRA Rate	Full COBRA Rate (less 2% admin fee)	Not Offered	Employee Rate	Not Offered	Not Offered	Employee Rate	Full COBRA Rate	Reimb. Amt for private Ins.	Not Offered	Employee Rate
If the Elected Official pays a reduced rate, what is the percent of the reduction?												
<i>Reduced Rates?</i>	Employee Rate	20% less than full COBRA Rate	COBRA rate	Not Offered	Employee Rate	Not Offered	Not Offered	Employee Rate	COBRA rate	Not Offered	Not Offered	Employee Rate
How many Elected Officials do you currently have participating in your medical/dental plan?												
<i>How Many Participate?</i>	2	7	2	Not Offered	10	Not Offered	Not Offered	7	8	7	Not Offered	7
How much are your Elected Officials paid per month?												
<i>Mayor Pay</i>	\$2,325	\$1,000	\$1,200	\$600	See note below RE: salaries	\$917	\$750	\$860 (\$754 ProTem)	See note below RE: salaries	\$1,500	\$800	\$1,000
<i>Council Pay</i>	\$1,991	\$750	\$800	\$300		\$500	\$300	\$654		\$800	\$400	\$625

Note: Crested Butte will be increasing the Mayor's rate to \$800/mo; and Council to \$400/mo in November, 2013

Note: The commissioners salaries for Eagle and Summit Counties are set by state law and based upon the population of the county.

MEMORANDUM

TO: Mayor and Town Council
FROM: Shannon Haynes, Chief of Police
DATE: April 30, 2013
SUBJECT: Amendment 64

Staff is providing Council with a brief comparison of Amendment 64 and current Town Code (Medical Marijuana (MMJ), Residential Grows, and criminal violations) and requesting direction on how to proceed.

In November 2012 the people of Colorado passed Amendment 64 the purpose of which was to make the personal use, possession, and limited home-growing of marijuana legal under Colorado law for adults 21 years of age and older, provide for the regulation of marijuana like alcohol, and allow for lawful operation of marijuana-related facilities. Amendment 64 provides localities with some flexibility in licensing and in regulating the “time, place and manner” for marijuana sales and grows.

<u>Personal Use of Marijuana</u>	<u>Possession</u>
Amendment 64	Makes possessing, using, displaying, purchasing, or transporting marijuana accessories or one ounce or less of marijuana legal for persons 21 years or older.
Current TOB Code	Allows for the same legal use as Amendment 64 with the exception of display. TOB Code does not currently allow for display and will need to be updated.

<u>Personal Use of Marijuana</u>	<u>Consumption</u>
Amendment 64	Allows for consumption of marijuana NOT conducted openly and publicly <u>or</u> in a manner that endangers others.
Current TOB Code	Consumption is similarly restricted in Town Code. However, Town Code also prohibits business owners from permitting or allowing individuals to smoke, inhale the vapors, or otherwise consume cannabis, cannabis concentrate or derivative form.

<u>Residential Grows</u>	
Amendment 64	Amendment 64 allows for personal growing of marijuana provided that the growing takes place in an <u>enclosed</u> , <u>locked</u> space, is not conducted <u>openly</u> or <u>publicly</u> , and is not made available for sale.

Current TOB Residential Growing of MMJ Code	Provides for a variety of regulations that may be adopted for all residential grows, including restrictions for odor, light pollution, parking, excessive noise, inspections and the issuance of inspection warrants.
	Prohibits the use of a chemical to enhance or extract THC from medical marijuana grown in a primary residence.

<u>Retail Establishments</u>	<u>Applications/Fees</u>
Amendment 64	Allows for a new application fee not to exceed \$5,000 or a fee of \$500 for the transfer of a MMJ license to a retail license. Half of the license fee is to be paid to the municipality where the retail establishment is located.
	Allows for establishment of a schedule of annual operating, licensing, and application fees for marijuana establishments.
Current TOB MMJ Code	Provides for a non-refundable application fee to cover direct/indirect cost for licensing and administration with a renewal fee that is 50% of the original fee.

<u>Retail Establishments</u>	<u>Local Licensing (Issuance, Suspension & Revocation)</u>
Amendment 64	Requires localities enact an ordinance/regulations specifying the local entity responsible for processing applications and issuing licenses.
	Allows for procedures guiding the issuance, suspension, or revocation of a license.
	Allows resubmission of an application directly to a locality if, after 90 days, the applicant has not received a license/denial/or DOR has not issued any licenses by January 1, 2014. The locality then has 90 days to notify applicant of approval/denial.
	If DOR does not adopt regulations an applicant may submit an application directly to a locality after October 1, 2013.
Current TOB MMJ Code	Names Community Development as the department responsible for the application process.
	Provides guidelines for the denial or conditional approval of a license, including the right of an applicant to appeal.
	Allows for the suspension/revocation of a license according to CO MMJ code/regulations including the reasonable imposition of conditions regarding suspensions.
	Allows for the imposition of reasonable conditions with consideration for mitigating the potentially negative impacts that MMJ operations might cause on surrounding properties.

<u>Retail Establishments</u>	<u>Safety</u>
Amendment 64	Provides local governments with the ability to control marijuana with regard to “time, place & manner”.
Current TOB MMJ Code	Requires that MMJ operations function in a safe manner that does not endanger the public welfare. Provides for Town regulation of the conduct of persons owning, operating, and using MMJ operations in order to protect the public health, safety, and welfare.

The qualifications for operation of a retail marijuana establishment are noted in Amendment 64; however the Amendment does not provide specific clarification on how each qualification can or should be met. These include, but are not limited to: Security requirements, requirements to prevent the sale/diversion of marijuana products to persons under age 21, labeling requirements for marijuana products sold/distributed at a marijuana establishment, health/safety regulations, and restrictions on advertising & display of marijuana and/or marijuana products.

<u>Retail Establishments</u>	<u>Operations</u>
Amendment 64	Allows a locality to enact ordinances/regulations, not in conflict with the amendment to govern time, place, manner and number of marijuana establishment operations.
	Allows for the establishment of civil penalties for violations of allowed regulations.
	Allows for localities to enact a numerical limit on the number of marijuana establishments. If a greater number of applicants seek licenses, the DOR shall solicit and consider input from the locality as to the locality's preference(s) for licensure.
Current TOB MMJ Code	Allows for limitations on the number of MMJ licensed operations within the Town; and establishes a mechanism for reducing the number of MMJ operations established without requiring the immediate closure of any permitted business.
	Allows mitigation of potential negative impacts that MMJ operations might cause on surrounding properties.
	Allows establishment of a nondiscriminatory mechanism to control, through regulation, the location and operation of all MMJ operations within the town.
	Requires all MMJ operations licensed by the Town to be located outside the town's downtown overlay district; prevents the relocation into the downtown overlay district of MMJ operations currently located outside of the district; and requires existing MMJ operations to be relocated out of the downtown overlay district.

	Allows for imposition of reasonable terms and conditions on a license as necessary to protect the public health, safety, and welfare, and obtain compliance with Town and State Code/Regulation requirements.
	Requires all licensees comply with all terms and conditions of the license & any special conditions imposed by licensing authority, all code requirements, all other applicable town ordinances, and all applicable state laws/regulations pertaining to the use of MMJ.

Medical Marijuana Provisions Unaffected by Amendment 64	
Amendment 64	Does not limit privileges/rights of MMJ patient/caregiver, licensed entity as provided by current law.
	Does not permit a MMJ center to distribute marijuana to a person not holding a card; to purchase marijuana in a manner or from a source not authorized by MMJ code; permit any licensed MMJ center to operate on the same premises as a retail marijuana store.

Summary

After a review of available information staff believes that many potential issues regarding the implementation of Amendment 64 were similarly addressed when the Town created regulations governing medical marijuana. While we expect specific state legislation shortly, it is important to remember that there is still disagreement regarding the creation of regulations to govern the retail production and sale of marijuana. In the short term we would like to solicit guidance from council on the following topics:

- 1) What kind of “time, place, and manner” restrictions does Council envision that are different from our current restrictions if any? Different limit on the number of licenses or location restrictions?
- 2) Should the Town adopt different regulations for recreational marijuana then those adopted for medical marijuana?

MEMORANDUM

To: Mayor and Town Council
From: Rick Holman, Assistant Town Manager
Date: April 30, 2013
Subject: Timeline for Town Projects

Attached to this memo is a timeline for the various Town projects that have been approved to date. Staff wanted to provide the Council with a single visual representation of the various projects being undertaken and their timelines for completion. With respect to the recent approval for renovation of the Breckenridge Theater, staff is planning on the architectural design occurring this fall and construction in the fall of 2014. Theater staff has informed us they are booked through mid-August of 2014 and would not want to start major construction prior to that.

We will have an opportunity in the afternoon at the spring retreat to receive any comments from the Council regarding this timeline.

2013 Town Projects Timeline		2013								2014												
Project Name	Notes	may	jun	jul	aug	sep	oct	nov	dec	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	
Harris Street Community Center		final design			construction																	
Four O'clock & Park Roundabout	Summer/Fall 2013 & 2014	Utility relocation				construction																
Main Street- Adams & Jefferson (Storm and bulb-outs)		construction		completion if necessary																		
Final Main Street Improvements	Landscaping between intersections														construction							
F-Lot Hotel Feasibility Study		study																				
RWC Interior Improvements	Audio/Visual -Blackout	research product			construction																	
Arts District Construction		design	construction																			
Gold Pan Alley	Drainage improvements	constr																				
Andorra Alley	re-alignment with French				constr																	
North Water Plant Feasibility Study		study																				
Breckenridge Theater	Design/Construction	design period							construction													
Abby Hall	program study/construction	program study					construction															
Breckenridge Nordic Center	Parking Lot and Landscape	construction																				
Heated Sidewalk	Lincoln Street - south side				constr																	