



EMERGENCY OPERATIONS ANNEX

Proposed
2009

Revised
2012

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Promulgation

The ability to respond to a man-made or natural disaster is a necessary function of government. Common to all emergency situations are functions that require the protection of life and property. Specifically, these functions include planning and identification of responsibilities, warning and evacuation, communication, direction and control, public information, resource management, damage assessment, emergency health, medical services and sheltering.

The primary emphasis of the Town of Breckenridge Emergency Operations Annex (BEOA) is on town government responsibilities and functions. Responsibilities of other public safety agencies are also outlined.

All previous emergency operation plans for the Town of Breckenridge are superseded by this document.

Annex

1. Introduction

A. Purpose

The purpose of the Town of Breckenridge Emergency Operations Annex (BEOA) is to provide general guidelines and principles for planning, managing and coordinating the overall response and recovery activities of the town departments, Red White & Blue Fire Department, participating agencies and volunteer agencies, to be used before, during and after the limited timeframe of a threatened, imminent or actual major emergency or disaster. The plan's guidelines are consistent with the accepted standards of the National Incident Management System (NIMS) as well as emergency planning guidelines developed by The Federal Emergency Management Association (FEMA) as adopted by the Town of Breckenridge.

Major emergencies and disasters are unique events that present communities and emergency personnel with extraordinary problems and challenges that cannot be adequately addressed within the routine operations of local government. Since disasters differ in important ways and it is impossible to plan for every contingency, highly detailed operational procedures are avoided in the plan in favor of a streamlined all-hazard preparedness approach. This plan is intended to provide town officials and participating agencies the basis for the coordinated management of disaster incidents so that impacts to people, property, public services and economy are minimized and so that normal community conditions can be restored as quickly as possible.

All town departments are responsible for developing and maintaining up-to-date internal plans and procedures for carrying out assigned emergency functions and for ensuring that their personnel are adequately trained. The coordination and integration of emergency plans and procedures is an ongoing process that should be promoted by convening town department/agency meetings, developing mutual aid agreements and by conducting inter-jurisdictional exercises. The BEOA:

1. Sets forth fundamental policies, planning assumptions, a concept of operations, response and recovery actions, and department and agency responsibilities.
2. Describes the process and methodology for implementing and managing recovery and mitigation programs and support/technical services.
3. Addresses linkages to other emergency operations plans developed for specific incidents.
4. Provides a focus for interagency and intergovernmental emergency preparedness, planning, training, exercising, coordination, and information exchange.
5. Serves as the foundation for the development of detailed supplemental plans and procedures to implement response and recovery activities rapidly and efficiently. It will not detail operating policies for specific departments, agencies, or organizations nor will it replace a list of resources or contain information that is specific to any one department or organization.

B. Scope

1. The BEOA concepts apply to a major disaster or emergency which includes a natural catastrophe; fire, flood, or man-caused event; or any other occasion or instance for which the Town of Breckenridge determines that is needed to supplement state and local efforts and capabilities.
2. The BEOA covers the full range of complex and constantly changing requirements for an emergency or disaster: saving lives, protecting property, and meeting basic

human needs (response); restoring the disaster-affected area (recovery); and reducing vulnerability to future disasters (mitigation). The BEOA does not specifically address long-term reconstruction and redevelopment.

3. The BEOA applies to all signatory department and agencies that may be tasked to provide assistance in a major disaster or emergency.

C. Organization of the BEOA

The contents of this plan are intended to provide a basis for the coordinated planning and management of the types of emergencies and disaster events most likely to occur in the Town of Breckenridge. All town departments as well as other agencies and organizations included in this plan are responsible for developing, maintaining, and training in up-to-date Standard Operating Procedures (SOP's) necessary for implementing assigned duties, responsibilities, and functions. Attachments to this BEOA may be developed as needed. Such attachments shall be called Appendices and shall be incorporated into this BEOA by reference. Any changes, additions, or deletions to the substantive content of the BEOA itself must be done by an amendment to the BEOA. One major point to keep in mind is that this plan is NEVER actually finished. As work and training in the emergency-planning field continues, changes, modifications and updates will be necessary. All involved in the evaluation of this plan are urged to evaluate its contents carefully and note recommended changes.

The BEOA consists of the following sections:

1. The **Annex** presents the authorities, planning assumptions, concept of operations, responsibilities and hazard analysis for emergencies and disasters in the Town of Breckenridge.
2. **Emergency Operations** describes the processes and agreements under which the Town of Breckenridge shall respond to all incidents. This section includes a description of the National Incident Management System upon which the Emergency Operations Guidelines & Standards is based. Also included are the various agreements the Town of Breckenridge has with the county and other municipalities/ agencies, management resources, emergency operation center descriptions, and emergency declaration processes.
3. **Functions** describe the mission, policies, concept of operations, and responsibilities of the primary and support agencies involved in the implementation of key response functions such as transportation, communications, public works and engineering, firefighting, information and planning, mass care, resource support, search and rescue, and hazardous materials.
4. **Reference Materials** include forms used to develop situation reports, incident action plans, and other necessary tracking documents.

D. Revisions

The Chief of Police is responsible for regularly scheduled updates and revisions to the BEOA. The Chief of Police is also responsible for developing a training plan to familiarize town and other emergency officials with the provisions of the plan.

2. Policy

A. Authorities

This BEOA has been published under the authority and direction of the following local, state and federal laws and regulations.

1. Town of Breckenridge

Resolution providing for the adoption of the National Incident Management System (adopted September 13, 2005)

Resolution approving an Intergovernmental Agreement for Emergency Management (adopted September 13, 2005)

2. County

Summit County 5-4-2 Emergency Response Authority Designation

Summit County Resolution 83-64 (adopted November 3, 1983) establishing a Hazardous Material Response Authority.

Summit County Resolution 97-30 (adopted April 14, 1997) establishing an Incident Management Team.

Summit County Local Emergency Operations Plan (adopted September 27, 2004)

Summit County Resolution 08-93 Multi-Hazard Mitigation Plan (adopted December 16, 2008)

3. State

Colorado Disaster Emergency Act of 1992 (Part 21 of Article 32, Title 24, Colorado Revised Statutes, 1988 as amended).

Colorado Revised Statutes 29-22-102, Hazardous Substance Incidents.

Colorado Revised Statutes, 32-1-1001, Fire District Responsibilities.

Office of the Governor of the State of Colorado Executive Order D 011 04, designating the National Incident Management System (“NIMS”) as the basis for all incident management in the State of Colorado.

4. Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act and Amendments. (P.L.93-288, as amended by P.L. 100-707)

Homeland Security Presidential Directive dated 02/28/03 (HSPD-5), establishing a single, comprehensive National Incident Management System.

FEMA approval of Summit County Multi-Hazard Mitigation Plan January 14, 2009.

3. Town Synopsis

A. Geography

The Town of Breckenridge’s land area covers approximately 5.5 square miles or 3,661 acres. (by: Community Development)

B. Current Population

Town Population – 3,439

Town Population During High Tourist Season – 37,893

C. Projected Growth Rate

Using U.S. Census Bureau estimates, prepared by the Community Development Department, the Town of Breckenridge is expected to achieve a permanent resident population of 4,348 by year-end 2009.

D. The Town of Breckenridge

The current percentage of homes is 68.1% seasonal/second homeowners, 15.3% renter occupied full-time, 10% owner occupied full-time, and 6.6% vacant. (by: Community Development)

E. Emergency Medical Service

Ambulance service is currently being provided by Summit County Ambulance Service. Red White and Blue Fire Department provide first aid and access to the emergency medical system.

F. Fire Protection Services

Red White and Blue Fire Department serves the structural and wild land / urban interface fire protection needs of the Town of Breckenridge residents and business owners. In addition, they offer emergency medical services, hazardous materials response, and fire prevention advice for fire safety. Wildland fire management services are provided by the U.S. Forest Service in the Arapahoe National Forest lands and the Colorado State Forest Service on state lands.

G. Law Enforcement

Services are provided by the Breckenridge Police Department.

H. Hazardous Material Spill Response

Services are provided by the Summit County Sheriff’s Department.

I. Search and Rescue

Search and Rescue services throughout the Town of Breckenridge are provided by Summit County Search & Rescue Team. Summit County Search & Rescue Team employs skilled individuals for wilderness/back country & mechanized back country search and rescue, technical rope rescue, searches for missing persons, public evacuation assistance, evidence search teams, and disaster assistance. Downed and missing aircraft are located by the Civil

Air Patrol. At the point that the downed aircraft is located, the Civil Air Patrol is stood down and the mission becomes the primary responsibility of the FAA National Transportation.

J. Urban Search & Rescue

Urban Search & Rescue is also performed under the direction of the Red White & Blue Fire Department. Red White & Blue Fire Department maintains individuals trained in Urban Search and Rescue and their team may be a resource for that mission. Additionally, there is an Urban Search and Rescue Task Force (USAR) located in Colorado that may be available if requested.

K. Water Rescue

Summit County Water Rescue have specialized water rescue teams that are available 24 hours a day. In addition, other teams throughout the State of Colorado are available to respond to mutual aid requests from this team. Summit County Dispatch has specialized run cards to alert these teams of a water emergency in the Town of Breckenridge.

4. Planning Considerations

A. Situations

The State of Colorado has rated Breckenridge as vulnerable to the following natural and technological events that cause a disaster:

- Acts of Terrorism (Cyber, Biohazard Incident, Epidemic Outbreak)
- Avalanche
- Dam Failure
- Drought
- Earthquake
- Hazardous Materials Release
- Landslide
- Mass Transportation/Mass Casualty Accident
- Riverline Flooding/Flash Flooding
- Severe Winter Storm
- Utility Service Failure
- Wildland Fire

B. Planning Assumptions

1. A major disaster or emergency in the Town of Breckenridge could cause fatalities and injuries, property loss, and disruption of normal life-support systems, and have an impact on the economic, physical, and social infrastructures of the town.
2. The extent of casualties and damage will reflect factors such as the time of occurrence, severity of impact, weather conditions, population density, building construction, and the possible triggering of secondary events such as fires and floods.
3. Departments and agencies will need to respond on short notice to provide timely and effective assistance.
4. The Town of Breckenridge recognizes that it is vulnerable to man-caused and natural disasters. The potential damage that may be caused by a disaster increases proportionately with population.
5. A major emergency or disaster will overwhelm the capabilities of the Town of Breckenridge to provide prompt and effective emergency response and recovery. Resources in the Town of Breckenridge will be unavailable or in short supply.
6. Transportation infrastructure will be damaged and transportation disrupted. Emergency responders may have difficulty reaching people needing their help and evacuation routes may cause traffic backups slowing egress from damaged areas. The move of emergency supplies may be impeded.
7. Breckenridge Town Government, departments and agencies will provide assistance and support to each other, within their ability, and will cooperate to ensure coordinated emergency operations at all times.
8. Damage to commercial telecommunications facilities may be experienced, slowing dissemination of information and reporting of persons needing help.
9. Public safety communications may be limited or not available.
10. Homes, businesses, public buildings, antenna sites, and other critical facilities may be damaged or destroyed. Public utilities will be damaged and either completely or partially inoperable.
11. Emergency response personnel will be victims of the emergency preventing them from performing their assigned emergency duties.
12. Many victims may be forced from their homes and large numbers of dead and injured may exist. Emergency medical services and transport ambulances may be in short supply. Medical and health care facilities that do remain open may be overwhelmed with medical care requests.

13. Damage to fixed facilities that generate or use hazardous or toxic chemicals could result in the release of these hazardous materials into the environment.
14. Restaurants and grocery stores may not be able to supply food. Additionally, basic necessities, such as medicines, may be in short supply.
15. Volunteers may come from other areas to help, causing problems with accountability. Donated goods not presently needed may be dropped off.
16. Businesses in the Town of Breckenridge may have difficulty remaining open or providing paychecks to their employees.
17. Effective emergency operations require periodic training and exercising of all potentially involved personnel and agencies.

5. Concept of Operations

Disasters and large-scale emergencies are rarely confined to one jurisdiction. Therefore, a multi-jurisdictional effort would be required to effectively manage most major incidents in the Town of Breckenridge. Emergency planning and exercises should incorporate procedures for integrating the resources of various local government entities, private and volunteer agencies, and state and federal resources.

Emergency response agencies in the Town of Breckenridge request additional resources through mutual aid agreements (usually discipline-specific, such as fire or law enforcement).

All emergencies will be managed in the field under the National Incident Management System (NIMS) structure. Based on the assessment of emergency conditions by the Incident Commander, appropriate actions will be taken to control the disaster if already occurring, or mitigate the situation to prevent further damage/injury. All field operations will occur from a field command post established by the Incident Commander or Incident Management Team.

If it is deemed necessary by the IC/IMT, the Town Manager should be notified and advised of the situation and requested to send a representative to the County Emergency Operations Center (EOC). The County EOC is located in the Emergency Services building, 0227 County Shops Road/County Road 1003 at the County Commons Complex in Frisco. This group of policy makers representing affected municipalities and the county, is called the Multi-Agency Coordination Group (MAC).

At the onset of any major incident (even before a disaster declaration) in the Town of Breckenridge, it is advisable to contact the Summit County Emergency Manager. The Summit County Emergency Manager can be reached by contacting the Summit County Sheriff's Office. The Summit County Emergency Manager is available to provide advice and technical assistance to the town and to provide state resources or coordinate other supplemental assistance in support of local emergency management actions.

A municipal declaration of a disaster/emergency may be declared when a disaster or extraordinary emergency event has occurred or the threat of such event is imminent. The municipal declaration of disaster shall be in writing and shall describe the nature of the disaster, areas threatened, conditions, which have brought it about, and the conditions that would remedy it. The Town of Breckenridge Mayor/Town Manager shall ensure that a copy of the declaration is filed with the Town Clerk and a copy is forwarded to the Summit County Board of Commissioners. The issuance of a County disaster declaration shall automatically empower the County Manager to exercise any/all of the disaster and emergency powers permitted by the state and local law and shall activate all relevant portions of this BEOA. The state of disaster shall remain in effect until it is determined by the local jurisdiction/s that the threat of danger has passed or that the disaster or emergency conditions no longer exist. At that time a declaration terminating the state of disaster shall be filed with the County Clerk and forwarded to the Summit County Board of Commissioners.

A formal declaration of disaster by the Summit County Board of Commissioners is required as a precondition of some forms of emergency state assistance or to expedite state assistance. The Department of Emergency Management (DEM) is the state agency responsible for processing requests for state and federal disaster assistance.

A. General

1. Local agencies will be the first to be notified and respond to an emergency should it occur suddenly. Events that develop more slowly should allow for alerting of emergency

personnel, plan development, and public warning. In either case, local emergency responders will receive reports of damage or injury and will respond. As resources begin to deplete and the situation is recognized to be one that could be disastrous, the Breckenridge Multi Agency Coordination Group (BMAC Group) may confer and determine what special provisions need to be made or what special action needs to be taken. At this point, the need for the Town Emergency Operations Center (EOC) should be considered. The Town Manager is responsible for making the decision whether to open the Town EOC. The command post will continue to operate from the field under the National Incident Management System.

2. Every major emergency incident that occurs in the Town of Breckenridge will utilize the **Breckenridge Emergency Operations Annex (BEOA)** during response and recovery activities. It is this system that provides the framework for management of personnel and resources that most effectively allows emergency response organizations to help those in need, avoid over-committing or under-committing resources, and manage costs and liabilities associated with emergencies.
3. The BEOA employs a multi-agency operational structure that uses the principles of the Incident Command System (ICS). ICS can be used in any size or type of disaster to manage response personnel, facilities, and equipment. ICS principles include use of common terminology, modular organization, integrated communications, unified command structure, action planning, manageable span-of-control, pre-designated facilities, and comprehensive resource management. The basic functional sections of ICS (e.g., operations, planning, finance/administration, logistics) can be expanded or contracted to meet requirements as an event progresses.
4. Emergency Preparedness Network (EPN) is a service that allows a “launch” to be performed on phone lines within Summit County. The “launch” must be planned around specific geographic areas. Once activated, EPN will call every phone number within the specified area and deliver a pre-recorded message (recorded as soon as the desired geographic area is plotted into the EPN website). Once activated, EPN starts making calls so fast that typically the launch cannot be aborted. EPN will play the message when a phone is answered by a person or answering machine. Any phone that does not answer or is busy will get 3 attempts with 3 minutes in between each attempt. A report can be obtained on exactly how many successful calls were made. See Appendix 1.

Breckenridge Multi-Agency Coordination Group (BMACG)

Shannon Haynes, Coordinator
Kim DiLallo, Public Information Officer
Support Positions
Tim Gagen, Town Manager
Rick Holman, Assistant Town Manager
Peter Grosshuesch, Community Development
Tom Daugherty, Public Works
Brian Waldes, Finance
Lori Miller, Red White & Blue Fire
Vail Resorts Representative
Summit County School District Representative

EMERGENCY/DISASTER COORDINATION/ORGANIZATION

6. Continuity of Government

The Town of Breckenridge will continue to serve under civil political leadership in times of disaster or crisis. Elected leaders, appointed officials, and employees shall continue to serve in the same general capacity they serve in under non-emergency, routine conditions.

A. Lines of Succession

<p>Town Administration</p> <p>Town Manager</p> <p>Assistant Town Manager</p>	<p>Public Works Department</p> <p>Director</p> <p>Assistant Directors</p>
<p>Breckenridge Police Department</p> <p>Chief of Police</p> <p>Assistant Chief of Police</p> <p>Sergeants</p>	<p>Engineering Department</p> <p>Town Engineer</p> <p>Assistant Engineer</p>
<p>Finance Department</p> <p>Finance Manager</p>	<p>Community Development</p> <p>Director</p> <p>Assistant Director</p> <p>Chief Planner</p>

<p>Incident Management Team (IMT) (At Incident Command Post)</p> <p>Incident Commander/Unified Command Command and General Staff Red White & Blue Fire Department Breckenridge Police Department EMS Communications Public Works Public Health Red Cross Finance PIO Facilities Management School District Ski Area Representatives Other Agency/Department representatives as needed</p> <p>Exact group depends on type of incident</p>

7. Town of Breckenridge Responsibilities

Designated Roles and Responsibilities

All departments, agencies and organizations with responsibilities identified in this section of the plan are responsible for developing internal procedures and Standard Operating Procedures for carrying out assigned primary and support functions.

General

Each department, agency and organization have certain specific responsibilities that need to be done in preparation for an emergency operation. They are:

1. Identify a specific chain of command and be sure everyone knows his/her level of responsibility within the department or organization.
2. Identify functions to be performed during/after an emergency or disaster and assign responsibility for performing those functions to personnel in appropriate departments.
3. Identify valuable records that are essential for the operation of your department or organization if emergency evacuation is necessary.
4. Plan how to implement post-disaster responsibilities.
5. Establish redundant record systems for critical documents.
6. Be prepared to provide a staff member to the Breckenridge EOC & IMT (if requested) to coordinate response functions with those of other agencies represented therein.
7. Performs other duties as indicated.

Regardless of the management framework utilized and the individual tasks assigned, the following activities are the basic, underlying responsibilities assigned to town departments or executive offices. Each listed department is tasked to accomplish, to the best of their ability, the assigned responsibilities.

A. Mayor/Town Council

1. Respond to Breckenridge Emergency Operations Center (BEOC) as requested by the Town Manager.
2. Approval and commitment of resources and funds for disaster or emergency purposes. Re-appropriate or reallocate current budgets or appropriate reserves for emergency expenditures.
3. In the event of a major emergency or disaster, the Town of Breckenridge Mayor/Town Manager shall ensure that a copy of the declaration of disaster/emergency is filed with their Town Clerk and forward a copy to the Summit County Board of County Commissioners.
4. Issuance of official orders regarding population protection or temporary social restrictions, such as fire restrictions, evacuation orders, and establishment of curfews.

B. Town Manager

1. Oversee implementation of the town BMAC Group and establish liaison relationships with local, state, and federal agencies.
2. Evaluate the need for and issue an official state of emergency when necessary.
3. Evaluate town-wide disaster impact and make recommendations to the county for a local Disaster Declaration to be declared.
4. Establish fiscal policies with the county concerning the expenditure, allocation, and documentation of public funds for emergency situations.

5. Monitor town financial status to ensure that emergency operations do not deplete funding for critical town services.
6. Re-appropriate or reallocate current budgets or appropriate reserves for emergency expenditures.
7. Advise Mayor and Town Council with major details of incident.
8. Coordinate with the Summit County MACG in determining if the County EOC should be opened.
9. Maintain communications with IC in order to be advised of the status of field operations.
10. Guide/facilitate the Town Council to ensure that their responsibilities are fulfilled.
11. Prepare disaster declaration if necessary.
12. Establish and maintain an incident related financial record keeping system and staff finance positions as needed.
13. Assume overall responsibility for all town operations.
14. Coordinate dissemination of all public information.
15. Assist with negotiations that obligate jurisdiction to financial expenditures.
16. Preplan post-disaster recovery functions with assignments to specific departments.
17. Evaluate emergency procedures to determine feasibility and consequences.
18. Manage the procurement and contract of equipment, supplies, and services that are not available through normal town resources.
19. Assist in the compilation, preparation, and presentation of supporting documentation of town requests for state and federal disaster declarations and assistance.
20. Coordinate the placement of personnel for the most effective work assignments throughout the emergency response and recovery framework. Manage the hiring of temporary personnel and contractual personnel service.

C. Finance

1. Establish and maintain an incident related financial record keeping system.
2. Oversee the town's financial status and report to the Town Manager.
3. Provide personnel to staff the Finance Section, including Finance Section Coordinator and other staff positions required for the Finance Section to operate.
4. Assist with negotiations that obligate the town to financial expenditure.
5. Ensure safekeeping of essential and vital records.
6. Conduct elections.
7. Establish recording operations.
8. Ensure safekeeping of tax and land use records.
9. Assist with damage assessment information collection and report preparation.
10. Implement service restoration priority plan for town systems.
11. Assist with accessing information stored in electronic computer format.
12. Monitor town cash flow.
13. As necessary, accelerate revenue deposits and warrant processing to support cash flow management.
14. Oversee the selling of investments, if necessary, to provide for emergency liquidity.
15. Ensure safekeeping of property tax payment record.
16. Prepare emergency purchase orders and requisitions as requested.
17. Maintain detailed financial records of all disaster expenditures for local records as well as for future state and federal reimbursement.
18. Maintain provisions for an emergency financial support fund.
19. Manage disaster-related insurance claims.
20. Assure the protection of information and communication capabilities against cyber terrorism to the best of IS's response capabilities and within their control.

D. Information Technology (IT)

1. Provide computer hardware, software, network access and troubleshooting to emergency personnel.
2. Provide voice systems communication access and trouble shooting to emergency personnel.
3. Implement service restoration priority plan for town systems.
4. Assist with accessing information stored in electronic computer format.
5. Ensure the safety and security of all electronic data stored on town owned network servers.
6. Assure that internal telephone and data capabilities are available.
7. Assure the protection of information and communication capabilities against cyber terrorism.
8. Develop and implement an emergency relocation plan for IT.

E. Public Information Officer

1. Release public information as directed by the Breckenridge Multi Agency Coordination Group (BMAC) using all communications media available. Coordinate with all other PIOs involved in incident through a Joint Information Center (JIC).
2. Act as principal spokesperson for the BMAC and/or Incident Commander (as requested) with the media and the public.
3. Schedule regular press conferences with the media.
4. Coordinate radio, television and print media interviews with local officials and on-scene reporters.
5. Assure consistency of information before, during and after a critical incident, including rumor control.
6. Coordination and liaison functions with designated PIOs involved with both the BMAC and IMT.

E. Communications Center

1. Maintain warning and communications procedures and systems during all emergency situations.
2. Direction of public and media if information is requested.
3. Coordinate receipt and dispatch of all emergent or public safety related calls.
4. Maintain documents/public records of all related communications with the SCCC.
5. Activate EPN as required.
6. Notify additional resources or jurisdictions per SOP's (e.g., Red Cross notification).
7. Provide incident dispatch personnel for ICP/IMT.

F. Town Attorney

1. Assist with the negotiation and drafting of emergency contracts, memoranda of understanding, and intergovernmental agreements.
2. Drafts emergency or interim ordinances, resolutions, or regulations required to facilitate emergency operations.
3. Provide legal advice where appropriate.
4. Function as principal legal advisor to town officials before, during, and after disaster and emergency incidents in the town.
5. Become familiar with federal, state, and local laws, which apply to disasters and emergencies.
6. Prepare documents related to resolutions, proclamations and other legal documents for executive action to implement federal and state directives.

7. Prepare documents related to recovery of monies from insurance providers, state/federal disaster assistance programs, or other funds or combination of funding sources.

G. Public Works

1. Maintain and repair road systems within the town jurisdiction.
2. Mark and identify dangerous public areas in conjunction with the Breckenridge Police Department.
3. Oversee the removal of debris to permit emergency rescue emergency vehicle access.
4. Assist with damage assessment information gathering.
5. Assist with emergency repairs to public building and other essential facilities.
6. Assist with the temporary restoration or supply of utility services to town buildings or facilities during emergency conditions when technically able.
7. Assist with the procurement of potable water supplies and temporary toilets for emergency personnel.
8. Arrange for and activate fueling, maintenance, and repair of town vehicles and equipment.
9. During extended duration emergency incidents, assist emergency providers with fueling and maintenance of their vehicles, consistent with available resources.
10. If lead agency, implement NIMS on scene if first on scene or join in Unified Command.
11. Maintain and keep open emergency routes to enable emergency responders to reach disaster areas as well as for evacuation.
12. Remove debris, clear public right-of-ways and plan for street recovery operations, with priority assigned to critical emergency services lifelines.
13. Determine and maintain an inventory of the location and availability of all equipment and supplies (such as sandbags, heavy equipment, etc.) by type and quantity that could be used during a disaster.
14. Keep the equipment and supplies in working order and ensure their availability during the disaster.
15. Compile and document information on damage, due to a disaster, sustained by the town to its resources, roads, public utilities and other facilities.
16. Restore damaged roads, bridges and other public services and facilities.
17. Provide personnel, equipment, supplies and materials for flood control and flood hazard mitigation measures (as well as other types of disasters).
18. Maintain water and sanitation facilities and equipment as appropriate during a disaster.
19. Coordinate with landfill for disposal of large quantities of solid waste material.
20. Provide fleet maintenance services as needed.
21. Provide bus transportation for the evacuation or shelter of endangered populations.
22. Assist with the establishment of an Incident Command Post (ICP) in town facilities if necessary.
23. Plan for receipt of large quantities of solid waste materials.

H. Chief of Police

1. Serve on the BMAC Group and coordinate all law enforcement matters between the town, county, state, municipal, and federal law enforcement organizations.
2. Assign an internal Public Information Officer to manage or staff the Public Information Function.
3. Activate the Breckenridge EOC at the discretion of the BMAC Group and coordinate its operation.
4. Utilize appropriate measures available to warn the public, government officials, and emergency personnel of potentially threatening or actual emergencies. Initiate emergency contact and call out of emergency personnel.
5. Provide response agencies with the necessary communications dispatching.
6. Oversee all search and rescue activities.
7. Provide mobile communications capability to the town government agencies.

8. Establish traffic control and traffic coordination with other law enforcement agencies.
9. Coordinate the evacuation of threatened or damaged areas.
10. Provide counseling to victims through Victim's Assistance program.
11. Provide special teams assistance, i.e. SWAT, EOD, HAZMAT.
12. Maintain and update the Breckenridge Emergency Operations Annex (BEOA).
13. Activation of Emergency Preparedness Network when necessary.
14. Coordinate training programs and hazard exercises in the town to maintain and improve readiness of all emergency response agencies.
15. Keep the Town Manager apprised of the overall readiness of the town to respond to all types of emergencies.

I. Police Department

1. If lead agency, implement the National Incident Management System (NIMS) at scene.
2. Conduct and coordinate exercises and training for emergencies to maintain and improve the general readiness and capability of the town's response organization.
3. Maintain law enforcement functions throughout the town.
4. Notify key town officials regarding the nature of an emergency or disaster.
5. Traffic and pedestrian control.
6. Warn the population of an emergency when necessary.
6. Establish a forward command post when required by the situation.
7. Provide law enforcement assistance to shelters as required.
8. Prepare for and conduct evacuation of areas when necessary.
9. Develop, designate, secure and advise the public of evacuation routes.
10. Identify requirements for special populations, such as the elderly, disabled, and/or jail populations.
11. Coordinate with the County Emergency Manager and the Red Cross for temporary shelters to meet evacuation needs.
12. Direct and coordinate search and rescue operations.
13. Enforcement of closure of airspace above an incident site if necessary.
14. Coordinate response to hazardous materials incidents.
15. Assure provision of Search & Rescue or Dive Rescue services if needed.
16. Request IMT if deemed necessary by the Incident Commander.
17. Assure appropriate response to disasters involving domestic animals.
18. Maintain enforcement of animal control regulations.
19. Provide secure location for animals affected by disaster.
20. Coordinate rescue efforts for trapped or injured animals.
21. Assist in arranging for the removal of deceased animals from public property.

J. Community Development / Engineering Departments

1. Lead the town damage assessment collection effort.
2. Identify and condemn structurally unsafe/damaged buildings as appropriate.
3. Inspect the repair and rebuilding of disaster-damaged buildings.
4. Through appropriate zoning, building, code and inspection regulations, develop and maintain a system for disaster mitigation.
5. Maintain files of all flood plains and flood inundation maps.
6. Provide damage assessment reports for town officials (done in conjunction with finance, public works).
7. Provide personnel for structure and facility inspections to determine the safety of individual structures (including during rescue operations).
8. Monitor rebuilding during recovery phases.
9. Provide mapping services as needed during a disaster.

K. Human Resources

1. Facilitate medical care and compensation for injured workers through Worker's Compensation plans.

L. Incident Management Team (IMT)

1. Expand NIMS at scene.
2. Assist Incident Commander (IC) on any large incident when requested by the IC.
3. Maintain command and control of incident from initial call-out of IMT through demobilization, following jurisdictional policies and procedures.
4. Assume communication coordination for the incident.

M. North West Type III Incident Management Team

1. Expand NIMS at scene
2. Assume command of Incident
3. Maintain command and control of incident through demobilization.

8. Town Responsibilities

1. Provide a senior leadership representative to sit on the County Multi Agency Coordination (MAC) Group when the town is actually or potentially threatened by a disaster or when substantial town resources are requested elsewhere in the county.
2. Provide law enforcement, fire protection, and emergency medical functions.
3. Work with the county to request state and federal disaster assistance.
4. Inform the county when emergencies or disasters threaten the town.
5. Participate in countywide exercise training activities to promote coordination among agencies.
6. Assist with debris clearing for emergency vehicle access and rescue operations.
7. The Summit County Sheriff's Department is the assigned Designated Emergency Response Authority (DERA) for the town to oversee hazardous materials release containment and cleanup.
8. Perform damage assessment information collection.
9. Condemn and identify buildings unsafe for habitability.
10. Oversee the repair and restoration of damaged buildings.

9. Other Agency Responsibilities

A. Red White & Blue Fire Department

1. Perform all regularly assigned duties relating to the protection of life and property from fire.
2. Provide and direct all emergency medical services, including triage, treatment, and transportation.
3. Provide rescue services from collapse of buildings, trenches, or other damage.
4. Provide a representative to the Emergency Operations Center for overall fire service operations coordination.
5. Participate in countywide exercise training activities to promote coordination among agencies.
6. If lead agency, implement NIMS at scene.
7. Establish a forward command post at the incident site as necessary.
8. Suppression of structure fires/wildfires in respective jurisdictions or as mutual aid agreements stipulate.
9. Provide fire causation and arson investigation services.
10. Hazardous material response and decontamination.
11. Provide triage, extrication, and medical treatment, in coordination with summit county Ambulance Service, to affected persons.
12. Establish priorities for debris removal.
13. Assist in warning of the public and evacuation operations, as requested by Breckenridge Police Department.
14. Enforcement of fire code.
15. Request IMT if deemed necessary by the Incident Commander.
16. Work with community businesses to develop consistent emergency plans for their organizations.

10. Hazard Analysis

The Town of Breckenridge is vulnerable to many hazards that have the capability of escalating into a disaster. Although we cannot predicate exactly what may happen or where, it is possible to determine what risks exist and which communities are most likely to be effected by them.

Growth, development and technology present us with an ever-changing world in which situations may develop that we have not previously experienced.

Hazard Threat	Description/Frequency	Threatened Areas	Notes
Acts of Terrorism (Cyber, Biohazard Incident, Epidemic Outbreak)	Although warfare is not something we actively plan for in the Town of Breckenridge, due to the increasing threat, the potential for an attack exists in Colorado. Several military installations and the North American Aerospace Defense Command are active and located close to the Town of Breckenridge.	All areas.	While the risk of a nuclear attack from another nation has decreased significantly, the risk of an isolated attack by terrorist groups has risen.
Avalanche	Avalanche sites typically exist in areas of excessive slope between 30° and 45° especially when sparsely vegetated.	No identified areas within the town limits.	Human activities such as snowmobiling, skiing, hiking or setting off explosions may trigger an avalanche. Loss of life of backcountry skiers, backpackers, climbers and snowmobilers due to suffocation is the principal danger.
Dam Failure	The Tarn is rated Class 1, having the potential loss of life if it fails.	Depth of water will reach approx. 25 feet once it reaches the Warrior Mark, 21 feet at The Village. Most threatened areas are Warriors Mark and the downtown corridor.	The shoreline of the flooding would be Ridge Street and Park Avenue.
	The Sawmills are rated Class 2.	Street flooding would occur at Beaver Run and Four O'clock.	

Hazard Threat	Description/Frequency	Threatened Areas	Notes
Drought	All of Western Colorado is currently in a drought situation. The total impact is yet to be seen. All residents, commercial facilities, industry and agricultural businesses will be affected by this hazard. Development pressure and growth demands will increase the impact of this hazard. Drought increases the hazard and behavior of fires in the community as well as the ability to control those fires. Natural habitat areas are impacted by this hazard.	All areas.	The most significant impacts would be wildfire protection, municipal usage, tourism, recreation and wildlife preservation. Water quality deterioration is also a potential problem.
Earthquake	Breckenridge lies near the Gore Fault. The Frontal Fault (Blue River Fault) is on the east side of Ten Mile Pass. Several earthquakes have been recorded in this area with intensities ranging from 4.0-4.9. Based on historical earthquake record and geological studies in Colorado, an event rated at 6 ½ - 7 ½ magnitude could occur in the state. Scientists are unable to predict where it will occur so the hazard area is not defined.	All areas.	It is possible for any area in the town to feel an earthquake even if the epicenter is not located with in the town. Older and historic structures are at a greater risk of damage.
Hazardous Materials Release	Businesses may operate 24 hours a day and may expose a risk anytime. Hazardous and toxic chemicals are transported daily through the County.	All areas.	
Mass Transportation /Mass Casualty Accident	Ski areas and areas where many people congregate have the potential to injure a high number of people should an incident occur. Roadways in the Town of Breckenridge are the greatest threat for a mass casualty incident. High speeds, foul weather, and the sheer volume of vehicles, provide the setting for an accident capable of injuring many people.	Main Street, Park Avenue, Hwy. 9, Boreas Pass	Large scale events held regularly in the Town of Breckenridge include: Ullr Fest, art festivals, Fourth of July celebration, Oktoberfest, & New Year's Eve celebrations.

Hazard Threat	Description/Frequency	Threatened Areas	Notes
Landslide	Possible landslide areas are identified on steep slopes with unstable soil conditions.	Sawmill and Lehman gulches, Shock Hill, Ford Hill, Little Mountain, Silver Shekel, Warriors Mark West	
Riverline Flood/ Flash Flood	During periods of heavy rain waterways that are normally dry pose an extreme threat. Residences close to the major drainage basins are especially threatened. Soil saturated by previous storms magnifies the effect of a severe storm capable of producing flash flooding. The Blue River is susceptible to high running water due to snowmelt or heavy rain. Coupled with heavy rains, the threat of riverline flooding potential increases.	Warriors Mark, the Maggie and down approaching Ridge Street.	High numbers of visitors and recreational enthusiasts increase the numbers of people that may be effected and need warning and evacuation.
Severe Winter Storm	Severe winter weather conditions can affect day-to-day activities in the area. Winter storms vary in size and strength and can be accompanied by strong winds that create blizzard conditions and dangerous wind chill. Interstate 70 and Hwy. 9 are the major highways passing through the county. The possibility of a mass casualty incident exists on these roadways especially under winter storm conditions. The potential for lost services to extend for a period of time is a potential during a severe winter storm.	All areas.	Primary effects include shortage of food supplies, transportation difficulties, inadequate heat and shelter. Secondary effects include deep and prolonged snow, communications failures and reception of stranded tourist.
Utility Service Failure	A reliance on utilities has produced a life safety threat should any services be disrupted. Extended outages cause problems with food storage, food supply, communications, warmth, and travel. Disruption of service may include electric utilities, natural gas, and telephone services.	All areas.	Television, telephone, and radio cause disruption of communication to warn of other hazards or pass vital information to the public.

Hazard Threat	Description/Frequency	Threatened Areas	Notes
Wildland Fires	The wildfire hazard potential identified within the town is classified as low-risk. The threat increases during extremely dry conditions.	Large tracks of open space and areas adjacent to U.S. Forest Service land.	

1. National Incident Management System (NIMS)

The National Incident Management System (NIMS) is the adopted method and organizational structure for managing emergency response operations in the field. Town of Breckenridge has chosen to use the Department of Homeland Securities (DHS) NIMS. In the case of larger incidents, the NIMS structure will be extended and supported by the Incident Management Team (IMT) in the field. The IMT will act as incident command, as requested by the Incident Commander (IC), for any incident the IC deems is either of too great a magnitude or duration for him/her to handle on his/her own.

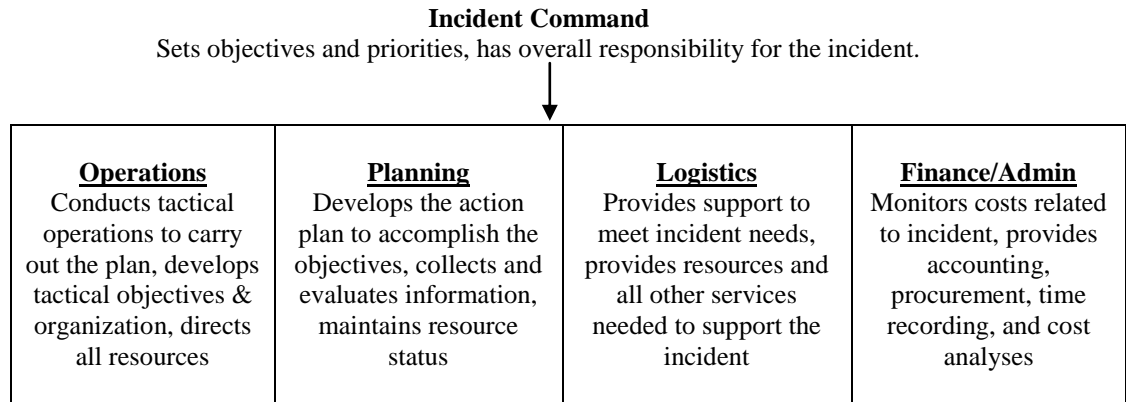
NIMS establishes common procedures and terminology, a requirement for uniform personnel qualifications, and equipment and communications standards necessary for interoperability and compatibility. The NIMS incorporated best practices for incident management at all levels of government and functional disciplines, and is founded on six major components: Command and management; Preparedness; Resource Management; Communications and Information; Supporting Technologies; and Ongoing Management and Maintenance.

Homeland Security Presidential Directive 5 (HSPD-5) requires all federal departments and agencies to adopt the NIMS and to use it in their individual domestic incident management and emergency prevention, preparedness, response, recovery, and mitigation programs and activities, as well as in support of those actions taken to assist state, tribal, or local entities. The directive also requires federal departments and agencies to make adoption of NIMS by state and local organizations a condition for federal preparedness assistance beginning in 2006.

The Town of Breckenridge Emergency Operations Annex is based upon the NIMS organization as well as the National Response Plan (NRP).

The National Incident Management System (NIMS) is a management system that is designed to establish lines of authority and formal reporting relationships. The Town of Breckenridge has officially adopted the National Incident Management System (NIMS) system. It is deployed from the time an incident begins until all operations are completed. The incident commander (IC) is a title that can be assigned to the most qualified person on the scene of an incident, regardless of the type of service he/she represents. The structure of the NIMS can be expanded or contracted, depending upon the changing needs of the incident. NIMS is intended to be staffed and operated by any member of any public safety agency involved in the incident. As such, the system can be utilized for any type or size of emergency, ranging from a minor situation involving only a few people to a major event involving numerous agencies. The NIMS allows agencies of varying types to communicate using common incident management terminology. The system is designed to control personnel, equipment, supplies and communications involved in an incident with direction and supervision following established organizational lines at all times.

Following is a description of NIMS positions and responsibilities:



ACRONYMS

CCIC	Colorado Crime Information Center
CSP	Colorado State Patrol
DEM	Division of Emergency Management
EOC	Emergency Coordination Center
EMS	Emergency Medical Services
EPN	Emergency Preparedness Network
IC	Incident Command
ICP	Incident Command Post
JIC	Joint Information Center
NCIC	National Crime Information Center
NIMS	National Incident Management System
NTSB	National Transportation Safety Board
PIO	Public Information Officer
SOP	Standard Operating Procedure
SCCC	Summit County Communications Center
SCSO	Summit County Sheriff's Office

2. Interdepartmental Coordination and Cooperation

A. Phases of Management for Disasters or Emergencies

It is important to consider all of the phases of emergency management when dealing with either a potential disaster or one that has already occurred. Activities involved with each phase are very important and can make a difference in the outcome of a disaster.

1. **Mitigation** – Mitigation activities are those carried out to reduce future risk from a hazard either prior to the occurrence of a disaster or after a disaster has occurred. Examples include: building codes, fire codes, flood plain management, insurance and public education programs.
2. **Preparedness** – Preparedness activities serve to develop the response capabilities needed in the event of an emergency. Activities include planning, exercising, training, and developing public education programs and warning systems.
3. **Response** – During the response phase, emergency services are provided during a crisis. These activities help reduce casualties, reduce damage and speed recovery. Activities include warning, evacuation, rescue, and other general operations related to the incident.
4. **Recovery** – Recovery includes both short-term and long-term activities. Short-term recovery operations seek to restore critical services to the community and provide for the immediate needs of the public. Long-term operations focus on restoring the community to a normal, or improved, way of life. The recovery period is also an opportune time to institute mitigation measures, particularly those related to a recent emergency. Examples of recovery activities would be the provision of housing and food, restoration of vital and non-vital government services, and reconstruction of damaged areas.

3. Agreements

A. Incident Management Team Agreements

1. Summit County Type III Incident Management Agreement

The Town of Breckenridge Police Department is a member agency of the Summit County Type III Incident Management Team. Member agencies agree to provide each other with equipment and personnel assistance. Each party will bear the cost of providing assistance to each other. If requested by a municipality or the county, the County Wide IMT will manage critical incidents that span multiple operational periods.

2. North West Colorado Type III Incident Management Agreement

The Town of Breckenridge Police Department is a member agency of the North West Colorado Type III incident Management Team. Member agencies agree to provide staff and equipment to manage Type III incidents across Colorado. Each party will bear the cost of providing assistance to other governmental agencies within the state. The North West Type III team can be requested through the State of Colorado to manage critical incidents that span multiple operational periods and exceed the capabilities and resources of local jurisdictions.

4. Summit County Incident Management Team (IMT)

The Summit County Incident Management Team (IMT) is established and maintained through interagency cooperation to provide a committed resource, authorized to manage safe and efficient incident operations within Summit County. The Summit County Incident Management Team (IMT) provides rapid incident management support to critical emergencies that are beyond the scope of a single agency. The IMT is a resource available on a mutual-aid basis to any government agency in Summit County. The IMT is dispatched by the Summit County Communication Center after a request for the IMT has been made to, and approved by, one of the IMT Incident Commanders. The request for the IMT may be made by any government public safety agency in Summit County.

The Incident Management Team (IMT) is comprised of management level representatives operating under NIMS as section chiefs or other designated management functions. This group meets at the Incident Command Post (ICP) or other designated location.

Its function is to assume overall command of the incident, including coordination and support of operations and resources, planning, maintaining status and cost of resources utilized, record property losses, recommend needed disaster declarations and other major governmental actions to the highest activated MACG in Summit County for approval.

The following is an outline for team mobilization:

A. Deployment Status Levels

Two basic levels shall be considered for mobilization of the Summit County IMT.

Standby: Incident is occurring that may require activation of the team.

Activation: Request for the team has been made.

Regardless of the deployment status level the following information must be transmitted to one of the IMT Incident Commanders by the Town of Breckenridge Incident Commander:

- Location of incident.
- Incident name.
- Incident number and jurisdiction.
- Location of ICP.
- Location of Incident Commander and telephone number.
- Current conditions.
- Staging area (if established).
- Frequency or Communications Information.
- Expected duration of incident.

B. Standby Procedures

A standby means that an incident is developing that needs to be monitored or conditions warrant possible activation of the Summit County IMT. The Town of Breckenridge Incident Commander may contact an IMT Incident Commander to advise of a developing situation.

1. Based upon their assessment, the Town of Breckenridge Incident Commander will contact an IMT Incident Commander with the notification of standby. As much information will be included as possible.

2. When the standby is terminated, the Town of Breckenridge Incident Commander will contact the IMT Incident Commander and ask that the IMT stand down.

C. Activation Procedures

1. The Town of Breckenridge Incident Commander will request to an IMT Incident Commander activation of the IMT and provide the required information listed above and the location of the staging area.
2. The IMT Incident Commander will request dispatch to page the IMT.
3. Dispatch will page the IMT.
4. The IMT Incident Commander will determine a staging area.
5. Dispatch will page the IMT with the location of the staging area.
6. The IMT will form at the staging area and wait to be contacted by the IMT Incident Commander.

5. Delegation of Authority

The transfer of command authority for actions during an incident is done through the execution of a written delegation of authority from an agency to the IMT Incident Commander. This procedure facilitates the transition between incident management levels. The delegation of authority is a part of the briefing package provided to an incoming IMT. It should contain both the delegation of authority and specific limitations to that authority. (See Appendix 2)

6. Breckenridge Multi-Agency Coordination Group (BMACG)

The Town of Breckenridge Multi-Agency Coordination Group (BMACG) is made up of department heads and agency heads with policymaking authority. If convened, the BMACG will usually meet in the primary Town Emergency Operations Center (EOC), located in the Breckenridge Police Station at 150 Valley Brook Street in Breckenridge. The BMACG will be chaired by the senior executive official for the town (typically the Town Manager). The BMACG Chairman will serve as the lead of the MAC Group. The Chair will be responsible for coordination with the policy makers who will convene at the Breckenridge EOC in a separate room from the BMACG. The town's Chief of Police will serve as the liaison whose responsibility is to provide coordination of the BMACG with the Incident Commander. If a town activates a BMACG during a disaster and the Summit County MAC is activated, a representative from the town will be requested to serve as an agency representative for the Summit County MAC at the County EOC.

The function of the BMACG is to provide overall support for the incident by setting policy for the emergency/disaster, preparing emergency disaster resolutions, approving emergency divergence from normal policies such as purchasing, emergency procurement of supplies, redirecting funds and other policy level decisions affecting citizens such as evacuations, curfews, etc. as necessary. When immediate emergency field operations begin to slow down or go into multiple operational periods, Breckenridge EOC personnel concentrate on evaluation of the scope of the disaster, begin to structure recovery and reconstructive efforts and concentrate on the continuity of governance and municipal services.

In the Town of Breckenridge, the BMACG may be convened in the Town EOC. With the development of an IMT, major incidents that occur here will, in all probability, be managed through the IMT. In the case of a true, large-scale disaster, it will be necessary to call together the BMACG to ensure the continuity of municipal services.

All actions taken at this level will be documented in the Breckenridge EOC.

In accordance with the National Incident Management System and for the purposes of this document, a Breckenridge Multi-Agency Coordination Group (BMACG) consists of those principals (or their designees) from organizations and agencies with direct incident management responsibility or with significant incident management support or resource responsibilities. In the Town of Breckenridge, this group typically consists of the Town Manager, the Assistant Town Manager, the Chief of Police, the Public Works Director, the Community Development Director, the Town Engineer, Vail Resorts, Summit County School District and agency representatives from Red White & Blue Fire Department and other town agencies. The BMACG will in general be responsible for the following:

1. Ensuring that each agency involved in incident management activities is provided appropriate resource status information.
2. Establishing priorities between incidents and/or area commands in concert with the Incident Command.
3. Anticipating and identifying future resource requirements.
4. Coordinating and resolving policy issues arising from the incident.
5. Providing strategic coordination as required.

Primary Functions of a BMACG

- Situation assessment
- Critical resources acquisition and allocation
- Local, state, and federal disaster coordination
- Coordination with agency/jurisdiction political establishments
- Coordination of summary information related to multi-agency/multi-jurisdiction response efforts
- Incident priority determination
- Critical resource use priorities
- Communications systems integration
- Information coordination
- Intergovernmental decision coordination

Department/Agency Representative – the BMACG is made up of senior management from the Town of Breckenridge, personnel from responsible agencies/jurisdictions and those heavily supporting the effort and/or significantly impacted by use of local resources.

- Review and coordinate policies, procedures and agreements as necessary
- Consider legal/fiscal implications
- Review need for participation by other agencies
- Provide liaison with out-of-area agencies
- Critique and recommend improvements to BMACG operations
- Provide personnel cadre and transition to emergency or disaster recovery as necessary

BMACG Chairman – directs the BMACG to accomplishing the mission, goals and direction of the BMACG.

- Facilitates the BMACG decision process by obtaining, developing and displaying situation information
- Fill and supervise necessary unit and support positions within the BMACG
- Acquire and manage facilities and equipment

BMACG Support Staff

- Facilitate BMCAG meetings in order to reach consensus decisions on coordination, allocation, support and policy
- Provide written documentation of decisions
- Prepare information for the BMACG by collecting, organizing, reviewing and selecting pertinent information
- Present the information in useful formats (i.e. maps, status reports, status boards, forecasts)

7. Emergency Operation Centers (EOC)

In accordance with the principles of the National Incident Management System adopted by the Town of Breckenridge and for purposes of this document, the Breckenridge EOC represent the physical location where the coordination of information and resources to support domestic incident management activities normally take place. Actions that take place at the EOC can include coordination; communications; resource dispatch and tracking; and information collection, analysis, and dissemination. The EOC is clearly distinct from the Incident Command Post where operational decisions for an incident are made. The BMAC Group may operate at the EOC.

A. The Town of Breckenridge

1. The Town of Breckenridge Emergency Operations Center is located in the Police Building at 150 Valley Brook Street in Breckenridge.

B. Summit County

1. County Emergency Operations Center (EOC)
Emergency Services Building
0227 County Shops Road/CR 1003

C. State of Colorado

1. The primary Emergency Operations Center for the State of Colorado is located at 9195 East Mineral Ave., Ste. 200, Centennial, Colorado 80112 phone (720) 852-6600.

8. Emergency and Disaster Declaration

A. Local Disaster Declaration

A formal Local Disaster Declaration may only be issued by the Mayor, the Town Manager or the next official in the line of succession.

The purpose of a Disaster Declaration is to activate the response and recover aspects of applicable local and inter-jurisdictional disaster plans and to authorize the furnishing and funding of assistance. A Disaster Declaration should be issued when resources are expected to be seriously depleted due to an emergency event. Official notification and declaration of the event by the Town of Breckenridge is crucial to effective mutual-aid response from the state, federal, and local governments. Future administrative policies and financial mechanisms may be triggered by a Local Disaster Declaration.

Local Disaster Declaration is necessary for extensive state or federal assistance. It isn't necessary for limited resources, but it is necessary for more than what a single federal or state agency may be able to provide through their local office.

A Local Disaster Declaration may not exceed 7 days except when an extension is granted through consent of the Board of County Commissioners. *Statute Reference: Section 24-32-2109, CRS.*

Local disaster or emergency declarations may be necessary in order to fully mobilize the resources of surrounding jurisdictions, the state or federal government or to enact temporary restrictions such as curfews or forms of rationing. In most cases, a local declaration is necessary for federal emergency assistance. A declaration is not actually required for state assistance. The State may require that TABOR reserves be exhausted before providing financial assistance. Request for state and federal assistance should be directed to the Colorado OEM at their 24-hour emergency number (303) 279-8855. A disaster declaration is required for this plan to be used.

Sample Disaster Declaration

Whereas, The Town of Breckenridge, Summit county, Colorado has suffered serious damage to homes, businesses, public facilities, roads and bridges as a result of (e.g., floods, wildfires, etc.) which occurred (dates, inclusive period); and Whereas, the magnitude of the incident and the response and recovery cost exceed the resources available to The Town of Breckenridge IT IS THEREFORE RESOLVED that the Town Council declares this to be a (an emergency/a disaster) DATED at Breckenridge, Colorado this ___ date of ___, 20__.

Signature of Chief Elected Officer

EPN – Emergency Preparedness Network

A “HOW TO” Guide

EPN is a service that allows a “launch” to be performed on phone lines within Summit County. The “launch” must be planned around specific geographic areas. Once activated, EPN will call every phone number within the specified area and deliver a pre-recorded message (recorded as soon as the desired geographic area is plotted into the EPN website). Once activated, EPN starts making calls so fast that typically the launch cannot be aborted. EPN will play the message when a phone is answered by a person or answering machine. Any phone that does not answer or is busy will get 3 attempts with 3 minutes in between each attempt. A report can be obtained on exactly how many successful calls were made.

WHO has the ability to authorize a launch?

1. Police Chiefs, Sheriff or Designee
2. Fire Chiefs or Designee
3. County Managers or Designee
4. Town Managers or Designee
5. County Emergency Manager or Designee
6. Ambulance Director or Designee
7. Communications Director or Designee
8. Public Health Director or Designee
9. Active Incident or Unified Command

WHO does the actual launching of events?

There are 5 code keys used to launch, each of which must be specifically assigned:

1. Communications Center Dispatchers
2. Communications Director
3. Communications Supervisor
4. Communications Supervisor
5. Emergency Manager

WHAT do I need to know before requesting a launch?

1. A launch can cover areas such as all phones along the Blue River (in a flood plain) OR all phones within a few blocks of a specific address (business or residence) OR any other geographic boundary needed (town or county).
2. Per the EPN Commitment signed by all Summit County emergency and government entities:

”So as to not compromise the integrity of the system, an event launch should be limited to incidents which may cause the loss of life, loss of property, or place the citizens in a position of peril”

3. Once the need for a launch is determined, contact dispatch by phone to explain the area desired and the MESSAGE desired.
4. All messages will be recorded by the person actually performing the launch itself, and will follow a format like the example below:

“By order of the Summit County Sheriff, this is an emergency notification. As of 1:00 pm on May 13, 2003, the Keystone and Summit Cove areas are being evacuated due to a wildfire near Montezuma. If you are receiving this call, evacuate immediately using westbound Hwy 6. For further information and updates tune to your local radio station. Do not call 911 unless you have an emergency.”



DELEGATION OF AUTHORITY

Agency authority and responsibility for managing and controlling the _____ Incident presently impacting the Town of Breckenridge, Colorado is hereby transferred to _____ as Incident Commander.

This transfer includes the authority to obligate agency funds necessary to pay for controlling this incident.

As Incident Commander, you are accountable to me for the overall management of this incident including its control and return to local forces. I expect you to adhere to relevant and applicable laws, policies, and professional standards. _____ is your primary task, however, you are expected to do so in a manner that provides for the safety and well being of involved personnel. Consideration for the safety and needs of local residents and the communities is essential for successful management of the incident. Cost-effective and cost-containment practices will be used at all times.

Other needs/constraints:

1. Transition with existing forces will be handled smoothly but as rapidly as possible.
- 2.
- 3.
- 4.
- 5.

This transfer become effective at _____ time on the date of _____, 200____, and may be changed or updated as conditions change.

Breckenridge Town Manager

Incident Commander