



TOWN OF
BRECKENRIDGE

Town Council Work Session
Tuesday, October 13, 2020, 3:00 PM
VIRTUAL Council Chambers

THIS MEETING WILL DISCUSS THE 2021 PROPOSED BUDGET

This meeting will be broadcast live, but the public will NOT be permitted to attend the meeting in person due to COVID-19 concerns. If you are interested, please monitor the meeting by joining the live broadcast available online. Log-in information is available in the calendar section of our website: www.townofbreckenridge.com.

Questions and comments can be submitted prior to the meeting to Mayor@townofbreckenridge.com or during the meeting using the "Q&A" feature in the Online Webinar during designated public hearing times.

I. 2021 BUDGET REVIEW (3:00-5:30pm)

Introduction – Overview/Goals of the day
Revenue/Fund Balance Projections
General Fund Review
Capital Improvements Plan – Review of 5 year plan
Marketing Fund – BTO Funding
Excise Fund Review
Special Projects
Child Care Fund and Pro Forma Review
Parking and Transportation Fund Review
2021 Budget Review Presentation

II. PLANNING COMMISSION DECISIONS (5:30-5:35pm)

Planning Commission Decisions

III. LEGISLATIVE REVIEW (5:35-5:45pm)

BOLT Enforcement Ordinance (Second Reading)
Amendment to Town Ethics Ordinance Regarding Town Contracts (First Reading)

IV. MANAGERS REPORT (5:45-6:15pm)

Public Projects Update
Parking and Transportation Update
Housing and Childcare Update
Committee Reports
Breckenridge Events Committee

V. OTHER (6:15-7:00pm)

COVID Update

SERVICE FUNDS



TOWN OF
BRECKENRIDGE



**TOWN OF
BRECKENRIDGE**

**2021 Service Funds Presentation
10.13.20**

- 1. Revenue/Fund Balance Projections**
- 2. General Fund Review**
- 3. Capital Improvements Plan – Review of 5 year plan**
- 4. Marketing Fund – BTO Funding**
- 5. Excise Fund Review**
- 6. Special Projects**
- 7. Child Care Fund and Pro Forma Review**
- 8. Parking and Transportation Fund Review**



Memo

To: Breckenridge Town Council
From: Brian Waldes, Finance Director
Date: 10.5.20
Subject: 2021 Budget Presentation

The following pages of this work session packet present for Council our 2021 budget plan for the service funds category. This year we are separating our budget presentation into two categories, with the reserved funds scheduled for our October 20th work session. This way we can keep the sessions shorter (9 hours each, max) in an effort to be sensitive to the remote nature of the meetings.

The service funds group includes our general, capital, excise, marketing, child care, special projects, and parking & transportation funds. These funds are grouped together because they contain most of our traditional government services (Police, Public Works, Community Development, Recreation) as well as administrative functions. Revenues that flow into these funds are not generally restricted in any way, with some exceptions. As such, Council has more discretion in these areas than in the reserved funds, where revenue is restricted for a specific purpose.

We will begin by reviewing our current assumptions for economic activity for the remainder of 2020 and then into 2021. These include real estate transfer, sales, and accommodations taxes. Predicting the future, even on a near-term basis, is obviously an imprecise science right now. The uncertainties around COVID-19 and its impacts on the economy are enormous. Our approach to this problem is to quantify where we are today in terms of 2020 revenue, budget cuts, fund balances and reserves. We can then project forward into 2021 with a better understanding of what impact economic downturns would have on our ability to provide services.

Once we have reviewed our revenue and fund balance projections, we will get into the general fund programs and services. Department heads will give brief overviews of their areas, as well as how 2020 budget reductions will carry forward into 2021. Then we will move into the remaining service funds which include funding for our partner organizations (BTO, BCA, and BHA), capital projects, child care, and parking & transportation. Our partner organizations are scheduled to present their detail budgets to Council on October 20th. The child care and parking & transportation funds are the last two we will review.

This budget session on the 13th will prepare us to review the reserved funds on the 20th. Our goal is to have the overall revenue picture and its effect on services clear so that the reserved funds conversation can be relatively simple. As mentioned above, the reserved funds are mostly "self-contained".

The uncertainty and dangers facing our community right now are unparalleled in our lifetime. Staff's goal is to give Council and our citizens confidence that we are doing all we can to be ready to react to any contingencies that may arise. By strengthening our reserves and focusing on our near term needs, we can be ready to help the Breckenridge community and our visitors experience the safest and best winter possible.

It is our honor to be a part of this effort.

- Revised 2020 Projections -

- Service Funds - REVISED 2020 - REDUCED REVENUE - PROJECTION REDUCTIONS

Fund	General	Capital	Marketing	Excise	Spec. Proj	Child Care	P&T	Total
Beg. Bal 12.31.19	\$ 23,527,076	\$ 9,186,384	\$ 1,190,673	\$ 13,497,718	\$ 605,379	\$ 2,146,022	\$ 4,318,261	\$ 54,471,513
Revenue	22,041,336	38,133,530	4,256,034	32,846,900	2,992,954	408,845	7,814,884	108,494,483
Expense	24,154,307	38,247,523	4,044,377	21,443,421	3,327,274	947,873	9,946,349	102,111,124
Change	(2,112,971)	(113,993)	211,657	11,403,479	(334,320)	(539,028)	(2,131,465)	6,383,359
End Bal. 12.31.20	21,414,105	9,072,391	1,402,330	24,901,197	271,059	1,606,994	2,186,796	60,854,872

- 1 General Fund Rev/Exp - revenue losses (Rec, CD), budget reductions, increased costs for Grants Programs (\$1.1M net cost)
- 2 Capital - Changes to 2020 CIP
- 3 Marketing - Cuts to revenue (sales tax)/grant to BTO
- 4 Excise revenue - for sales tax/other reductions
- 5 Excise - Revenues reduced - Expenses reduced Capital/Spec. Proj transfer
- 6 Spec. Proj reduced for BHA/BCA cuts
- 7 P&T - reduced for Capital reductions, parking revenue, reflects COP revenue/garage construction expenses

2021 Proposed Budget

Fund	General	Capital	Marketing	Excise	Spec. Proj	Child Care	P&T	Total
Beg. Bal 12.31.20	21,414,105	9,072,391	1,402,330	24,901,197	271,059	1,606,994	2,186,796	60,854,872
Revenue	21,900,428	25,527,312	3,862,283	27,264,776	2,575,994	461,345	9,240,147	90,832,285
Expense	23,420,966	31,970,568	4,241,889	20,163,304	2,555,695	857,837	8,066,206	91,276,465
Change	(1,520,538)	(6,443,256)	(379,606)	7,101,472	20,299	(396,492)	1,173,941	(444,180)
End Bal. 12.31.21	\$ 19,893,567	\$ 2,629,135	\$ 1,022,724	\$ 32,002,669	\$ 291,358	\$ 1,210,502	\$ 3,360,737	\$ 60,410,692

- 1 Gen. Fund hold operations revenue/expense level - \$1.1M in 2020 COVID grants removed from expenses
- 2 Capital updated for 2021 spending plan
- 3 Excise revenue assumptions detailed on next page

- Revenue Budget Analysis -

Account Title	2020		2020 REDUCTION \$	2020 REVISED BUD.	2020 PROJECTED	PROJ. v. REVISED		2021 Budget
	2020 BUD	REDUCTION. %				BUD.	BUD.	
SALES TAX	\$ 25,345,100	34%	\$ 8,617,334	\$ 16,727,766	\$ 19,945,928	\$ 3,218,162	\$ 17,901,765	
ACCOMMODATIONS TAX	3,726,500	34%	1,267,010	2,459,490	3,215,477	755,987	2,789,060	
RETT*	5,700,000	75%	3,156,505	2,543,495	6,783,737	4,240,242	5,500,000	
	<u>\$ 34,771,600</u>		<u>\$ 13,040,849</u>	<u>\$ 21,730,751</u>	<u>\$ 29,945,142</u>	<u>\$ 8,214,391</u>	<u>\$ 26,190,825</u>	

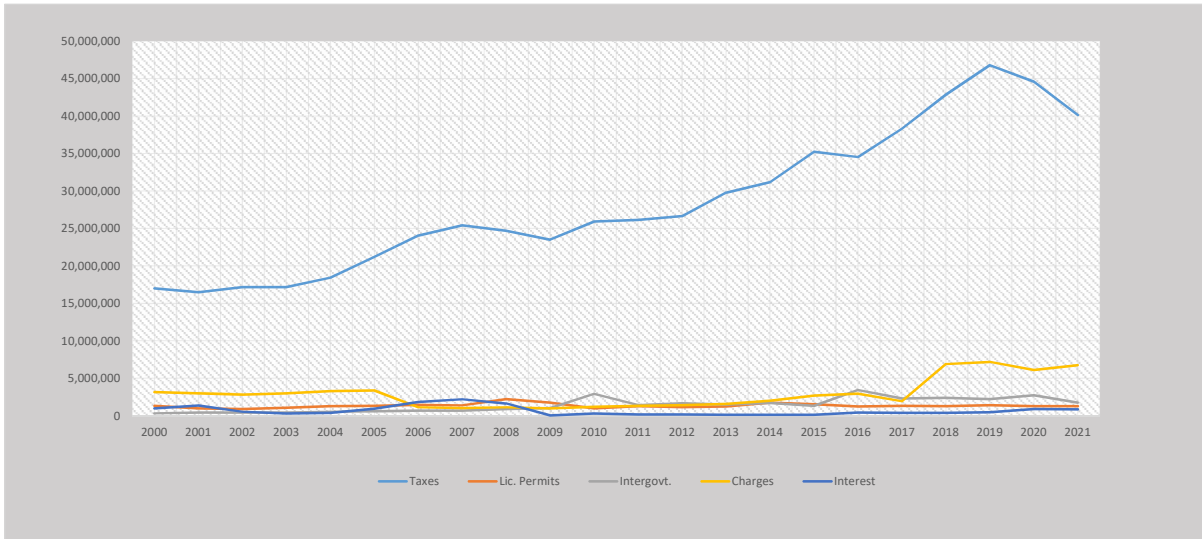
The table above shows the changes from the initial 2020 Budget to the revised budget made in April of 2020, and then the 2020 projections based on YTD results. This is a good illustration of the fact that we have basically 'lost' \$4.8M in 2020 while our initial projections were to lose \$13M. This difference in revenue results flows forward into our fund balance analysis, as do all of the cost saving measures we have put in place.

The table below shows how this information was used to project forward into late 2020 and to budget for 2021 for sales and accommodations taxes.

	2020 Proj. vs. 2019 Actual	2021 Budget vs. 2019 Act.	2021 comments
January	2.78%	-40.00%	down 40 % from 2019 Actual
February	7.55%	-40.00%	down 40 % from 2019 Actual
March	-42.72%	-40.00%	down 40 % from 2019 Actual
April	-64.80%	-40.00%	down 40 % from 2019 Actual
May	-43.44%	-43.44%	flat to 2020 actual
June	-16.93%	-16.93%	flat to 2020 actual
July	1.25%	1.25%	flat to 2020 actual
August	9.70%	9.70%	flat to 2020 actual
September	-20.00%	-20.00%	decrease from 2019 actual
October	-30.00%	-30.00%	decrease from 2019 actual
November	-40.00%	-40.00%	decrease from 2019 actual
December	-40.00%	-40.00%	decrease from 2019 actual

2020 Actual

Town Revenue Sources Analysis



The above table demonstrates the importance of Tax revenues to the Town's operations. The impacts of COVID-19 are clear as the revenue decreases from 2019 to 2020/21.

2021 Fund Balance Reserves					
	12.31.21 Fund Balance	Required	Council Policy	TOTAL Reserves	Net Balance
General Fund	\$ 19,893,567	\$ (4,363,361)	\$ (7,806,989)	\$ (12,170,350)	\$ 7,723,217
Excise Fund	32,002,669	(200,054)	(8,075,000)	(8,275,054)	23,727,615
Capital Debt Res.	N/A	-	(5,574,389)	(5,574,389)	(5,574,389)
Capital	2,629,135	(2,629,135)	-	(2,629,135)	-
Marketing	1,022,724	(1,022,724)	-	(1,022,724)	-
Spec. Proj	291,358	(291,358)	-	(291,358)	-
Child Care	1,210,502	-	(1,210,502)	(1,210,502)	-
Parking & Tran.	3,360,737	-	-	-	3,360,737
TOTAL	\$ 60,410,692	\$ (8,506,633)	\$ (22,666,880)	\$ (31,173,513)	\$ 29,237,179

CIP RESERVE CALC				
	2022	2023	2024	TOTAL
Pub Works	\$ 5,725,000	\$ 1,675,000	\$ 1,675,000	\$ 9,075,000
P&T	4,000,000	3,000,000	250,000	7,250,000
Base RETT	(2,750,000)	(2,750,000)	(2,750,000)	(8,250,000)
	\$ 6,975,000	\$ 1,925,000	\$ (825,000)	\$ 8,075,000

NOTES - The net balance after fund reserves has gone up for several reasons.

1. 2020 Projected revenue increased \$8.2M since we made our first decrease estimates in March 2020.
2. 2020 Budget operational cuts total \$6M, excluding CIP
3. The CIP cuts for 2020 resulted in a \$5.3M decrease, and the cuts to the 5 year plan reduced the reserve for CIP by \$6.9M.
4. Two year debt service reserve (for Garage and 9600) also decreased by \$3.4M as a result of achieving the low effective interest rate on the 2020 COPs.

GENERAL FUND ANALYSIS

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 28,877,235	\$ 23,527,076	\$ 23,527,076	\$ 21,414,105
<u>REVENUE</u>	\$ 24,482,030	\$ 24,711,180	\$ 22,041,336	\$ 21,908,310
TOTAL AVAILABLE	<u>\$ 53,359,265</u>	<u>\$ 48,238,256</u>	<u>\$ 45,568,412</u>	<u>\$ 43,322,415</u>
<u>EXPENDITURES</u>				
Operating Expenditures	\$ 23,490,614	\$ 24,983,532	\$ 24,154,307	\$ 23,420,966
Capital Expenditures	\$ 6,341,575	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 29,832,190</u>	<u>\$ 24,983,532</u>	<u>\$ 24,154,307</u>	<u>\$ 23,420,966</u>
ANNUAL EXCESS/(DEFICIT)	\$ (5,350,160)	\$ (272,352)	\$ (2,112,971)	\$ (1,512,656)
FUND BALANCE, DECEMBER 31	<u>\$ 23,527,076</u>	<u>\$ 23,254,712</u>	<u>\$ 21,414,105</u>	<u>\$ 19,901,448</u>
NONSPENDABLE				\$ (1,232,057)
RESTRICTED FOR RETIREMENT				\$ (427,027)
TABOR RESERVED FUNDS				\$ (2,156,539)
NICOTINE PROGRAM RESERVE				\$ (547,738)
OPERATIONS RESERVE				\$ (7,806,989)
NET FUND BALANCE	<u>\$ 23,527,076</u>	<u>\$ 23,254,712</u>	<u>\$ 21,414,105</u>	<u>\$ 7,731,099</u>

**GENERAL FUND
REVENUE BY SOURCE**

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
<u>TAXES</u>				
General Property Taxes	\$ 2,860,052	\$ 3,472,449	\$ 3,472,449	\$ 3,472,449
Delinquent Property Taxes	\$ 1,714	\$ 2,050	\$ 2,050	\$ 1,500
Specific Ownership Taxes	\$ 181,376	\$ 165,000	\$ 165,000	\$ 165,000
Interest on Property Taxes	\$ 4,388	\$ 4,000	\$ 4,000	\$ 4,000
TOTAL	\$ 3,047,530	\$ 3,643,499	\$ 3,643,499	\$ 3,642,949
<u>LICENSES AND PERMITS</u>				
Liquor Licenses/Other Fees	\$ 37,063	\$ 30,000	\$ 30,000	\$ 30,000
Nicotine Licenses	\$ 4,800	\$ 12,600	\$ 4,300	\$ 8,400
Animal Licenses	\$ 760	\$ 800	\$ 600	\$ 600
Street Cut Permits	\$ 11,200	\$ 13,000	\$ 13,000	\$ 15,000
Misc. Licenses & Permits	\$ 5,550	\$ 7,600	\$ 2,375	\$ 6,880
Building Permits	\$ 563,122	\$ 450,000	\$ 323,550	\$ 323,550
Electric Permits	\$ 51,748	\$ 40,000	\$ 30,027	\$ 28,760
Plumbing Permits	\$ 31,857	\$ 24,000	\$ 17,256	\$ 17,256
Mechanical Permits	\$ 69,687	\$ 40,537	\$ 43,778	\$ 40,537
Parking Permits	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 775,787	\$ 618,537	\$ 464,886	\$ 470,983
<u>CHARGES FOR SERVICES</u>				
Class 'A' Fees	\$ 31,615	\$ 44,568	\$ 53,645	\$ 36,902
Class 'B' Fees	\$ 26,459	\$ 8,610	\$ 8,610	\$ 7,129
Class 'C' Sign Fees	\$ 9,020	\$ 3,585	\$ 3,600	\$ 2,968
Class 'C' Fees	\$ 25,360	\$ 33,887	\$ 26,000	\$ 29,058
Class 'D' Fees	\$ 80,185	\$ 82,895	\$ 61,662	\$ 68,636
Sale of Planning Documents	\$ 48	\$ 1,600	\$ 17	\$ -
Sale of Misc. Pub. & Rcpts.	\$ 1,447	\$ -	\$ 1,550	\$ 2,400
Security Checks	\$ -	\$ -	\$ -	\$ -
Building Plan Review	\$ 404,177	\$ 350,000	\$ 251,650	\$ 251,650
Erosion Control Fee	\$ 11,150	\$ 5,000	\$ 3,500	\$ 7,500
Accommodation Unit Fee	\$ 160,374	\$ 157,000	\$ 157,000	\$ 157,000
Misc. Other Fees	\$ 27,234	\$ 85,250	\$ 18,515	\$ 21,298
TOTAL	\$ 777,069	\$ 772,395	\$ 585,749	\$ 584,541
<u>INTERGOVERNMENTAL REVENUE</u>				
Grants	\$ 48,915	\$ 12,000	\$ 440,000	\$ 10,000
Motor Vehicle Reg. Fee	\$ 27,796	\$ 27,999	\$ 27,999	\$ 27,999
Highway Users	\$ 288,710	\$ 239,023	\$ 239,023	\$ 214,862
Road & Bridge Levy	\$ 249,034	\$ 210,523	\$ 268,157	\$ 210,523
Nicotine Tax	\$ -	\$ -	\$ 609,189	\$ 609,189
Other Governmental	\$ 38,130	\$ 27,000	\$ 27,000	\$ 27,000
TOTAL	\$ 652,585	\$ 516,545	\$ 1,611,368	\$ 1,099,573

GENERAL FUND REVENUE BY SOURCE CONTINUED	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
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FINES AND FORFEITS

Traffic Citations	\$ 43,095	\$ 45,000	\$ 51,000	\$ 50,000
Penal Fines	\$ 86,270	\$ 81,300	\$ 85,450	\$ 87,300
Dog Fines	\$ 950	\$ 1,000	\$ 1,000	\$ 1,000
Court Cost Fee Charges	\$ 17,015	\$ 20,000	\$ 20,000	\$ 20,000
PD Surcharge	\$ 12,110	\$ 9,500	\$ 12,500	\$ (12,500)

TOTAL \$ 159,440 \$ 156,800 \$ 169,950 \$ 145,800
** Parking Management was moved to the Parking & Transportation Fund beginning in 2017*

TRANSFERS FROM OTHER FUNDS

From Water Fund	\$ 99,161	\$ 100,153	\$ 100,153	\$ 101,155
From Excise Fund	\$ 13,600,000	\$ 14,375,000	\$ 12,419,816	\$ 12,419,816
From Golf Fund	\$ 32,253	\$ 33,221	\$ 33,221	\$ 33,553
From Open Space Fund	\$ -	\$ -	\$ -	\$ -
From Affordable Housing Fund	\$ -	\$ -	\$ -	\$ -
From Special Projects Fund	\$ 19,634	\$ 27,313	\$ 27,313	\$ 35,195

TOTAL \$ 13,751,048 \$ 14,535,687 \$ 12,580,503 \$ 12,589,719

RECREATION FEES

Rec Programs	\$ 865,588	\$ 815,800	\$ 389,875	\$ 554,100
Rec Operations	\$ 1,860,173	\$ 1,812,484	\$ 529,477	\$ 949,079
Tennis Programs	\$ 190,267	\$ 200,441	\$ 134,000	\$ 141,526
Nordic Center	\$ 257,613	\$ 219,700	\$ 178,600	\$ 205,100
Ice Rink Operations	\$ 513,708	\$ 489,200	\$ 297,769	\$ 398,200

TOTAL \$ 3,687,348 \$ 3,537,625 \$ 1,529,721 \$ 2,248,005

MISCELLANEOUS INCOME

PEG Fees	\$ 11,782	\$ 11,720	\$ 11,720	\$ 11,720
Investment Income	\$ 417,549	\$ 49,300	\$ 145,866	\$ 145,866
Pension Forfeitures	\$ 137,720	\$ 50,000	\$ 300,000	\$ 55,000
Rental Income	\$ 470,335	\$ 550,759	\$ 679,926	\$ 685,886
Insurance Recoveries	\$ 360,256	\$ 35,000	\$ 54,603	\$ 35,000
Reimbursement of Expend.	\$ 12,349	\$ 23,500	\$ 32,668	\$ 8,000
BGVCC 10 Year Agreement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous Income	\$ 96,001	\$ 102,250	\$ 123,314	\$ 88,500
Interest Income/Loan Pmts	\$ 75,232	\$ 57,563	\$ 57,563	\$ 46,768

TOTAL \$ 1,631,223 \$ 930,092 \$ 1,455,660 \$ 1,126,740
**Loan principal revenue will be reclassified to balance sheet during audit*

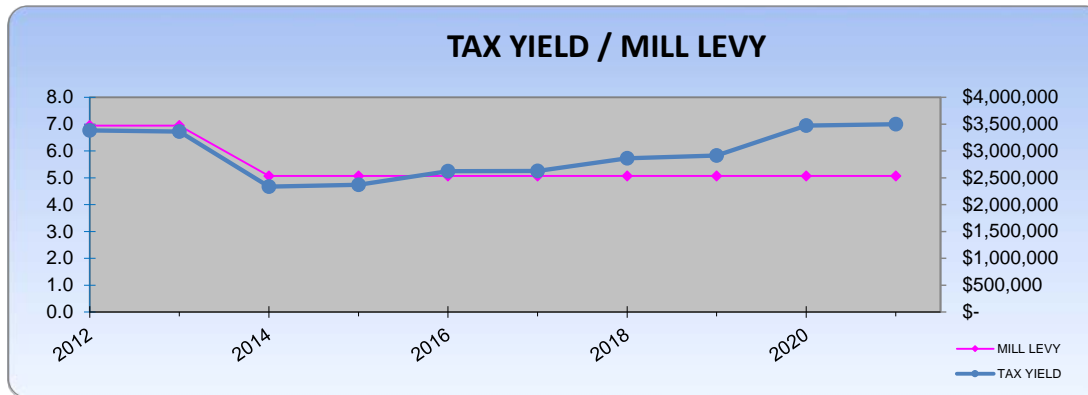
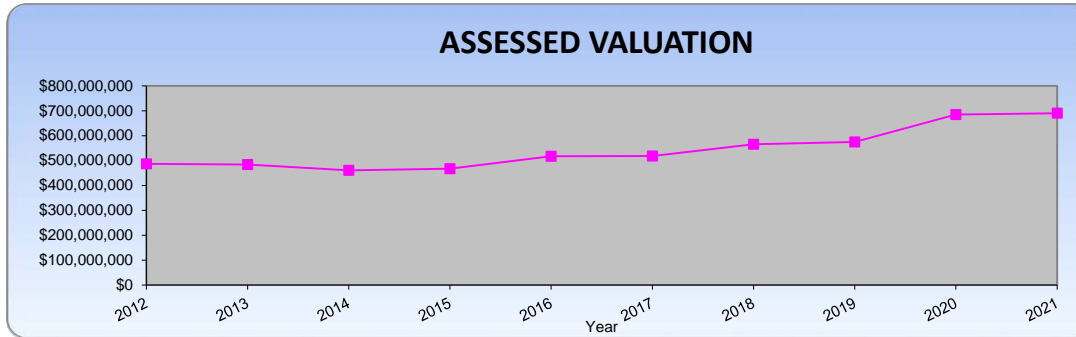
TOTAL GENERAL FUND \$ 24,482,030 \$ 24,711,180 \$ 22,041,336 \$ 21,908,310

**TOWN OF BRECKENRIDGE
PROPERTY TAX REVENUE TREND
ASSESSED VALUATION AND TAX YIELD
2011-2020**

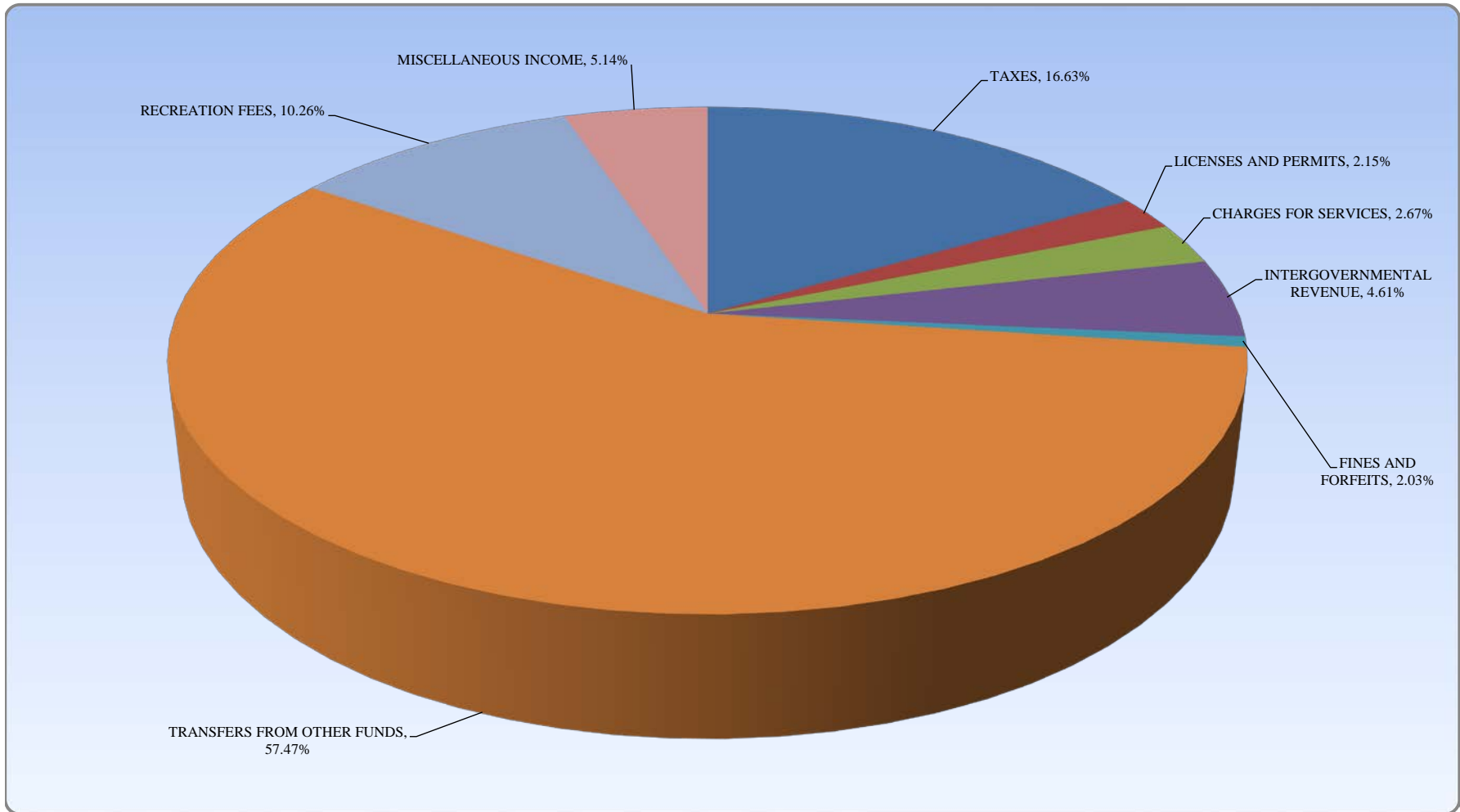
YEAR	ASSESSED VALUATION	MILL LEVY	TAX YIELD
2012	\$ 487,101,900	6.945	\$ 3,382,923
2013	\$ 484,016,670	6.945	\$ 3,361,496
2014	\$ 460,750,130	5.070	\$ 2,336,003
2015	\$ 467,130,440	5.070	\$ 2,368,351
2016	\$ 517,252,300	5.070	\$ 2,622,469
2017	\$ 517,832,480	5.070	\$ 2,625,411
2018	\$ 565,153,160	5.070	\$ 2,865,327
2019	\$ 575,060,770	5.070	\$ 2,915,558
2020	\$ 684,873,880	5.070	\$ 3,472,311
2021	\$ 690,050,150	5.070	\$ 3,498,554

Note: mill levy for debt service expired in 2014

preliminary valuation



**TOWN OF BRECKENRIDGE- 2021 BUDGET
GENERAL FUND REVENUES BY SOURCE**



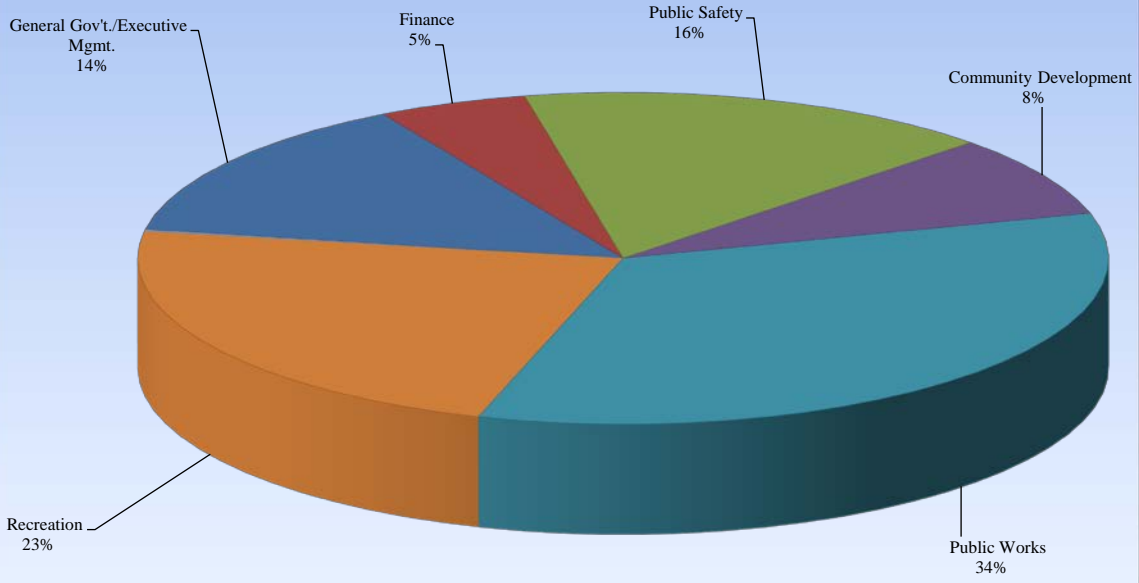
**GENERAL FUND
EXPENDITURES BY CATEGORY AND PROGRAM**

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
EXPENDITURES				
Personnel	\$ 13,656,309	\$ 14,969,151	\$ 13,646,742	\$ 14,067,375
Transfers	\$ -	\$ -	\$ -	\$ -
Materials & Supplies	\$ 1,000,808	\$ 1,107,852	\$ 954,181	\$ 906,000
Charges for Services	\$ 5,606,136	\$ 5,306,084	\$ 4,509,462	\$ 4,326,471
Fixed Charges	\$ 3,227,362	\$ 3,600,445	\$ 3,425,336	\$ 3,511,931
Grants/Contingencies	\$ 0	\$ -	\$ 1,618,586	\$ 609,189
Capital Outlay	\$ 6,341,575	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 29,832,190</u>	<u>\$ 24,983,532</u>	<u>\$ 24,154,307</u>	<u>\$ 23,420,966</u>

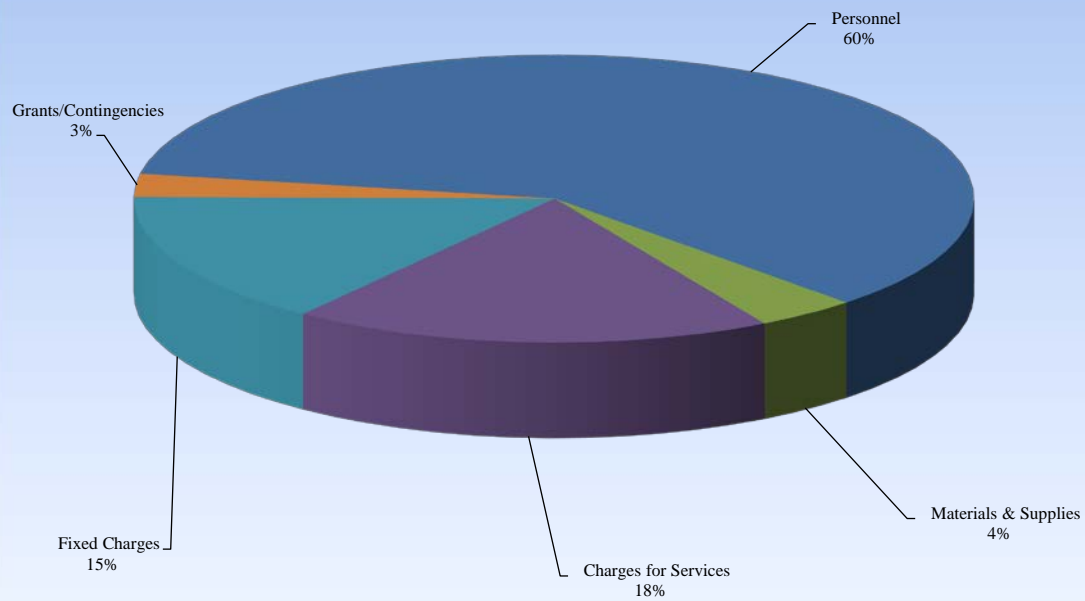
EXPENDITURES BY PROGRAM

General Gov't./Executive Mgmt.	\$ 9,482,325	\$ 2,863,278	\$ 4,273,266	\$ 3,276,902
Finance	\$ 1,048,393	\$ 1,146,200	\$ 1,006,976	\$ 1,165,598
Public Safety	\$ 3,514,781	\$ 4,063,982	\$ 3,676,026	\$ 3,736,198
Community Development	\$ 1,928,141	\$ 2,086,856	\$ 1,955,156	\$ 1,857,228
Public Works	\$ 8,336,814	\$ 8,846,796	\$ 8,212,607	\$ 8,006,304
Recreation	\$ 5,521,736	\$ 5,976,420	\$ 5,030,276	\$ 5,340,073
Transfers	\$ -	\$ -	\$ -	\$ 38,663
TOTAL EXPENDITURES	<u>\$ 29,832,190</u>	<u>\$ 24,983,532</u>	<u>\$ 24,154,307</u>	<u>\$ 23,420,966</u>

**TOWN OF BRECKENRIDGE
GENERAL FUND EXPENDITURES BY PROGRAM - 2021**



**TOWN OF BRECKENRIDGE
GENERAL FUND EXPENDITURES BY CATEGORY - 2021**



General Fund Programs Analysis

Program	2020 Proj	2021 Bud	\$ Variance	% Variance	Notes
General Government	803,298	829,967	26,669	3.3%	Legal fees for prosecutor (inc. hours), credit card processing fees for remote payments
Executive and Management	1,445,552	2,037,801	592,249	41.0%	Nicotine Tax Program exp. added for 2021
Finance	1,006,976	1,165,598	158,622	15.8%	Staff vacancy 2020, reinstatement of audit program, remote working hardware
Clerk and Municipal Services	376,284	386,034	9,750	2.6%	Additional IT equipment for remote working, merit freeze timing
Police	3,676,026	3,736,198	60,172	1.6%	Body Cams/In-car video equipment
Community Development	1,955,156	1,857,228	(97,928)	-5.0%	Frozen Positions Admin/Inspector Training reduced. Housing position wages moved to Housing Fund
Public Works - Gen. Services	737,743	605,270	(132,473)	-18.0%	Decrease in Legal Fees
Public Works - Streets	2,545,866	2,549,153	3,287	0.1%	Reduced Op. Supplies,
Parks Maintenance	2,107,569	2,113,949	6,380	0.3%	Reduced tree, fence maint.
Facilities Maintenance	1,969,916	2,021,020	51,104	2.6%	Additional cleaning costs at facilities
Engineering Admin	851,513	716,912	(134,601)	-15.8%	Reduced due to completion of Engineering project (\$172K)
Recreation	5,030,276	5,340,073	309,797	6.2%	2020 projected reflects 3-4 month closure, reduced facility hours, and service adjustments to meet COVID-19 requirements. 2021 budget assumes no closures, increasing facility hours, and minimal service interruptions
Committees	15,500	23,100	7,600	49.0%	Leadership Challenge Program in 2021
Contingencies	1,632,632	38,663	(1,593,969)	-97.6%	Mask ambassador program, FIRC/Business Grants
Parking Management	1,333,730	1,077,292	(256,438)	-19.2%	Cost of parking enforcement program
Transit Admin	401,612	396,075	(5,537)	-1.4%	Training Program Cuts
Transit Services	4,353,173	4,275,164	(78,009)	-1.8%	Changes to seasonal driver plan

The table above illustrates how the budget reduction measures implemented in 2020 are being carried forward into 2021. Variances are explained briefly, and department heads will be at the work session to explain program changes and answer questions.

REVENUE & EXPENDITURE SUMMARY

GENERAL GOVERNMENT	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Court Costs & Forfeits	\$ 149,258	\$ 148,400	\$ 162,150	\$ 136,000
Rental Income	\$ 315,728	\$ 391,908	\$ 532,276	\$ 547,276
Other Fines	\$ 500	\$ -	\$ -	\$ -
General Tax Support	\$ 502,135	\$ 501,366	\$ 474,878	\$ 517,897
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	<u>\$ 967,621</u>	<u>\$ 1,041,674</u>	<u>\$ 1,169,304</u>	<u>\$ 1,201,173</u>
EXPENDITURES				
Personnel	\$ 290,645	\$ 331,453	\$ 328,836	\$ 342,692
Materials & Supplies	\$ 4,856	\$ 5,200	\$ 5,100	\$ 5,100
Charges for Services	\$ 354,556	\$ 310,735	\$ 300,714	\$ 302,910
Fixed Charges	\$ 1,835	\$ 2,378	\$ 2,378	\$ 3,195
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 651,892</u>	<u>\$ 649,766</u>	<u>\$ 637,028</u>	<u>\$ 653,897</u>
EXPENDITURES BY PROGRAM				
Law & Policy Making	\$ 240,271	\$ 276,742	\$ 272,982	\$ 281,748
Municipal Court	\$ 240,058	\$ 190,199	\$ 181,921	\$ 189,424
Advice & Litigation	\$ 171,563	\$ 182,825	\$ 182,125	\$ 182,725
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 651,892</u>	<u>\$ 649,766</u>	<u>\$ 637,028</u>	<u>\$ 653,897</u>

REVENUE & EXPENDITURE SUMMARY

EXECUTIVE & MANAGEMENT	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Liquor License Fees	\$ 37,063	\$ 30,000	\$ 30,000	\$ 30,000
Nicotine License Fees	\$ 4,800	\$ 12,600	\$ 4,300	\$ 8,400
Nicotine Tax	\$ -	\$ -	\$ 609,189	\$ 609,189
Rental Income	\$ 315,858	\$ 392,058	\$ 532,276	\$ 532,276
Administration Revenue	\$ (7,750)	\$ 550	\$ 125	\$ 50
General Tax Support	\$ 7,943,905	\$ 1,708,304	\$ 812,216	\$ 1,419,990
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	<u>\$ 8,293,875</u>	<u>\$ 2,143,512</u>	<u>\$ 1,988,106</u>	<u>\$ 2,599,905</u>
EXPENDITURES				
Personnel	\$ 1,525,481	\$ 1,654,116	\$ 1,467,522	\$ 1,519,798
Materials & Supplies	\$ 11,801	\$ 13,100	\$ 7,400	\$ 6,900
Charges for Services	\$ 273,372	\$ 344,855	\$ 324,630	\$ 324,792
Minor Capital Outlay	\$ 6,341,575	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ 74,151	\$ 609,189
Fixed Charges	\$ 141,647	\$ 131,441	\$ 114,403	\$ 139,226
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 8,293,875</u>	<u>\$ 2,143,512</u>	<u>\$ 1,988,106</u>	<u>\$ 2,599,905</u>
EXPENDITURES BY PROGRAM				
Breckenridge Professional Building	\$ 6,409,629	\$ 150,000	\$ 166,270	\$ 176,070
Executive Management	\$ 712,337	\$ 735,829	\$ 712,690	\$ 722,912
Human Resources Admin.	\$ 691,527	\$ 771,981	\$ 658,711	\$ 705,700
Nicotine Program	\$ -	\$ -	\$ 74,151	\$ 609,189
Town Clerk Admin.	\$ 480,383	\$ 485,702	\$ 376,284	\$ 386,034
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 8,293,875</u>	<u>\$ 2,143,512</u>	<u>\$ 1,988,106</u>	<u>\$ 2,599,905</u>

REVENUE & EXPENDITURE SUMMARY

FINANCE	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Administrative Fees	\$ 175,631	\$ 159,000	\$ 160,000	\$ 159,300
General Tax Support	\$ 872,761	\$ 987,200	\$ 846,976	\$ 1,006,298
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUE	<u>\$ 1,048,393</u>	<u>\$ 1,146,200</u>	<u>\$ 1,006,976</u>	<u>\$ 1,165,598</u>
EXPENDITURES				
Personnel	\$ 757,862	\$ 811,651	\$ 788,859	\$ 813,875
Materials & Supplies	\$ 4,761	\$ 8,000	\$ 5,000	\$ 5,000
Charges for Services	\$ 236,387	\$ 275,140	\$ 167,825	\$ 273,210
Fixed Charges	\$ 49,382	\$ 51,409	\$ 45,292	\$ 73,513
	<hr/>	<hr/>	<hr/>	<hr/>
	<u>\$ 1,048,393</u>	<u>\$ 1,146,200</u>	<u>\$ 1,006,976</u>	<u>\$ 1,165,598</u>
EXPENDITURES BY PROGRAM				
Administration	\$ 215,125	\$ 207,869	\$ 197,815	\$ 228,073
Accounting	\$ 733,168	\$ 770,447	\$ 704,225	\$ 744,708
Accommodations Compliance	\$ 100,100	\$ 167,884	\$ 104,936	\$ 192,817
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 1,048,393</u>	<u>\$ 1,146,200</u>	<u>\$ 1,006,976</u>	<u>\$ 1,165,598</u>

**REVENUE & EXPENDITURE
SUMMARY**

PUBLIC SAFETY	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Animal Licenses	\$ 760	\$ 800	\$ 600	\$ 600
Security Checks	\$ -	\$ -	\$ -	\$ -
Fines & Forfeits	\$ 14,530	\$ 31,000	\$ (9,032)	\$ 23,500
Reimb. Of Expenditures	\$ 12,349	\$ 23,500	\$ 32,668	\$ 8,000
Grants	\$ 23,915	\$ 12,000	\$ 12,000	\$ 10,000
General Tax Support	\$ 3,463,227	\$ 3,996,682	\$ 3,639,790	\$ 3,694,098
TOTAL REVENUE	<u>\$ 3,514,781</u>	<u>\$ 4,063,982</u>	<u>\$ 3,676,026</u>	<u>\$ 3,736,198</u>
EXPENDITURES				
Personnel	\$ 2,640,354	\$ 3,088,869	\$ 2,743,264	\$ 2,863,867
Materials & Supplies	\$ 73,232	\$ 78,852	\$ 79,886	\$ 47,200
Charges for Services	\$ 417,013	\$ 474,312	\$ 474,845	\$ 463,666
Fixed Charges	\$ 384,183	\$ 421,949	\$ 378,031	\$ 361,465
	<u>\$ 3,514,781</u>	<u>\$ 4,063,982</u>	<u>\$ 3,676,026</u>	<u>\$ 3,736,198</u>
EXPENDITURES BY PROGRAM				
Administration & Records	\$ 1,042,598	\$ 1,128,465	\$ 1,070,418	\$ 1,046,131
Communications	\$ 252,559	\$ 269,850	\$ 301,107	\$ 264,998
Patrol Services	\$ 2,080,894	\$ 2,492,579	\$ 2,149,218	\$ 2,260,196
Community Services	\$ 138,731	\$ 173,088	\$ 155,283	\$ 164,873
TOTAL EXPENDITURES	<u>\$ 3,514,781</u>	<u>\$ 4,063,982</u>	<u>\$ 3,676,026</u>	<u>\$ 3,736,198</u>

**REVENUE AND EXPENDITURE
SUMMARY**

COMMUNITY DEVELOPMENT	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Inspection Permits	\$ 716,414	\$ 554,537	\$ 414,611	\$ 410,103
Subdiv. Review Fees (50%)	\$ -	\$ -	\$ -	\$ -
Class 'A'	\$ 28,611	\$ 40,334	\$ 48,549	\$ 33,396
Class 'B'	\$ 24,475	\$ 7,964	\$ 7,964	\$ 6,594
Class 'C'	\$ 33,366	\$ 36,117	\$ 28,560	\$ 30,864
Class 'D'	\$ 80,185	\$ 82,895	\$ 61,662	\$ 68,636
Sale of Documents	\$ 48	\$ -	\$ 17	\$ -
Misc. Fees	\$ 2,250	\$ 2,300	\$ 2,315	\$ 2,300
Plan Review	\$ 404,177	\$ 350,000	\$ 251,650	\$ 251,650
Grants	\$ -	\$ -	\$ -	\$ -
General Tax Support	\$ 638,615	\$ 1,012,709	\$ 1,139,828	\$ 1,053,685
TOTAL REVENUE	\$ 1,928,141	\$ 2,086,856	\$ 1,955,156	\$ 1,857,228
EXPENDITURES				
Personnel	\$ 1,502,370	\$ 1,594,235	\$ 1,487,921	\$ 1,431,347
Materials & Supplies	\$ 8,787	\$ 12,300	\$ 9,400	\$ 9,400
Charges for Services	\$ 196,177	\$ 212,065	\$ 223,304	\$ 128,100
Fixed Charges	\$ 220,807	\$ 268,256	\$ 234,531	\$ 288,381
TOTAL EXPENDITURES	\$ 1,928,141	\$ 2,086,856	\$ 1,955,156	\$ 1,857,228
EXPENDITURES BY PROGRAM				
Administration	\$ 1,177,852	\$ 1,218,332	\$ 1,092,806	\$ 1,115,484
Building Services	\$ 582,502	\$ 642,671	\$ 643,662	\$ 555,796
Sustainability	\$ 167,786	\$ 225,853	\$ 218,688	\$ 185,948
TOTAL EXPENDITURES	\$ 1,928,141	\$ 2,086,856	\$ 1,955,156	\$ 1,857,228

**REVENUE & EXPENDITURE
SUMMARY**

PUBLIC WORKS	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Administration	\$ 565,905	\$ 444,488	\$ 545,179	\$ 453,634
Streets	\$ 50,037	\$ 37,852	\$ 39,875	\$ 35,000
Parks	\$ 53,806	\$ 15,108	\$ 36,597	\$ 41,880
Facilities Maintenance	\$ 451,839	\$ 114,846	\$ 151,745	\$ 137,610
Engineering	\$ 11,150	\$ 16,650	\$ 16,500	\$ 22,500
General Tax Support	\$ 7,204,078	\$ 8,217,851	\$ 7,422,711	\$ 7,315,680
TOTAL REVENUE	<u>\$ 8,336,814</u>	<u>\$ 8,846,796</u>	<u>\$ 8,212,607</u>	<u>\$ 8,006,304</u>
EXPENDITURES				
Personnel	\$ 3,682,930	\$ 3,979,830	\$ 3,758,857	\$ 3,914,934
Materials & Supplies	\$ 481,264	\$ 610,880	\$ 495,467	\$ 487,175
Charges for Services	\$ 2,564,199	\$ 2,397,316	\$ 2,134,467	\$ 1,795,318
Fixed Charges	\$ 1,608,421	\$ 1,858,770	\$ 1,823,816	\$ 1,808,877
TOTAL EXPENDITURES	<u>\$ 8,336,814</u>	<u>\$ 8,846,796</u>	<u>\$ 8,212,607</u>	<u>\$ 8,006,304</u>
EXPENDITURES BY PROGRAM				
Administration	\$ 723,583	\$ 589,712	\$ 737,743	\$ 605,270
Streets	\$ 2,582,121	\$ 2,746,692	\$ 2,545,866	\$ 2,549,153
Parks	\$ 2,264,216	\$ 2,353,238	\$ 2,107,569	\$ 2,113,949
Facilities Maintenance	\$ 2,221,844	\$ 2,265,282	\$ 1,969,916	\$ 2,021,020
Engineering	\$ 545,049	\$ 891,872	\$ 851,513	\$ 716,912
TOTAL EXPENDITURES	<u>\$ 8,336,814</u>	<u>\$ 8,846,796</u>	<u>\$ 8,212,607</u>	<u>\$ 8,006,304</u>

**REVENUE & EXPENDITURE
SUMMARY**

RECREATION	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUES				
Rec Programs	\$ 865,588	\$ 815,800	\$ 389,875	\$ 554,100
Rec Operations	\$ 1,860,173	\$ 1,812,484	\$ 529,477	\$ 949,079
Tennis Programs	\$ 190,267	\$ 200,441	\$ 134,000	\$ 141,526
Nordic Center	\$ 257,613	\$ 219,700	\$ 178,600	\$ 205,100
Ice Rink Operations	\$ 513,708	\$ 489,200	\$ 297,769	\$ 398,200
General Tax Support	\$ 1,834,388	\$ 2,438,795	\$ 3,500,555	\$ 3,092,068
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL REVENUES	<u>\$ 5,521,736</u>	<u>\$ 5,976,420</u>	<u>\$ 5,030,276</u>	<u>\$ 5,340,073</u>
<hr/>				
Personnel	\$ 3,256,667	\$ 3,508,997	\$ 3,037,619	\$ 3,146,999
Materials & Supplies	\$ 416,107	\$ 379,520	\$ 321,196	\$ 345,225
Charges for Services	\$ 1,027,875	\$ 1,221,661	\$ 844,576	\$ 1,010,575
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Grants	\$ 0	\$ -	\$ -	\$ -
Fixed Charges	\$ 821,088	\$ 866,242	\$ 826,885	\$ 837,274
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 5,521,736</u>	<u>\$ 5,976,420</u>	<u>\$ 5,030,276</u>	<u>\$ 5,340,073</u>
<hr/>				
EXPENDITURES BY PROGRAM				
Administration	\$ 834,720	\$ 849,572	\$ 742,235	\$ 778,051
Recreation Programs	\$ 1,193,175	\$ 1,405,458	\$ 1,063,200	\$ 1,141,395
Recreation Operations	\$ 2,042,048	\$ 2,163,839	\$ 1,839,014	\$ 1,960,118
Tennis Programs	\$ 285,232	\$ 303,377	\$ 267,789	\$ 273,711
Nordic Operations	\$ 318,434	\$ 305,311	\$ 307,062	\$ 341,367
Ice Rink Operations	\$ 848,127	\$ 948,863	\$ 810,976	\$ 845,431
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES	<u>\$ 5,521,736</u>	<u>\$ 5,976,420</u>	<u>\$ 5,030,276</u>	<u>\$ 5,340,073</u>

**REVENUE & EXPENDITURE
SUMMARY**

OTHER MISCELLANEOUS	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
REVENUE				
Nordic Loan Payments	\$75,232	\$57,563	\$57,563	\$46,768
BGVCC Naming Agreement	\$50,000	\$50,000	\$50,000	\$50,000
General Tax Support	\$411,325	\$0	\$1,540,569	\$0
TOTAL REVENUE	<u>\$536,557</u>	<u>\$107,563</u>	<u>\$1,648,132</u>	<u>\$96,768</u>
EXPENDITURES				
Personnel	\$ -	\$ -	\$ 33,864	\$ 33,863
Materials & Supplies	\$ -	\$ -	\$ 30,732	\$ -
Charges for Services	\$ 536,557	\$ 70,000	\$ 39,101	\$ 27,900
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service Charges	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ 1,544,435	\$ -
Contingencies	\$ -	\$ -	\$ -	\$ -
Transfers	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 536,557</u>	<u>\$ 70,000</u>	<u>\$ 1,648,132</u>	<u>\$ 61,763</u>
EXPENDITURES BY PROGRAM				
Contingencies	\$ 372,745	\$ -	\$ 1,632,632	\$ 38,663
Committees	\$ 163,812	\$ 70,000	\$ 15,500	\$ 23,100
TOTAL EXPENDITURES	<u>\$ 536,557</u>	<u>\$ 70,000</u>	<u>\$ 1,648,132</u>	<u>\$ 61,763</u>

2021 Tier II Additional Budget Measures				
Gen. Fund Detail	2021 Additional Reductions	2021 Personnel measures	TOTAL	NOTES
Finance	\$ 9,020	\$ 58,677	\$ 67,697	Removes all remaining training and office supplies. Personnel is for 10% furlough, 12 months
Court	5,260	10,194	15,454	Training, memberships, and mail service. Personnel 10% furlough, 12 mos.
Muni Services	18,500	20,156	38,656	Eliminates translation and security services. Personnel is for 10% furlough, 12 months
HR	-	38,434	38,434	Personnel 10% furlough, 12 mos.
Public Safety	121,149	217,599	338,748	Cuts to Uniforms, recruitment, membership fees. Personnel is for 10% furlough, 12 mos.
Rec Dept - Rec Center	153,727	45,282	199,009	Close pool, Rec Center open 5 days/week. Savings net of revenue loss. 10% furlough
Ice Arena	333,641	17,210	350,851	Rink operates for Demand rentals, some public sessions, 10% furlough
Tennis	5,612	6,171	11,783	Tennis Ctr closed in winter, open 18 weeks in summer. Savings net of revenue loss, 10% furlough
Programs	-	37,707	37,707	10% furlough
Nordic	121,443	977	122,420	Trails groomed, Clubhouse closed. Saving net of revenue loss, 10% furlough
Admin	-	41,206	41,206	10% furlough
Community Dev. - Planning	16,000	96,014	112,014	Reduces training for staff and planning com., Personnel is for 10% furlough, 12 mos.
Building	3,100	36,798	39,898	Personnel 10% furlough, 12 mos.
Sustainability	11,100	12,314	23,414	Reduces HC3 support, Personnel 10% furlough, 12 mos.
Public Works - Admin	10,044	39,192	49,236	Cuts office supplies, clean up day. Personnel is 10% furlough for 12 months
Streets	85,880	58,353	144,233	Cuts uniforms, supplies, striping, seal coating and equip. rental.
Parks	103,580	110,197	213,777	Delays radio equipment, reduces holiday lights, uniforms. Personnel includes seasonals reductions
Facilities	25,500	92,756	118,256	Cuts Supplies exp., bus stop painting. Personnel includes holding open position, 10% furlough
Engineering	36,005	48,212	84,217	Reduces traffic counts, conferences, and membership fees. Personnel is 10% furlough for 12 mos.
General Fund Total	\$ 1,059,561	\$ 987,449	\$ 2,047,010	
Water Fund				
Operations	37,996	35,336	73,332	Cuts uniforms, memberships, marketing (for conservation). Personnel is 10% furlough for 12 mos.
Capital	219,000	-	219,000	Reduces hydrant replacements, delay some projects
Water Fund Total	\$ 256,996	\$ 35,336	\$ 292,332	
Garage				
Operations	102,970	13,221	116,191	Lower supplies/Tire expense. Personnel 10%, 12 mos.
Capital	557,000	-	557,000	Delay all purchases
Garage Fund Total	\$ 659,970	\$ 13,221	\$ 673,191	
Child Care				
Operations	\$ -	\$ 4,030	\$ 4,030	Personnel 10% furlough, 12 mos.
Parking & Transp.				
Transit Admin	-	16,096	16,096	Personnel 10%, 12 mos.
Transit Ops	2,000	120,183	122,183	Reduces uniforms, personnel reduces routes
Parking & Transp. Fund Total	\$ 2,000	\$ 136,279	\$ 138,279	
Grand Total	\$ 1,978,527	\$ 1,176,315	\$ 3,154,842	

**TOWN OF BRECKENRIDGE
ANNUAL BUDGET
CAPITAL PROJECTS FUND ANALYSIS**

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 3,332,139	\$ 9,186,384	\$ 9,186,384	\$ 9,335,874
REVENUES				
Other Financing Sources	\$ -	\$ 7,000,000	\$ 7,065,399	\$ -
McCain Rent/Rock Royalties	\$ 37,943	\$ 43,000	\$ 41,490	\$ 43,000
Transfer from Excise Tax	\$ 9,797,000	\$ 1,862,000	\$ 1,475,483	\$ 1,671,157
Transfer from Affordable Housing	\$ 560,190	\$ 3,294,000	\$ 2,210,000	\$ 4,600,000
Transfer from Open Space	\$ 447,934	\$ 1,593,540	\$ 1,943,540	\$ 723,411
Transfer from Conservation	\$ 50,000	\$ 65,000	\$ 65,000	\$ 55,000
Transfer from Parking & Transportation	\$ 2,528,730	\$ 41,607,646	\$ 25,500,000	\$ 18,900,000
Grants	\$ 35,200	\$ -	\$ 35,200	\$ -
Interest	\$ 109,170	\$ 167,260	\$ 60,901	\$ 60,901
TOTAL REVENUES	\$ 13,566,166	\$ 55,632,446	\$ 38,397,013	\$ 26,053,469
TOTAL AVAILABLE	\$ 16,898,305	\$ 64,818,830	\$ 47,583,397	\$ 35,389,343
EXPENDITURES				
General Government Capital Projects	\$ 15,889,375	\$ 8,820,500	\$ 8,820,500	\$ 1,200,000
Parking and Transportation Capital	\$ 2,670,851	\$ 41,707,646	\$ 25,500,000	\$ 550,000
Affordable Housing Capital	\$ 430,781	\$ 3,294,000	\$ 2,210,000	\$ 4,600,000
Open Space Capital	\$ 429,404	\$ 1,103,540	\$ 1,453,540	\$ 723,411
Debt Service	\$ -	\$ 650,000	\$ 263,483	\$ 471,157
Previous Spending Authority	\$ -	\$ -	\$ -	\$ 24,426,000
TOTAL EXPENDITURES	\$ 19,420,410	\$ 55,575,686	\$ 38,247,523	\$ 31,970,568
FUND BALANCE, DECEMBER 31	\$ 9,186,384	\$ 9,243,144	\$ 9,335,874	\$ 3,418,775

Five Year Capital Improvement Plan Summary 2021 to 2025

Capital Fund Projects

Recreation	2021	2022	2023	2024	2025	TOTAL
						-
Total	-	-	-	-	-	-

Public Works

McCain Property Improvements- School Parcel	-	-	-	-	4,700,000	4,700,000
Coyne Valley Bike Underpass	-	600,000	-	-	-	600,000
Blue River Crossing at Coyne Valley Road	-	2,900,000	-	-	-	2,900,000
Blue River Rehabilitation	-	4,500,000	-	-	-	4,500,000
Fiber Infrastructure						
Repaving Wellington Neighborhood	500,000					500,000
Repaving Remainder 2019 Work ("B" List)	600,000					600,000
Repaving 2020 Work & Riverwalk		750,000				750,000
Childcare Facility	-	-	-	200,000	-	200,000
Carter Dog Park Drainage	200,000	-	-	-	-	200,000
Airport Road Improvements	-	-	-	-	7,500,000	7,500,000
Undergrounding of Overhead Utilities	-	-	200,000	-	200,000	400,000
Roadway Resurfacing	1,000,000	1,000,000	1,000,000	1,000,000	850,000	4,850,000
Infrastructure Improvements- Culverts	-	350,000	350,000	350,000	350,000	1,400,000
Total	1,700,000	10,100,000	1,550,000	1,550,000	13,600,000	28,500,000

100% Renewable Energy

Town Facilities Energy Upgrades	-	100,000	100,000	100,000	100,000	400,000
Solar/Renewable Implementation	45,000	90,000	90,000	90,000	90,000	405,000
Total	45,000	190,000	190,000	190,000	190,000	805,000
GRAND TOTAL	1,745,000	10,290,000	1,740,000	1,740,000	13,790,000	29,305,000

Capital Funding Sources

Excise	1,245,000	5,725,000	1,675,000	1,675,000	9,932,000	20,252,000
McCain Rents	-	-	-	-	43,000	43,000
Other Funding (Blue River Rehabilitation)	-	4,500,000	-	-	-	4,500,000
Housing Fund (50% for Airport Rd. Improvements)	-	-	-	-	3,750,000	3,750,000
Prior Year Spending Authority (Fiber)	500,000	-	-	-	-	500,000
Conservation Trust Transfer	-	65,000	65,000	65,000	65,000	260,000
Total	1,745,000	10,290,000	1,740,000	1,740,000	13,790,000	29,305,000

Parking and Transportation Fund Projects

Watson Roundabout (Phase 2)	-	4,000,000	-	-	-	4,000,000
Riverwalk & Ped Connection (Phase 3)	300,000	-	3,000,000	-	-	3,300,000
E-Bike Grant Match (Design)	50,000					50,000
Wayfinding Phase 2	-	-	-	-	1,000,000	1,000,000
S.Park Ave & Main Street Roundabout	-	-	-	250,000	250,000	500,000
F-Lot Pedestrian and Parking Lot Improvements	-	-	-	-	2,000,000	2,000,000
River Walk Improvements	-	-	-	-	137,500	137,500
Pedestrian Corridor Lighting	-	-	-	-	100,000	100,000
Sidewalk Master Plan Implementation					250,000	250,000
Ski Hill Rd Sidewalk and Crosswalk	200,000	-	-	-	-	200,000
Four O'clock Pedestrian Improvements	-	-	-	-	1,400,000	1,400,000
Village Road Pedestrian Improvements	-	-	-	-	300,000	300,000
Transit Center	-	-	-	-	5,000,000	5,000,000
Total	550,000	4,000,000	3,000,000	250,000	10,437,500	18,237,500

Parking and Transportation Funding Sources

Excise Fund Transfer	550,000	4,000,000	3,000,000	250,000	10,437,500	18,237,500
Total	550,000	4,000,000	3,000,000	250,000	10,437,500	18,237,500

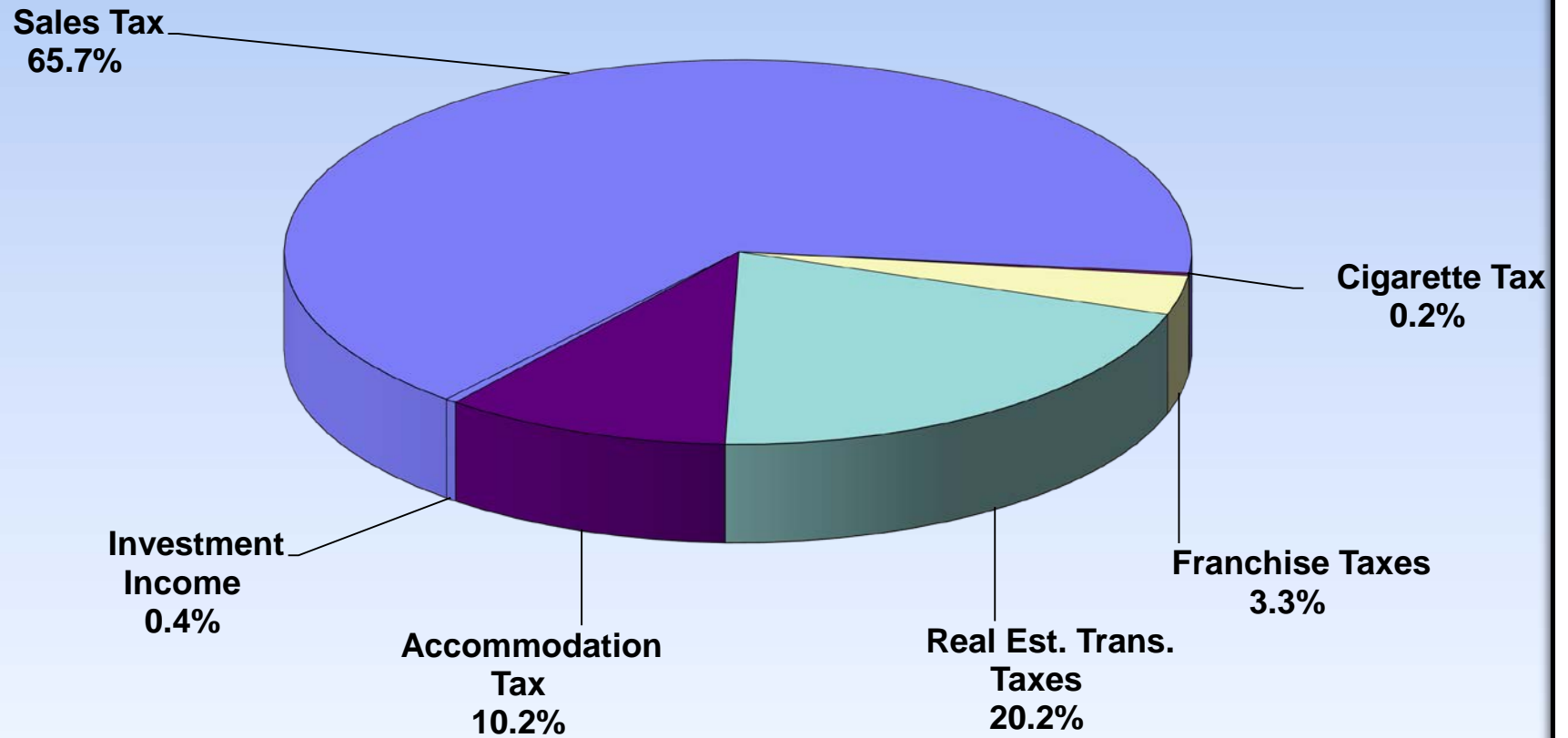
**TOWN OF BRECKENRIDGE
ANNUAL BUDGET
MARKETING FUND ANALYSIS**

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 913,836	\$ 1,190,673	\$ 1,190,673	\$ 1,402,330
<u>REVENUES</u>				
Business License	\$ 854,739	\$ 832,212	\$ 810,158	\$ 810,158
Accommodation Tax	\$ 2,731,308	\$ 2,608,600	\$ 2,250,834	\$ 1,950,242
Sales Tax	\$ 474,759	\$ 475,070	\$ 369,908	\$ 333,660
Interest Income	\$ 22,566	\$ 6,320	\$ 17,043	\$ 17,043
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -
Transfer From Excise Fund (includes 0.5%)	\$ 975,467	\$ 931,600	\$ 808,091	\$ 751,180
				\$ -
TOTAL REVENUES	\$ 5,058,839	\$ 4,853,802	\$ 4,256,034	\$ 3,862,283
TOTAL AVAILABLE	\$ 5,972,675	\$ 6,044,475	\$ 5,446,707	\$ 5,264,613
<u>EXPENDITURES</u>				
Marketing-Community Fund	\$ 5,149	\$ 161,000	\$ 46,000	\$ 25,000
Charges for Services-DMO	\$ 4,768,008	\$ 4,768,008	\$ 3,991,207	\$ 4,200,000
Fixed Charges	\$ 8,846	\$ 7,363	\$ 7,170	\$ 16,889
TOTAL EXPENDITURES	\$ 4,782,002	\$ 4,936,371	\$ 4,044,377	\$ 4,241,889
FUND BALANCE, DECEMBER 31	\$ 1,190,673	\$ 1,108,102	\$ 1,402,330	\$ 1,022,724

**TOWN OF BRECKENRIDGE
ANNUAL BUDGET
EXCISE TAX FUND ANALYSIS**

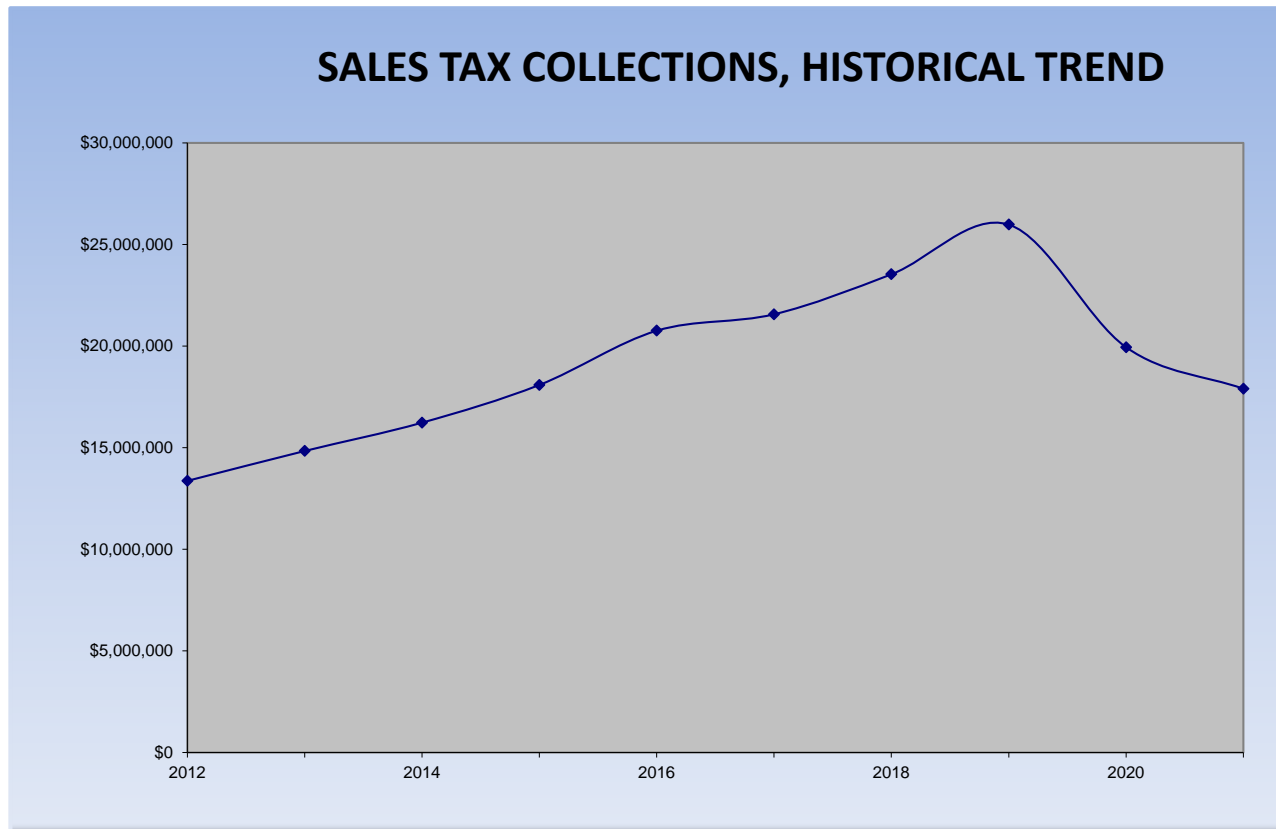
	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 6,773,037	\$ 13,497,718	\$ 13,497,718	\$ 24,875,208
REVENUES				
Sales Tax	\$ 25,979,792	\$ 25,345,100	\$ 19,945,928	\$ 17,901,765
Cigarette Tax	\$ 52,750	\$ 50,190	\$ 54,987	\$ 54,987
Franchise Taxes	\$ 815,317	\$ 805,270	\$ 908,850	\$ 908,779
Real Est. Trans. Taxes	\$ 7,166,614	\$ 5,700,000	\$ 6,783,737	\$ 5,500,000
Accommodation Tax	\$ 3,901,868	\$ 3,726,500	\$ 3,215,477	\$ 2,786,060
Other Financing Sources	\$ -	\$ -	\$ 1,824,736	\$ -
Investment Income	\$ 290,099	\$ 30,860	\$ 113,185	\$ 113,185
TOTAL REVENUES	\$ 38,206,441	\$ 35,657,920	\$ 32,846,900	\$ 27,264,776
TOTAL AVAILABLE	\$ 44,979,478	\$ 49,155,638	\$ 46,344,618	\$ 52,139,984
EXPENDITURES				
Transfer to General Fund	\$ 13,600,000	\$ 14,375,000	\$ 12,419,816	\$ 12,419,816
Transfer to Capital Projects	\$ 9,797,000	\$ 1,862,000	\$ 1,475,483	\$ 1,671,157
Transfer to Marketing Fund	\$ 975,467	\$ 931,600	\$ 808,091	\$ 751,180 *
Transfer to Special Projects Fund	\$ 3,806,290	\$ 4,382,539	\$ 2,927,210	\$ 2,490,249
Transfer to Parking & Transp. Fund	\$ 2,767,500	\$ 1,391,160	\$ 1,391,160	\$ 2,317,675
Debt Service	\$ 535,504	\$ 541,615	\$ 2,447,650	\$ 539,215
TOTAL EXPENDITURES	\$ 31,481,761	\$ 23,483,914	\$ 21,469,410	\$ 20,189,292
*This represents continuation of the additional 0.5% transfer to Marketing Fund per Council decision.				
FUND BALANCE, DECEMBER 31	\$ 13,497,718	\$ 25,671,724	\$ 24,875,208	\$ 31,950,692
RESERVED FOR DEBT SERVICE	\$ 200,054	\$ 200,054	\$ -	\$ -
DISCRET. RESERVE FOR DEBT	\$ 880,776	\$ 880,676	\$ 1,080,730	\$ 1,082,115
CAPITAL FUNDING RESERVE	\$ 12,006,372	\$ 23,598,587	\$ 6,190,000	\$ 6,325,000
NET FUND BALANCE	\$ 410,516	\$ 992,407	\$ 17,604,478	\$ 24,543,577

TOWN OF BRECKENRIDGE EXCISE TAX REVENUES - 2021



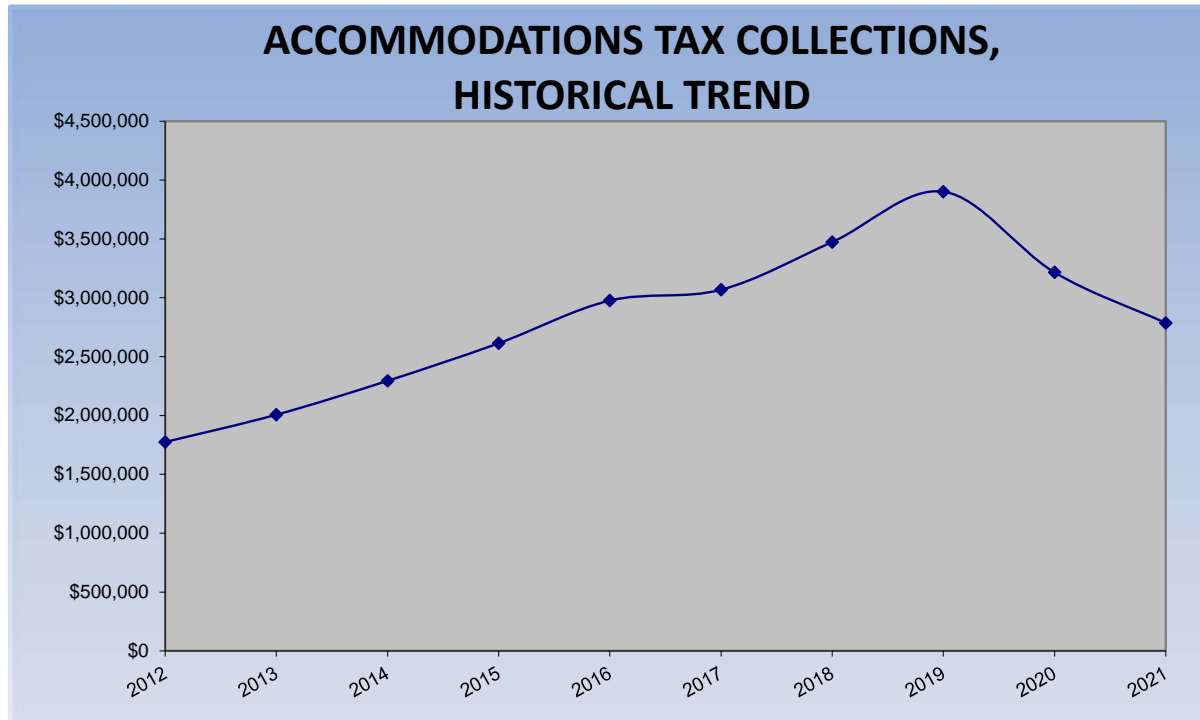
**TOWN OF BRECKENRIDGE
SALES TAX COLLECTIONS
2012 - 2021**

YEAR	COLLECTIONS	% CHANGE
2012	\$ 13,369,549	5.2%
2013	\$ 14,839,044	11.0%
2014	\$ 16,233,023	9.4%
2015	\$ 18,090,059	11.4%
2016	\$ 20,758,147	14.7%
2017	\$ 21,567,073	3.9%
2018	\$ 23,534,523	9.1%
2019	\$ 25,979,792	10.4%
2020	\$ 19,945,928	proj -23.2%
2021	\$ 17,901,765	budg -10.2%



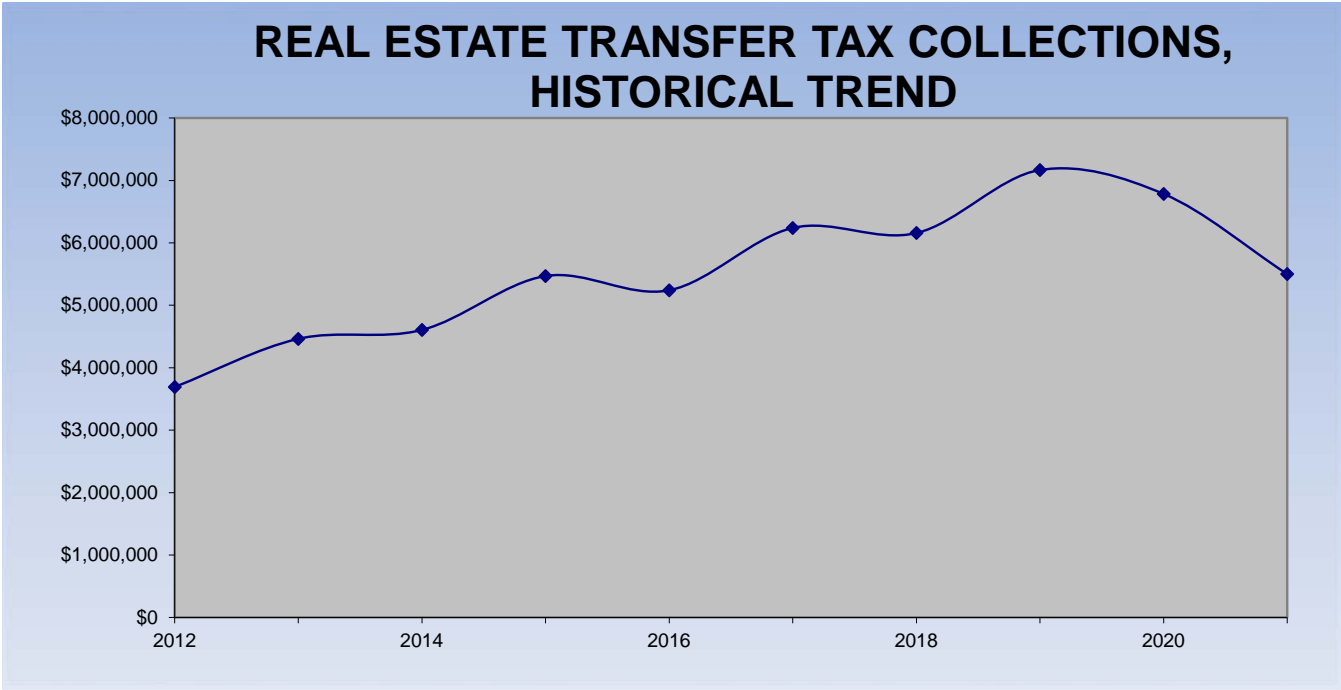
**TOWN OF BRECKENRIDGE
ACCOMMODATIONS TAX COLLECTIONS
2012 - 2021**

YEAR	COLLECTIONS	% CHANGE
2012	\$ 1,774,529	-0.9%
2013	\$ 2,006,571	13.1%
2014	\$ 2,294,406	14.3%
2015	\$ 2,613,829	13.9%
2016	\$ 2,976,739	13.9%
2017	\$ 3,068,530	3.1%
2018	\$ 3,473,823	13.2%
2019	\$ 3,901,868	12.3%
2020	\$ 3,215,477 proj	-17.6%
2021	\$ 2,786,060 budg	-13.4%



**TOWN OF BRECKENRIDGE
REAL ESTATE TRANSFER TAX COLLECTIONS
2012- 2021**

YEAR	COLLECTIONS	% CHANGE
2012	\$ 3,691,087	8.2%
2013	\$ 4,462,232	20.9%
2014	\$ 4,604,914	3.2%
2015	\$ 5,468,732	18.8%
2016	\$ 5,240,098	-4.2%
2017	\$ 6,239,221	19.1%
2018	\$ 6,156,677	-1.3%
2019	\$ 7,166,614	16.4%
2020	\$ 6,783,737 proj	-5.3%
2021	\$ 5,500,000 budg	-18.9%



SPECIAL PROJECTS FUND ANALYSIS

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 430,160	\$ 605,379	\$ 605,379	\$ 271,059
<u>REVENUES</u>				
Transfer from Excise	\$ 3,806,290	\$ 4,382,539	\$ 2,927,210	\$ 2,490,249
Grants	\$ -	\$ -	\$ -	\$ -
Reusable Bag Program	\$ 108,470	\$ 72,000	\$ 52,000	\$ 72,000
Interest	\$ 7,568	\$ 570	\$ 13,744	\$ 13,745
Miscellaneous	\$ 375	\$ -	\$ -	\$ -
TOTAL REVENUES	<u>\$ 3,922,703</u>	<u>\$ 4,455,109</u>	<u>\$ 2,992,954</u>	<u>\$ 2,575,994</u>
TOTAL AVAILABLE	<u>\$ 4,352,862</u>	<u>\$ 5,060,488</u>	<u>\$ 3,598,333</u>	<u>\$ 2,847,053</u>
<u>EXPENDITURES</u>				
BHA Operations	\$ 545,000	\$ 585,000	\$ 560,000	\$ 526,500
BHA Capital Outlay	\$ 520,000	\$ 965,000	\$ 135,000	\$ -
BHA Reserve	\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Mitigation	\$ -	\$ 25,000	\$ -	\$ -
Grants	\$ 375,175	\$ 393,000	\$ 393,000	\$ 269,000
Operations-Arts and Culture	\$ 2,263,290	\$ 2,263,290	\$ 2,036,961	\$ 1,600,000
Operations-Reusable Bag Program	\$ 34,018	\$ 102,313	\$ 152,313	\$ 110,195
TOTAL EXPENDITURES	<u>\$ 3,747,483</u>	<u>\$ 4,383,603</u>	<u>\$ 3,327,274</u>	<u>\$ 2,555,695</u>
FUND BALANCE, DECEMBER 31	<u>\$ 605,379</u>	<u>\$ 676,885</u>	<u>\$ 271,059</u>	<u>\$ 291,358</u>
RESERVED FOR BAG PROGRAM	\$ 239,382	\$ 209,069	\$ 139,069	\$ 100,874
RESERVED FOR BHA CAPITAL	\$ 380,000	\$ 345,000	\$ -	\$ -
AVAILABLE FUND BALANCE, DECEMBER 31	<u>\$ (14,003)</u>	<u>\$ 122,816</u>	<u>\$ 131,990</u>	<u>\$ 190,484</u>

CHILD CARE FUND ANALYSIS

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 2,626,287	\$ 2,146,022	\$ 2,146,022	\$ 1,606,994
<u>REVENUES</u>				
Transfer from Marijuana	\$ 320,000	\$ 375,000	\$ 375,000	\$ 420,000
Investment Income	\$ 41,178	\$ 20,840	\$ 11,345	\$ 11,345
Rental Income	\$ 30,000	\$ 30,000	\$ 22,500	\$ 30,000
TOTAL REVENUES	\$ 391,178	\$ 425,840	\$ 408,845	\$ 461,345
TOTAL AVAILABLE	\$ 3,017,465	\$ 2,571,862	\$ 2,554,867	\$ 2,068,339
<u>EXPENDITURES</u>				
Personnel	\$ 78,195	\$ 51,014	\$ 49,289	\$ 49,875
Charges for Services	\$ 191,926	\$ 186,232	\$ 192,840	\$ 178,277
Grants	\$ 594,855	\$ 600,000	\$ 700,000	\$ 624,000
Fixed Charges	\$ 6,467	\$ 5,744	\$ 5,744	\$ 5,685
TOTAL EXPENDITURES	\$ 871,443	\$ 842,990	\$ 947,873	\$ 857,837
FUND BALANCE, DECEMBER 31	\$ 2,146,022	\$ 1,728,872	\$ 1,606,994	\$ 1,210,502

Childcare Fund Pro Forma -September 2020

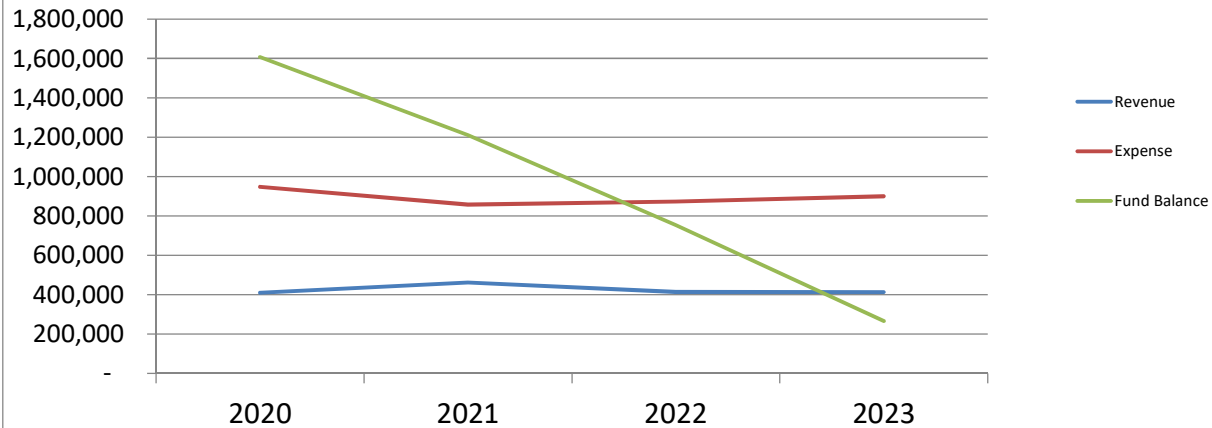
	Projected 2020	Budget 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025
Beg Fund Bal	\$ 2,146,022	\$ 1,606,994	\$ 1,210,952	\$ 752,721	\$ 266,136	\$ (274,133)
Revenue						
MJ Fund Transfer	375,000	420,000	378,750	382,538	386,363	390,227
Fund Interest	11,345	11,345	10,919	6,337	1,471	-
Grants/Rental Income	22,500	30,000	24,000	24,000	-	-
Total Revenue	408,845	461,345	413,669	412,875	387,834	390,227
Available	\$ 2,554,867	\$ 2,068,339	\$ 1,624,621	\$ 1,165,595	\$ 653,970	\$ 116,094
Expenses						
Tuition Assistance	700,000	624,000	648,960	674,918	701,915	729,992
Operations-staff &cmte	208,280	209,387	212,941	214,541	216,188	217,883
Other/Projects	39,593	24,000	10,000	10,000	10,000	10,000
Total Expenses	947,873	857,387	871,901	899,459	928,103	957,874
Total Exp	\$ 947,873	\$ 857,387	\$ 871,901	\$ 899,459	\$ 928,103	\$ 957,874
Inc./Dec	\$ (539,028)	\$ (396,042)	\$ (458,231)	\$ (486,585)	\$ (540,269)	\$ (567,648)
Fund Balance	\$ 1,606,994	\$ 1,210,952	\$ 752,721	\$ 266,136	\$ (274,133)	\$ (841,780)

without the 2019 SPK savings and staff reduction
the fund previously was depleted in 2022

NOTES:

effective 2016 shifting back to ComDev staff allocation of .15SFE to 1.0 SFE ComDev
 effective 2015 added 1 FTE (contract) for program management
 effective 2017 ComDev Staff allocation of 1.05 SFE
 effective 2019 staff reduced to .55
 effective 2019-SPK impacting cost of tuition-estimate 30% reduction
 effective 2020 (COVID), increase in tuition assistance necessary to sustain the centers

Fund Balance Analysis



**TOWN OF BRECKENRIDGE
ANNUAL BUDGET
PARKING AND TRANSPORTATION FUND ANALYSIS**

	2019 ACTUAL	2020 BUDGET	2020 ESTIMATED	2021 PROPOSED
FUND BALANCE, JANUARY 1	\$ 2,574,947	\$ 4,318,261	\$ 4,318,261	\$ 21,086,796
REVENUES				
Transfer from Excise	\$ 2,767,500	\$ 1,391,160	\$ 1,391,160	\$ 2,317,675
Lift Ticket Revenue	\$ 3,591,637	\$ 3,731,200	\$ 3,512,721	\$ 4,018,894
Transit Programs	\$ 691,373	\$ 4,439,627	\$ 1,308,768	\$ 1,208,640
Parking Management	\$ 2,454,572	\$ 2,186,000	\$ 1,517,900	\$ 1,659,500
Investment Income	\$ 106,401	\$ 44,710	\$ 35,438	\$ 35,438
Miscellaneous Income	\$ 138,872	\$ 37,776,446	\$ 41,875,723	\$ -
TOTAL REVENUES	\$ 9,750,354	\$ 49,569,143	\$ 49,641,710	\$ 9,240,147
TOTAL AVAILABLE	\$ 12,325,301	\$ 53,887,404	\$ 53,959,971	\$ 30,326,943
EXPENDITURES				
Personnel	\$ 3,000,832	\$ 3,321,130	\$ 2,835,152	\$ 2,686,566
Materials and Supplies	\$ 32,342	\$ 51,425	\$ 8,800	\$ 16,500
Charges for Services	\$ 1,040,330	\$ 1,311,724	\$ 1,407,278	\$ 1,221,124
Debt Service	\$ -	\$ 3,056,160	\$ 1,284,625	\$ 2,317,675
Fixed Charges	\$ 3,933,536	\$ 43,450,882	\$ 27,337,320	\$ 20,724,341
Previous Spending Authority	\$ -	\$ 1,317,289	\$ -	\$ -
TOTAL EXPENDITURES	\$ 8,007,040	\$ 52,508,610	\$ 32,873,175	\$ 26,966,206
EXPENDITURES BY PROGRAM				
Transit Administration	\$ 315,536	\$ 530,138	\$ 401,612	\$ 396,075
Transit Services	\$ 4,549,941	\$ 4,889,289	\$ 4,353,173	\$ 4,275,164
Parking	\$ 555,661	\$ 1,108,088	\$ 1,333,730	\$ 1,077,292
Capital Projects	\$ 2,547,791	\$ 45,981,095	\$ 26,784,660	\$ 21,217,675
General Administration	\$ 38,111	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 8,007,040	\$ 52,508,610	\$ 32,873,175	\$ 26,966,206
FUND BALANCE, DECEMBER 31	\$ 4,318,261	\$ 1,378,794	\$ 21,086,796	\$ 3,360,737
DISCRET. RESERVE FOR DEBT	\$ -	\$ -	\$ 4,636,350	\$ 4,636,950
NET FUND BALANCE	\$ 4,318,261	\$ 1,378,794	\$ 16,450,446	\$ (1,276,213)



Memo

To: Breckenridge Town Council Members
From: Mark Truckey, Director of Community Development
Date: October 7, 2020
Subject: Planning Commission Decisions of the October 6, 2020 Meeting

DECISIONS FROM THE PLANNING COMMISSION MEETING, October 6, 2020:

CLASS A APPLICATIONS: None.

CLASS B APPLICATIONS: None.

CLASS C APPLICATIONS:

1. Gold Flake Demolition and New SFR, 217 Wellington Rd, PL-2020-0364

A proposal to demolish an existing single family residence and build a new 7,047 sq. ft. single family residence with 5 bedrooms and 5.5 bathrooms. *Called up and continued to the October 20, 2020 Planning Commission Meeting.*

2. Warriors Mark Association Ponds, Warriors Mark Townhouses Recreation Area, PL-2020-0420

A proposal to fill in and revegetate the two center ponds of the four existing man-made ponds near the Warriors Mark Townhomes. *Approved.*

TOWN PROJECT HEARINGS: None.

OTHER: None.



Warrior's Mark
Association Ponds

Gold Flake Demolition
and New SFR, 217
Wellington Rd.



Breckenridge South



PLANNING COMMISSION MEETING

The meeting was called to order at 5:30 p.m. by Chair Gerard. The meeting was a virtual electronic meeting through the Zoom platform, as a result of the COVID-19 crisis.

ROLL CALL

Christie Mathews-Leidal	Ron Schuman	Jay Beckerman
Mike Giller	Steve Gerard	Lowell Moore - absent

APPROVAL OF MINUTES

With no changes, the September 15, 2020 Planning Commission Minutes were approved.

APPROVAL OF AGENDA

With no changes, the October 6, 2020 Planning Commission Agenda was approved.

PUBLIC COMMENT ON HISTORIC PRESERVATION ISSUES:

- None.

WORK SESSIONS:

1. Amenity Club Policy Work Session (CK)

Mr. Kulick presented a work session to discuss proposed code amendments for fee-based day usage of amenity areas at large resort properties in Town.

Mr. Truckey: As you might recall, the Council put a moratorium on amenity clubs for 6 months. We will go to council for a Work Session in October and 1st and 2nd reading in November.

Commissioner Questions / Comments:

Mr. Gerard: We learned about how Breckenridge Grand Vacation owners can use their amenity spaces when they are not overnight guests. Even though owners can use amenities outside of their deeded weeks, they cannot use the amenities unless there is capacity of all the rooms not being filled. At no time will there be more people on the property than there are deeded weeks. They control day usage with a reservation systems. One other thing that everybody agreed on the consensus points listed at the beginning of the memo. Chris did a good job with the Peak 8 hotel of calculating the ratio of what would be for the hotel and the amenity club but everybody on the Task Force agreed staff should not have to do that analysis. 100% of amenity club should be counted as commercial space. There was not any pushback from anybody on that, Jack Wolfe especially as a commercial realtor guy agreed.

Mr. Giller: I remember at the hotel hearing thinking that was a complicated formula. When you refer to deeded interest, does that apply to owner interest in a trust which refers to a points system. Does deeded interest also apply to points, which I understand legal ownership of a trust. (Mr. Kulick: Prior to bringing to Council, we can incorporate the correct terminology associated with various time share formulas. Also, we will have the Town Attorney check the terminology.) (Mr. Truckey: Marriot is example of that system, I don't own a unit but own interest). Points owner could not get a room. Self limiting. Could not have more deeded owners than there are rooms at any one time.

Ms. Leidal: Under the amenity club definition, items a-j "may have, but not required". If they have one, will they be considered amenity club? (Mr. Kulick: No.) Consider removing "resort" from the second line of the amenity club definition because condo-hotel have rec room and workout rooms. 3rd line: fee is charged, but what if I obtain a free pass, like I won a raffle

and I get to go use this, I don't think it would be captured as written. Consider other means to capture that. In amenity space definition, cross reference to Code, and consider adding condos or condo hotels. Rather be proactive than reactive. Add "other means" to second line. Philosophical question: Is amenity space or workout facility, could it be in, like the definition of a condo-hotel, don't you need workout room to meet definition? If we allow folks to convert amenity space, they may not meet definition of condo-hotel. I would say you can convert excess but if you needed to meet a certain definition, you need meet a minimum. (Ms. Puester: Just FYI, we removed condo-hotels, now those are just condos, due to issues required with condo hotels that were outdated such as 24 hour front office lobby, etc. The 1:35 ratio is still in effect for hotels etc.) I support the traffic analysis requirement. Is the parking code silent on as to what is required for a rec-center? (Mr. Kulick: It is by special review. During discussion, we had initially identified that we needed to come up with something. Graham Frank the Town of Vail's requirement and it sounded reasonable since it has been working in Vail.) I like that you are not relying on someone else to do a parking analysis.

Mr. Schuman: Back to parking equation, if a project was approved at .85 or 1.0 and we add .6, that room space while it is an amenity, it has a 1.4 parking ratio. We are increasing the parking requirement just with amenity club, I think. (Mr. Kulick: If there was a small amenity space and they had excess parking and the unit was formerly a conference room that didn't have a parking requirement, if they had to pave and add more spaces that would trigger the traffic study requirement.) Is the Covenant requirement of a reservation system okay with Jack and Graham? (Mr. Kulick: Both would prefer not to have a reservation system requirement and allow resort operators the ability to manage their properties. However, staff based on preliminary discussion, thought that was a good compromise to allow timeshare owners use of the facilities but have it in a more controlled manner similar to how BGV operates currently.) It seems to be throughout the entire new Policy, very negative. I am curious how someone would ever get positive points under this system. We should just prohibit the use if we are not interested in having amenity clubs. Again, I worry about the plus and minuses of our system. (Mr. Kulick: More in line with how we would treat a ski shop, restaurant or any other commercial in the same space. The only real difference is the Class A review with a potential traffic study since there is a more true peak period of traffic associated with its use. That is where we are coming from.) Are there any properties that you have run an amenity based scenario to see if it is even possible? (Mr. Kulick: We have not run a true hypothetical, but knowing some of the properties, there probably would be some potential on some of the properties along Four O'clock and Village road since requirements for meeting rooms have gone away and many have additional density and parking available onsite. Beaver Run could potentially transfer in density. Gravity Haus essentially did this before we had a formal policy. They converted commercial space to club space and met the parking requirement of the Master Plan. There definitely is some possibility. Creating a large club with 100 memberships would be tough. A little further out of Town it may be possible to create a larger club.)

Mr. Beckerman: I did not go through the Peak 8 process, so this is my first time digesting some of this. I apologize if my remarks have been discussed previously. The regulation process has very pure motives. I appreciate framework to work off of in the future. It is a muddy situation with trying to think of all the different workarounds. With the BGV exemption, what is the Town opening ourselves up to? Would that same exemption apply to a 1 time purchase in the Residence Inn for example. How are those treated, and how will it regulate those exemptions that are put in there. The one off scenarios. Not looking for answer. What ways can this be taken advantage of. I thinking you guys have done an amazing job of defining an amenity

club and how it is treated. I thought it would be interesting if there was an amenity club that offered positive impact on the town, if there was an amenity club where guests could park further there and be transferred on the mountain, most of these properties are addressed towards on mountain and have high desirability, but how nice would it be if we could encourage amenity clubs that help our traffic situation by having members park further out and take bus or shuttles. Is that too pie in the sky? Is there a way to provide positive points to award behavior that we are encouraging. Reservation system is, we have very great team players in our community right now, if Peak 8 hotel said we are going to do reservation system, but if rooms are not occupied, enforcement is not our job, if you had a bad actor, how would that be treated, if they are doing what other timeshares are doing, but are not acting in good faith, how would that be processed, so I found the policy well written and think it is great and I look forward to seeing it move forward.

Ms. Leidal: We could award positive points under a separate policy (Transit) if they provide a shuttle for their guests. (Mr. Kulick: When reviewing applications we look at all of the policies and could potentially recommend transportation points.)

Mr. Gerard: Regarding bad actor, they would pay the price if the overnight guests went to the amenity area and it was full, they would get negative reviews, and it would be self-policing. That was Jack and Graham's opinion.

Mr. Schuman: 1-4: Yes, 5: I think the staff has done a great job of putting this together. Tough topic. Value of having Graham and Jack put some validity in the process. Good job and thank you.

Ms. Leidal: I echo Ron's comments. 1-4: Yes. Please consider my comments, because it can only get better.

Mr. Giller: 1-4: Yes. Please tighten up and refine the definitions. Will serve town and developers well.

Mr. Beckerman: 1-4 Yes.

Mr. Gerard: 1-4 Yes. I support comments made, and observation that they get around the definition of a fee being charged, to somehow being a gift or purchase or something else. We don't want people giving away these amenity club benefits for doing something else. There is a lot of room for this to have a positive benefit. We did talk about Welk and Highlands Green which run shuttles and have plenty of parking. May not be adding amenity club, but could get positive points. Only going to get more crowded. Chris did a good job of taking task force input and putting into code.

CONSENT CALENDAR:

1. Gold Flake Demolition and New SFR (LS), 217 Wellington Rd., PL-2020-0364:

Ms. Leidal made a motion to call up the Gold Flake Demolition and New SFR, seconded by Mr. Giller. The motion passed 5-0 and the application was called up.

Commissioner Questions / Comments:

Mr. Gerard: Area calls for lockers and coats, washer dryer, two locked off possible bedrooms, sitting area, private bathroom and wetbar area. Looking at a property owned by a LLC., if they put in one door, you have a lock-off apartment. (Mr. Sponable: Possibility is there, but as shown the design is code compliant. We allow wetbars if they are in a room of 300 sq. ft. or greater. Spoke with applicants and they like having a 2nd access to garage. They claim they have no

- intent of short term renting.) I a previous project, we put a Condition of Approval that the area shall not be used as an ADU, this assists enforcement.
- Ms. Puester: We could place a condition similar to another recent project that the Commission had concerns with in which a recorded covenant would state that this is not an ADU. This would flag future buyers that to have an ADU, a permit would be required.
- Mr. Gerard: If you said the property cannot be short term rented as more than one unit. I see it being rented as two units. (Mr. Sponable: If they do list it as two units, without being a separate dwelling unit, they would still be in violation.)
- Ms. Leidal: The definition of ADU prohibits short-term rental, so why do we need to say that it is not an ADU?
- Mr. Truckey: If you want us to, we can continue to next meeting to see what the applicant is comfortable with additional conditions.
- Mr. Gerard: I think that is a good idea.

The application was opened to public comment. No public comment was received.

Ms. Leidal made motion to continue the project to the October 20th meeting, seconded by Mr. Giller. The motion passed 5-0.

2. Warriors Mark Association Ponds (LS), Warriors Mark Townhouses Recreation Area, PL-2020-0420

Hal Vatcher: I would like to make a general positive comment. Many of you know me. Unfortunately, you guys get a lot of flack for being tough to get through, but everything that I have listened to says you guys are genuinely watching out for the interests of the town.

The project was approved as presented.

OTHER MATTERS:

1. Town Council Update (Memo Only)
2. Class D Majors Q3 2020 (JP) (Memo Only)
3. Class C Subdivisions Q3 2020 (JP) (Memo Only)

Other Matters:

- Ms. Leidal: Are you going to be bringing back the Accessory Apartment code amendments to the Commission? I don't think our current Code is working. (Ms. Puester: Yes, we can bring it back as a work session).
- Ms. Puester: The National Preservation conference is virtual this year. This training is important to fulfill our annual training requirements to remain our Certified Local Government standing, being able to review historic preservation projects in Town rather than having the State do so. I will follow up with all of you regarding registration.

ADJOURNMENT:

The meeting was adjourned at 6:53 pm.

Steve Gerard, Chair



Memo

To: Breckenridge Town Council
From: Brian Waldes, Finance Director
Date: 10.6.20
Subject: BOLT Enforcement Ordinance Revision -Second reading

The purpose of this memo is to explain the changes to the attached BOLT enforcement ordinance.

As the ordinance was written, the Town's Finance Director was named as the hearing officer for any disputes regarding BOLT or accommodations license issues. Since the Finance Director also supervises the staff responsible for issuing and administering these licenses and is also involved in the day to day issues surrounding BOLT, it is difficult for the Director to remain impartial. As such, staff has determined it would be a better practice to have the Town Manager (or designee) serve as the hearing officer for these cases. The changes also allow for the consideration of how many proven complaints a property receives, both resolved and unresolved, when considering sanctions.

As this an amendment to an ordinance, this will require a two reading process. Staff will be available at work session to answer any questions you have.

There are no changes from first reading.

1 **FOR WORKSESSION/FIRST READING – SEPT. 22**

2
3 Additions To The Current Breckenridge Town Code Are
4 Indicated By **Bold + Double Underline**; Deletions By ~~Strikeout~~

5
6 COUNCIL BILL NO. ____

7
8 Series 2020

9
10 AN ORDINANCE AMENDING CHAPTER 1 OF TITLE 4 OF THE BRECKENRIDGE
11 TOWN CODE, KNOWN AS THE TOWN OF BRECKENRIDGE “BUSINESS AND
12 OCCUPATIONAL LICENSES AND TAX ORDINANCE,” CONCERNING THE
13 SUSPENSION OR REVOCATION OF LICENSES

14
15 BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE,
16 COLORADO:

17
18 Section 1. The definition of “Finance Director” in Section 4-1-2 of the Breckenridge
19 Town Code is amended to read as follows:

<u>FINANCE DIRECTOR:</u>	The Director of Finance and Information Technology of the Town, or such person’s designee. <u>The Finance Director of the Town of Breckenridge, or his or her designee acting pursuant to Section 1-7-2 of this Code.</u>
---------------------------------	---

20
21
22 Section 2. Section 4-1-2 of the Breckenridge Town Code is amended by the addition of
23 the following definition:

<u>HEARING OFFICER:</u>	<u>The Town Manager of the Town of Breckenridge, or his or her designee acting pursuant to Section 1-7-2 of this Code.</u>
--------------------------------	---

24
25
26 Section 3. Section 4-1-7 of the Breckenridge Town Code is amended to read as follows:

27
28 **4-1-7: DENIAL OF LICENSE:**

29
30 A. An application for the initial issuance or renewal of an annual business license
31 shall be denied by the Finance Director:

- 32 1. If the business for which the license is sought is an unlawful business;
- 33 2. If the applicant is not qualified to engage in such business under applicable
- 34 Federal, State or local law; or
- 35

1 3. If the applicant or, in the event of an applicant which is other than a natural
2 person, if any principal of the applicants, owes to the Town any unpaid and
3 delinquent tax of any kind. As used in this subsection, the term “principal” means:
4 a) as to a corporation, any officer, director, or shareholder owning fifty percent
5 (50%) or more of the issued and outstanding capital stock of the corporation, b) as
6 to any general partnership, any partner, c) as to any limited partnership, any
7 general partner, and d) as to any limited liability company, any manager or
8 member owning more than fifty percent (50%) interest in the entity. The term
9 “delinquent” means the nonpayment of any tax obligation owed to the Town
10 within sixty (60) days of the date such obligation is due.
11

12 ~~B. Before denying an application the Finance Director shall cause a hearing to be~~
13 ~~held using the general procedures provided for the revocation of a license in~~
14 ~~section 4-1-10-1 of this chapter.~~ In the event an application is denied, the Finance
15 Director shall deliver to the applicant a written order of denial stating the reason
16 for denial, ~~together with a refund of the license fee submitted with the application.~~
17

18 **C. An applicant whose application for a license has been denied by the Finance**
19 **Director may appeal such denial by filing a request for a hearing with the Hearing**
20 **Officer within twenty (20) days of the date of the Finance Director’s written order of**
21 **denial. If a request for a hearing is timely filed, the Hearing Officer shall cause a**
22 **hearing to be held using the general procedures provided for the suspension or**
23 **revocation of a license in section 4-1-10-1 of this chapter.**
24

25 **D. An applicant whose application for a license is finally denied shall be entitled to**
26 **a refund of the license fee submitted with the application.**
27

28 Section 4. Section 4-1-10A of the Breckenridge Town Code is amended to read as
29 follows:
30

31 4-1-10: ADMINISTRATION AND ENFORCEMENT:
32

33 A. Administration: The administration of the annual business licenses required by
34 this chapter shall be vested in the Finance Director who is authorized to do the
35 following:
36

- 37 1. Collect license fees;
- 38 2. Adopt all forms and prescribe the information to be given therein;
- 39 3. Promulgate and enforce all reasonable rules and regulations necessary to the
40 operations and enforcement of this chapter. Such administrative rules and
41 regulations shall be adopted in accordance with the procedures established by title
42 1, chapter 18 of this Code. A violation of the administrative rules and regulations
43 issued by the Finance Director pursuant to the authority granted by this section
44 shall be a misdemeanor Municipal offense and may be enforced by appropriate
45 action in the Town’s Municipal Court.
- 46 4. Investigate and determine the eligibility of each applicant for an annual
business license;

1 ~~5. Investigate, determine and order the revocation or suspension of an annual~~
2 ~~business license for violation by the licensee of a provision of this chapter;~~
3 ~~6. Examine at any time those records of each licensee which the Finance Director~~
4 ~~determines are necessary to verify license requirements provided the contents of~~
5 ~~such records shall remain confidential and not a part of the public records.~~

6
7 Section 5. Section 4-1-10-1 of the Breckenridge Town Code is amended to read as
8 follows:

9
10 4-1-10-1: SUSPENSION OR REVOCATION OF LICENSES; PAYMENT OF FINE IN
11 LIEU OF SUSPENSION:

12
13 A. A license issued pursuant to this chapter may be revoked by the ~~Finance~~
14 ~~Director~~Hearing Officer after a hearing for the following reasons:

15
16 1. Fraud, misrepresentation or a false statement of material fact contained in
17 the license application or any document submitted to the Finance Director
18 pursuant to the Finance Director's administrative rules and regulations in
19 connection with the application for a license;

20 2. The failure or refusal of an owner of an accommodation unit to permit
21 inspection of the owner's accommodation unit by an authorized public inspector
22 as required by section 4-1-8-1 of this chapter;

23 3. Any violation of the provisions of this chapter; or

24 4. As to any person required to have a Town Sales Tax license pursuant to
25 title 3, chapter 1 of this Code, proof that such license has been revoked by the
26 Finance Director in accordance with section 3-1-26 of this Code.

27
28 ~~In connection with the suspension of a license, the Finance Director may impose~~
29 ~~reasonable conditions.~~

30
31 B. Notice of a hearing to be held pursuant to this chapter shall be given by the
32 ~~Finance Director~~Hearing Officer in writing to the licensee at the address shown
33 on the license application, and, if the hearing involves an accommodation unit,
34 to any rental agent identified by the licensee pursuant to subsection 4-1-8-1A5 of
35 this chapter, and to the responsible agent identified by the licensee pursuant to
36 subsection 4-1-8-1A6 of this chapter. Such notice shall be mailed postage prepaid,
37 at least twenty (20) days prior to the date set for the hearing. At the hearing the
38 licensee may appear with or without counsel and present such evidence as may be
39 relevant.

40
41 C. Each day during any portion of which a licensee violates any provision of
42 this chapter shall be considered to be a separate violation, and the licensee
43 may be sanctioned accordingly.

44
45 CD. In deciding whether a license should be suspended or revoked in accordance
46 with this section, and in deciding what conditions to impose in the event of a

1 suspension, if any, the Finance Director what sanction to impose for a proven
2 violation the Hearing Officer shall consider: 1) the nature and seriousness of the
3 violation; 2) corrective action, if any, taken by the licensee; 3) prior violation(s),
4 if any, at the licensed premises by the licensee and the effectiveness of prior
5 corrective action, if any; 4) the likelihood of recurrence; 5) all circumstances
6 surrounding the violation; and 6) whether the violation was willful. If the proven
7 violation involves an accommodation unit license, the Hearing Officer shall
8 additionally consider: 7) 1) the length of time the license has been held by the
9 licensee; 8) 2) the number of violations by the licensee within the applicable twelve
10 (12) month period; 3) the nature of all prior complaints against the licensee
11 with respect to the operation the licensed premises, including both resolved
12 and unresolved complaints; 9) 4) previous sanctions, if any, imposed against the
13 licensee; and 10) 5) other factors making the situation with respect to the licensee
14 or the licensed premises unique.

15
16 E. If the Hearing Officer determines that the holder of a non-accommodation
17 unit license has violated any applicable provision of this chapter, the Hearing
18 Officer may impose one or more of the following sanctions: (i) suspend such
19 license for a fixed period of time not to exceed one (1) year; (ii) impose an
20 administrative fine of not more than \$999.00; or (iii) revoke the license. The
21 Hearing Officer may also impose other reasonable conditions as sanctions
22 against the licensee.

23
24 ~~D4E.~~ Except as provided in subsection ~~D2G,~~ below, if the Finance
25 Director Hearing Officer determines after a hearing that cause exists for the
26 imposition of a sanction against a licensee of an accommodation unit pursuant
27 ~~to~~ for a proven violation of section 4-1-8-1 of this chapter, the Finance
28 Director Hearing Officer shall impose the following sanction against the licensee:
29

First violation within 12 months	Suspension of license for 30 days. Licensee may pay administrative fine of \$200.00 within 3 days of entry of suspension order in lieu of serving suspension.
Second violation within 12 months	Suspension of license for 60 days. Licensee may pay administrative fine of \$500.00 within 3 days of entry of suspension order in lieu of serving suspension.
Third violation within 12 months	Suspension of license for 90 days. Licensee may pay administrative fine of \$999.00 within 3 days of entry of suspension order in lieu of serving suspension.

Fourth and each subsequent violation within 12 months

Suspension for such period of time as Hearing Officer may determine, not to exceed 1 year, or revocation of license.

In determining what sanction to impose, for a fourth and each subsequent violation the Hearing Officer shall consider the factors set forth in subsection C of this section. For a fourth and each subsequent violation occurring within a 12 month period, no administrative fine may be accepted by the Hearing Officer in lieu of the licensee serving a suspension or revocation.

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2G. If the ~~Finance Director~~ **Hearing Officer** determines after a hearing that cause exists for the imposition of a sanction against a licensee of an accommodation unit for a **proven** violation of section 4-1-8-1A9 of this chapter, the ~~Finance Director~~ **Hearing Officer** shall impose the following sanction against the licensee:

First violation within 12 months

Suspension of license for 30 days. Licensee may pay administrative fine of \$999.00 within 3 days of entry of suspension order in lieu of serving suspension.

Second violation within 12 months

Suspension of license for 60 days. Licensee may pay administrative fine of \$1,999.00 within 3 days of entry of suspension order in lieu of serving suspension.

Third violation within 12 months

Suspension of license for 90 days. Licensee may pay administrative fine of \$2,650.00 within 3 days of entry of suspension order in lieu of serving suspension.

Fourth and each subsequent violation within 12 months

Suspension for such period of time as ~~Finance Director~~ **Hearing Officer** may determine, not to exceed 1 year, or revocation of license. In determining whether to suspend or revoke a license for a fourth and each subsequent violation, the Hearing Officer shall consider the factors set forth in subsection ~~C~~ **D** of this section. For a fourth and each subsequent violation occurring within a 12 month period, no administrative fine may be accepted by the ~~Finance Director~~ **Hearing Officer** in lieu of the licensee serving a suspension or revocation.

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H. When assessing sanctions against a licensee pursuant to subsection F or subsection G of this section, the Hearing Officer is authorized to suspend all or any required sanction on the condition that there shall be no further violations of this chapter for a specific period of time, not to exceed one (1) year.

1 ~~E~~**L. If an accommodation unit** license is suspended by the Finance
2 ~~Director~~**Hearing Officer**, upon the timely payment of the optional administrative
3 fine as set forth above, the suspension order shall be deemed to have been
4 satisfied. If a licensee shall elect not to pay the optional administrative fine as set
5 forth above, the order of suspension shall become effective immediately, and no
6 business shall be conducted by the licensee at the licensed premises during the
7 period of suspension. **The Hearing Officer may stay the order of suspension**
8 **until the time for the filing of an appeal of such order has expired without a**
9 **timely appeal from such order being taken.**

10
11 ~~F~~**J.** If the Finance Director~~s~~**Hearing Officer** suspends or revokes a ~~Business and~~
12 ~~Occupational Tax~~ license, the aggrieved licensee may appeal said suspension or
13 revocation **decision of the Hearing Officer** to the Town Council by filing a letter
14 of appeal with the Town Manager~~s~~**Hearing Officer** within twenty (20) days after
15 the date of mailing of the Finance Director'~~s~~**Hearing Officer**'s order of suspension
16 or revocation. The Finance Director'~~s~~**Hearing Officer**'s suspension or revocation
17 of the **accommodation unit** license shall be stayed until the appeal has been
18 determined by the Town Council. The Town Council shall conduct a de novo
19 hearing on the appeal at a regular or special Town Council meeting held within
20 thirty (30) days of date of the filing of the letter of appeal, unless the licensee
21 agrees to a longer time. Notice of the de novo hearing shall be given to the
22 licensee by the Finance Director'~~s~~**Hearing Officer** at least twenty (20) days before
23 the hearing. The burden of proof in the appeal shall be on the Town. At the
24 appeal, the licensee may appear with or without counsel and present such
25 evidence as may be relevant. The strict rules of evidence shall not apply to the de
26 novo hearing. If the Town Council finds by a preponderance of the evidence that
27 grounds for suspension or revocation of the **accommodation unit** license exist as
28 specified in this chapter, the Town Council may order the license suspended or
29 revoked; provided, however, that if the license is for an accommodation unit the
30 Town Council shall adhere to the provisions of subsection D of this section. If the
31 Town Council finds by a preponderance of the evidence that no grounds exist for
32 the suspension or revocation of the **accommodation unit** license, the appeal shall
33 be sustained, and the Finance Director'~~s~~**Hearing Officer**'s order of suspension or
34 revocation shall be set aside. The Town Council's decision shall be final, subject
35 to the right of the licensee to contest the matter in an appropriate court action
36 commenced under rule 106(a)(4) of the Colorado Rules of Civil Procedure. For
37 purposes of determining the time limit for the commencement of an action under
38 rule 106(a)(4) of the Colorado Rules of Civil Procedure, the Town Council's
39 decision shall be deemed to be final upon the Council's issuance of a written
40 order of suspension or revocation of **the accommodation unit** license.

41
42 ~~G~~**K.** A person whose **accommodation unit** license has been revoked under
43 this section may not apply for a new license for the same premises a period of one
44 year from the date the revocation took effect.
45

1 HL. No portion of a license fee previously paid by a licensee shall be refunded
2 if such license is suspended or revoked.
3

4 Section 6. Except as specifically amended hereby, the Breckenridge Town Code, and the
5 various secondary codes adopted by reference therein, shall continue in full force and effect.
6

7 Section 7. The Town Council finds, determines, and declares that it has the power to
8 adopt this ordinance pursuant to the authority granted to home rule municipalities by Article XX
9 of the Colorado Constitution, and, particularly, Section 12.1 of the Breckenridge Town Charter.
10

11 Section 8. This ordinance shall be published and become effective as provided by Section
12 5.9 of the Breckenridge Town Charter.
13

14 INTRODUCED, READ ON FIRST READING, APPROVED AND ORDERED
15 PUBLISHED IN FULL this ____ day of _____, 2020. A Public Hearing shall be held at the
16 regular meeting of the Town Council of the Town of Breckenridge, Colorado on the ____ day of
17 _____, 2020, at 7:00 P.M., or as soon thereafter as possible in the Municipal Building of the
18 Town.
19

20 TOWN OF BRECKENRIDGE, a Colorado
21 municipal corporation
22
23

24
25 By: _____
26 Eric S. Mamula, Mayor
27

28 ATTEST:
29
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31

32 _____
33 Helen Cospolich, CMC,
34 Town Clerk
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Memo

To: Breckenridge Town Council Members
From: Rick Holman, Town Manager
Shannon Haynes, Assistant Town Manager
Date: 10/7/2020
Subject: Amendment to Town Ethics Ordinance Regarding Town Contracts

The Town's Ethics Ordinance contains a provision dealing with when it is proper for a Town Officer or Town employee to enter into a contract with the Town. Members of the Town Council fall into the classification of Town Officers.

Staff is recommending an amendment to the Ethics Ordinance regarding Town contracts. The attached revision provides additional mechanisms to allow an employee or officer of the Town to enter into a contract with the Town. These additions include a lottery whereby a contract will be awarded by chance, a contract for \$5,000 or less, and a development agreement.

Staff will be available to answer questions during the work session on Tuesday, October 13.

1 ***FOR WORKSESSION/FIRST READING – OCT. 13***

2
3 Additions To The Current Breckenridge Town Code Are
4 Indicated By **Bold + Double Underline**; Deletions By ~~Strikeout~~

5
6 COUNCIL BILL NO. ____

7
8 Series 2020

9
10 AN ORDINANCE AMENDING CHAPTER 16 OF TITLE 1 OF THE BRECKENRIDGE
11 TOWN CODE CONCERNING TOWN CONTRACTS

12
13 BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE,
14 COLORADO:

15
16 Section 1. Section 1-16-15 of the Breckenridge Town Code is amended to read as
17 follows:

18
19 1-16-15: TOWN CONTRACTS:

20
21 A. Except as provided in subsection C of this Section, no Town officer or employee
22 may have an interest in any contract made by the Town.

23
24 B. Every contract made in violation of this Section is voidable at the request of any
party to the contract, except the Town officer or employee interested in such contract.

25
C. Section A of this Section does not apply to:

26
27 1. Contracts awarded to the lowest responsible bidder based on competitive
bidding procedures;

28
2. Merchandise sold to the highest bidder at public auction;

29
30 3. Investments or deposits in financial institutions that are in the business of
loaning or receiving monies;

31
32 4. A contract between the Town and a Town officer or employee if, because of
33 geographic restrictions, the Town could not otherwise reasonably afford itself of
34 the subject of contract. It is presumed that the Town could not otherwise
35 reasonably afford itself of the subject of a contract if the additional cost to the
36 Town is greater than ten percent (10%) of a contract with a Town officer or Town
37 employee, or if the contract is for services that will be performed within a limited
38 time period and no other contractor can provide those services within that time
39 period; ~~If the contract involves a Town Council member, the member shall
disclose his or her interest to the Town Council before the contract is signed;~~

1 **5. A contract awarded pursuant to a lottery, or other method when the**
2 **person to whom the contract is awarded is selected by chance;**

3
4 **6. A contract obligating the Town to pay Five Thousand Dollars (\$5,000.00)**
5 **or less; or**

6
7 **7. A development agreement entered into pursuant to Chapter 9 of Title 9**
8 **of this Code.**

9
10 D. ~~In addition to the restrictions set forth in~~ **For a contract entered into pursuant to**
11 subsections C1 through C47 of this section, before the Town enters into a contract with a member
12 of the Town Council the Town Council member must disclose a personal interest in the proposed
13 contract, and either:

14 1. The Town Council itself (and not the Town Manager or other Town
15 employee) approves the contract at a public meeting; or

16
17 2. The Town Manager approves the contract; provided that prior to approving
18 the contract the Town Manager must notify the Town Council of the proposed contract
19 and explain how the proposed contract satisfies the requirements of subsections C1
20 through C47 of this section.

21
22 E. Notwithstanding Section 1-16-8(H), a Town Council member shall not vote to
23 approve a contract in which he or she has a personal interest.

24 Section 2. Except as specifically amended by this ordinance, the Breckenridge Town
25 Code, and the various secondary codes adopted by reference therein, shall continue in full force
26 and effect.

27
28 Section 3. The Town Council finds, determines, and declares that this ordinance is
29 necessary and proper to provide for the safety, preserve the health, promote the prosperity, and
30 improve the order, comfort and convenience of the Town of Breckenridge and the inhabitants
31 thereof.

32
33 Section 4. This ordinance shall be published and become effective as provided by Section
34 5.9 of the Breckenridge Town Charter.

35
36 INTRODUCED, READ ON FIRST READING, APPROVED AND ORDERED
37 PUBLISHED IN FULL this ____ day of _____, 2020. A Public Hearing shall be held at the
38 regular meeting of the Town Council of the Town of Breckenridge, Colorado on the ____ day of
39 _____, 2020, at 7:30 P.M., or as soon thereafter as possible in the Municipal Building of the
40 Town.

TOWN OF BRECKENRIDGE, a Colorado
municipal corporation

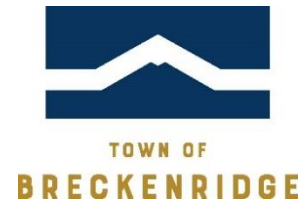
By: _____
Eric S. Mamula, Mayor

ATTEST:

Helen Cospolich, CMC,
Town Clerk

Memo

To: Breckenridge Town Council Members
From: Town Staff
Date: 10/7/2020
Subject: Public Projects Update



Broken Lance Bridge Repair

Schedule: The repair to the decking on the Broken Lance Bridge began on October 5th. The bridge will be closed for the duration of the repair, and traffic will be detoured west on the Broken Lance Dr. Loop

Hyder Construction has stepped in to coordinate the project for the Town, and local subcontractors Stan Miller, Inc. and Columbine Hills have joined with Hyder for the demolition and paving. Without the partnership and support of these contractors, this short-notice repair project would not have been possible. AECOM also turned around the repair design in record time.

Budget: The project is budgeted at \$300,000 and will be funded from prior spending authority in the Capital Fund.



Coyne Valley Utility Relocation

Xcel Energy is continuing work on the relocation of the high pressure gas line on Coyne Valley Road. The project is relocating the gas line further north of Coyne Valley Road, which is needed prior to beginning work on the Coyne Valley arch culvert and pedestrian underpass project. Coyne Valley Road was recently closed for installation of the gas line beneath the roadway, but the crossing has recently been completed, paved, and reopened to traffic. No additional closures of the roadway or recreation path are expected for the project. Construction work is scheduled to be completed by the end of October.

Breckenridge Engineering Standards Update

Engineering staff has been working on updating the Town of Breckenridge's Engineering Standards. The Engineering Standards include requirements for streets, stormwater, construction specifications, traffic impact studies, Right of Way work, and Town permits.

Most of the Town engineering standards have not been updated since 1987 and were in need of updates and additional information. The standards are being updated for the following purposes:

1. Ensure public welfare and promote efficient development that considers the future of the community
2. Protect the water quality of the Blue River and its tributaries
3. Protect wetlands and other sensitive habitats in a mountain environment
4. Mitigate traffic caused by development
5. Improve pedestrian and bicycle facilities
6. Provide improved ADA access
7. Provide guidelines on navigating the Engineering Division development review process
8. Protect the public by establishing the minimum acceptable level for improvements

Staff plans to advertise the updated standard for public outreach and comment in early November and then provide the revised standards for Council's review in December. Staff will update Council again after public comment is received on the standards.

Wellington Street Lights

The Town is purchasing existing street lights from Xcel Energy in the Wellington neighborhood and will be installing electrical equipment near these lights as required by Xcel. This will lower the operating cost for the Town. The work will occur for one to two weeks near the end of October to install the equipment and is not expected to cause vehicle delays or detours.

Public Wi-Fi

As of October 7th, 16 of 24 Wi-Fi access points have been installed. Install was slowed due to the complexity of the install locations and the contractor having to move their crew to other scheduled jobs. Work will continue on Oct 8th.

Below is a report showing the number of clients (phones, tablets, laptops) that connected to the wireless network between September 22nd and October 7th. In this 2-week period, 651 devices joined the network with a daily average of 142 devices.

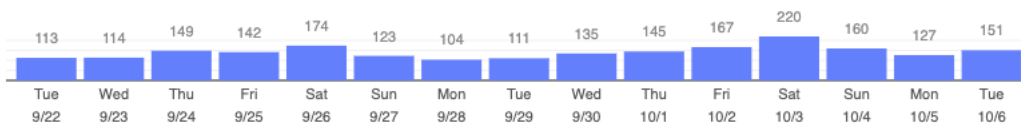
Summary Report from [Sep 22, 2020 00:00 MDT - Oct 7, 2020 00:00 MDT](#)

NETWORK(S) DEVICE TAG SSID SHOW TOP RESULTS

Client stats

TOTAL UNIQUE CLIENTS	AVERAGE # OF CLIENTS PER DAY	AVERAGE USAGE PER CLIENT
1124	142	151.1 MB

Clients per day



Splash page

NUMBER OF CLIENTS TO REQUEST PAGE ⓘ	NUMBER OF CLIENTS GRANTED ACCESS ⓘ
917	651

Budget: The cost of the project is \$62,000.

Town of Breckenridge North Water Treatment Plant

Prepared by M Petters/HDR Engineering, Inc.

Blending Tank 09/03/2020



Raw Water Intake 09/03/2020



August 2020

Contractor:
Moltz Construction, Inc.

Designer:
HDR Engineering, Inc.
Tetra Tech

Award Date:
December 8, 2017

Notice to Proceed:
December 15, 2017

Notice to Mobilize:
March 21, 2018

Substantial Completion Date:
August 3, 2020

New Substantial Completion Date:
September 17, 2020

Original Duration: 867 Days

New Duration: 912 Days

Days Added by CO: 45 Days

Time Percent Complete: 99 %

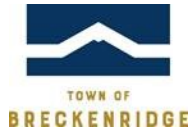
Cost Percent Complete: 98.0 %

Guaranteed Maximum Price:
\$42,000,000

Change Order Total: \$2,386,451

Current Contract Value: \$44,386,451

Invoiced to Date: \$43,522,185



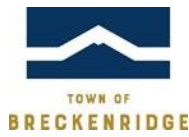
Schedule and Budget Status

Moltz Construction Inc. (MCI) has completed work for 97.2 of the project value within 98.25 of the available contract time. Additional time was added to the contract required by because of contract changes including the 4.5 million gallon capacity buildout.

Eighteen Change Orders have been issued to date on the project. There have been 39 Work Change Directives, 41 Change Proposal Requests and 36 Field Orders initiated on the project.

COVID 19 and the Project

Construction of Critical Infrastructure is considered essential by local, county, state and federal governments. The project will continue to advance while complying with the Standing Public Health Order as issued by Summit County Public Health Director.



Accomplishments/Highlights

Raw Water Pump Station

Triangle completed miscellaneous electrical.

MCI completed installing the elevated platforms, stairs, and guardrail and hand rail.

MCI installed the roof HVAC access guardrail.

Finished Water Pump Station

Mendoza and MCI started installing the faux barn doors on the storefront facades.

Residuals Building

Triangle Electric installed conduits and pulled and terminated wires from the centrifuge control panel and to the conveyor.

Sierra Blanca installed natural gas piping and potable water piping to the polymer skids, emergency shower and the hose bib in the pump gallery. They insulated the potable water piping. They installed and plumbed in the water heater.

Mendoza installed the snow retention system.

Blending Tank/Vault

Mendoza completed the shroud roof framing.

The Roofing Company installed the metal roofing.

Triangle completed the overhead lighting and other electrical in the Blend Vault.

Main Treatment Building

Sierra Blanca insulated and installed jacketing over the potable water piping.

Triangle Electric continued miscellaneous remaining electrical work.

MCI completed installing door hardware and fire extinguishers.

MCI pressure tested various piping systems and volumetric leak tested the basins.

Coblaco continued to paint drywall walls and process piping.

MCI completed the landing and guardrail at the MCC room and north entry to the east corridor.

MCI worked on various punch list items.

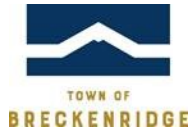
Coblaco sealed the concrete floors.

Coblaco stenciled pipe identification and flow arrows on process piping.

Administration Building

Browns Hill continued to program the SCADA system.

MCI, Mendoza and The Roofing Company completed the south canopy roof.



Site

MCI, HDR, WEMBER, Tetra Tech, and the Town of Breckenridge complete the substantial completion final walk of the site work and Stan Miller Drive.

MCI sealed the asphalt paving.

MCI continued demobilizing material and equipment off site from the staging area west of Stan Miller Drive.

Sturgeon Electric removed the overhead power cabled and poles.

MCI, WEMBER, HDR and the Town of Breckenridge completed the substantial completion walk of the building.

Construction Progress Photos

Town of Breckenridge – North Water Treatment Plant

08/03/2020 – Removing Overhead Power



08/03/2020 – Administration Building Corner Guard



Town of Breckenridge – North Water Treatment Plant

08/04/2020 MTB Heat Trace



08/06/2020 – Staining Shroud



Town of Breckenridge – North Water Treatment Plant

08/06/2020 – Intake Structure Fish Screen



08/06/2020 – Residual Gravity Thickener



Town of Breckenridge – North Water Treatment Plant

08/10/2020 – MTB Insulating Ductwork



08/10/2020 Inlet Structure Blower



Town of Breckenridge – North Water Treatment Plant

08/12/2020 - MTB Fluoride System



08/12/2020 – Residuals Container Bollards



Town of Breckenridge – North Water Treatment Plant

08/12/2020 – Startup Water



08/17/2020 – RWPS Highway Signage



Town of Breckenridge – North Water Treatment Plant

08/17/2020 - Administration Building South
Canopy Roof



08/17/2020 – Ductwork Insulation



Town of Breckenridge – North Water Treatment Plant

08/19/2020 – Covered Walkway Floor Sealant



08/19/2020 – Refrigerant Piping Jacketing



Town of Breckenridge – North Water Treatment Plant

08/19/2020 – MTB Hose rack



08/20/2020 – Concrete Pavement Caulking



Town of Breckenridge – North Water Treatment Plant

08/20/2020 – Blend Tank Shroud Metal Roofing



08/24/2020 – Blend Tank Metal Roofing



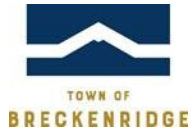
Town of Breckenridge – North Water Treatment Plant

8/24/2020 - Blend Vault Future Chemical Injection Ports



08/27/2020 – Pavement Pressure Washing





Upcoming Activities/Milestones	Planned Finish Date
Administration Building: Horizon will install the laboratory flume exhaust fan and ductwork.	9/24/2020
Raw Water Pump Station: MCI will install the architectural fence around the emergency generator.	9/26/2020
Site Work: MCI will continue demobilizing the staging area west of Stan Miller Drive.	9/28/2020
The Water treatment Plant will put potable water into the distribution system.	

Weekly Progress Report

Schedule

Activities completed:

- a. Crane Location #1 precast erection.
- b. Footer excavation GLs B, C, D/8-13.
- c. Footer pours GL B, D/9/11.
- d. Dampproofing/Waterproofing GLs 1/A-B.6, A/1-3.5.
- e. Watson crosswalk striping.

Activities started:

- a. Crane Location #2 precast erection.
- b. Continue interior subgrade prep.
- c. Precast back-welding.
- d. Site grading – west.
- e. Plaza walls excavation.

Activities upcoming:

- a. Crane Location #3 precast erection.
- b. Plaza walls.
- c. Core #1 foundations.
- d. Final foundation pour (10/22).
- e. Topping slabs prep
- f. Gas service install

Quality Control

1. Cesare: excavation, backfill, welding,

- and concrete.
2. Brenner/Gallegos: performing on site concrete QC for all pours.
3. ComplianceWise: on site for stormwater inspections and maintenance.
4. Stresscon/Encon: precast erection and fabrication.
5. Baseline: back-checking precast erection.

Safety Focus

1. COVID-19 protocol enforcement.
2. PPE requirements.
3. Crane safety.
4. Traffic/Deliveries on Watson.
5. Fence maintenance.

Project Information

1. Original duration: 544 Days
2. Days added by CO: 0
3. Time % complete: 24%
4. Cost % complete: 20%
5. **Guaranteed Maximum Price:**
Original: \$38,217,946
Change order total: \$0
Current contract value: \$38,217,946
Invoiced to date: \$5,880,388

Project Team

1. **Lou Opatrny** – Superintendent **Cell:** 720-402-6028
2. **Cameron Cogdell** – Assistant Superintendent **Cell:** 936-446-0173
3. **Michael Brown** – Project Manager **Cell:** 817-475-2251
4. **Ian MacKinnon** – Assistant Project Manager **Cell:** 720-402-4065

- Email:** Lopatrny@hyderinc.com
Email: CCogdell@Hyderinc.com
Email: MBrown@Hyderinc.com
Email: IMacKinnon@Hyderinc.com

Boiler/Mechanical Room



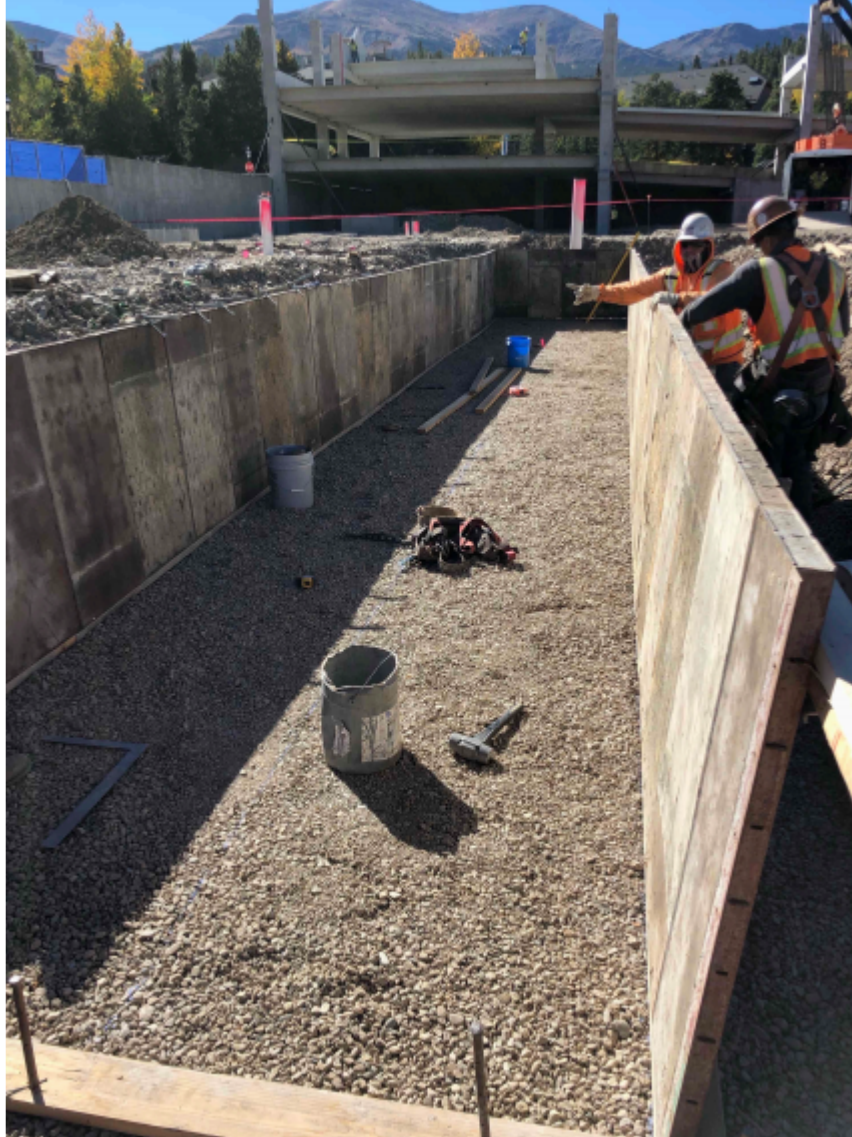
Southwest Corner Erection Progress (beginning of week)



Flying Double-T's



Footer Prep



Blue Skies



Dampproofing and Protection Board – GL 13



Crane Ready for Halloween



Footers Poured



Precast Going Up



Grading for Gas Service



From the New Deck



End of Week Erection Progress





Memo

To: Breckenridge Town Council Members
From: Rick Holman, Town Manager
Date: 10/7/2020
Subject: Committee Reports

The Communications Report is attached as a separate document.

Committees*	Representative	Report Status
Summit Stage Advisory Board	Jennifer Pullen	No Meeting/Report
Police Advisory Committee	Chief Jim Baird	No Meeting/Report
CMC Advisory Committee	Rick Holman	No Meeting/Report
Recreation Advisory Committee	Scott Reid	No Meeting/Report
Breckenridge Events Committee	Shannon Haynes	No Meeting/Report
Transit and Parking Advisory Committee	Jennifer Pullen	No Meeting/Report
Communications	Haley Littleton	Included as Separate Attachment

***Note:** Reports provided by the Mayor and Council Members are listed in the Council agenda.



Memo

To: Breckenridge Town Council Members
From: Haley Littleton, Communications
Date: 10/6/2020
Subject: October 2020 Communications Report: Spread the Warmth Campaign

Spread the Warmth Campaign (County Wide)

Background:

- Stemmed from a Mayors & Managers meeting that discussed a need for stress relief from locals and calming of tensions. Community feedback shows high levels of COVID fatigue, stress, particularly with the re-opening of schools, and anecdotal evidence of conflicts in the community.

Goals:

- **Community Goodwill:** Emphasizing that while we may not enjoy the restrictions, we have to do things a little differently to keep everyone safe and our community open. This is about protecting our neighbors and getting us to the other side of the pandemic in a safe way.
- **Physical Health:** the health and safety of people in the community affect our jobs, livelihoods, and abilities to lift restrictions, therefore if one of us is sick, it affects the lives of everyone else.
- **Mental Health:** people are under a lot of stress and going through various struggles. Being kind might change the course of someone's day or keep them from making a drastic, tragic mental health decision. Building Hope is a part of the workgroup.

Audience:

- **Locals:** Our community has to come together to ensure that we are sustainable. This can be a chance to strengthen our community and bring us together, as we always have before.
- **Second Homeowners:** This is a great opportunity to be a part of our community and care for the place you love, whether it's through giving to our local non-profits or finding other acts of kindness.
- **Visitors:** Everyone here has worked hard to make sure this is a safe and beautiful place to visit. Please repay their hard work with kindness.

Slogan & Content Focuses:

"As the weather gets colder, let's be warmer."

"Let's be warmer this winter."

#SpreadtheWarmthSummit #SpreadWarmthNotCOVID #WarmUpSummit #SpreadStokeNotCOVID

- **Coping Mechanisms:** Work with Building Hope to provide tips on how to deal with stressful emotions like anxiety, anger, or fear. Highlighting certain calming methods that apply to everyone regardless of political stance.
- **The Fatigue Focus:** Highlighting that we understand that this is a long haul and everyone is fatigued. We are all adjusting to the new normal. Be patient with yourself and others. While it may seem that COVID is the only thing that exists, there are so many other ways to access our normal lives.
- **Social Connection:** Studies have shown that social distance decreases people's social skills. Content can highlight ways to flex those social skills and how to connect during the winter while still distance. There are many ways to create a cozy and comfortable atmosphere this winter that encourages social connection. We have to make

more of an effort to be warmer to ourselves (acts of kindness) and ourselves (self-care). How to live a more social life during the restraints.

- **Spread the Warmth:** Business cards with the slogan, logo, and encouraging message on them that people will buy from different coffee shops to give to each other that are redeemable for a coffee, hot chocolate, tea, etc. “I am spreading the warmth in Summit County. Buy yourself a hot drink on me.”
- **We Can Handle Winter:** There are many ways to be social and have a great winter with a lot of fun, even with the restrictions. We, as a community, are used to winter. It doesn’t scare us. We know that we can keep ourselves warm and embrace the cold. We’re asking individuals to be outdoors more during the winter so let’s warm ourselves up with sunshine, layers, and kindness.
- **R.A.K./Random Acts of Kindness:** One kind act can change someone’s day. This focuses on random acts of kindness to those we don’t know in our community, not just our family and friends. What small kind act did you do together or what did you witness? This can include short video segments from people and businesses. Example: “R.A.K. it up. Show a random act of kindness today and #spreadthewarmthsummit.” This will include a video component of locals from across the county commenting on where they have seen kindness or given kindness in the last six months.

Budget: ~\$925 per entity

- **Radio Ads:** \$2100 to Krystal, \$1900 to KSMT, totaling \$4,000 with a mix of 15 and 30-second ads, PSAs, and DJ integration. Using both entities allows us to incorporate different options and perspectives in the ads. We will create several versions of copy for these, including a Spanish translation for La Nueva.
- **Stickers:** \$423 for 10,000 stickers
- **Coffee Business Cards:** Haley to design, 5,000 business cards for \$132. Frisco will explore incorporation into Wassail days. Outreach to coffee shops and explore potential restaurant/retail options.

Tentative Timeline:

- **First-round** – press release, initial sticker, a message from Building Hope and ways to be kind, order stickers and coffee cards as soon as we can (Week of October 19)
- **Second round** – Content and creative to businesses, dealing with COVID fatigue and the new normal, spreading warmth with the coffee cards and stickers (November 1)
- **Third round** – ski season, stoke, ways to deal with winter, random acts of kindness videos (November 13)
- **Fourth Round** – Social Connection and the Holidays (Thanksgiving – Christmas/New Years)



**#SPREAD WARMTH
SUMMIT**

SPREAD STOKE

NOT COVID



#SPREADTHEWARMTHSUMMIT

LET'S BE WARMER

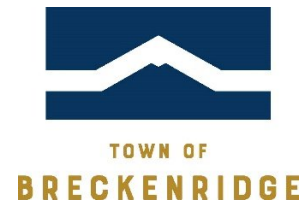
#SPREADTHEWARMTHSUMMIT

THIS WINTER



AS THE WEATHER
GETS COLDER,
LET'S BE WARMER

#SPREADTHEWARMTHSUMMIT



Memo

To: Breckenridge Town Council Members
From: Shannon Haynes, Assistant Town Manager
Date: 10/8/2020
Subject: Breckenridge Events Committee

The Breckenridge Events Committee met on Wednesday, October 7, 2020. There were no particular items of note.

Minutes
Breckenridge Events Committee
Wednesday, Oct. 7, 2020
Right event, right time, right result

Attending: Todd Rankin, Dick Carleton, Shannon Haynes, Lucy Kay, Casey Willis, Majai Bailey, Carrie Benefiel, Chase Banachowski, Chelsea Roth, Dennis Lucero, Hannah Schneider, Bruce Horri, Dave Feller, Janice Miller, Sarah Wetmore
Guests: Hal Vatcher, Robert Byam, Austyn Dineen

- I. Todd Rankin called the meeting to order at 9:01am.
 - a A motion was made to approve the Sept. 2, 2020 minutes as submitted in the packet.
M/S/P

- II. Upcoming Events
 - a Halloween Update/ CDC guidance
 - CDC released guidance advising against traditional trick-or-treating this year. The recommendation came as part of a list of Halloween guidelines broken down by level of risk.
 - Following the CDC's lead, the Town and County at large are asking community not to do traditional trick or treating. A flyer was distributed informing the larger HOA's of this recommendation from TC.
 - Suggestion made to compile and share some alternative ideas for ways to celebrate Halloween safely.
 - b Lighting of Breckenridge, Dec. 5, 2020
 - The official lighting countdown and the Race of the Santa's are postponed until 2021. Looking to prevent a large gathering at a specific time and place. Instead, lights will come on gradually throughout the day.
 - Dec. 5th looking to create a "Santa-fied" community decked out in Santa suits. Goal to create an immersive experience throughout entire town – allowing people to still dress up and celebrate downtown without encouraging crowds.
 - Festival of Trees – Looking to activate with local businesses and non-profits to decorate twelve to eighteen Christmas trees along the Riverwalk pathway. Trees will remain on display throughout the month of December. In line with the Town's strategy to disperse crowds and activate underutilized areas of town.

- Idea of adding a restaurant event in December (modeled after Denver Restaurant Week) will be discussed in the next Breckenridge Restaurant Association Meeting.
 - c Ten Days of ULLR, Dec.9-19, 2020
 - Not hosting the traditional ULLR Parade. Instead, parade floats will be replaced by stationary art installations dispersed throughout town to support social distancing.
 - Vetting locations for up to five pieces. Locations previously reviewed and approved by the SEPA Committee. Proposed Locations:
 - a. Ice Rink Lot – East end
 - b. Barney Ford Lot/Arts District
 - c. Gold Run Nordic Center Lot
 - d. North Ridge Street Alley (portion directly behind Prospector Park)
 - e. Vetted AWW Sculpture Location (behind Rec Center)
 - BEC voted and approved the BTO perusing use of the proposed five locations for Ullr installations. Noted that use of the Ice Rink Lot will need to be managed in terms of overlapping with hockey tournaments.
 - BTO will examine whether there is a need to implement a reservations system for viewing.
 - Also introducing ‘Quest for Ullr’, an interactive scavenger hunt that combines the fun of the Amazing Race with a sightseeing tour of Breckenridge. Partner Events: Breck’s Got Talent and King and Queen Coronation (Virtual Event), Ice Skating Party, Virtual Fat Tire bike race.
 - d Breckenridge Snow Sculpture Invitational, Jan. 26 – Feb 7, 2021
 - Expanding over two weekends for crowd dispersion. Four to five smaller scale sculptures dispersed throughout town. Goal to use locations vetted for Ullr installations.
 - Big distinction – this year will not be a competition. No plans to fly artists in from abroad. Looking to invite top sculptors from prior years, focusing on those within driving distance. Toyota has expressed interest in participating as a sponsor
 - e Dia de los Muertos (DDLm) – BCA
 - The annual Día de los Muertos celebration in Breckenridge has expanded from two two-day celebration to a month-long event in October. A number of temporary ofrendas (altars) are currently installed around town and many local restaurants have created unique menus that reflect the values and traditions of Dia de los Muertos. More information on breckcreate.org
- III. General Updates and Discussions
- a BSR Winter Operations
 - No new operational updates. Currently following CDC recommendations and not planning any large-scale events at this time. Still looking to develop some level of competition schedule to allow athletes to continue their development.
 - Looking to find synergies with BTO to help support some of the VR Strategic partner initiatives.
 - b Events Post Covid (new standing item)
 - Managing social distancing with events will be key going forward – from both a crowd prospective as well as in terms of shaping the experience.
 - BTO is using Covid disruption as an opportunity to re-set and re-build existing events in ways that will be better for all parties involved.
 - Several ideas coming out of resiliency committee will carry on beyond Covid – hitting on areas of opportunity identified through visitor feedback.
 - CTO expanding responsible tourism messaging and exploring collaborating with CAIC on backcountry safety – focus on education vs. encouraging. TC also looking to collaborate with CAIC around backcountry safety.

- c Resiliency Committee
 - Committee explored options for a town wide employee recognition in response to feedback on workforce burnout. Perusing idea of an employee lunch coupon - \$15 value. With that will come a letter of appreciation from TC to local employees. Targeting early October for rollout. Looking to impact employees positively with a tangible thank you.
 - A variety of sub groups working on ways to keep people safe and provide activations outside of ski. Group led by Scott Reid charged with expanding winter outdoor recreation offerings received approval from TC to pursue 'low hanging fruit.' Includes increasing use of existing resources (ice rink and Gold Run Nordic Center), expanding grooming on rec path and fat bike trails, and adding a sledding hill on airport road to take the pressure off Carter Park.
 - Other initiatives include establishing pick-up zones for to-go orders on Main and Ridge streets and identifying ways to repurpose underutilized spaces throughout town.
 - CDot grant available to ToB for Main Street improvements. Will likely be used for lighting along the Riverwalk pathway. Focus is on having another place for people to spread out.
- IV. Past Events Review
 - a 45th Annual Breckenridge Gathering at the Great Divide Art Festival Sept 5-7 – CMC Parking Lot
 - Overall successful. Carried out Covid protocol and one-way directional pedestrian traffic flow.
 - b Show & Shine Car Show – Sept. 5, 2020 – North end of Walkable Main
 - Thirty cars participated in different categories. Successfully implemented one-way pedestrian traffic flow within the footprint of Walkable Main.
 - c Breckenridge Film Festival Sept 17- 20
 - Overall successful event – virtual programming over seventeen days with four days of drive-ins. Adventure reel drive-in saw the most traffic with 130 cars. Reported Attendees from 41 states and six countries. Positive feedback around what they were able to offer in terms of fostering connectivity and driving awareness. Drove interaction and engagement on social through “wish you were here” campaign.
 - d Bike to Work Day – Sept. 22, Blue River Plaza
 - Smaller footprint this year. Hoping to bring back in usual format in June of '21. Added Covid health and safety precautions..
 - e OktoberFEAST Sept 26-27, Oct 3-4
 - Initial response from participating restaurants has been positive. Participating businesses have identified some learnings to improve similar activations in the future.
- V. Next BEC Meeting Nov. 4, 2020
 - a Update on Life Style's Group – Beaver Run and BSR

COVID Cancelled Events – 10.7.20

4.1.20	Breck Pride
4.10.20	Imperial Challenge
4.12.20	1st Annual Rocket Fizz Easter Egg Hunt at the Village of Breckenridge
4.20.20	<u>Breck's Spring Finale</u>
4.22.20	Drive Electric Earth Day
5.16.20	TOB Clean Up Day
5.25.20	Memorial Day Event BHA
5.28.20	Wave
5.30.20	Fun Run 5K
6.10.20	Summit Trail Running Series – STRS (Moving to virtual concept utilizing STRAVA)
6.13.20	5th Annual Rob <u>Millisor</u> Heart Health Walk
6.13.20	NRO Concert Series (Discussing activation with Walkable Main)
6.17.20	Gold Run Rush, Race # 2 in SMC Series (New virtual version of event)
6.18.20	Town Party
6.24.20	Bike to Work Day
6.24.20	Bike in Movie
7.1.20	37th Annual July Arts Festival
7.4.20	Firecracker 50 (New virtual version of event)
7.4.20	July / Street Arts Festival, Surfing USA
7.4.20	Independence Day Celebration -BTO
7.4.20	Independence Day 10K Trail Run
7.11.20	Breckenridge Summer Beer Festival
7.11-8.22.20	Breckenridge Music 2020 Summer Season
7.18.20	Father Dyer Treasure Sale
7.30-8.1.20	Breckenridge Food & Wine
8.8.20	Always MT Time Kickball Tournament
8.16.20	Breck Epic 2020
8.27-29.20	<u>Hogfest</u>
9.4-6.20	Breckenridge Yoga Festival (Beaver Run)
9.5.20	Great Rubber Duck Race (in person race) – Moving to a virtual concept.
9.10.20	Oktoberfest (Street Festival)
9.11.20	Flaming Foliage Race
9.17-19.20	Breckenridge Wine Classic
9.19-27.20	Summit Foundation Parade of Homes
9.24-26.20	Strings -Ciders-Sours
10.7.20	Fire Prevention Week Open House