



TOWN OF
BRECKENRIDGE

Town Council Work Session
Tuesday, July 14, 2020, 3:00 PM
VIRTUAL Council Chambers

This meeting will be broadcast live, but the public will NOT be permitted to attend the meeting in person due to COVID-19 concerns. If you are interested, please monitor the meeting by joining the live broadcast available online. Log-in information is available in the calendar section of our website: www.townofbreckenridge.com.

Questions and comments can be submitted prior to the meeting to Mayor@townofbreckenridge.com or during the meeting using the Q&A feature in the Online Webinar.

I. EXECUTIVE SESSION (3:00-3:35pm)

II. PLANNING COMMISSION DECISIONS (3:35-3:40pm)

Planning Commission Decisions

III. LEGISLATIVE REVIEW (3:40-3:55pm)

St. John's Local Landmarking (Second Reading)

2020 Budget Appropriations for Tier 1 Budget Reductions (Resolution)

Resolution to Approve an Amendment to the IGA with the School District for the McCain Property (Resolution)

IV. MANAGERS REPORT (3:55-4:40pm)

Public Projects Update

Parking and Transportation Update

Housing and Childcare Update

Committee Reports

Breckenridge Events Committee

Social Equity Advisory Commission Update

V. PLANNING MATTERS (4:40-6:00pm)

Transit Station Proposal Presentation

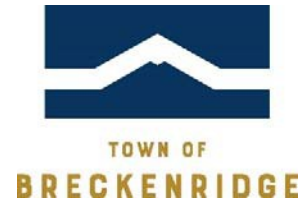
Alta Verde Design Update

Small Cell Update

VI. OTHER (6:00-7:00pm)

Walkable Main Street Update

Council Vacancy Discussion



Memo

To: Breckenridge Town Council Members
From: Mark Truckey, Director of Community Development
Date: July 8, 2020
Subject: Planning Commission Decisions of the July 7, 2020 Meeting

DECISIONS FROM THE PLANNING COMMISSION MEETING, July 7, 2020:

CLASS A APPLICATIONS: None.

CLASS B APPLICATIONS: None.

CLASS C APPLICATIONS:

Lockett Addition, Remodel and Variance, 113 Red Feather Rd., PL-2020-0197: Construct a 753 sq. ft. addition to an existing single-family residence. *Approved.*

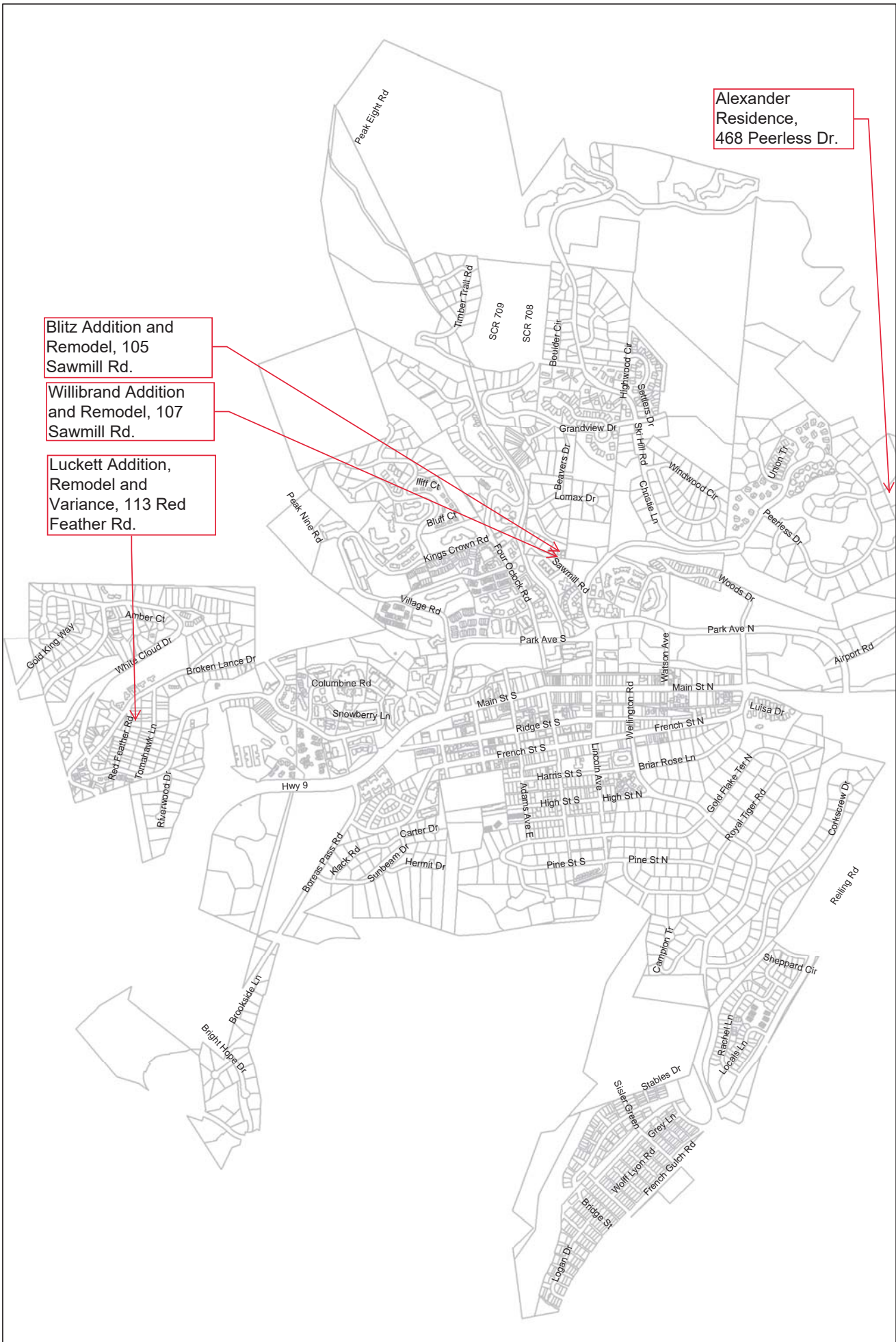
Willibrand Addition and Remodel, 107 Sawmill Rd., PL-2020-0152: 359 sq. ft. addition to existing duplex. *Approved.*

Blitz Addition and Remodel, 105 Sawmill Rd., PL-2020-0153: 306 sq. ft. addition to existing duplex. *Approved.*

Alexander Residence, 468 Peerless Dr., PL-2020-0137: New 11,056 sq. ft. single family residence with 6 bedrooms, 7 bathrooms and a 3 car garage. *Approved.*

TOWN PROJECT HEARINGS: None.

OTHER: None.



Blitz Addition and Remodel, 105 Sawmill Rd.

Willibrand Addition and Remodel, 107 Sawmill Rd.

Lockett Addition, Remodel and Variance, 113 Red Feather Rd.

Alexander Residence, 468 Peerless Dr.

PLANNING COMMISSION MEETING

The meeting was called to order at 5:30 p.m. by Chair Gerard. The meeting was a virtual electronic meeting through the Zoom platform, as a result of the COVID-19 crisis.

ROLL CALL

Christie Mathews-Leidal	Jim Lamb	Ron Schuman	Jay Beckerman
Mike Giller	Steve Gerard	Lowell Moore	

APPROVAL OF MINUTES

Ms. Matthews-Leidal: Page 3. Leidal is misspelled. With these changes, the May 19, 2020 Planning Commission Minutes were approved.

APPROVAL OF AGENDA

With no changes, the July 7, 2020 Planning Commission Agenda was approved.

PUBLIC COMMENT ON HISTORIC PRESERVATION ISSUES:

- None

CONSENT CALENDAR:

1. **Luckett Addition, Remodel and Variance, 113 Red Feather Rd., PL-2020-0197**
2. **Willibrand Addition and Remodel (LS), 107 Sawmill Rd., PL-2020-0152**
3. **Blitz Addition and Remodel (LS), 105 Sawmill Rd., PL-2020-0153**

Mr. Gerard made a motion to call up the Luckett Addition, Remodel and Variance, 113 Red Feather Rd., PL-2020-0197. The motion was seconded by Mr. Schuman and passed unanimously.

Mr. Lott: This lot contains an existing single-family residence, which according to the County Assessor's office, was constructed in 1973. In 2001, Warrior's Mark was annexed into the Town and subject to an approved density allocation map. The density allocation map identifies 1 SFE of density for Lot 43 which allows unlimited density. However, the Mass Policy limits the maximum above ground square footage. The lot has some mature landscaping and there are no existing easements.

When this property was annexed into the Town, it was done so with an existing variance from the County approved on August 2, 1978. A document from the Summit County Clerk and Recorder's office states that the variance was granted due to an incorrect original survey.

Because the existing variance was granted by Summit County and the language is vague, the Town Attorney recommended that the Town grant its own variance, mainly to clarify the language. Because the existing variance was granted by Summit County and the language is vague, the Town Attorney recommended that the Town grant its own variance, mainly to clarify the language.

Mr. Gerard: I would like all of the Commissioners to weigh-in whether the proposed Variance meets the four Variance criteria required by the Code.

Mr. Lott: Per 9-1-11 of the Town Code, Variances, Section D. Criteria For Approval: Before the Commission can grant a variance application, the applicant must prove physical hardship and the commission must find all of the following:

1. There are special circumstances or conditions applying to the land, buildings, topography, vegetation or other matters on the subject lot which would substantially restrict the effectiveness of the development in question; provided, however, that such special circumstances or conditions are unique to the particular use of which the applicant desires a variance and do not apply generally to all uses.

The existing variance granted permission for the existing structure to be located within the eastern side setbacks. In 1978, Summit County found that the house was constructed in its location due to a surveying error approximately two years after the house had been constructed. Staff finds that the circumstances for this property are unique due to a surveying error found after the construction of the original house. This application is not changing the encroachment of the structure and is not proposed to be any more non-conforming than it already is.

2. That such special circumstances were not created by the applicant.
This variance was granted in 1978 by Summit County to a different property owner. Staff finds that the circumstances were not created by the applicant as the footprint of the building is not changing and the encroachment into the setback is not being increased.

3. That the granting of the variance will be in general harmony with the purposes of this chapter, and will not be materially detrimental to the persons residing or working in the vicinity, to adjacent property, to the neighborhood, or to the public welfare in general.

The Town Attorney found that due to both the age and the vague language of the variance, the Town should grant a new variance to provide further clarification. Since the existing variance grants a setback waiver to the eastern side of this property and the building is already constructed, and the encroachment into the variance is not changing, staff feels that the granting of a new variance for the eastern side setback will not be detrimental to persons, property, or the public welfare in general.

4. The variance applied for does not depart from the provisions of this chapter any more than is required. (Ord. 19, Series 1988)

Because the variance is being granted to clarify an existing variance, staff feels that it will not depart from the provisions of the code any more than is required. This application includes an addition to the upper level of the structure, which will be no further into the setback than the footprint of the lower level.

Additionally, none of the facades exceed 25% non-natural materials and the Findings and Conditions should be changed to have the Development Permit expire on January 14, 2022.

Commissioner Questions:

Mr. Lamb: No questions.

Mr. Schuman: Criteria 3. Relates to adjacent properties. Have there been any communication with the adjacent neighbors. (Mr. Lott: The project was noticed per Town regulations. A notice was mailed to the adjacent property owners.)

Mr. Moore: No questions.

Mr. Giller: Does it matter that it is taller now? (Mr. Lott: We specifically spoke to Tim Berry about that issue and he said since the footprint is not changing it meets our Variance criteria since we don't have any bulk-plane regulations.)

Ms. Mathews-Leidal: No questions.

Mr. Beckerman: Same concerns as Ron, were the owners of Lot 48 noticed? (Mr. Lott: Yes via mail).

Ms. Puester: The property was also posted as required. We have a comment from the owner of Lot 44 on the chat box, so we will here from that individual at public comment.

Mr. Gerard opened the meeting for public comment.

Ms. Blumenfeld, 115 Red Feather Rd.: I own 1/2 of the duplex on lot 44A. I plan to move back to the residence in the fall. The notice to me was addressed incorrectly; my correct address is 1128 Florence Ave. Evanston, IL 60202 however, I still received it. I have a question about the Variance. (Mr. Gerard: explained why the property was originally granted a variance.) (Mr. Lott: The footprint of the building is not changing, they are adding on to the second story.) Thanks for the explanation, my property may have a similar issue in the future when I move back so I was curious of this process.

Mr. Gerard closed the Public comment.

Commissioner Questions:

Mr. Lamb: This an appropriate use of a Variance. All four Variance criteria are met.

Mr. Schuman: Good use of the Variance process. All four Variance criteria have been met.

Mr. Moore: All four Variance criteria have been met.

Ms. Leidal: I agree with staff's analysis. All Variance criteria have been met. The expiration date in the Findings and Conditions should be changed to January 14, 2022.

Mr. Giller: All four Variance criteria have been met.

Mr. Beckerman: Thank you for the Variance explanation to the neighbor. All four Variance criteria have been met.

Mr. Gerard: All four Variance criteria have been met. There will likely be more additions to small homes like this in the future.

Mr. Schuman made a motion to approve the application and Variance with the amended expiration date and was seconded by Mr. Lamb. The project passed unanimously.

The other consent calendar items were approved as presented.

OTHER HEARINGS:

1. Alexander Residence, 468 Peerless Dr., PL-2020-0137

Mr. Sponable: Presented a proposal to construct an 11,056 sq. ft. single-family home on 0.54 acres in the Shock Hill neighborhood including precedent for negative points for site disturbance under Policy 7/R and positive points for Landscaping under Policy 22/R along with changes made by the applicant since the project was called up at the June 16, 2020 meeting.

Commissioner Questions:

Mr. Lamb: No questions.

Mr. Schuman: No questions

Mr. Moore: No questions.

Ms. Mathews-Leidal: No questions.

Mr. Giller: No questions.

Mr. Beckerman: No questions.

Mr. Gerard: I appreciate the additional staff research and changes by the applicant.

Mr. Don Eggers: Explained that the retaining wall, while long, was low and would not cause significant visual disturbance as it was under 2'. The only exception being the curved portions around the existing trees which are taller due to the grading and slope.

Mr. Gerard opened the meeting for public comment but there was none and the comment period was closed.

Commissioner Comments:

Mr. Lamb: No concerns, I support the project.

Mr. Schuman: I also support the project.

Mr. Moore: Meets 7/R and 22/R, our previous concerns were addressed.

Ms. Mathews-Leidal: Thank you for your changes to the project. I support staff's analysis.

Mr. Giller: I support the project but the driveway is still impactful.

Mr. Beckerman: I reviewed the previous minutes and appreciate the changes to the project.

Mr. Gerard: The driveway is not optimally designed and will create a significant amount of site disturbance but the design meets the past precedent for similar projects. I support the project.

Mr. Giller made a motion to approve the project and seconded by Mr. Moore. The motion passed unanimously.

OTHER MATTERS:

1. Town Council Update: A written summary was provided in the packet.

Commissioner Questions / Comments:

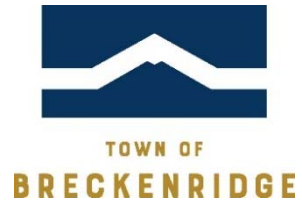
Mr. Schuman: Will the Main Street closure be extended?

Mr. Beckerman: It cannot be extended because the parking garage needs a gas line extension that requires the closure of Park Avenue.

ADJOURNMENT:

The meeting was adjourned at 6:19 pm.

Steve Gerard, Chair



Memo

To: Breckenridge Town Council Members
From: Town Attorney
Date: June 20, 2020
Subject: Council Bill No. 25 (St. John the Baptist Episcopal Church Landmarking Ordinance)

The second reading of the ordinance landmarking the St. John the Baptist Episcopal Church is scheduled for your meeting on July 14th. There are no changes proposed to ordinance from first reading.

I will be happy to discuss this matter with you on Tuesday.

1 ***FOR WORKSESSION/SECOND READING – JULY 14***

2
3 ***NO CHANGE FROM FIRST READING***

4
5 COUNCIL BILL NO. 25

6
7 Series 2020

8
9 AN ORDINANCE DESIGNATING CERTAIN REAL PROPERTY AS A LANDMARK
10 UNDER CHAPTER 11 OF TITLE 9 OF THE BRECKENRIDGE TOWN CODE
11 (St. John’s Church, 100 South French Street, Lots 1 and 2, Block 4, Abbett Addition)

12
13 BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE,
14 COLORADO:

15 Section 1. Findings. The Town Council of the Town of Breckenridge finds and
16 determines as follows:

17
18 A. Saint John The Baptist Episcopal Church Of Breckenridge, a Colorado
19 nonprofit corporation (“**Church**”), owns the hereinafter described real property. Such
20 real property is located within the corporate limits of the Town of Breckenridge, County
21 of Summit and State of Colorado.

22
23 B. The Church filed an application pursuant to Chapter 11 of Title 9 of the
24 Breckenridge Town Code seeking to have the hereinafter described real property
25 designated as a landmark (“**Application**”).

26
27 C. The Town followed all of procedural requirements of Chapter 11 of Title 9 of
28 the Breckenridge Town Code in connection with the processing of the Application.

29
30 D. The improvements located on hereinafter described real property are more
31 than fifty (50) years old.

32
33 E. The hereinafter described real property meets the “Architectural” designation
34 criteria for a landmark as set forth in Section 9-11-4(A)(2)(a)(1) of the Breckenridge
35 Town Code because the original church building is architecturally significant for its
36 Carpenter Gothic style architecture.

37
38 F. The hereinafter described real property meets the “Physical Integrity” criteria
39 for a landmark as set forth in Section 9-11-4(A)(3)(a) of the Breckenridge Town Code is
40 met because property shows character, interest or value as part of the development,
41 heritage or cultural characteristics of the community, region, state, or nation. The
42 building is historically significant for its long associations with Breckenridge’s social and
43 cultural development, due to its initial use as a Congregational Church, and for its long
44 sustained use as St. John the Baptist Episcopal Church.

1
2 G. In accordance with the requirements of Section 9-11-3(B)(3) of the
3 Breckenridge Town Code, on May 19, 2020 the Application was reviewed by the
4 Breckenridge Planning Commission. On such date the Planning Commission
5 recommended to the Town Council that the Application be granted.
6

7 H. The Application meets the applicable requirements of Chapter 11 of Title 9 of
8 the Breckenridge Town Code, and should be granted without conditions.
9

10 I. Section 9-11-3(B)(4) of the Breckenridge Town Code requires that final
11 approval of an application for landmark designation under Chapter 11 of Title 9 of the
12 Breckenridge Town Code be made by ordinance duly adopted by the Town Council.
13

14 Section 2. Designation of Property as Landmark. The following described real
15 property:

16
17 Lots 1 and 2, Block 4, Abbett Addition, Town of Breckenridge, Summit County,
18 Colorado; also known as 100 South French Street, Breckenridge, Colorado 80424
19

20 is designated as a landmark pursuant to Chapter 11 of Title 9 of the Breckenridge Town
21 Code.
22

23 Section 3. Police Power Finding. The Town Council finds, determines and declares that
24 this ordinance is necessary and proper to provide for the safety, preserve the health, promote the
25 prosperity, and improve the order, comfort and convenience of the Town of Breckenridge and
26 the inhabitants thereof.
27

28 Section 4. Town Authority. The Town Council finds, determines and declares that it has
29 the power to adopt this ordinance pursuant to the authority granted to home rule municipalities
30 by Article XX of the Colorado Constitution and the powers contained in the Breckenridge Town
31 Charter.
32

33 Section 5. Effective Date. This ordinance shall be published and become effective as
34 provided by Section 5.9 of the Breckenridge Town Charter.
35
36

37 INTRODUCED, READ ON FIRST READING, APPROVED AND ORDERED
38 PUBLISHED IN FULL this _____ day of November, 2020. A Public Hearing shall be held
39 at the regular meeting of the Town Council of the Town of Breckenridge, Colorado on the ____
40 day of _____, 2020, at 7:00 P.M., or as soon thereafter as possible in the
41 Municipal Building of the Town.
42

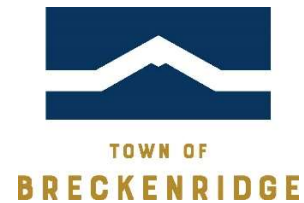
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TOWN OF BRECKENRIDGE, a Colorado
municipal corporation

By _____
Eric S. Mamula, Mayor

ATTEST:

Helen Cospolich
Town Clerk



Memo

To: Breckenridge Town Council
From: Brian Waldes, Finance Director
Date: 7.3.20
Subject: 2020 Budget Reductions Appropriations Resolution

The purpose of this memo is explain the details of the attached series 2020 resolution making appropriations to the 2020 Town budget.

Background

The staff memo dated 3.26.20 titled “COVID-19 Budget Measures” detailed for Council the steps taken in each department to cut expenses in response to the current pandemic crisis. The exhibit from that memo is attached hereto (2020 Budget Reductions Summary Sheet) and details the reductions by fund and department, as well as notes some of the specific program impacts of those reductions.

In order to officially incorporate those changes into our 2020 budget document, as well as our financial reporting system, it is necessary to approve the attached resolution to formalize the reductions. While it may seem counter-intuitive to be required to memorialize decreases in expenditures, it is in fact a mandatory step.

There are no changes from the 3.26.20 reduction amounts. Please refer to the attached for details on operational program cuts.

The attached resolution memorializes our cuts to the capital improvement plan (CIP) for 2020. The resolution also contains the reductions to transfers from the Excise Fund to other funds. As such, the resolution can be a little confusing when looking at total cost reduction amounts. The summary sheet presentation is clearer.

Next Steps

If approved, the attached resolution will allow staff to make the official changes to our 2020 budget document. That will enable our financial reporting system to be updated and then official reports run from that system will include our reductions.

We continue to monitor revenues very closely, and revise projections with each new data point. As we approach the higher sales activity summer months, we anticipate using the reductions in the resolution, combined with updated revenue projections, to project where we will land at the end of 2020, and how that will shape the 2021 plan.

2020 Budget Reductions Summary Sheet

	Adopted 2020	Reduction	Revised 2020	% Red.	Notes
General Fund					
Finance	\$ 1,145,872	\$ 53,500	\$ 1,092,372	4.7%	Sales Tax Audits, training, misc.
Muni Svc	675,901	69,500	606,401	10.3%	Frozen Vacancy, subscriptions
Public Safety	4,063,982	334,559	3,729,423	8.2%	Frozen Vacancy, misc. supplies
Recreation	5,976,420	794,068	5,182,352	13.3%	Hours reductions, reduce seasonal hires
Human res.	771,981	63,263	708,718	8.2%	Frozen Vacancy, training
Community Dev.	1,279,261	78,710	1,200,551	6.2%	Frozen Vacancy training, supplies
Public Works	8,635,896	561,584	8,074,312	6.5%	Frozen Vacancy reduced seasonal staff, supplies, train.
Total	22,549,313	1,955,184	20,594,129	8.7%	
Golf					
Admin	213,363	3,953	209,410	1.9%	Training uniforms supplies
Maint	152,827	100	152,727	0.1%	
Course Maint	840,841	46,828	794,013	5.6%	
Capital	327,645	132,700	194,945	40.5%	Delayed purchases
Total	1,534,676	183,581	1,351,095	12.0%	
Marketing					
BTO	4,768,008	476,800	4,291,208	10.0%	Overall reduction
Ops (TOB efforts)	168,363	15,000	153,363	8.9%	
Total	4,936,371	491,800	4,444,571	10.0%	
Open Space					
	2,800,681	230,624	2,570,057	8.2%	Frozen Position
Garage					
	1,748,038	135,647	1,612,391	7.8%	
IT					
	1,554,533	209,000	1,345,533	13.4%	
Special Projects					
BCA	2,263,290	226,329	2,036,961	10.0%	Overall reduction
BHA - Ops	610,000	25,000	585,000	4.1%	
BHA - Cap	1,345,000	1,204,000	141,000	89.5%	Hold on all Capital - give funds back to Town
Total	4,218,290	1,455,329	2,762,961	34.5%	
Parking & Transp.					
Transit Admin	530,138	135,647	394,491	25.6%	Frozen Vacancy
Transit Ops	4,889,289	760,306	4,128,983	15.6%	Decreased Seasonals, misc.
Total	\$ 5,419,427	\$ 895,953	\$ 4,523,474	16.5%	
Fund Totals	\$ 44,761,329	\$ 5,557,118	\$ 39,204,211	12.4%	
MERIT FREEZE	\$ 15,096,233	\$ 509,498	\$ 14,586,735	3.5%	Represents remainder of 2020 freeze
Grand Total		\$ 6,066,616			
Service Funds Total	\$ 37,123,401	\$ 4,798,266	\$ 32,325,135	14.8%	

A RESOLUTION

SERIES 2020

A RESOLUTION MAKING SUPPLEMENTAL APPROPRIATIONS TO THE 2020 TOWN BUDGET

WHEREAS, the Town Council of the Town of Breckenridge desires to amend the Town's 2020 budget by making supplemental appropriations reducing expenditures by the amount of \$23,957,631; and increasing other expenditures by \$35,000.

WHEREAS, a public hearing on the proposed supplemental appropriations was held on July 14, 2020, in accordance with the requirements of Section 10.12(a) of the Breckenridge Town Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRECKENRIDGE, COLORADO that the 2020 budget is amended, and supplemental appropriations for the amended 2020 Town budget are made as follows:

General Fund (001):

1. Transfer From Excise	\$ (1,955,184)
Total General Fund Revenue Decrease	\$ (1,955,184)

1. Finance Department	\$ (53,500)
2. Muni. Services	(69,500)
3. Public Safety	(334,559)
4. Recreation	(794,068)
5. Human resources	(63,263)
6. Community Development	(78,710)
7. Public Works	<u>(561,584)</u>
Total General Fund Expenditure Decrease	\$ (1,955,184)

Capital Fund (003):

1. Transfer/other Reductions	\$ <u>(8,942,500)</u>
Total Capital Fund Revenue Decrease	(8,842,500)
2. Project reductions	\$ <u>(8,977,500)</u>
Total Capital Fund Expense Decrease	(8,977,500)

Marketing Fund (004):

1. BTO/other	\$ <u>(491,800)</u>
Total Marketing Fund Expense Decrease	\$ (491,800)

Golf Fund (005):

1. Admin/Ops/Maintenance	\$ (183,581)
Total Golf Fund Revenue Decrease	\$ (183,581)

Excise Fund (006):

1. Transfer to General Fund	\$ (1,955,184)
2. Transfer to Capital	(6,012,500)
3. Transfer to Special Projects	<u>(1,455,329)</u>
Total Excise Fund Expense Decrease	\$ (9,423,013)

Open Space (008)

1. Program reductions	\$ (230,624)
2. Transfer to Capital increase	35,000

Garage Fund (010):

1. Program reductions	\$ (135,647)
Total Garage Fund Expense Decrease	\$ (135,647)

IT Fund (011)

1. Program reductions	\$ (209,000)
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Special Projects (013):

1. Transfer from Excise Fund	\$ (1,455,329)
Total Special Projects Fund Revenue Decrease	\$ (1,455,329)

1. BHA Grant	\$ (1,229,000)
2. BCA Grant	<u>\$ (226,329)</u>
Total Special Projects Fund Expense Decrease	\$ (1,455,329)

Parking and Transportation (017):

1. Transit Admin/Ops	\$ (895,953)
Total Parking and Transportation Fund Expense Decrease	\$ (895,953)

This Resolution shall become effective upon its adoption.

RESOLUTION APPROVED AND ADOPTED THIS 14th DAY OF JULY 2020.

ATTEST

TOWN OF BRECKENRIDGE

Helen Cospolich, Town Clerk

By _____
Eric Mamula, Mayor

APPROVED IN FORM

Town Attorney

Date



Memo

To: Breckenridge Town Council
From: Rick Holman, Town Manager
Date: 06-26-2020
Subject: Resolution to Approve Amendment to IGA with the School District

In June of 2019 the Town entered into an Intergovernmental Agreement with the School District regarding the transfer of real property at the McCain property to the School District. As part of that IGA, the Town had certain obligations they had to perform by certain dates. Because of the financial burdens created by COVID, I approached the School District and asked if they would approve an amendment to the original IGA that would change the date on those obligations.

The original IGA described the Town would be responsible for delivering clean fill to the property to get it out of the flood plain by December 31, 2023. The Town was also required to complete the street and utilities infrastructure no later than December 31, 2023. Under the amended IGA both of those dates have been changed to the year 2026. Staff supports approving this amendment as it provides us with more time to spread out the capital cost associated with these obligations.

1 **FOR WORKSESSION/ADOPTION – JULY 14**

2
3 RESOLUTION NO. ____

4
5 SERIES 2020

6
7 A RESOLUTION APPROVING AN AMENDMENT TO INTERGOVERNMENTAL
8 AGREEMENT REGARDING TRANSFER OF McCAIN PROPERTY WITH SUMMIT
9 SCHOOL DISTRICT RE-1

10
11 WHEREAS, the Town and Summit School District RE-1 (“**School District**”) entered into
12 that Intergovernmental Agreement Regarding Transfer of McCain Property dated June 13, 2019
13 (“**Agreement**”); and

14
15 WHEREAS, Section C3 of the Agreement provides that the Agreement may be amended
16 in writing and signed by the Town and the School District; and

17
18 WHEREAS, the Town and the School District desire to amend the Agreement; and

19
20 WHEREAS, a proposed Amendment to Intergovernmental Agreement Regrading
21 Transfer of McCain Property has been prepared, a copy of which is marked **Exhibit “A”**,
22 attached hereto, and incorporated herein by reference; and

23
24 WHEREAS, the Town Council has reviewed the proposed Amendment to
25 Intergovernmental Agreement Regarding Transfer of McCain Property, and finds and determines
26 that it would be in the best interest of the Town to enter into such agreement; and

27
28 WHEREAS, Rule 6.1(b) of the Council Procedures and Rules of Order provides that a
29 resolution may be used to approve an agreement.

30
31 NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF
32 BRECKENRIDGE, COLORADO:

33
34 Section 1. The Amendment to Intergovernmental Agreement Regarding Transfer of
35 McCain Property with Summit School District RE-1 (**Exhibit “A”** hereto) is approved; and the
36 Town Manager is authorized, empowered, and directed to execute such agreement for and on
37 behalf of the Town of Breckenridge.

38
39 Section 2. Minor changes to or amendments of the approved agreement may be made by
40 the Town Manager if the Town Attorney certifies in writing that the proposed changes or
41 amendments do not substantially affect the consideration to be received or paid by the Town
42 pursuant to the approved agreement, or the essential elements of the approved agreement.

43
44 Section 3. This resolution is effective upon adoption.

45
46 RESOLUTION APPROVED AND ADOPTED THIS ____ DAY OF _____, 2020

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TOWN OF BRECKENRIDGE, a Colorado
municipal corporation

By: _____
Eric S. Mamula, Mayor

ATTEST:

Helen Cospolich, CMC,
Town Clerk

Amendment To Intergovernmental Agreement Regarding Transfer of McCain Property

This Amendment to Intergovernmental Agreement Regarding Transfer of McCain Property (this "Amendment") is dated _____, 2020 (the "Effective Date") and is between the Summit School District RE-1 ("District"), a Colorado public school district and political subdivision of the state, and the Town of Breckenridge ("Town"), a Colorado municipal corporation. District and Town are referred to individually in this Agreement by name or as a "Party," and collectively as the "Parties."

WHEREAS, the Parties entered into that Intergovernmental Agreement Regarding Transfer of McCain Property dated June 13, 2019 ("Agreement"); and

WHEREAS, Section C3 of the Agreement provides that the Agreement may be amended in writing and signed by the Parties; and

WHEREAS, the Parties desire to amend the Agreement as hereafter set forth.

NOW, THEREFORE, the Parties agree as follows:

1. Section 2.1 of the Agreement is amended so as to read in its entirety as follows:
 - 2.1 The Town expects to begin delivery of the fill to the McCain Property in May 2019, and to conclude the delivery of fill to the property on or before December 31, 2026. In order to confirm that the Town is providing "clean fill" to the McCain Property, beginning January 1, 2019, the Town certifies, warrants and represents that any and all fill material used on the McCain Property by or at the direction of the Town shall be certified clean fill that has been tested by a third-party at the Town's sole cost. For the purposes of this Agreement, the term "clean fill" shall mean fill material that is below the Residential or Unrestricted Use values as set forth in the current Colorado Soil Evaluations Values Table, available from the Colorado Department of Public Health and Environment.
2. Section 4.1 of the Agreement is amended so as to read in its entirety as follows:
 - 4.1 The Town shall complete the street and utilities infrastructure prior to or in conjunction with the District's construction of a new building on the McCain Property, and no later than December 31, 2026; provided, however, the District acknowledges that gas and electric service to the

AMENDMENT TO INTERGOVERNMENTAL AGREEMENT REGARDING TRANSFER
OF McCAIN PROPERTY

McCain Property cannot be provided until detailed construction plans are completed by the District and submitted to and approved by Xcel Energy. Xcel Energy cannot design gas or electric infrastructure for the McCain Property until utility loads for the District’s new facilities are determined. At the time of the execution of this Agreement, the lead time required to obtain Xcel Energy approval is approximately twelve months. The Town shall not be in default of this Agreement if it is unable to complete the street and utilities infrastructure by the deadline provided above in this Section 4.1 because final approval from Xcel Energy has not been obtained in time to meet such deadline. In such event, the Town shall complete the street and utilities infrastructure improvements to the McCain Property with due diligence after final approval from Xcel Energy has been obtained.

3. All capitalized terms used in this Amendment shall have the same meaning as provided in the Agreement.

4. Except as expressly amended by this Amendment the Agreement shall remain in full force and effect.

5. In accordance with Section 29-1-203(1), C.R.S., this Amendment shall not become effective unless and until it has been approved by the governing bodies of both the Town and the County, or by such persons as has the power to approve this Amendment on behalf of the Town and the County.

TOWN OF BRECKENRIDGE, a Colorado
municipal corporation

By: _____
Rick G. Holman, Town Manager

ATTEST:

Helen Cospolich, CMC,
Town Clerk

AMENDMENT TO INTERGOVERNMENTAL AGREEMENT REGARDING TRANSFER
OF McCAIN PROPERTY

SUMMIT SCHOOL DISTRICT RE-1

By: _____
Kerry Buhler, Superintendent

ATTEST:

Secretary, Board of Education

Memo



To: Breckenridge Town Council Members
From: Town Staff
Date: 7/8/2020
Subject: Public Projects Update

Fiber9600

Schedule: Trenching for the 2020 work areas have been substantially completed, with the exception of some minor utility repairs. Paving has encountered some delays due to Columbine Hills equipment issues, and will resume on July 9th. Concrete work throughout town will continue for the next two weeks and less disruptive work such as vault placements, proofing, fiber pulling, and drop installation will continue throughout July.



Xcel Pavement Restoration on Wellington Rd

The trenches on Wellington Rd are scheduled to be patched beginning on July 8th. Xcel will then remobilize their asphalt subcontractor to mill and overlay the trenched travel lane in approximately 4-6 weeks.

River Park Phase 2

Schedule: The play features and bike park for Phase 2 were completed recently and the park has been reopened to the public. Final landscaping of the area will be completed over the next couple of weeks after the July 4th holiday, as well as the completion of the parking lot.

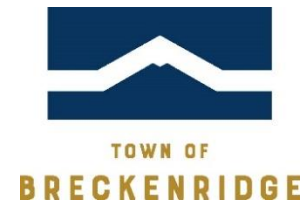
Budget: The project has been awarded to several different contractors for different portions of construction. The plans and contracts have been modified to fit within the budget below.

Project Funding	
2020 Open Space Fund	\$ 140,000
2020 GOCO Grant	\$ 350,000
Total Budget	\$ 490,000



Memo

To: Breckenridge Town Council Members
From: Town Staff
Date: 7/8/2020
Subject: P&T Project Updates



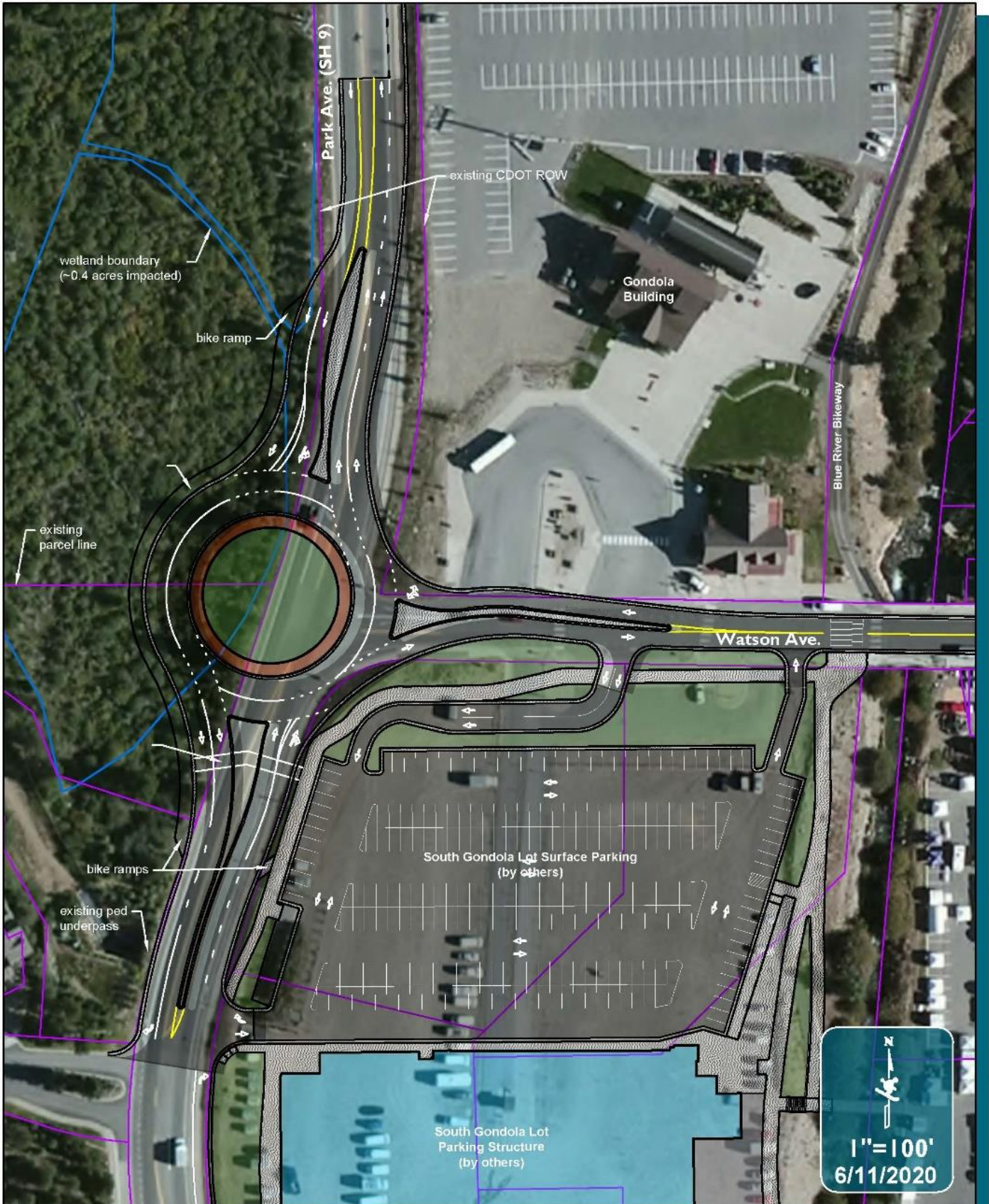
Watson Ave Roundabout

A new roundabout is currently being designed for the intersection of Watson Ave. and Park Ave. A feasibility study completed in 2017 identified the need for a roundabout at this intersection, and then the addition of the parking structure on the South Gondola Lot created more demand on the intersection, leading to an agreement with CDOT to construct the roundabout after the completion of the parking structure. The roundabout is currently in the preliminary design phase and is proposed as a two lane roundabout through the intersection as shown in the conceptual sketch. Below is an approximation of the design and construction schedule for the project

- Preliminary Design – June 2020 to November 2020
- Final Design – November 2020 to June 2021
- Bid for Construction Contract – October 2021
- Construction – Summer 2022

Watson Ave Roundabout

Roundabout Overview



Weekly Progress Report

Schedule

Activities completed:

- a. Watson Ave. sanitary tie in.
- b. 38 of 56 drilled holes complete.

Activities started:

- a. Shoring wall lagging.
- b. Over excavation.
- c. West side drilling operations.

Activities upcoming:

- a. Gas line relocation at South.
- b. Concrete crew mobilization and form delivery.
- c. Deep utility installation.

Quality Control

1. Peak Land on site for various surveying activities.
2. Cesare on site for excavation and

backfill QC activities.

3. ComplianceWise on site for stormwater inspections and maintenance.
4. Stan Miller sweeping operations underway.

Safety Focus

1. COVID-19 protocol enforcement.
2. PPE requirements.

Project Information

1. Original duration: 544 Days
2. Days added by CO: 0
3. Time % complete: 4%
4. Cost % complete: 4%
5. **Guaranteed Maximum Price:**
 - Original: \$38,217,946
 - Change order total: \$0
 - Current contract value: \$38,217,946
 - Invoiced to date: \$670,715

Project Team

- | | |
|---|--------------------|
| 1. Rene Robledo – Superintendent | Cell: 303-829-1331 |
| 2. Ian MacKinnon – Assistant Project Manager | Cell: 720-402-4065 |
| 3. Michael Brown – Project Manager | Cell: 817-475-2251 |

- | |
|---|
| Email: RRobledo@hyderinc.com |
| Email: IMacKinnon@Hyderinc.com |
| Email: MBrown@Hyderinc.com |



Excavating for Sewer at Watson Ave.



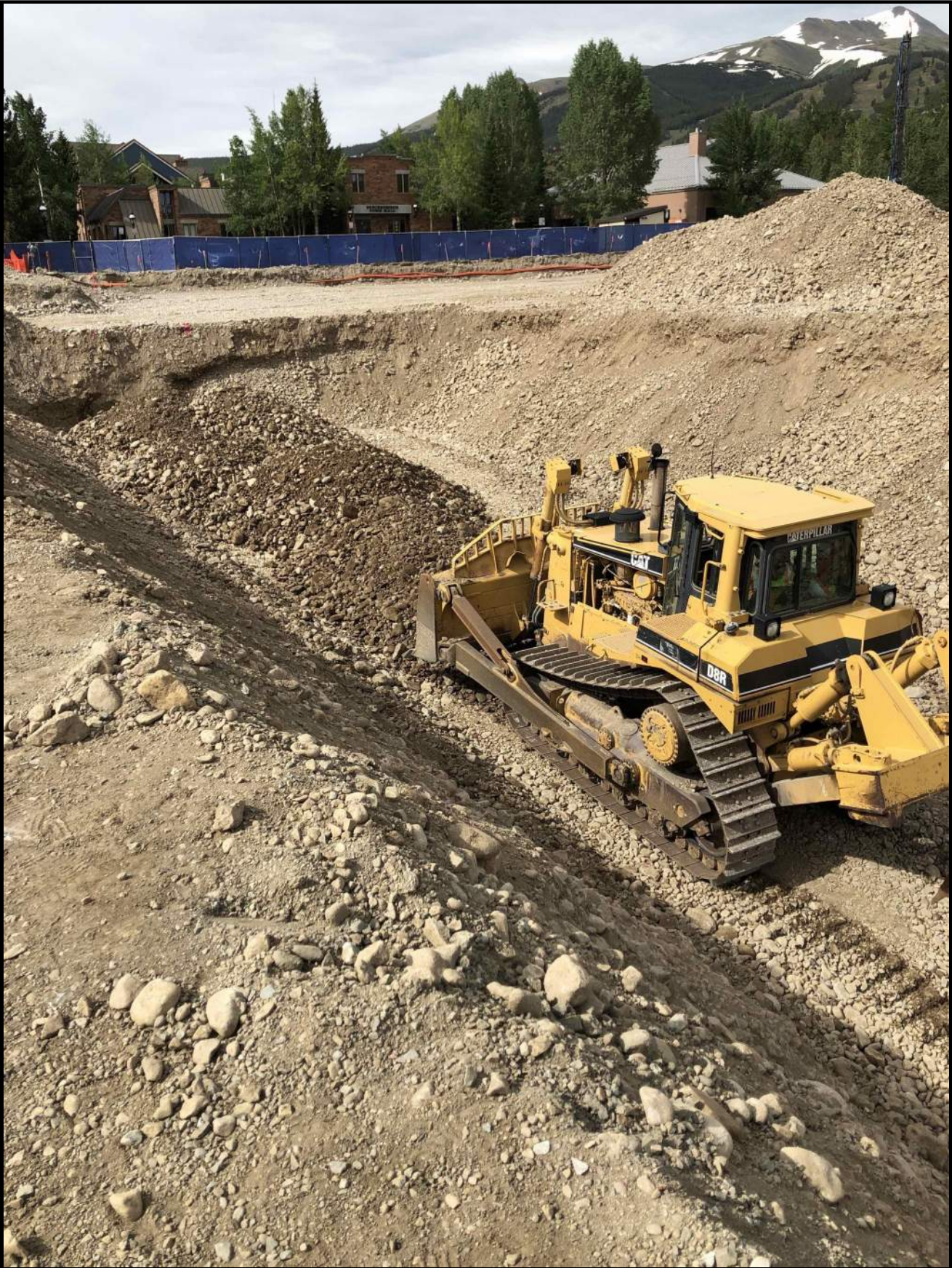
Watson Work Underway



Backfill for Watson Ave. Sewer Tie-in



East Side Mass Excavation Progress



North Side Mass Excavation Underway



East Side Excavation Progress



Site View Looking South



Dust Mitigation Efforts



Shoring Wall Drilling Operations Continue



Soldier Beam Progress (West Side)



Lagging Progress





**TOWN OF BRECKENRIDGE
TRANSIT**

DATE: July 6, 2020

TO: Breckenridge Town Council

CC: Rick Holman, Shannon Haynes, James Phelps, Mark Johnston, Jen Pullen

FROM: Public Works Transit Division

RE: Free Ride Ridership Numbers – June 2020

The Free Ride bus service was suspended on March 17th due to the COVID-19 pandemic. Service resumed on June 1st with a limited capacity of 10 people a bus per the Summit County Public Health Order. The summer service schedule is limited to three routes until August.

Route	2019		2020		Month		YTD	
	June	June YTD	June	June YTD	#'s	%	#'s	%
Black	8,063	44,011	4,644	18,605	-3,419	-42.4%	-25,406	-57.7%
Trolley	15,369	71,746	0	40,094	-15,369	100.0%	-31,652	-44.1%
Purple	10,291	99,094	3,077	64,954	-7,214	-70.1%	-34,140	-34.5%
Gray	34,287	61,931	7,806	7,806	-26,481	-77.2%	-54,125	-87.4%
TOTAL	68,010	756,930	15,527	488,027	-52,483	-77.2%	-268,903	-35.5%



Memo

To: Breckenridge Town Council Members
From: Corrie Burr
Date: June 29, 2020
Subject: June 17, 2020 Child Care Advisory Meeting Report

The Child Care Advisory Committee held an added special meeting on June 17, 2020. This special meeting was held to help with budgeting and any potential financial need with the centers. Committee members present via GoToMeeting: Scott Perlow, Greta Shackelford, Laura Amedro, Jay Homola, Johanna Gibbs, Austyn Dineen, Heather Garcia, Mary Jo Zweig and Joyce Ruderman. Kelly Owens was unable to attend. Staff from the Town of Breckenridge included Laurie Best, Julia Puester and Corrie Burr. Leslie Davis also joined the meeting.

Application Update

We have received 20 applications and there are 18 more that have been started. I have fully processed one application that is a family that didn't qualify for tuition assistance prior to COVID, so the application was processed to add the family to tuition assistance for July and August. We have done new calculations for 2019-2020 for five families so far that received more assistance for June through August.

Corrie is working to get the word out through social media and adding in radio and Summit Daily announcements since we can not be in person at the centers this year.

Center Update & Financial Status

The budgets, deficits and forecasting is still a challenge with the number of kids changing daily. The final amount of loss will be dependent on the centers being successful with getting their PPP loans forgiven. The monthly loss for June range from around \$8,000 to over \$30,000. Greta shared that Little Red appears to be breaking even (currently) if the PPP loan is forgiven.

The centers are working through the restriction that kids need to be kept out of the center if they ANY symptom listed for kids (congestion, cough, fever above 100.4, vomiting and diarrhea) for at least 10 days or have a negative COVID test. This may cause families to drop out given the volatility of simple symptoms that exclude their child for 10 days. This also affects staffing as they have the same restrictions, just a different list of symptoms.

Greta also shared how much of a benefit it was to have SPK and TOB assistance remain the same for March through June and stressed that this is the one predictable item in a very unpredictable budget and situation. Greta requested this to remain the same for the next 2 months to help with forecasting for all centers. This will be brought to Town Council for consideration.

The centers are currently able to continue operating and will continue to evaluate and assess financial standing and any anticipated need each month.

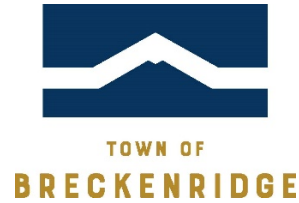
Additional Support Needs from the Committee

Corrie will reach out to Eagle to see if they have had any situations of closure due to positive tests, and words of wisdom with their child care facilities. The offer was made to continue to support the centers as much as we can, and asked that they all remember the committee and members if they find they need help. Joyce Ruderman offered to volunteer to work a day at each center to help with staffing.

Breckenridge Montessori Rent Request

Town Council approved the rent forgiveness for Breckenridge Montessori for July and August. This information was immediately shared with Beth to assist with budgeting.

Adjourned at 4:02 pm.



Memo

To: Breckenridge Town Council Members
From: Corrie Burr
Date: July 8, 2020
Subject: July 1, 2020 Child Care Advisory Meeting Report

The Child Care Advisory Committee held a regular meeting on July 1, 2020. Committee members present via GoToMeeting: Scott Perlow, Greta Shackelford, Laura Amedro, Johanna Gibbs, Austyn Dineen. Heather Garcia, Mary Jo Zweig, Jay Homola and Joyce Ruderman were unable to attend. Town Council representative Kelly Owens was also in attendance. Staff from the Town of Breckenridge included Laurie Best, Julia Puester and Corrie Burr. Leslie Davis also joined the meeting.

Application Update

We have 26 applications in review, 25 more that have been started and 5 in review with SPK. SPK is just about complete with all their applications. The deadline for TOB is July 15th. Corrie will start sending reminders to those that have started their application, but have not yet submitted it. The total number feels a little low for being 2 weeks out from the deadline, but we feel there will be some families that don't apply until they are more stable with work, finances and child care. We always allow for out of cycle submissions when there is a need / reason for this.

Center Update & Financial Status

Corrie and Kelly met with the three large-center directors this week to talk about options with tuition increases and thoughts on their normal two to three percent increase in tuition. There is a discussion about waiting on increases until January or possibly not at all. The centers are reviewing budgets to understand the need. The program parameter for tuition assistance is that the centers raise rates appropriately to accommodate the true cost of care and should be in line with any staff increases as well. There is no statement that tuition increases are mandatory, but certainly is a consideration.

Laurie shared the history of getting to where we are now with the true cost of care being passed on to the users of the centers and then the tuition assistance program coming in to subsidize where necessary. These are unprecedented times, but we don't want to lose ground.

The centers start budgeting in November, but their current budgets included a tuition increase in the fall. It would be nice to delay increases until January or forgo them this school year, but that may not be possible and still remain consistent with budget and the cost of care.

TLC and Carriage House are at full days, LRSB will start full days on July 6th. Days are still slightly shorter than prior to COVID to accommodate extra cleaning and requirements. All centers are increasing

capacity as appropriate, but at this point, none of the centers are going to their community waitlist until they exhaust the needs for current families and adding days. The current plan is to go to the community waitlists in the fall.

No confirmed cases at the child care facilities, but there has been some testing. The testing is taking longer than expected, but this is being addressed and reviewed by Public Health. Public Health receives all the information on testing and can see how long results are taking. Kelly offered to hunt down results and investigate delays if there are specific cases. Have people email her or call her with information, so she has examples.

Corrie shared that the TOB tuition assistance payments for June consisted of about a 30% subsidy. This is money that was paid to the center for a family that reduced days or has not yet returned post-closure. This is due to the commitment to continue to provide the same amount of money for tuition assistance for June, July and August to assist with budgeting for the centers. This will be monitored for July and August as well.

New Executive Order

Governor Polis signed a new executive order on Jun 27th that extended CCCAP benefits, but it also established additional funds for sustainability grants for centers that have experienced financial stress due to reduction in services from COVID-19. These are to assist in keeping the centers open and functioning to help the workforce return. Lucinda at ECO is looking at what the application will look like and how centers can apply. This grant covers the reduction in capacity, purchases for additional equipment and supplies. Johanna is going to see if she can get additional information on criteria or availability of funds. Corrie will email a copy of the executive order out to the committee.

Travel Quarantine Requirement

The committee discussed the probability of quarantine requirements for families that travel to “hot spots” and then return to a center immediately following the trip. This is something we are seeing in multiple industries and the centers want to do as much as they can for safety. This is not a current policy in child care, but the centers are wondering if this is something they should be considering. The questions that came up are how long of a quarantine would make sense, how to implement, should it be a unified program through the county (a question for ECO), would families see this as a hindrance or a beneficial security step, how is the travel area defined? The centers are considering a parent survey concerning the issue around a mandated quarantine for post travel prior to coming back to the center.

The committee agreed to have another special meeting on July 15th at 3pm

Adjourned at 3:56 pm.



Memo

To: Breckenridge Town Council Members
From: Rick Holman, Town Manager
Date: 7/9/2020
Subject: Committee Reports

All reports are attached to this memo.

Committees*	Representative	Report Status
Summit Stage Advisory Board	Jennifer Pullen	Included
Police Advisory Committee	Chief Jim Baird	No Meeting/Report
CMC Advisory Committee	Rick Holman	No Meeting/Report
Recreation Advisory Committee	Scott Reid	No Meeting/Report
Breckenridge Events Committee	Shannon Haynes	No Meeting/Report
Transit and Parking Advisory Committee	Jennifer Pullen	Included
Communications	Haley Littleton	Included

**Note: Reports provided by the Mayor and Council Members are listed in the Council agenda.*



Memo

To: Breckenridge Town Council Members
From: Haley Littleton, Communications
Date: 7/9/2020
Subject: July 2020 Communications Report

Social Media: Social media followers have significantly expanded and has proven to be a critical outreach method.

- Instagram: 3,330 followers (compared to 1,755 followers at the beginning of March, pre-pandemic). Instagram during COVID-19 has proven to be our vital social media platform. Staff will continue to focus on Instagram content as it performs better and reaches further than other platforms.
- Twitter: 6,925 followers, +245 followers since pre-pandemic March. Twitter has lagged behind the other social media platforms, but engagement and impressions are still high. It remains an essential avenue of outreach for some audiences.
- Facebook: 12,463, +1,800 since pre-pandemic March. Mayor’s update is the most popular content in terms of engagement. Facebook has proven to be a critical outreach tool for our second homeowners participating and staying informed from afar.

Campaigns:

- **COVID-19/PIO Information:** Staff continues to pursue updated information and educational pieces regarding COVID-19 and continues to participate in the EOC weekly update calls. Staff is working with Summit County Public Health to align messaging and information, as well as utilize some of their materials (i.e., the mask banner hanging at the transit center). Staff continues to make timely updates to the COVID-19 page to make sure that it has the most accurate and robust information regarding COVID-19, recovery and tourism, walkable Main Street, and testing information.
- **Parking Structure:** Staff continues to pursue outreach on the parking structure, as presented in the previous memo. Summer messaging has focused on “Visit Breck Right” and the multiple commute options from both the Airport and Ice Rink lots. Staff will continue to develop messaging with Launch as we learn more about how the winter season will look.
- **Census:** Staff continues to work with the Summit County Census group to promote participation. The self-response timeline has been extended into October, and staff will increase messaging to the community about participation, especially if Breckenridge begins to see more seasonal staff returning for the winter.
- **Masks:** Staff is working to create an extensive and multi-faceted campaign around mask usage. Staff has reached out to Launch for a cohesive mask message/advertisement to use across town and is waiting to hear back on the timeline and budget. Staff has put together a letter from the mayors about mask usage in Summit County and is working on getting approval from each town. Staff is developing a social media campaign with facts and tips about the need for masks and the correct usage and incorporating ideas and suggestions from the July 7 Special Council Meeting. Staff is working with SCTV to create a 2 minute PSA video about the usage of masks in Breckenridge that is similar to the mayors’ letter. Staff is also exploring targeted geo-fencing text message services so that visitors receive a text message as they enter the mandatory mask area.
- **Mayor’s Update:** The Mayor’s Update that began in March with the start of the “Stay at Home” phase has proven to be an extremely successful social media campaign in terms of engagement and reaction. Staff is suggesting that, regardless of the pandemic status and progress, these posts continue, even if reduced to once weekly. The general tone of the response to these videos is that residents feel comforted and informed and enjoy the transparency presented.
- **Accessibility and Equity:** As the Council focuses on the Breckenridge Social Equity Advisory Commission, staff endeavors to reflect these efforts in all communication and outreach. Staff looks forward to working with the Commission to ensure that all communication efforts are accessible, equitable, and geared towards a diverse range of audiences. Staff has begun to incorporate closed captioning on all social media videos and will continue to focus on the accessibility of the website. Staff would also like to pursue dual translation of messaging but will need to plan further and research budgeting options and processes.

Summit Stage
Transit Board Meeting
Virtual Meeting – July 1, 2020

Ridership Summary - May 2020

- In May, Summit Stage was operating a limited summer schedule and ridership capacity of 20%
- Fixed Route ridership for May 2020 was an 84% decrease from May 2019:
 - May 2020 - 15,750
 - May 2019 - 98,881

Summary of Operating and Maintenance Costs – May 2020

- No update at this meeting

Summit County Mass Transit Sales Tax Receipts

- March 2020 tax receipts were \$995,448.40, an overall decrease of 40% compared to 2019
- April 2020 tax receipts were \$404,124.85, an overall decrease of 44% compared to 2020

Safety:

- No safety update at this meeting

Other Matters:

- Annual Retreat Meeting will be on July 29th (virtual)
- Proterra buses will arrive in mid-September – delay was due to Altoona testing being shut down
- Chris Lubbers is the new Summit Stage Transit Director (contracted with First Transit)
- Teddy Wilkinson is the new Operations Manager (internal hire)
- COVID-19
 - Reduced capacity for riders – starting July 1st at 50% which is around 30 people per 40' bus
 - Looking at more permanent dividers to separate riders from drivers
 - Masks required for riders and drivers
 - Board/exit from back door only

MINUTES

Town of Breckenridge Transit and Parking Advisory Committee

Thursday, June 18, 2020

8AM-9AM

Virtual GoToMeeting

Attending: Dan Corwin, Kristin Skoglund, Hal Vatcher, Michael W. Tabb, Rick Holman, Dave DePeters, Jennifer Pullen, James Phelps, Shannon Haynes, Matt Hulsey, Trevor Maring, John Griffith

1. **Call to Order** – Jen Pullen called the meeting to order at 8am.
2. **Pre and Post – COVID-19 Operations**
 - a. Free Ride was shut down on March 17th per the Summit County Health Order.
 - b. The Town ended seasonal winter employment on March 29th early and extending housing options for employees until April 30th.
 - c. 2020 Budget
 - All departments were asked to review and reduce their 2020 budgets.
 - A limited summer schedule with 5 buses and 25 drivers was developed and service resumed on June 1st.
 - d. CARES Funding
 - The Town is eligible under the CARES act to receive expense reimbursement for transit wages and operational expenses. We will receive \$733,953 and are currently awaiting the funds which will cover April, May, and June wages.
3. **Free Ride Summer**
 - a. Ridership
 - COVID-19 Protocols
 1. Capacity Management (Per the County)
 2. Face Coverings
 3. Physical Distancing Requirements
 4. Plexiglas Panels to Protect Transit Operators
 5. Rear Door Loading/Unloading
 6. Red Line to Indicate Standing Areas
 7. Transit Station Closed to the Public Except for Restrooms
 8. Additional PPE for Transit Operators
 9. Daily Health Screenings for All Employees
 - Governor Polis is taking comments on the next proposed phase guidelines, and we have yet to see anything specific to transit yet.
 - Recommended that the next capacity increase be held off until at least July, as it's easier to monitor and maintain current procedures, face coverings, etc. as is.
 - Currently averaging 460 riders per day, half of which are on the Gray route (Yellow in the winter along with the Brown route).
 - YTD last year (6/1-6/17) at this time was 33,000 riders.
 - b. Staffing
 - The Transit and Parking Manager position will remain vacant through 2020.
 - The Transit Assistant Manager position recruitment is under way with an internal candidate, and should be filled by the end of June.
 - Currently 23 FTYR Transit operators and 4 Transit Supervisors.
4. **Parking Update**
 - a. Receiving traffic numbers from Tiger Road and Highway 9 every Monday to compare weekend to weekend – the majority end up in F Lot and Tiger Dredge.
 - b. Switching the mask messaging over to parking messaging soon.
 - c. Paid parking began last Friday – no update yet.

- d. Monitoring ADA Parking around the Walkable Main Street area in particular.
 - e. Reassigned lodging shuttle stops, and about 2/3 of the summer shuttles are not planning on operating this summer due to a number of reasons (staffing, funding, etc.).
 - f. Ski Hill Road in front of Town Hall has been paved, and on-street parking spaces have been removed.
 - g. The parking structure is moving forward and bond rates were good. It's currently on schedule to be completed in November of 2021. Updates are in the Town Council packets for reference. Park Ave will have to be closed for a few days in September to install a gas line.
 - h. The North Gondola Lot is currently free, but the Gondola and limited Epic Discovery operations will begin on July 4th. Paid parking for the lot will begin that week on Monday, June 29.
 - i. Currently looking at other options to promote mask messaging in and around Main Street (art projects, etc.).
 - j. Working with Beaver Run to potentially push parking up on Peak 9 as well as additional overnight parking options.
5. **Transit Master Plan Update**
- a. Presentation to Council was put on hold due to COVID-19, and it has been rescheduled for the end of July.
 - b. Change of service and other recommendations may have to be put on hold given the situation.
6. **Other Recommendations/Items From TPAC**
- a. The Town has been working behind the scenes on the final stages of an agreement with the ski area regarding the North Gondola Lot. A Transit station redesign will require a partnership with the owner, whoever that might be. There will be a presentation to Council sometime soon (potentially July 14th). This is not an internal Town process, as we aren't driving the project. CDOT would also have to approve any further development along Highway 9 and the Town has not seen any of the official plans.
 - b. Amendment is in to Council next week regarding dogs on buses. We have recommended to not allow non-service dogs at this time. Trevor confirmed that the ski resort will not be allowing non-service dogs.
7. **Meeting Adjourned at 8:54AM**
- a. Next Meeting: Thursday, July 16th



Memo

To: Breckenridge Town Council Members
From: Shannon Haynes, Assistant Town Manager
Date: 7/6/2020
Subject: Breckenridge Events Committee

The Breckenridge Events Committee met on Wednesday, July 1, 2020. Below you will find the minutes from that meeting.

Minutes
Breckenridge Events Committee
Wednesday, July 1, 2020
Right event, right time, right result

Attending: Todd Rankin, Dick Carleton, Shannon Haynes, Lucy Kay, Casey Willis, Majai Bailey, Carrie Benefiel, Chase Banachowski, Dennis Lucero, Ken Miller, Hannah Schneider, Bruce Horri, Dave Feller, Sarah Wetmore
Guests: Bill Wishowski, Tessa Breder, Ginny Vietti, Amy Sides, Hal Vatcher, Deb Edwards, Emily Wahl, Robert Byam

- I. **Todd Rankin called the meeting to order at 9am.**
 - a **A Motion was made to approve the June 3, 2020 minutes as submitted in the packet.**
M/S/P

- II. **Upcoming Events Discussion**
 - a Independence Day Celebration Activations
 - BTO – Traditional 4th of July celebration will not proceed as planned. Not marketing any activation, focus is Walkable Main open for business.
 - Hal Vatcher will lead a classic car convoy through neighborhoods. Expected to kick off at 10am and last about an hour. Afterward the cars will park on north end of Main Street closure.
 - BCA – The NRO will perform on RWC lawn from 11:30am-1pm, and a recording compilation of NRO past performances will be broadcasted from the RWC in the afternoon.
 - Other activations include family friendly DJ Crisp and some pop up entertainment in the Arts District. Take-and-make kid’s activities will be available on Main Street, and there will be a live stream DJ dance party in the evening.
 - BCA plans to remove tables from the RWC lawn for the weekend and will be actively monitoring the size of crowds. A disbursement plan is in place if crowds become an issue.
 - b Trail Mix: A BIFA Series Aug 13-23 – BCA
 - No new updates. Goal remains to present performance over two weekends in August.

- c Oktoberfest
 - Oktoberfest not going forward with normal format for '20. Instead, engaging restaurants with an expanded Brewmaster Dinner concept. Eliminates outside vendors and street fair while still driving business. Changing dates to the end of Sept to first week of October. Approach has received positive feedback from the restaurant community.
- d Parking Structure Update
 - No new updates at this time. Still look to be on track for opening Nov 2021.
- e Ai WeiWei "Forever Bicycles" installation, May – Sept. 2020 – *Delayed*
 - Some movement has been made toward making the installation happen. Opportunity to bring to town and leave up longer through winter. Have found a national sponsor. Targeting the end of July to early August for install.

III. General Updates and Discussions

- a Walkable Main Street
 - Closure is going well and overall businesses are happy. Footprint has been expanded to Watson.
 - ToB has charged BCA with filling in some of the dead spaces - proposal presented to TC around additional arts activation.
 - Working on bringing Shannon Gilpin's Hope Arts Project to Main Street. BCA working with Public Works and Hailey Littleton on Hope Art banners that will attach to light posts. Banners will display Hope Hearts and strength messages.
 - Social Equity Piece
 - BCA in process of reaching out to artists for proposals. Looking at location of Washington/Main.
 - Re-opening Recovery Group is vetting a proposal from retail shops for creating seating areas in front of stores for customers waiting to enter.
- b Oct/Nov Events Backfill and planning
 - COVID landscape of fall is still variable. Taking a very conservative approach with planning fall events and not committing any money earlier than necessary. Any ideas under consideration need to be flexible concepts– not looking to pull the trigger on anything until August-Sept.
 - Suggestion of a restaurant week. Also some discussion around expanding on drive-in events.
- c Event Guidance and Protocols
 - Town became aware of a virtual enduro event that did not fit under definition of requiring a SEPA As a result, planning to modify the event ordinance to require virtual events to be permitted.
- d Diminishing Events Sentiment – *Standing Item*
 - No feedback on overcrowding at this time. Starting to see vehicle traffic counts coming in from Tiger Rd increase slightly.
 - Feedback from other DMOs – Crested Butte and Aspen looking at being full for holiday weekend.
 - BTO starts paid marketing this week. Staying cautious in the new world of COVID – mindful of targeting markets that are not hot spots. Staying fluid to be able to shift as needed. Have not asked CTO to add Breckenridge to instate marketing at this time.
- e Breckenridge Solidarity Talk – June 19th
 - Silverthorne hosted a Solidarity Talk to start an open dialogue around diversity in Summit County. Per Eric Mamula's request, Lucy reached out to organizers about hosting the next talk in Breckenridge. Event planned for July 19 2-5pm on the RWC lawn.
 - The informal gathering will open with a Violinist playing at Patty's Bench and then move over to stage outside the RCW. A microphone will be passed around for

attendees to share stories. Around 30ppl attended the Silverthorne talk.
Anticipating around 100ppl in Breckenridge.

f BSR Update

- Breckenridge Ski Resort opening for limited summer operations on July 4. Not putting out any major marketing at this time. Offerings will include the gondola, scenic chair, coaster, and slide. Priority remains employee and guest safety. Safety protocols available on BSR website.

IV. Past Events Review

a Drive-in Movie BCA

- Drive-in Movie was very successful –BCA is looking to expand on the concept. Free ticketed event with 170 tickets given out.

V. Review Agenda Items for next BEC Meeting August 5, 2020

a BSR Update on Summer Operations.

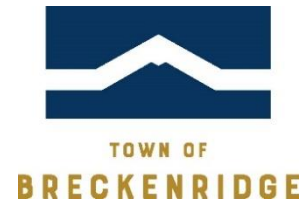
b Best practices from other communities around events

VI. Meeting formally adjourned at 9:44am.

EVENTS CANCELED DUE TO COVID CRISIS (As of 7.1.20)	
4.1.20	Breck Pride
4.10.20	Imperial Challenge
4.12.20	1st Annual Rocket Fizz Easter Egg Hunt at the Village of Breckenridge
4.20.20	Breck's Spring Finale
4.22.20	Drive Electric Earth Day
5.16.20	TOB Clean Up Day
5.25.20	Memorial Day Event BHA*
5.28.20	Wave
5.30.20	Fun Run 5K
6.10.20	Summit Trail Running Series - STRS*
6.13.20	5th Annual Rob Millisor Heart Health Walk*
6.13.20	Yoga on the Lawn
6.13.20	NRO Concert Series
6.17.20	Gold Run Rush
6.18.20	Town Party
6.21-9.20.20	Sunday Farmers Markets
6.24.20	Bike to Work Day
6.24.20	Bike in Movie
7.1.20	37th Annual July Arts Festival
7.4.20	Firecracker 50
7.4.20	July / Street Arts Festival, Surfing USA*
7.4.20	Independence Day Celebration -BTO
7.4.20	Independence Day 10K Trail Run
7.11.20	Breckenridge Summer Beer Festival
7.11-8.22.20	Breckenridge Music 2020 Summer Season
7.18.20	Father Dyer Treasure Sale
7.30-8.1.20	Breckenridge Food & Wine
8.16.20	Breck Epic 2020
8.27-29.20	Hogfest
9.11.20	Flaming Foliage
9.12.20	Oktoberfest 5K Run
9.19-27.20	Summit Foundation Parade of Homes
9.24-26.20	Strings -Ciders-Sours

EVENTS PENDING /STILL HAPPENING	
7.4-6.20	Firecracker 50 Modified (VIRTUAL CONCEPT)
7.8-9.16.20	2020 Summti Trail Running VIRTUAL SERIES
8.6.20	19th Annual Main Street Art Festival
8.8.20	Always Mt Time Kickball Tournament
9.5.20	33rd Great Rubber Duck Race
9.5-9.7.20	45th Annual Breckenridge Gathering at the Great Divide
9.10.20	Oktoberfest - NOT HAPPENING AS A STREET FESTIVAL
9.12.20	Oktoberfest 5K Run
9.17.20	Breckenridge Wine Classic
9.17.20	Breckenridge Film Festival
10.7.20	Fire Prevention Week Open House
11.21-12.20.20	Boy Scout Christmas Tree Fundraiser

Memo



To: Breckenridge Town Council Members
From: Shannon Smith, Town Engineer
James Phelps, Public Works Director
Date: 7/8/2020
Subject: Breckenridge Station & Transit Redevelopment Options for
N. Gondola Lot/Gold Rush Redevelopment

As part of the Watson Roundabout design, the Town contracted Felsburg Holt & Ullevig (FHU) to provide preliminary design options for a reconfiguration of the Breckenridge Station transit area on Watson Avenue. Following the Town's engagement with FHU, Breckenridge Grand Vacations (BGV) contracted FHU along with DTJ Design and Bill Campie (DTJ) to coordinate the transit redevelopment options with the N. Gondola/Gold Rush Redevelopment project. Having FHU review and understand both sites has allowed for the design of preliminary transit concepts that are not restricted to the area designated in the 2003 Intermodal Ground Lease between the Town and Vail Summit Resorts, Inc.

Town Staff, BGV, and design staff from DTJ and FHU met on three occasions to collaborate and review potential transit configurations. This reiterative process resulted in two concepts supported by Staff (Options 1 and 2) and an Option 3 considered viable by BGV, but not supported by Town Staff. Below the pros/cons and a schematic of each option are presented.

Options 1 and 2 allow for 12 bus stalls as directed by Staff, and Option 3 currently depicts 10 bus stalls. In the current Breckenridge Station configuration, 10 buses circulate in the horseshoe. Additionally, in each proposed option the existing Breckenridge Station building is removed and replaced by smaller structures that provide a covered waiting area, but not the large indoors spaces that are currently problematic in the station. Staff understands that the restroom function and skier services will be fulfilled elsewhere in the development; however, this detail needs further vetting as the design for the North Gondola Lot progresses.

BGV staff will be present at the work session to provide Council a presentation of the three transit options. Selecting a preferred transit configuration is the first step for BGV in developing the site plan for the N. Gondola/Gold Rush Redevelopment project.



Option 1:

Pros:

1. Can be operated without construction of French Street Roundabout with minor adjustments.
2. Reduces vehicular/bus conflict points with elimination of the two wide driveways on Watson Ave that currently exist for the horseshoe configuration.
3. Provides possible expansion to the west to accommodate two future buses.
4. Maintains short distance between buses for transfers.
5. Maintains close proximity to downtown, Blue River Recreation Trail, S. Gondola Lot parking structure, and Breck Connect Gondola.
6. Maintains strong pedestrian connection to Main Street via Watson and the Blue River pedestrian corridor (along S. Gondola Lot).
7. Encumbers less of the N. Gondola Lot parcel than Option 2.

Cons:

1. Buses travel in two directions
2. Pedestrians cross bi-directional bus travel lanes, which is a more complicated crossing than Option 2.
3. Requires curb cuts on both Watson Ave. and Park Ave.
4. Requires two access points on Park Ave.



Option 2:

Pros:

1. Buses travel in one direction.
2. Reduces vehicular/bus conflict points with elimination of the two wide driveways on Watson Ave that currently exist for the horseshoe configuration.
3. Maintains short distance between buses for transfers.
4. Buses can be logically grouped. For example, all southbound buses depart from outer island.
5. Maintains close proximity to downtown, Blue River Recreation Trail, S. Gondola Lot parking structure, and Breck Connect Gondola.
6. Maintains strong pedestrian connection to Main Street via Watson and the Blue River pedestrian corridor (along S. Gondola Lot).

Cons:

1. Requires the construction of French Street Roundabout
2. Pedestrians cross bus travel lanes, but buses are only traveling one direction.
3. Requires curb cuts on both Watson Ave. and Park Avenue. Connection to Watson roundabout, shown as Option 2B, will be explored with CDOT.
4. Encumbers more of the N. Gondola Lot parcel than Option 1.



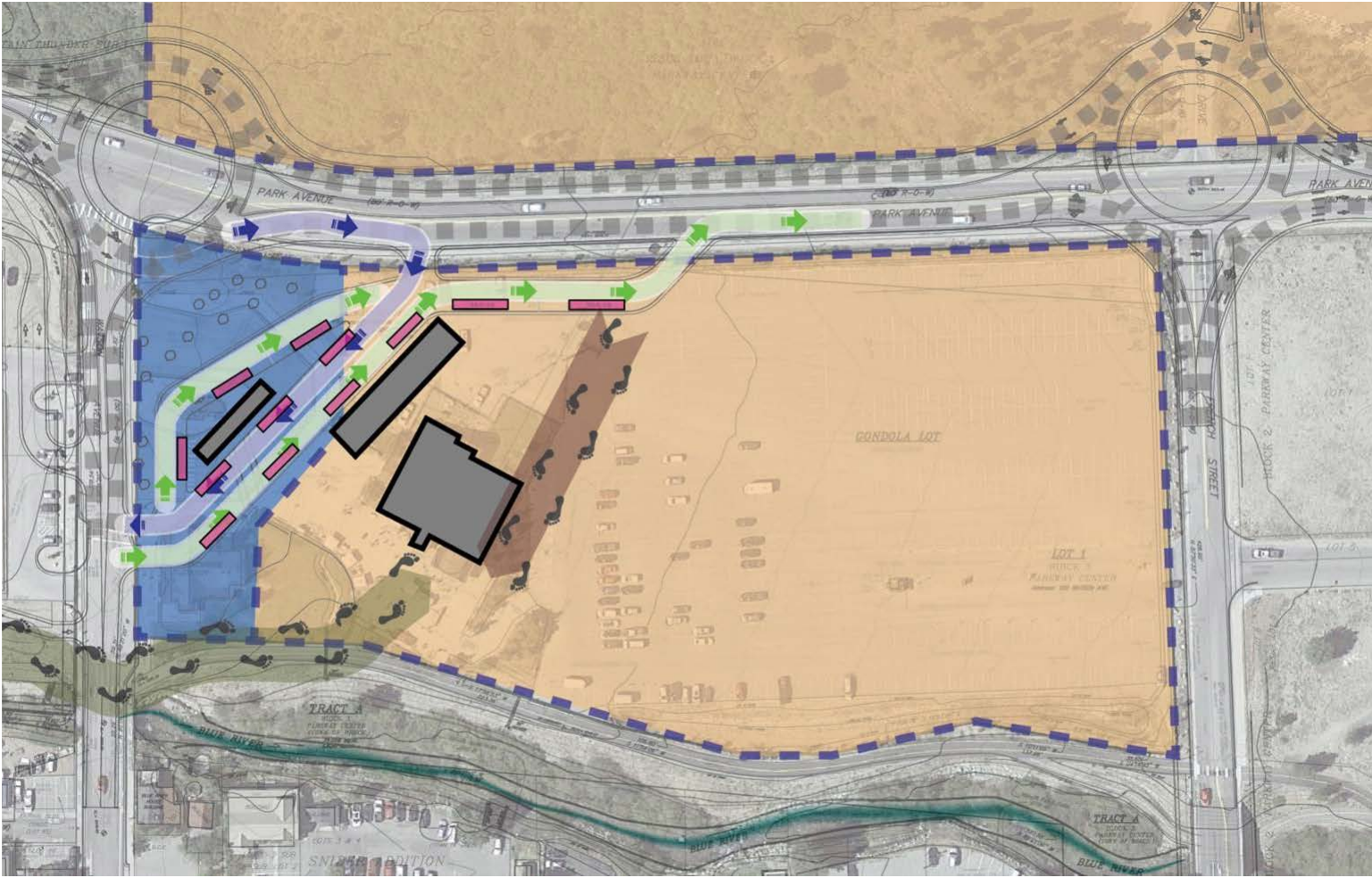
Option 3:

Pros:

1. Buses travel in one direction.
2. Pedestrians do not cross bus travel lanes.
3. Buses are oriented in one direction allowing riders to easily identify buses.

Cons:

1. Requires the construction of French Street Roundabout.
2. Provides only 10 bus bays. (Possible additional bays along Watson for the Trolley or other buses).
3. Plowing of the sawtooth is problematic, would likely need to be heated concrete.
4. Pedestrian connections to S. Gondola parking garage, Blue River Recreation trail, and Main Street are longer distances (approximately 500-800ft).
5. Maintaining wide view corridors to Main St may be difficult through the development. Watson Avenue and the Blue River ped/bike corridor connections provide these visual connections for the other 2 options.
6. Distance between buses for transfers increases.
7. Encumbers more of the N. Gondola Lot parcel than Option 1.



TRANSIT OPTION 1



TRANSIT OPTION 2A



TRANSIT OPTION 3



All Transit Options



Memo

To: Breckenridge Town Council Members
From: Nichole Rex, Housing Planner II
Date: 7/8/2020 (for July 14th meeting)
Subject: Alta Verde Design Presentation

On June 9th, the Alta Verde team presented a project update to the Council. That project update included an overview of the Low Income Housing Tax Credit (LIHTC) award, a review of the project schedule, and a discussion of the project site plan. At that time, Council supported integrating sustainable design principles to maximize solar access to achieve the project's net zero goal. Since then, the team has refined the plans and the purpose of this worksession is to receive the Council's feedback regarding the initial design of the Alta Verde project. Staff has reviewed this initial design and believes the plan as presented will pass a point analysis. At this worksession, the Alta Verde team will present the current site plan and design drawings and would like the Council's feedback on the questions listed at the end of this memo.

Alta Verde apartments include 80 apartments on the four acre McCain parcel. On-site amenities include various gathering spaces throughout the site, a community garden, a dog yard, a playground, garages, and green spaces surrounding the site. Other amenities on and around the site include various hard and soft surface walking paths, a soft surface river access path, an extension of the Blue River Rec Path along the south side of the site, and an enhanced pedestrian crosswalk across Stan Miller Drive to the property. A hard surface path will connect to the existing Blue River Rec Path and serve as the primary pedestrian route for residents to access the Summit Stage bus stops on Highway 9 safely. A temporary bus stop for a limited service line through Breck Free Ride is planned south of Alta Verde on the Public Works snow storage site. This will serve the residents of Alta Verde until the permanent Breck Free Ride route is assigned to this area. The permanent Breck Free Ride stop has been planned along Stan Miller Drive and will be established as the demand from surrounding properties increases. For a detailed illustration of the site, please see the Alta Verde Site Plan in Exhibit A.

The Alta Verde design team has worked hard to deliver a site plan and building designs that meet the project goals. The three main goals of this project are to provide affordable rental housing to our community at or below 60% of the area median income, to achieve net zero status by integrating sustainable design principles and installing on-site solar, and a highly desirable and livable community. Alta Verde is designed to be two-stories high with shed and flat roofs integrated throughout the site to maximize solar access. At only two stories, the project has low visual impact from surrounding areas and important view sheds (Highway 9). Please see Exhibit C for examples of the Alta Verde elevations from different perspectives near the site.

Alta Verde apartments is a mix of one, two, and three bedroom apartments that will be rented at 60% AMI rents and below. There are two different floor plans for each unit type at Alta Verde (a total of six floor plans throughout the project). These are functional and spacious floor plans that focus on creating a livable space with an entryway that leads into a large storage closet. The large closets (Colorado Closets) will serve as in-unit storage and is sized dependent on unit type; 1 bedroom closets are 6'x10', 2 bedroom closets are 6'x13', and 3 bedroom closets are 7'x11'. Common bike storage will be available in building 1 and 39 garages will serve as both parking and storage for the residents who choose to rent garages. The site is designed to have 124 parking spaces, exceeding the code requirement for parking. To view the updated floor plans, please see Exhibit B.

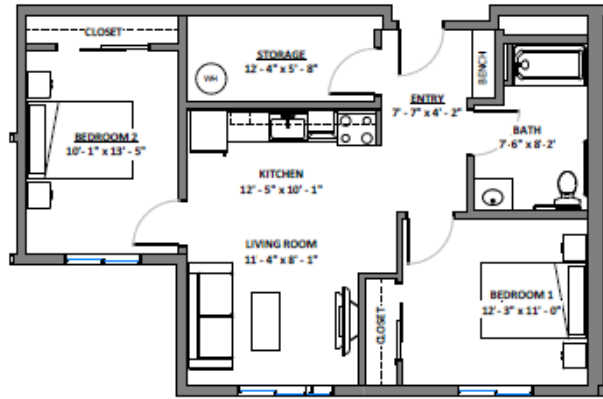
In addition to the low profile design, the building materials selected are low maintenance, high durability, and affordable. A subtle color palette was selected to blend into the natural mountain environment (tan/wood, gray, and moss green). Please see Exhibit D for site elevations. The design team has also discussed potentially integrating a mural on an exterior building wall that is internal to the site, possibly facing a community area to celebrate sustainability and the mountain environment.

The Alta Verde team looks forward to presenting the design drawings to the Council and would like specific feedback on the following items:

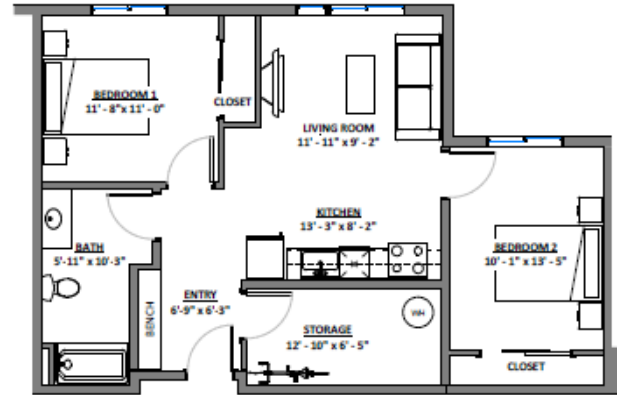
1. Current site plan and on-site amenities
 - Does the Council support the general site layout, pedestrian path connections and amenity spaces included on-site?
2. Floor plan revisions
 - Does the Council support the revisions to the floor plans, specifically the redesign of the entryway?
3. Building elevations and rooflines
 - Does the Council continue to support the flat/shed rooflines to maximize solar access?
4. Building material/facade preferences
 - Does the Council support the simple horizontal siding in muted colors as shown on the elevations-these are low maintenance materials to control project costs?
 - Does the Council support the installation of a mural?
5. Parking and Storage
 - Does the Council support the parking and storage plan?
6. Any other design feedback



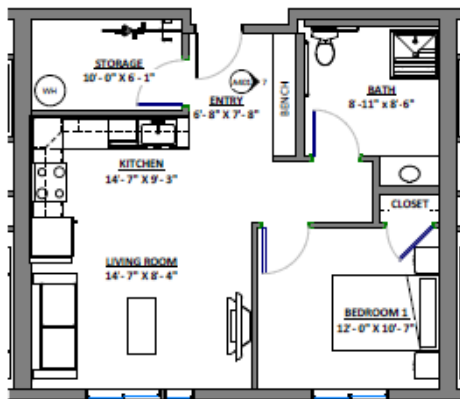
Exhibit B. Alta Verde Floor Plans



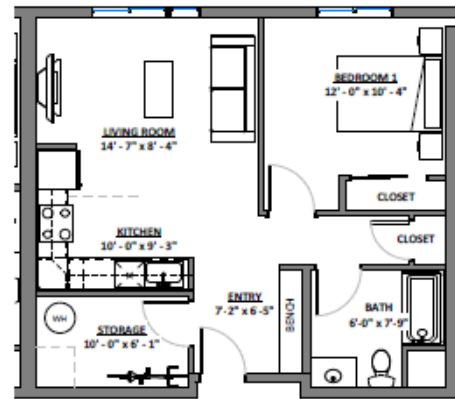
3 ENLARGED UNIT PLAN - 2 BEDROOM - TYPE A
SCALE: 1/4" = 1'-0"



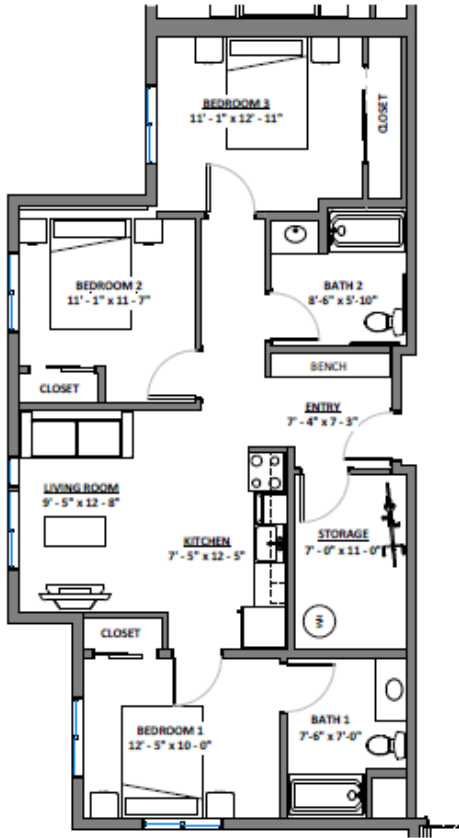
4 ENLARGED UNIT PLAN - 2 BEDROOM - TYPE B
SCALE: 1/4" = 1'-0"



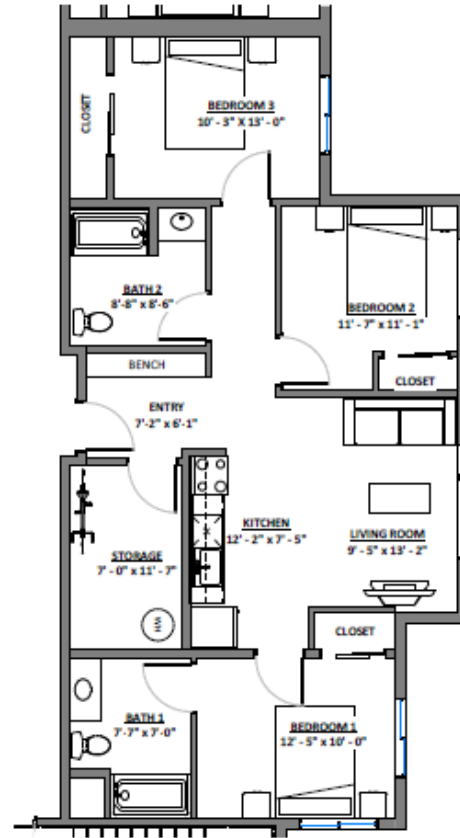
1 ENLARGED UNIT PLAN - 1 BEDROOM - TYPE A
SCALE: 1/4" = 1'-0"



2 ENLARGED UNIT PLAN - 1 BEDROOM - TYPE B
SCALE: 1/4" = 1'-0"



1 ENLARGED UNIT PLAN - 3 BEDROOM - TYPE A
SCALE: 1/4" = 1'-0"



2 ENLARGED UNIT PLAN - 3 BEDROOM - TYPE B
SCALE: 1/4" = 1'-0"

Exhibit C. Alta Verde Proposed Views



① PROPOSED VIEW DRIVING SOUTH HWY 9

● Page 6



2 PROPOSED VIEW DRIVING NORTH HWY 9



3 PROPOSED VIEW STAN MILLER DRIVE

Exhibit D. Alta Verde Elevations and Materials

SCHEMATIC DESIGN



FIBRE CEMENT SIDING COLOR: OLIVE



BLACK WINDOWS



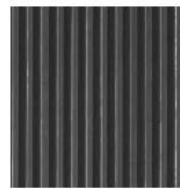
FLAT ROOFING COLOR: STANDARD GREY



FIBRE CEMENT SIDING WITH LAP SIDING: MOSS GREEN



WOOD TRIM: SIDING, BANNOCKS AND SOFFIT



FIBRE CEMENT BOARD AND BATTEN SIDING: COLOR: GRANITE

BIM 3.00 // Alta Verde // Alta Verde Building 1_A01.rvt



COLORADO OFFICE
1060 BANNOCK ST.
SUITE 305
DENVER, CO 80204

ALTA VERDE

Breckinridge, CO 80424

Issue Dates:	
DATE	DESCRIPTION

Project No.	18041-01-01
Plot Date:	10/20/20 2:03:33 PM
Drawn by:	BT
Checked by:	CD
Approved by:	NAS

Sheet Title
MATERIAL BOARD

Sheet No.
MAT

Elevations





Memo

To: Mayor and Town Council
From: Julia Puester, AICP, Assistant Community Development Director
Date: 7/8/2020 for meeting of July 14, 2020
Subject: Small Cell Facilities Update

The Federal Communications Commission (FCC), as well as the State of Colorado, passed regulations that allow the deployment of small cell technology in municipal rights of ways (ROWs). The stated purpose of these regulations is to make wireless communications more readily accessible nationwide by removing much of the local governmental review authority. To comply, the Town Council adopted the Town's Small Cell Design Guidelines in 2019. Since the Design Guidelines were adopted, staff began researching the best route for the Town to move forward with small cell deployment with insight from the Town Council, other municipalities and experts in the field to come up with the best possible solution to attempt to address the community's aesthetic concerns with small cell poles in the right of way. In seeking a solution, staff issued a Request for Information (RFI) and after vetting the submittals, recommended to Council to move forward with contract discussions with American Tower Corporation (ATC)/NeuComm for a broader Town small cell implementation plan, which displayed more consideration to aesthetic concerns of the Town. The Council has previously discussed this issue in more depth and background most recently at their regular meetings on March 24 and April 28.

This agenda item is intended to serve as an update and outline key issues that staff would like Council feedback on before moving forward on a contract with ATC, as well as proposed revisions to the Town's Small Cell Design Guidelines. Staff notes that, if the Town is able to finalize a contract with ATC, staff's first direction to incoming wireless applicants would be to suggest that they consider working with ATC before putting their own poles in the Town's right of way. Ideally, providers will want to sign on with ATC as ATC will be installing fiber to the poles at their upfront cost and obtain entitlements on behalf of the providers. There is no cost to the Town. However, the Town is legally unable to require that carriers (i.e., Verizon, AT&T, T-Mobile, etc.) sign on with ATC. You should be aware that the proposed contract between the Town and ATC would not be able to begin installation of its smart poles in the Town's rights of way until at least one major carrier has signed a contract with ATC.

Key Issues for Council Direction:

Administrative Waiver: The Town's current Small Cell Design Guidelines contain an administrative waiver procedure to most of the guidelines within should a wireless provider be able to prove that they are unable to meet the Guidelines. Staff has been advised by Ken Fellman, the Town's Telecommunication Attorney, to maintain an administrative waiver procedure whenever the Small Cell Design Guidelines are revised. The Attorney has also recommended that staff hire a third party radio frequency (RF) engineer to review any administrative waiver proposal.

Co-location: "Co-location" means the placement of more than one carrier's small cell equipment on the same pole. The Town Small Cell Design Guidelines currently encourage but do not require co-location. Co-location is preferred, as this should result in less poles. Staff understands that currently co-location is problematic for the carriers because placing two carrier's small cell equipment on the same pole can potentially result in one carrier's equipment interfering with the second carrier's equipment.

However, as small cell technology is developed, experts believe that more poles will be developed that can handle more than one carrier's small cell equipment. In fact, ATC proposal includes the use of new to market colocation poles in the ROWs, as well as two potential macro-sites. Staff understands that currently ATC is the only pole manufacturer whose poles are specifically designed to facilitate co-location. Nonetheless, staff believes that the Town would receive significant push back from the carriers who are concerned that co-location on the ATC pole will result in interference with the carrier's small cell equipment.

Height: Currently, the Design Standards allow for a 40' tall pole in non-residential areas and 30' tall pole in residential areas and in the Town's Conservation District. Staff would like to see the pole heights reduced to lessen the visual impact in Town, specifically the residential areas and Conservation District. The ATC pole proposed is 20' in height. By reducing the pole height, there is a possibility for an increase in number of poles when 5G is rolled out as a lower height could result in a lesser ability to distribute the frequency further.

Term Length: The Town has developed its own standard Master License Agreement that allows wireless providers to place their small cell equipment on poles located in the Town's ROW for a term of up to 20 years. Staff believes this to be generally consistent with what other Colorado municipalities are doing. ATC has proposed a 20 year license term (10 year term with 10 year extension possible).

Staff has the following questions for Town Council:

1. Co-location: If it is shown to be technologically feasible, does the Town Council support requiring co-location throughout Town or a portion of Town?
2. Height: Does the Town Council support the reducing the pole height to 20-25'?
3. Term Length: Is the Town Council comfortable with the 20 year term with American Tower Corporation?

If the Council agrees with the questions above, staff recommends the Council give staff direction to proceed with contract negotiations with ATC, and to proceed with a modification to the Small Cell Procedures and Design Guidelines to require that new poles placed in the Town's ROW either be placed on ATC's smart poles or other poles with a similar design.

Staff will be available at the meeting to answer any questions that the Town Council may have.