

**I) CALL TO ORDER, ROLL CALL**

Mayor Mamula called the meeting of March 20, 2020 to order at 4:00pm. The following members answered roll call: Mr. Bergeron, Ms. Gigliello, Ms. Owens, Mr. Gallagher, Mr. Carleton, Ms. Wolfe (via computer) and Mayor Mamula.

**II) APPROVAL OF AGENDA**

Mr. Holman stated there were two changes to the agendas, which was to add an executive session and adding a resolution to retain legal counsel. Mayor Mamula declared the agenda approved as amended.

**V) DISCUSSION ITEMS**

**A) FINANCIAL UPDATE AND POSSIBLE LOCAL FINANCIAL RESPONSE TO THE COVID-19 EMERGENCY**

Mr. Holman stated the purpose of this item is to discuss the financial implications of the COVID-19 emergency, and planning for the Town's budget year and what to do for local businesses. Mayor Mamula stated this will be a difficult time for many businesses.

Mr. Brian Waldes, Finance Manager, reviewed the revised projections for revenue for the Town, as well as capital projects and reserves. He also covered the debt service for the parking garage and broadband projects. Mr. Waldes stated the prediction is that the Town will be short \$13 million, but it has \$21 million in reserves and may be able to use some of that for this emergency.

Council discussed the upcoming parking garage project and what the penalty would be if the Town didn't do this project this year. Council also discussed the contractual obligations of the broadband fiber project and what could change with that project to save money.

Mayor Mamula asked if we could push everything in the 5 year Capital Projects plan out one year. Mr. Holman stated we need to reach out to the school district about the 3-year timeframe for that project and if agreed upon we push that out longer. Mayor Mamula stated we should try to push off as much as we can.

Mr. Holman asked, without dipping into the reserves, how much we can cover if we don't do all of these capital projects. Mayor Mamula stated we need to prioritize all of the regular public safety projects like streets and lights. Mr. Gallagher stated we may also need to contribute money to bring a testing site here so we can better understand where we stand with flattening the curve. Mr. Holman reiterated with Council that we did a "reduced-service" plan in 2009 and it was not received well by the public. He also stated we are able to evaluate not filling vacancies at this moment, and we will expect revised budgets from all of our partner organizations as well. Mayor Mamula stated some things like WAVE in June may not happen, and we need to look at all of the things we do. Mr. Holman stated we have a tiered service plan, with proposed cuts. Mayor Mamula stated he believes we should keep consistency with things like Rec Center hours, and find other low-hanging fruit to cut costs. Ms. Wolfe stated we need to make sure we are marketing appropriately to bring people back here who might otherwise not come.

Mr. Holman stated we should anticipate some additional special meetings between now and the time the new Council is elected.

Mr. Holman stated we need to start looking at what we can do to help the local community by subsidizing rentals in Town-owned facilities, and prioritizing what we can do to help local residents and businesses. He briefed the Council on what the Summit Foundation and other local organizations are doing to assist. Council agreed to take some kind of action to give people some hope that we are working on it and show that we value the local businesses. Mr. Carleton stated we should convene a small business taskforce so they are represented. Mayor Mamula pointed out there is a big information gap with all of the programs being offered and suggested creating a clearinghouse of information. Ms. Shannon Haynes suggested small business roundtables (virtual) and a webpage with the information.

Mayor Mamula discussed providing some property tax relief for landlords to encourage them to be lenient with rent during this time. Mr. Holman stated anything having to do

with Sales Tax needs to amend the code, but there are other ways to give money back through grant programs and things like that. Mr. Carleton stated we need to target the most vulnerable and help them first. Council suggested Mr. Gallagher and Ms. Wolfe serve on a committee to evaluate business need and develop a grant program for businesses. Mayor Mamula stated he will be doing virtual coffee talks next week for the community, and we are asking people to submit comments ahead of time.

Ms. Gigliello asked about the FMLA provisions and the specification about testing, and why the community isn't testing as much as it should. Mr. Holman stated we know the positive case number is not consistent with what we think is going on. Ms. Haynes stated community spread has been identified here and that's why we keep messaging that as part of the number of positive tests, but we need more tests and the capacity to test more, and public health is working hard to get more people tested.

Ms. Owens asked what we can do immediately for the community. Mr. Holman stated we can act on tax deferrals immediately, and we can defer March's sales tax. Mayor Mamula stated we should put money aside for grants and food for the public. Council also discussed backfilling FIRC and Summit Foundation's efforts to help the community, and agreed to look at rent assistance for local residents through a grant program administered by a task force.

**B) COVID-19 UPDATE AND PLANNING**

Council discussed potentially assisting local businesses in the future, and what other communities are doing. They also discussed the specifics of the order.

Police Chief Baird stated many people have left the community, and there have been fewer calls, and not a lot of police needs, so they will focus on the business district on foot and in vehicles. He further stated Town hasn't had any vandalism or break-ins at this time, and the police staff will continue to look for trends. He stated staff remains healthy and they are avoiding most person-to-person contact, responding over the phone as possible and not responding to medical calls. Chief Baird stated there is near 100% compliance with the public health order at this time.

**VI) NEW BUSINESS**

**A) RESOLUTIONS, SERIES 2020**

**1. RESOLUTION NO. 11, SERIES 2020 – A RESOLUTION APPROVING THE EMPLOYMENT OF BUTLER SNOW LLP AS BOND COUNSEL IN CONNECTION WITH THE TOWN'S PROPOSED LEASE PURCHASE AGREEMENTS AND RELATED CERTIFICATES OF PARTICIPATION, SERIES 2020A AND 2020B**

Mayor Mamula read the title into the minutes. Mr. Berry stated this resolution would allow Mr. Holman to enter an agreement with legal counsel for the purpose of obtaining Certificates of Participation.

Mayor Mamula opened the public hearing. There were no comments and the public hearing was closed.

Mr. Bergeron moved to approve RESOLUTION NO. 11, SERIES 2020 – A RESOLUTION APPROVING THE EMPLOYMENT OF BUTLER SNOW LLP AS BOND COUNSEL IN CONNECTION WITH THE TOWN'S PROPOSED LEASE PURCHASE AGREEMENTS AND RELATED CERTIFICATES OF PARTICIPATION, SERIES 2020A AND 2020B. Mr. Gallagher seconded the motion.

The motion passed 7-0.

**X) OTHER MATTERS**

There were no other matters to discuss at this meeting.

**XI) EXECUTIVE SESSION**

**XII) ADJOURNMENT**

With no further business to discuss, the meeting adjourned at 5:57pm. Submitted by Helen Cospolich, CMC, Town Clerk.

**TOWN OF BRECKENRIDGE**  
**TOWN COUNCIL SPECIAL MEETING**  
**Friday, March 20, 2020**  
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ATTEST:

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Helen Cospolich, CMC, Town Clerk

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Eric S. Mamula, Mayor