

PLANNING COMMISSION MEETING

The meeting was called to order at 5:30 p.m. by Chair Gerard. The meeting was a virtual electronic meeting through the Zoom platform, as a result of the COVID-19 crisis.

ROLL CALL

Christie Mathews-Leidal	Jim Lamb	Ron Schuman
Mike Giller	Steve Gerard	
Dan Schroder	Lowell Moore	

APPROVAL OF MINUTES

With the below changes, the April 21, 2020 Planning Commission Minutes were approved.

Ms. Leidal – I have a correction. The minutes stated I raised a question about the window well encroaching into the south setback but it was actually a question about the overhang.

APPROVAL OF AGENDA

With no changes, the May 5, 2020 Planning Commission Agenda was approved.

PUBLIC COMMENT ON HISTORIC PRESERVATION ISSUES:

- None.

CONSENT CALENDAR:

1. Fritzler Addition & Remodel (LS), 94 Sunbeam Drive, PL-2020-0060

With no call-ups, the Consent Calendar was approved as presented.

OTHER MATTERS:

1. Town Council Update: Mr. Truckey presented information on the two most recent Town Council meetings.

April 28th

- The Sustainable Building Code was approved on second reading. Eli Johnston and Matt Wright provided research on the building cost differences between current code and updated code.
- The Housing Mitigation Policy discussion is on hold until a later date when an in-person meeting can take place.
- The Logan Thompson Memorial sculpture was approved as a Town Project at a location near the skate park.

Small Cell recommendations – Six small cell smart poles are proposed at three street intersections in the Town core, two new macro sites on Town owned buildings (to be further vetted as one is proposed on a historic site) and one existing camouflaged American Tower Corporation macro site at the gondola station. This would give the Town core complete cellular and data capacity by installing camouflaged macro sites as a blanket coverage and increased data capacity through the smart poles. Phase 3 includes coverage for areas outside the core of town. The poles can accommodate two separate providers, making it a small footprint for co-location. We are working with American Tower and New-Com, and AT&T and Verizon to ensure the pole design will not only meet the Town's aesthetic but will be functional to the providers.

May 5th

- The Council adopted an emergency ordinance requiring face masks to be worn when entering businesses or when outside in public places and not able to maintain 6' of distance to other individuals.
- A proclamation was adopted to support mental Health Awareness Month.
- The Small Business Rent Relief Program has awarded \$630,000 for 209 businesses in April. The main focus of the program was to aid small retail and restaurant businesses. Landlords had to provide rental abatement or deferment to be eligible for the program. The Council is looking at offering an amount of half of the previous award for May rent relief.
- The Individual Relief fund has assisted 389 individuals with a total of \$500,000 in funding. The program is implemented by FIRC with funding provided by the Town. The Council is now looking at possibly providing some additional funding as there is a waiting list of over 100 individuals.
- The Council has decided to close down Main Street this summer to promote social distancing since our sidewalks are so narrow. The Town will possibly explore allowing restaurants to have seating in the right-of-way. Staff is in the in the process of figuring out the logistics.
- Sales Tax – March was 52% down over last year. It is projected the town will experience a 65% sales tax revenue decrease for the remainder of the year. Some of the budget reductions will affect the Planning Commission. Planning Commission dinners and training (along with staff training) have been eliminated for the remainder of the year. Large capital projects such as the Milne project have also been eliminated. The 2021 budget is more uncertain but we should have a better idea how the economic comeback is after July and August.

Commissioner Questions / Comments:

- Mr. Moore: A different company puts poles in and rents to the providers? (Ms. Puester: Yes, but we are trying to incentivize providers to rent space on buildings instead of poles with low rents.)
- Mr. Schuman: How long is the face mask emergency ordinance going to last? (Mr. Truckey: I believe it coincides with mayoral emergency declaration but will have to check.)
- Mr. Gerard: When is the Town re-opening? (Mr. Truckey: We will do a soft reopening of Town Hall next week with staggered staffing, in-person appointments and adequate social distancing. The rec center will be one of the last facilities to re-open. Decisions on restaurant in-person dining have not been made.)
- Mr. Schuman: Is the Business Rent Relief a grant program or a loan? (Mr. Truckey: It is a grant program.)
- Mr. Giller: Great idea closing Main Street to vehicular traffic, have you seen the pocket parks that are approximately the size of a parking space?
- Mr. Moore: Will we review the outside space businesses will use associated with the closing of Main Street? (Mr. Truckey: Most likely no because the review process will have to be expedited so it will be a staff administrative review.)
- Mr. Moore: Any update on the Peak 8 Hotel? (Mr. Kulick: I have been in correspondance with the developer and he is still continuing to move forward and has been focused on discussions pertaining to site work and infrastructure improvements.)
- Mr. Schuman: Will projects be given an extended vesting because of the circumstances. (Mr. Truckey: We have not explored that yet but if the current situation continues it is a possibility.)
- Mr. Gerard: We will likely be meeting virtually through the first meeting in June and likely beyond.

ADJOURNMENT:

The meeting was adjourned at 6:15pm.

Steve Gerard, Chair